

IN BOARD OF SUDBURY SELECTMEN
TUESDAY, JULY 26, 2016

Present: Chairman Susan N. Iuliano, Vice-Chairman Charles C. Woodard, Selectman Robert C. Haarde (arrived at 8:10 p.m.), Selectman Patricia A. Brown and Town Manager Melissa Rodrigues

Absent: Selectman Leonard A. Simon

The statutory requirements as to notice having been complied with, the meeting was convened at 7:32 p.m. in Town Hall.

Opening Remarks

At 7:32 p.m., Chairman Iuliano opened the meeting.

Reports from the Town Manager

Town Manager Rodrigues announced real estate property taxes are due August 1, 2016. She also announced the Conservation Commission is in need of a new member, and the Fairbank Community Center Task Force needs two members. Further information is available on the Town website. Town Manager Rodrigues also stated her latest Newsletter is posted on the Town website, along with information on ticks and infectious diseases. She further noted absentee ballots are currently available for the State Primary Election to be held September 8, 2016 (deadline to apply is September 7, 2016 at 12 noon).

Reports from the Board of Selectmen

There were no reports offered by the Selectmen.

Citizen's Comments

At 7:35 p.m., Chairman Iuliano recognized Sudbury citizen Dan DePompei, 35 Haynes Road.

Mr. DePompei stated he has not heard a response to his previous requests and comments regarding why some Selectmen believe the Bruce Freeman Rail Trail (BFRT) design cannot be built in compliance with all local, State and federal bylaws. Thus, he stated he will continue to pose his questions.

Chairman Iuliano noted the Board has discussed this topic and it was discussed at Town Meeting. She further noted that, going forward, questions like this one may be discussed by the Task Force, which the Board is finalizing for creation.

Mr. DePompei stated he believes the Board voted to not comply with all laws. He also stated he believes that local, State and federal laws are not necessarily mutually exclusive. He asked the Board to revisit this issue.

Public Hearing: Energy Committee – Town Electrical Aggregation –Approve and Authorize Plan to Submit to Department of Utilities

Present: Combined Facilities Director Jim Kelly, Energy and Sustainability Committee member Rami Alwan and Good Energy Business Development Director Stefano Loretto

At 7:37 p.m., Chairman Iuliano welcomed Combined Facilities Director Jim Kelly, Energy and Sustainability Committee member Rami Alwan and Good Energy Business Development Director Stefano Loretto to the Meeting to provide an update on the Town's electrical aggregation plan. The Board was previously in receipt of copies of the draft Services Agreement between The Town of Sudbury and Good

Energy, L.P. At 7:40 p.m., Chairman Iuliano opened the Public Hearing regarding the draft Services Agreement between The Town of Sudbury and Good Energy, L.P.

Mr. Kelly stated the Energy and Sustainability Committee has been involved in a long process to provide this opportunity to the community.

Mr. Loretto stated the goal is to create an alternative supplier option for eligible Eversource accounts to save money and to provide some renewable generation options from local sources. He stated implementing such a plan requires many steps, and tonight's Public Hearing is the last step prior to obtaining approval to submit the plan to the State's Department of Public Utilities (DPU). Mr. Loretto further stated a review period has been underway for nearly a month and it will conclude tonight. He explained that, if the Board approves the plan tonight, the plan will be submitted to the DPU, and following an approximate 90-day review, it will go out to bid.

Chairman Iuliano asked if there were any questions or comments from the public tonight, and none were offered.

Mr. Kelly stated some public comments were previously received regarding whether the Town would have access to residents' personal energy bills and extending gratitude to the Energy Committee and Town for making this option available in Sudbury. He stated the Town would not have access to personal information of residents. Mr. Loretto also stated Good Energy would not receive account-specific information, but rather it would gather rate class-specific data.

Mr. Alwan stated the Committee hopes to provide other energy-related educational opportunities to residents and businesses in the future.

