

IN BOARD OF SUDBURY SELECTMEN
THURSDAY, SEPTEMBER 17, 2015

Present: Chairman Patricia A. Brown, Vice-Chairman Susan N. Iuliano, Selectman Charles C. Woodard, Selectman Robert C. Haarde (arrived 8:10 p.m.), Selectman Leonard A. Simon, and Interim Town Manager Maryanne Bilodeau

The statutory requirements as to notice having been complied with, the meeting was convened at 7:35 p.m. in the Lower Town Hall, 322 Concord Road.

Opening Remarks

At 7:35 p.m., Chairman Brown opened the meeting. She stated State Representative Carmine Gentile informed her State Representative Kaufman stated he has concerns regarding Sudbury's senior citizens' tax relief bill not having a sunset clause. The Representatives have amended the bill which would renew the legislation for three more years, after which a Town Meeting review would be required for future action. Work is underway to obtain this approval. Chairman Brown announced the Town Manager's newsletter is posted on the Town website. She also stated algae levels at Willis Lake have improved, but the health advisory is still in effect. Chairman Brown noted September is National Preparedness Month. She also announced the Planning Board will hold a public Walkway Forum on October 14, 2015 at Town Hall at 8:00 p.m. The Nixon School BRIDGES Program is looking for volunteers ages 55 or older, and more information is available on the Town website. The Sudbury Conservation Commission is soliciting proposals for the agricultural use of Town-owned farm fields. Chairman Brown also announced the Community Preservation Committee (CPC) is seeking FY17 project proposals. Project submission forms are on the Town website and are due by November 2, 2015.

Reports from the Interim Town Manager

Interim Town Manager Bilodeau stated there are many board and committee volunteer opportunities available, including positions on the Commission for Disability, the Fairbank Community Center Study Task Force, the Memorial Day Committee, the Permanent Building Committee, the Vocational Educational Options Committee and the Sudbury Historical Commission. She noted applications are available on the Town website.

Reports from the Board of Selectmen

Selectman Woodard encouraged anyone interested in volunteering to pursue the openings mentioned by Interim Town Manager Bilodeau. He stated he attended a Budget Strategy Task Force meeting. He reported the group continues its work researching alternative ways to allocate limited budget funds to the Town's three cost centers. Selectman Woodard stated the consensus of the group is a new method for allocating budget increases could be considered other than what has been done in the past.

Selectman Simon also encouraged anyone interested in volunteering on Town boards and committees to attend relevant meetings and to speak with the board/committee Chair to obtain a better understanding of the work involved. He also noted the Town website posts mission statements, members and meeting schedules. Selectman Simon also encouraged people to come to the Town Forum on November 9, 2015 to find out more about Town issues, and he emphasized residents' help is needed to do the Town's work. He stated he attended a Conservation Commission meeting in August regarding a potential Chapter 40B development adjacent to the proposed rail trail. Selectman Simon also attended several Fairbank Center Study Task Force meetings. He noted this building is intended to service many different groups, and it is a good project to follow in order to provide input and hear what other residents think. He also attended two Minuteman Regional High School related meetings on August 25, 2015 and September 8, 2015. Selectman Simon stated Minuteman plans to build a new facility, but there are concerns regarding its size and how the project would

be funded. He explained the proposal is for a 628-student school, but there are only 400 students currently attending from Regional Agreement member towns. Selectman Simon further explained Minuteman is governed by its Regional Agreement, which requires unanimous support for the project from its 16 members. He noted another mechanism available to Minuteman is to hold a District-wide vote to approve its proposed project. Selectman Simon believes Minuteman leadership is inclined to pursue the District-wide election. If the proposed project is passed, he emphasized it could present Sudbury with the problem of paying a large capital contribution expense for the next 30 years. He noted Minuteman's enrollment has decreased by 9% this year when compared to last year. Selectman Simon stated these issues will be discussed by the Board later tonight.