Selectman Brown asked if when someone new moves to Town they would be defaulted into the program, and if there is an open enrollment period during the year. Mr. Loretto stated new energy accounts are sent to the supplier each month by Eversource, and new residents would receive an opt-out letter communication. He also stated anyone can join or leave the program at any time throughout the year.

Mr. Kelly highlighted the program may also benefit small businesses which will now also have this option available. He and Mr. Alwan also noted the Town and Lincoln-Sudbury Regional High School (L-SRHS) already have contracts for privately purchasing from an energy supplier. They also stated the Town and L-SRHS hope to combine their services into a concurrent contract.

Selectman Woodard stated his questions have been answered in previous meetings, and he congratulated all involved on the great job done to bring this plan to fruition.

At 7:47 p.m., Chairman Iuliano closed the Public Hearing.

It was on motion unanimously

VOTED: To approve the aggregation plan to be submitted to the Department of Public Utilities, and to authorize Good Energy to submit the aggregation plan to the Department of Public Utilities on behalf of the Town of Sudbury.

Sudbury United Methodist Church – Discussion Regarding Building Permit Fees

Present: Church Council Chair Richard Morris

At 7:51 p.m., Chairman Iuliano took this agenda item out of order, and she opened a discussion regarding a request from the Sudbury United Methodist Church regarding building permit fees. The Board was previously in receipt of copies of a letter from Pastor Joel Guillemette and Sudbury United Methodist Church Council Chair Richard Morris dated July 8, 2016. In addition, copies of a confidential email from Town Counsel Barbara Saint Andre to Town Manager Rodrigues dated July 22, 2016, a confidential email from Chairman Iuliano to the Board dated July 25, 2016 and accompanying relevant section of the Town's Article XV Building Code were distributed tonight.

Chairman Iuliano explained the Church is working on a large renovation project for its property, and it recently paid a permit fee of \$27,000 based on the Town's current bylaw, which had not been planned for or budgeted by the Church. The Church asked if the Board would consider waiving or reducing the fee given its non-profit status and its longstanding cooperation with the community. She stated she has researched the request and consulted with Town Counsel, and she distributed copies of a relevant Town Article XV Building Code which governs permit fees. Chairman Iuliano further stated Town Counsel has advised that the Board of Selectmen do not have authority to waive a requirement of the bylaw. Thus, she explained the Board cannot consider this request or act on anything tonight. However, Chairman Iuliano stated the Board could review this issue in the future and possibly change the bylaw for different categories by bringing an article before a Town Meeting.

Town Manager Rodrigues confirmed that, although some towns have different requirements for different categories, in Sudbury, the permit fees are set by the bylaws.

Sudbury United Methodist Church Council Chair Richard Morris stated the Church appreciates the consideration which has been given to its request. Mr. Morris stated the Church believes it provides many services for the Town and has always cooperated with Town-oriented activities. He explained the fee charged seemed like a tax to the Church, which, as a non-profit, had not been anticipated. Mr. Morris further stated he believes the Church will also be charged for plumbing and electrical permit costs, which could total approximately \$6,000. He also stated he believes other religious entities in Sudbury have written letters supporting the Church's request for a change to the bylaw. Mr. Morris stated the Church is undertaking a substantial renovation project, which will also enhance the aesthetics of the Town Center area.

Chairman Iuliano stated she was glad the issue came forward for future consideration, and she concluded the discussion.

September 11 Memorial Garden Oversight Committee – Amend Mission Statement/Membership Composition Discussion

At 8:05 p.m., Chairman Iuliano took this agenda item out of order, and she opened a discussion regarding whether to amend the September 11 Memorial Garden Oversight Committee Mission Statement, including changes in membership composition. The Board was previously in receipt of copies of a red-lined draft September 11 Memorial Garden Oversight Committee Mission Statement.