Vice-Chairman Iuliano stated Board of Selectmen's Office Hours will be held on September 21, 2015, in the Thompson Room at the Flynn Building, from 7:00 p.m. to 8:00 p.m. She attended a Sudbury Housing Trust (SHT) meeting. Vice-Chairman Iuliano stated the SHT will work this year on updating the Housing Production Plan, since the current one will expire in mid-2016. She congratulated all the volunteer groups which worked hard to make the Old Time Fair such a success. Vice-Chairman Iuliano stated the Fair was a great event, with a variety of activities.

Citizen's Comments

At 7:51 p.m., Chairman Brown announced no citizens had requested time for comments tonight.

Sudbury Cable Access Corporation – Sale of Assets - Discussion and Vote

At 7:52 p.m., Chairman Brown opened a discussion regarding the Sudbury Cable Access Corporation (SAC) request for approval of a sale of assets as set forth on the list dated August 26, 2015. The Board was previously in receipt of copies of an email from SAC President Jeff Winston dated August 26, 2015, a relevant section of the Board of Selectmen's October 24, 2014 Meeting Minutes, the "Agreement Between the Board of Selectmen of the Town of Sudbury, Massachusetts, and Sudbury Access Corporation dated November 15, 2011," and the "Draft List SAC Assets To Be Sold."

Chairman Brown noted the SAC Agreement with the Town states SAC cannot sell its old equipment without approval from the Selectmen. She stated there is interest in some of the aged equipment for sale which SAC would like to pursue, noting this would also free up space for new equipment.

Selectman Simon stated there had been problems with SudburyTV's taped sound quality of Board meetings. However, he noted the problems have been eliminated, and he thanked the SudburyTV staff for resolving the issues.

It was on motion unanimously

VOTED: To approve the sale of assets set forth on the attached list dated August 26, 2015 by the Sudbury Access Corporation (SAC) as requested pursuant to Section 9 of the Agreement between the Board of Selectmen of the Town of Sudbury, Massachusetts, and Sudbury Access Corporation dated November 15, 2011, as extended through November 15, 2017.

Employment Agreement – Interim Town Manager – Discussion and Vote

At 7:55 p.m., Chairman Brown opened a discussion regarding the Employment Agreement with Interim Town Manager Bilodeau.

Chairman Brown explained the Board had previously discussed the need to extend Ms. Bilodeau's Agreement.

Selectman Woodard stated Ms. Bilodeau has done an excellent job as Interim Town Manager, noting she has handled more responsibilities than originally envisioned. He explained the Board has proposed an extension of the Agreement through and including December 1, 2015, or the start date of a new Town Manager (whichever occurs first). Selectman Woodard briefly summarized the monetary revisions to the Agreement, which include granting Ms. Bilodeau three weeks compensatory time to be used in the future, a \$200 per week stipend for as long as her appointment as Interim Town Manager lasts, and to pay her the \$100 per week step increase she would have been entitled to as of July 1, 2015 in her former position as Assistant Town Manager, and additional time to use her current vacation time.

It was on motion unanimously

VOTED: To extend the Employment Agreement for Interim Town Manager by and between Town of Sudbury, Massachusetts and Maryanne Bilodeau dated September 28, 2015 appointing Maryanne Bilodeau as Interim Town Manager for the Town of Sudbury through and including December 1, 2015, or the start date of a new Town Manager (whichever occurs earlier), with all terms and conditions of the Agreement remaining in full force and effect, except where amended in the second Amendment to Employment Agreement.

Request for Sudbury Laborers' Public Employees Local #1156 – Memorandum of Understanding – Discussion and Vote

At 8:28 p.m., Chairman Brown took this agenda item out of order, and she opened a discussion regarding whether to approve the draft Memorandum of Agreement (MOA) between the Town of Sudbury and the Sudbury Laborers' Public Employees Local #1156, dated September 15, 2015, and to ratify the vote taken in Executive Session between the Town of Sudbury and the Laborers' Union. The Board was provided copies tonight of the draft "Memorandum of Agreement Between the Town of Sudbury and The Massachusetts Laborers' District Council on behalf of Public Employees Local #1156 of the Laborers' International Union of North America ADL-CIO."

Chairman Brown noted the content of the draft distributed tonight is the same as the draft the Board reviewed at its meeting last night.

Interim Town Manager Bilodeau briefly summarized the monetary impact of the MOA, noting it includes a 1% increase effective July 2, 2015, a 1% increase effective January 1, 2016, a 2% increase effective July 1, 2016, a 2% increase effective July 1, 2017 and a 1% increase effective June 30, 2018 at 11:59 p.m.

It was on motion unanimously

VOTED: To approve the Memorandum of Understanding (MOA) between the Town of Sudbury and the Sudbury Laborers' Public Employees Local #1156, dated September 15, 2015, and to ratify the vote taken in Executive Session to approve this MOA between the Town of Sudbury and the Laborers' Union.

Public Hearing – Utility Pole – 84 Maynard Road – Request for Waiver

Present: Petitioner Robert Roth and his partner Robert McGinty, Department of Public Works Director Bill Place and Building Inspector Mark Herweck

At 8:00 p.m., Chairman Brown opened a Public Hearing (taking the agenda item out of order) regarding a request from Robert Roth for a waiver under Sudbury Bylaw Art. XX to install a utility pole at 84 Maynard Road, and to allow the crossing of a utility line within the Maynard Road Right of Way, and she read aloud the Public Hearing Notice. The Board was previously in receipt of copies of two letters from Robert Roth dated August 14, 2015 (and accompanying maps) and September 8, 2015, the Public Hearing Notice, a letter from Department of Public Works Director/Town Engineer I. William Place, dated August 20, 2015 and a memorandum from Mr. Place dated September 14, 2015, and a letter from Sudbury's Planning Board dated September 10, 2015. In addition, copies of a memorandum from Building Inspector Mark Herweck dated September 16, 2015 and an email from Eversource Customer Service Engineer Crystal Chalapatras dated September 1, 2015 and accompanying sketch and photo were distributed tonight.

Mr. Roth explained his plan to have Eversource design the utilities underground for his development on Maynard Road. He further explained Eversource did not design the utilities as he had proposed. Instead, Eversource took an existing pole and added another service line and then put a new pole on the property of 84 Maynard Road. Mr. Roth stated this installation and the understanding of the relevant bylaw was not within his purview, but rather Eversource's. He further stated, normally Eversource should have requested permission from the Selectmen to design the utilities not in compliance with the Town bylaw. Mr. Roth stated Department of Public Works Director Bill Place discovered the problem, noting the line crosses the right-of-way for approximately two feet. Mr. Roth emphasized the wire does not cross any roadway or sidewalks, and it is located back into the woods. He stated the placement of the new utility pole is in violation of the Town bylaws and that it is as a result of work done by Eversource. Mr. Roth referenced the new information provided today from Ms. Chalapatras at Eversource, noting she has apologized for the error. He also stated he had requested copies of the work order, but, as of this time, one could not be found or produced.

Chairman Brown stated she has concerns about a waiver being requested for work already done, and that there was an agreed upon plan, but something else was installed. She emphasized it is important to ensure this does not happen again.

Department of Public Works Director Bill Place distributed copies of a Grading Plan for 82 Maynard Road to the Board, which reflects the proposed underground utilities. He explained how the process should have occurred with Eversource, noting he has worked with Christine Cosby at Eversource for many years. Mr. Place stated Ms. Cosby has admitted to the error and Eversource is embarrassed about it. He confirmed any installation in the right-of-way should always come before the Selectmen. He also confirmed a work order cannot be found.

Chairman Brown asked Mr. Place if he believes Eversource is now aware of Sudbury's process, and he stated he believes it is. Chairman Brown noted the Town has the option to fine Eversource, and she asked for Mr. Place's opinion. Mr. Place stated he would not recommend pursuing a fine with such a large corporation. However, he did suggest sending a strong letter from the Board to Eversource could be in order. In response to a question from Chairman Brown, Mr. Place stated he would recommend approval of the waiver.