Chairman Iuliano explained the Committee has recommended revisions to its Mission Statement, and she distributed new copies of the red-lined draft September 11 Memorial Garden Oversight Committee Mission Statement provided in tonight's agenda packet, wherein the redlined suggested revisions are presented in their entirety. She highlighted the Town is fortunate to have this Committee, noting Sudbury was one of the first communities to erect a permanent monument recognizing the events and victims of September 11th. Chairman Iuliano reviewed the suggested revisions.

Selectman Brown stated she is inclined to support the Committee's requested revisions.

Vice-Chairman Woodard stated he believes the revisions better reflect the Committee's needs today versus those of 15 years ago.

It was on motion unanimously

VOTED: To amend the September 11 Memorial Garden Oversight Committee Mission Statement, including changes in membership composition as reviewed tonight.

Fairbank Community Center Task Force - Amendment of Membership Composition to Mission Statement – Discussion and Possible Vote

At 8:10 p.m., Chairman Iuliano opened a discussion regarding amendments to the Membership Composition of the Fairbank Community Center Task Force Mission Statement. The Board was previously in receipt of copies of a red-lined draft "Fairbank Community Center Study Task Force Town of Sudbury Mission Statement, last amended June 28, 2016."

Chairman Iuliano reviewed the proposed revisions to change the number of Selectmen members to "up to two," and to add "up to two" members of the Finance Committee. She stated the Finance Committee recently clarified that, under certain conditions, it may want to have representatives appointed as Task Force members.

Vice-Chairman Woodard stated the proposed revisions seem fine.

Selectman Brown noted the Board had previously voted to have the Town staff members of the Task Force be *ex-officio*/non-voting members.

It was on motion unanimously

VOTED: To amend the Fairbank Community Center Task Force Mission Statement to change membership composition for Board of Selectmen representatives from, "two members" to "up to two members," to add "up to two members of the Finance Committee" and to list all Town staff members of this Committee (Combined Facilities Director, Park and Recreation Director, and the Council on Aging Director) as non-voting, *ex officio* members.

Street Acceptances – Adopt Order of Taking – Trevor Way and Arboretum Way

At 8:20 p.m., Chairman Iuliano opened a discussion regarding adoption of Orders of Taking for Trevor Way and Arboretum Way individually, awarding no damages, and authorizing the Board of Selectmen's Chairman to execute all letters, notices or such other correspondence related thereto. The Board was previously in receipt of copies of the Board of Selectmen of the Town of Sudbury Order of Takings for Trevor Way and Arboretum Way and accompanying maps and schedules. In addition copies of a confidential email from Town Counsel Barbara Saint Andre to Town Manager Rodrigues dated July 20, 2016 and an accompanying email from Town Counsel dated March 16, 2016 were distributed to the Board tonight.

Chairman Iuliano explained the Town voted at the last Town Meeting to layout three streets for acceptance as public ways. She further explained the final step for the Board to act on is for the Town, within 120 days of the Town Meeting vote, to acquire an interest in the ways. Chairman Iuliano stated Sudbury has historically chosen to adopt an order of taking by eminent domain and not awarded damages for the taking. She noted the Board will vote on two roads tonight, Trevor Way and Arboretum Way. Chairman Iuliano

stated Tall Pine Drive would be considered at a future meeting because issues are still being reviewed for compliance.

Selectman Brown noted all three streets had items to be completed prior to being accepted at the last Town Meeting, and she asked if everything has been satisfactorily completed. Town Manager Rodrigues stated everything is in order for Trevor Way and Arboretum Way, and Tall Pine Drive is still under review.

Chairman Iuliano stated The Town would be taking the streets with the right of an easement, and she noted no damages are being afforded, since this action is seen as a property enhancement.

It was on motion unanimously

VOTED: To adopt the Order of Taking for Trevor Way as presented and as shown on a plan entitled: "Roadway Acceptance Plan of Trevor Way in Sudbury, MA," dated March 14, 2016, by Sullivan, Connors and Associates Land Surveying and Civil Engineering, as voted by the 2016 Annual Town Meeting under Article 26, and to award no damages therefor; and further, to authorize the Chair to execute all letters and notices or such other correspondence related thereto.

It was also on motion unanimously

VOTED: To adopt the Order of Taking for Arboretum Way as presented and as shown on a plan entitled: "Arboretum Way Street Acceptance Plan in Sudbury, Mass," dated November 2015 and revised on March 30, 2016, by David E. Ross Associates, Inc., as voted by the 2016 Annual Town Meeting under Article 26 and to award no damages therefor; and further, to authorize the Chair to execute all letters and notices or such other correspondence related thereto.

Wood-Davison House Fund – Authorize Use of Funds for the Loring Parsonage

Present: Sudbury Finance Director Dennis Keohane

At 8:00 p.m., Chairman Iuliano took this agenda item out of order, and she opened a discussion regarding authorization for the use of said funds toward the cost of the renovation/repurposing of the Loring Parsonage to be used as a Sudbury History Museum for the display of artifacts, materials and programs appropriate to the study of American history, particularly New England and Sudbury; said renovation/repurposing to be under the direction of the Permanent Building Committee; said authorization includes award of contracts by the Town Manager to effect such use. She also welcomed Sudbury Finance Director Dennis Keohane to the Meeting. The Board was previously in receipt of copies of the Commonwealth of Massachusetts Judgement on Complaint in Equity Filed June 6, 2016 for the Town of Sudbury vs. the Attorney General of Massachusetts. In addition, copies of a memorandum from Town Manager Rodrigues were distributed tonight.

Chairman Iuliano summarized that this Fund was originally intended to build a history museum, and the Selectmen authorized Town Counsel to legally pursue use of the funds for the Loring Parsonage Museum project. She reported the Town has received a favorable ruling on its request. Chairman Iuliano asked how much money is in the Fund.

Sudbury Finance Director Dennis Keohane stated the Fund has just over \$75,000, which can now be used for the Loring Parsonage project.

Selectman Woodard stated this has been discussed as a possible source of funds for the past few years, and he is pleased it has been favorably resolved.

Chairman Iuliano summarized the Probate Court's findings.

Selectman Brown clarified the Board would vote tonight to authorize use of this money for the Loring Parsonage project.

It was on motion unanimously

VOTED: As Trustees of the Wood-Davison House Fund, to grant authorization for the use of said funds toward the cost of the renovation/repurposing of the Loring Parsonage to be used as a Sudbury History Museum for the display of artifacts, materials and programs appropriate to the study of American history, particularly New England and Sudbury; said renovation/repurposing to be under the direction of the Permanent Building Committee; said authorization includes award of contracts by the Town Manager to effect such use.

Town Manager Performance Evaluation – Discussion

At 8:24 p.m., Chairman Iuliano opened a discussion regarding the performance evaluation process for the Town Manager. The Board was previously in receipt of copies of a draft "Town of Sudbury Evaluation Process for the Town Manager," and a draft "Town of Sudbury Town Manager Evaluation Form."

Chairman Iuliano stated the Town Manager evaluation process was updated this year, and she referenced pages 41 and 42 of tonight's agenda packet. She noted the process established for 2016 is different than how other years will proceed, due to the current Town Manager commencing work on November 1, 2015, and it includes an informal evaluation discussion in the summer of 2016. Chairman Iuliano stated tonight's discussion is intended to provide the Town Manager with feedback.

Selectman Brown congratulated Town Manager Rodrigues on her ability to "leap" into her position and responsibilities. She believes the improvements to handling communications in the past several months have been key. Selectman Brown noted Town Manager Rodrigues is accessible, and she believes things are going well.

Selectman Haarde stated he has only positive feedback, and has only heard such from others, for Town Manager Rodrigues' performance to date. He believes she jumped into her responsibilities and she has handled some difficult and challenging issues in a fair manner. Selectman Haarde stated he believes this type of management has led to a more positive culture.