Selectman Haarde asked if we could try to get Eversource to pay to fix the problem. Mr. Place stated he did not ask Eversource to remedy the situation, and he did not think it was worth pursuing a potential legal battle with Eversource.

In response to a question from Selectman Haarde, Mr. Roth explained he had prepared the property for approximately 220 feet of underground utilities. He also read aloud from Ms. Chalapatias' email, Eversource's reasons for altering the installation.

Chairman Brown summarized the initial fault is with Eversource, because the company never came before the Selectmen to discuss its alternative plan.

In its letter to Eversource, Selectman Woodard suggested the Board should state that, if this situation arises again, which it hopes it does not, the Board will request the improper work is removed.

Mr. Roth assured the Board that, had he known of the Town bylaw's content and Eversource's plans, he would have readily made sure the matter was brought before the Board.

Chairman Brown stated the proper process was not followed by Eversource, and the company should follow it in the future.

It was on motion unanimously

VOTED: To approve the request by Robert Roth, retroactively, for a waiver under Sudbury Bylaw Art. XX to install a utility pole at 84 Maynard Road, and to allow the crossing of a utility line within the Maynard Road Right of Way.

It was also on motion unanimously

VOTED: To request Town Counsel to write and send a letter to Eversource regarding its violation of Sudbury's bylaw and its improper installation of utilities at 84 Maynard Road, noting the Board of Selectmen's displeasure with this situation, and further noting that, if this situation occurs again, the Board will insist the non-compliant work is undone.

Minuteman Regional Vocational High School – Confidential Town Counsel Opinion regarding a Potential District-Wide Election Ballot Question – Discussion of “Pro” and “Con” Wording

At 8:32 p.m., Chairman Brown opened a discussion regarding whether to make public a Town Counsel opinion concerning a potential Minuteman ballot question and how it could affect a District-wide Minuteman election and how the Board will identify writers for “pro” and “con” Ballot question opinions. The Board was previously in receipt of copies of a handout entitled “Ballot Question Arguments Pro and Con Application of Chapter 180 of the Acts of 1996 prior to August 20, 2015,” and relevant emails from former Town Manager Maureen Valente to now Chairman Pat Brown dated February 2, 2012, from Chairman Brown to the then Board of Selectmen dated February 1, 2012, and from Chairman Brown to the Rail Trail Conversion Advisory Committee dated February 2, 2012, and the relevant section of Massachusetts General Laws Chapter 180. In addition, copies of a confidential email from Town Counsel Barbara Saint Andre dated August 28, 2015 and accompanying email from Chairman Brown to Town Counsel dated August 24, 2015 were distributed tonight.

It was on motion unanimously

VOTED: To make the opinion from Town Counsel received in an email dated August 28, 2015, regarding a potential Minuteman-related ballot question and pro and con arguments for Town Warrants and provisions of Chapter 180 of the Acts of 1996 (see Chapter 180 section 2 and section 1(d)), as it pertains to Mass General Law Chapter 71, section 16 (n), available to the public.

Selectman Simon stated Minuteman is planning to build a new school, and he explained it has two ways to raise capital for the project. He explained the first way is through the existing Regional Agreement, which requires a unanimous vote by the 16 member towns through their Boards of Selectmen and Town Meetings. If the proposed project were to pass in this circumstance, Selectman Simon stated Sudbury would be responsible for a share of the capital expense. He explained the second way is for Minuteman to hold a District-wide election. Selectman Simon stated he believes Minuteman's leadership is leaning towards the latter option, which he believes is not a good because it bypasses the Town Meeting system and Sudbury would again carry its share of the capital expenses for the next 30 years. He explained Sudbury has a Special Act allowing the Town to provide pro and con opinions for ballot questions, and he stated the Board asked Town Counsel's opinion as to whether this would apply to a Minuteman District-wide election. Selectman Simon stated Town Counsel opined it would apply, pursuant to Mass General Law Chapter 71, section 16 (n). He explained this is favorable for Sudbury, and it allows time for arguments to be written which cover the long-term ramifications of the project proposal.

Chairman Brown summarized the Special Act applies to Sudbury, and thus when the Board distributes a Warrant for the Minuteman election, it will include pro and con arguments. She stated the Board is responsible for identifying the writers of these arguments and notifying them in writing within the appropriate timeframes. Chairman Brown noted time will be needed for the writers to prepare their opinions. She suggested Minuteman should be alerted to the time Sudbury will require for its proper process to be followed. She also suggested a Minuteman representative(s) would likely be the one(s) to prepare the pro argument, and the Board should announce well before the Warrant closes that it is looking for someone to write the con opinion, and if no one is identified, the Board would request, in writing, that Town Counsel write it.

Selectman Simon asked if the opinions need to be written by Sudbury residents, and he suggested it be checked with Town Counsel. Chairman Brown asked Interim Town Manager Bilodeau to verify this with Town Counsel. She also requested Town Counsel be asked whether any of the other Minuteman member towns have a similar statute and/or Special Act and what obligations Minuteman has under the statute.

Selectman Simon asked if, for consistency, we could request that all 16 member towns have the same Ballot question and pro argument presented for the election to be held on the same day, noting that each member town could provide its own con opinion, if allowed to, under the law. He read aloud the title of Sudbury's Special Act, and he opined the Act is intended to apply to Sudbury, but he questioned whether it could be applicable for all Minuteman-member towns.

Vice-Chairman Iuliano questioned what Minuteman would legally be bound to share with each member town regarding ballot questions.

Chairman Brown stated she would like to establish a clear process for identifying and notifying, in writing, the writers for pro and con ballot question arguments.

Selectman Simon noted that, according to Mass. General Law Chapter 71, section 16(n), the timeline for Minuteman to call for a District election could be short. He suggested, and the Board concurred, Town Counsel would prepare and send a notification to inform Minuteman of Sudbury's Special Act and the process and timeframe Sudbury would need to adhere to prior to a District-wide election.

It was also on motion unanimously

VOTED: As a matter of policy, that the Board of Selectman shall post the anticipated ballot questions on the Town website at least one week prior to the opening of the Warrant and request that citizens interested in writing pro or con opinions contact the Board of Selectmen's Office.

Town Forum – Planning of Topics and Format - Discussion

Present: Town Moderator Michael Fee

At 8:57 p.m., Chairman Brown welcomed Town Moderator Michael Fee to the Meeting, and she opened a discussion regarding planning for the Fall 2015 Town Forum. The Board was previously in receipt of copies of a flyer entitled, "2015 Sudbury Town Forum Visions for Sudbury's Future," a memorandum from Vice-Chairman Iuliano dated September 13, 2015, Article III of the 2014 Bylaws regarding Town Affairs, and Lincoln's flyers for its 2013 and 2014 State of the Town Meetings. In addition, copies of a revised flyer entitled "2015 Sudbury Town Forum Visions for Sudbury's Future," were distributed tonight.

Vice-Chairman Iuliano stated the Town Forum is scheduled for November 9, 2015, and Town Moderator Michael Fee has agreed to facilitate the discussion. She further stated the goal is to make the event a community conversation, with some structure and some flexibility. Vice-Chairman Iuliano stated the Forum will be from 7:00 – 9:30 p.m. at the Goodnow Library. She asked for the Board's input tonight regarding format and content. Vice-Chairman Iuliano suggested two agenda topics, Communications and Community Development, be discussed at the Forum.

Selectman Woodard questioned whether discussion for only two topics could be maintained for 45 minutes, if there were not sufficient attendance. He suggested having a third topic ready for discussion, in case more material was needed. Vice-Chairman Iuliano stated her concern would be that residents should have the opportunity to know the topics in advance.

Selectman Simon suggested having no times assigned to the topics, and instead having the conversation run its course.

Mr. Fee suggested having an open session at the beginning of the Forum to gauge the "temperature" of the room and what people have come to discuss. He thinks this might help gauge how much time to devote to topics. Mr. Fee noted the Town Bylaw is fairly general regarding the Forum, and he asked for the Board's guidance regarding what it hopes to reap from the Forum. Mr. Fee stated knowing the Board's objectives might help him better facilitate and structure the discussion to achieve those results.

Selectman Woodard stated he wants to hear feedback from residents, and he believes Vice-Chairman Iuliano's draft questions will help to engage the public.

Selectman Simon suggested attendees be given some kind of handout when they arrive, which might help capture the topics they are interested in.

Chairman Brown stated she likes the idea of taking the "temperature" of the room, and giving people the chance to say what they think. She noted that, last year, there was feedback regarding the lack of involvement from the Schools. Vice-Chairman Iuliano stated the Schools offer several opportunities throughout the year to cover school-specific issues, which are, perhaps, better handled separately.

Mr. Fee stated he has thought about asking for a show of hands to help prioritize the discussion.

Selectman Woodard stated it is important to advertise in advance that participation will be key to shaping the Forum's format and its success, and encouraging the public to attend.

Mr. Fee asked for clarification regarding “Communications” being a prioritized topic. Vice-Chairman Iuliano explained it is an issue which has been broached in a variety of venues, including in the Sudbury Listening Project. Selectman Woodard stated communication is a problem in Town, and it also came up during Town Manager interviews. Mr. Fee stated he would review the Listening Project Report to help structure the conversation. Interim Town Manager Bilodeau stated she could also provide Mr. Fee with additional information.

Mr. Fee stated the Town Bylaw requires members of Town boards and committees are present. He suggested they should sit interspersed with the public, and not at a head table in front. Mr. Fee stated his preference would be to rely on the conversation with the residents and not on staff presentations. He stated he is inclined to let the discussion flow and only call upon staff as needed, and he asked for the Board’s input. Selectman Haarde stated he would prefer Mr. Fee “rolls with it” as the discussions develop.

Selectman Woodard stated he likes the idea of staff sitting in the audience, and he questioned whether this should also be considered for Town Meetings.

Mr. Fee stated he will hold a Town Meeting Forum in late October, and he encouraged the Board to attend and share its ideas.

Vice-Chairman Iuliano stated she has heard the consensus of the Board tonight to be that a third topic should be included on the agenda, which she has suggested as the “Renewal of Our Infrastructure.” She also suggested having an Open Forum for discussion at the end of the Forum as well as at the beginning. The consensus of the Board was this was a good idea.

Regarding the” Renewal of Our Infrastructure” topic, Chairman Brown opined it is difficult to ask Task Forces or Blue Ribbon Committees to synthesize their work into a five-minute presentation. Mr. Fee suggested that, perhaps, Facilities Director Jim Kelly could be asked to provide a five-minute presentation. Selectman Woodard suggested, and the Board concurred, that presentations should be reviewed in advance. Vice-Chairman Iuliano stated she would preview any presentations.

Community Preservation Committee – Interview Member Candidate

Present: Community Preservation Committee Candidate Elizabeth (Beth) Quirk

Chairman Brown welcomed Community Preservation Committee (CPC) candidate and Sudbury resident Beth Quirk to the Meeting to discuss why she is interested in serving on the CPC. The Board was previously in receipt of copies of Ms. Quirk’s Town of Sudbury Application for Appointment to the Community Preservation Committee, and a cover letter from Ms. Quirk dated August 10, 2015 and an accompanying resume.

Ms. Quirk stated she has lived in Sudbury since 1999, and she served on the Zoning Board of Appeals (ZBA) for 11 years. She enjoyed the ZBA work because it was meaningful and she worked in a collaborative group. However, she took a break from community service last year, and she has since found she misses being involved. Ms. Quirk stated she believes a citizen gets out of a community what they put into it. She believes it is important to be involved in Town activities and planning its future.

Selectman Woodard noted Ms. Quirk served as Chair of the ZBA for four of her eleven years, and he thanked her for her service during challenging times. He stated he is delighted she is willing to serve again.

Selectman Simon thanked Ms. Quirk for volunteering, noting her qualifications are outstanding.

Selectman Haarde thanked Ms. Quirk for volunteering her services.

Vice-Chairman Iuliano stated the CPC does important work for the Town, and she is pleased someone with Ms. Quirk's talents will be involved for this year's funding-cycle recommendations.

Ms. Quirk stated she is looking forward to learning more about the Town's priorities for projects, and she plans to attend the Town Forum in November to hear resident feedback.

Selectman Woodard asked why the proposed term dates are so short. Interim Town Manager Bilodeau stated Ms. Quirk would be fulfilling the remainder of Seamus O'Kelly's term, due to Mr. O'Kelly's resignation.

As a member of the CPC, Chairman Brown stated she interviewed Ms. Quirk earlier this week, and she looks forward to serving with her in the future.

It was on motion unanimously

VOTED: To approve the appointment of Elizabeth Quirk, 20 Scotts Wood Drive, as an at-large member of the Community Preservation Committee for a term ending on May 31, 2016.

Board of Selectmen's Draft 2016 Meeting Schedule

At 9:32 p.m., Chairman Brown opened a discussion regarding the Draft "Town of Sudbury Board of Selectmen Meeting Schedule for 2016," noting copies had previously been provided to the Board.

Interim Town Manager Bilodeau stated the calendar had been drafted similarly as to how it was done in previous years. She also noted Town Meeting is scheduled early on May 2-4, 2016.

It was on motion unanimously

VOTED: To approve the Board of Selectmen's 2016 Meeting Schedule as reviewed tonight.

Future Board of Selectmen Agenda Items - Discussion

At 9:35 p.m., Chairman Brown asked if anyone had requests for future Board agenda items.

Vice-Chairman Iuliano suggested the Board has a discussion about the Board of Selectmen's Reports and process.

Chairman Brown stated the Goodnow Library Trustees may ask to meet with the Board in the future, and she asked that the agenda item be scheduled when she is present (she will be absent from the Board's October 6, 2015 Meeting).

Colonial Fair and Muster of Fifes and Drums – Special Permit

It was on motion unanimously

VOTED: To approve a Special Permit to Harold Cutler for the Colonial Fair and Muster of Fifes and Drums to be held on the Wayside Inn grounds from 10:00 a.m. to 5:00 p.m. on Saturday, September 26, 2015, subject to conditions and permits required by the Fire and Police Departments and the Board of Health.

The Fieldhouse Sudbury – Special Permit Request

Copies of emails from Town Department Heads were distributed tonight to the Board, noting no objections to the request.

It was on motion unanimously

VOTED: To grant a Special Permit to The Fieldhouse Sudbury, to hold the “The Fieldhouse 5K/10K for Accelerated Cure Project for MS” Walk/Run on Saturday, November 14, 2015, from 8:30 a.m. through approximately 11:30 a.m., subject to Police Department safety requirements, proof of insurance coverage and the assurance that any litter will be removed at the race’s conclusion.

One-Day Wine & Malt License – Parmenter Foundation

Selectman Simon noted his wife is on the Parmenter Foundation Board, and, although he does not believe he has a conflict of interest, he will abstain from this vote.

It was on motion

VOTED: To grant a one-day Wine and Malt license to the Parmenter Foundation, to accommodate the Parmenter Hoedown on Saturday, September 26, 2015, from 7:00 p.m. to 10:30 p.m., at The Sudbury Valley Trustees’ Wolbach Farm, 327 Concord Road, subject to the use of a TIPS-trained bartender and a receipt of a Certificate of Liability.

Selectman Simon abstained from the vote.

There being no further business, the meeting adjourned at 9:40 p.m.

Attest: _____
Maryanne Bilodeau
Interim Town Manager-Clerk

Documents & Exhibits

1. Discussion and vote on whether to approve the sale of assets set forth on the attached list dated 8/26/15 by the Sudbury Access Corporation (SAC) as requested pursuant to Section 9 of the Agreement between the Board of Selectmen of the Town of Sudbury, Massachusetts, and Sudbury Access Corporation dated November 15, 2011, as extended through November 15, 2017.

Attachments:

- 1a. Jeff_Winston_memo
- 1b. 10-14-14_minutes_SAC
- 1c. Sudbury_Access_Corp_11.15.11_signed
- 1d. SAC Assets to Be Sold 2015

4. PUBLIC HEARING: Vote on whether to approve or deny a request by Robert Roth for a waiver under Sudbury Bylaw Art. XX to install a utility pole at 84 Maynard Road and to allow the crossing of a utility line within the Maynard Road Right of Way.

Attachments:

- 4a. DPW_Overhead_Uilities_MaynardRd
- 4b. Roth_request_utility_MaynardRd
- 4c. Hearing_Newspaper_Notice
- 4d. Roth_ltr_9.8.15
- 4e. Utility Pole Waiver Letter
- 4f. maynard 82 4
- 4g. 84 Maynard Road Utility Pole Sept VERSION 2
- 4h. 84 MAYNARD RD WR# 02015595 (3)

5. Discussion and vote on whether to make Town Counsel's decision concerning Minuteman ballot question public. Further discussion on how this could affect a district-wide Minuteman election and how the Board will identify writers for "pro" and "con" opinions.

Attachments:

- 5a. Ballot_question

6. Discussion and vote on format and topics for the annual Town Forum, to be held Monday, November 9, 2015, 7:00-9:30 p.m., at the Goodnow Library. Michael Fee, Town Moderator, and facilitator for the forum, will attend.

Attachments:

- 6a. Town Forum Notice draft for 9.17.2015 meeting
- 6b. Town Forum Memorandum
- 6c. Town Forum Bylaw
- 6d. Town Forum Agenda draft for 9.17.2015 meeting
- 6e. Selectmen's Newsletter SOTT 2014
- 6f. 2013 SOTT Agenda

7. Interview candidate Elizabeth Quirk, 20 Scotts Wood Drive) for appointment to the Community Preservation Committee. Following interview, discussion and vote on whether to approve her appointment to the Community Preservation Committee for a term ending May 31, 2016.

Attachments:

- 7a. BOS_CPC_Quirk

8. Review and discuss Draft 2016 Selectmen Meeting Schedule, and possibly vote to approve schedule

Attachments:

- 8a. SelectmenSchedule 2016_draft

9. Discuss future agenda items

10. Vote to approve a special permit to Harold Cutler for the Colonial Fair and Muster of Fifes and Drums to be held on the Wayside Inn grounds from 10:00 a.m. to 5:00 p.m. on Saturday, September 26, 2015, subject to conditions and permits required by the Fire and Police Departments and the Board of Health.

Attachments:

- 9a. Colonial Fair 2015 BOS
- 9b. Colonial Fair Approvals 2015

11. Vote to Grant a Special Permit to the Fieldhouse Sudbury, to Hold the “The Fieldhouse 5K/10K for Accelerated Cure Project for MS” Walk/Run on Saturday November 14, 2015, from 8:30 A.M. through approximately 11:30 A.M., subject to Police Department safety requirements, Proof of Insurance Coverage and the assurance that any litter will be removed at the race’s conclusion.

Attachments:

- 11a. BOS Fieldhouse 5K_revised 9.8.15
- 11b. 2015 Fieldhouse 5K_10K Approvals_v2

12. Vote to grant a 1-day Wine & Malt license to the Parmenter Foundation, to accommodate the Parmenter Hoedown on Saturday, September 26, 2015 from 7:00 PM to 10:30 PM at Sudbury Valley Trustees' Wolbach Farm, 327 Concord Road, subject to the use of a TIPS-trained bartender and a receipt of a Certificate of Liability.

Attachments:

- 12a. BOS Parmenter Hoedown 2015
- 12b. Hoedown Approvals 2015