Vice-Chairman Woodard referred to criteria which were initially discussed with the recruitment consultant. He commended Town Manager Rodrigues for her communication improvements, noting the benefits of quickly creating the Town's Facebook page. Vice-Chairman Woodard stated Town Manager Rodrigues faced unusual challenges with the personnel turnover of several Department Head positions. He stated he has been impressed with how she has handled these challenges and with how she deals with different personalities.

Chairman Iuliano stated it was a difficult year, with a lot of personnel turnover and several huge projects brought forward. She noted Town Manager Rodrigues' ability to be flexible and to adjust to the situations which arose. Chairman Iuliano also highlighted the Town Manager's communications and openness to hear from the public, stating the Board values how well she handles this aspect of the job. She also noted the Town Manager's communications with the Board, and how helpful the weekly reports and being informed about what is happening have been. Chairman Iuliano believes that, in general, communications with the Town, and transparency, have been important factors for how well things have gone. She stated the Board

would have a goal-setting session in the Fall, which will also provide the Town Manager and her staff with additional feedback and guidance.

Town Manager Rodrigues stated she is fortunate to enjoy a good relationship with all the Board members. She commended her staff for filling in during transition staffing periods, noting Police Chief Nix has been doing a great job covering Department of Public Works' matters. Town Manager Rodrigues stated the many challenging situations and projects she faced actually helped her to learn about issues even more quickly than she might have.

Selectman Haarde stated the Sudbury Transparency project has been exemplary, and he thought the Eversource issues were handled exceptionally well.

Selectman Brown stated she also received feedback that people were pleased with this year's budget work done with representatives from all three cost centers.

Chairman Iuliano emphasized tonight's discussion is only part of an ongoing communication process.

Selectman Haarde thanked Selectman Brown and Chairman Iuliano for the work they did to coordinate the revised Town Manager evaluation process, which includes this type of discussion in an open public session.

Chairman Iuliano stated public discussions are important, and she closed the discussion.

Citizens' Comments – Continuation

At 8:38 p.m., Chairman Iuliano recognized Sudbury citizen Dan DePompei, 35 Haynes Road.

Mr. DePompei stated he was confused by agenda item #2 tonight regarding the Board not being able to vote to change the current bylaw regarding the request from the Sudbury United Methodist Church. However, on May 3, 2016, Mr. DePompei stated that he believes the Board did vote to not comply with Town bylaws regarding the Bruce Freeman Rail Trail 75% design. He opined that there seems to him to be an inconsistency in the Board's positions.

Future Board of Selectmen Agenda Items - Discussion

At 8:40 p.m., Chairman Iuliano opened a discussion regarding future agenda items. She stated there will not be an agenda item and update from Eversource at the August 16, 2016 Board Meeting.

Selectman Brown suggested, and the Board concurred, that the request to petition the State Legislature to repeal Chapter 180 of the Acts of 1996 requiring pro and con arguments on Election Warrants, should be discussed at the Board's August 16, 2016 Meeting to be considered in light of the October 2016 Town Meeting. Chairman Iuliano stated she would add this to the August 16, 2016 agenda and any other items needed related to the October 2016 Town Meeting, including possibly changes to the current bylaw regarding permit fees.

Town Manager Rodrigues stated State representative Carmine Gentile is working to finalize language for a Home Rule Petition regarding remote participation at Town Meetings.

Minutes

Selectman Brown asked that the reference to “VHB’s” in the last sentence of the fourth paragraph from the bottom on page 54 of tonight’s agenda packet be revised to read “the Task Force’s.”

It was on motion unanimously

VOTED: To approve the Regular Session Meeting Minutes of July 12, 2016, as amended tonight.

NStar Electric Co. – Accept Incentive Check

At 7:49 p.m., Chairman Iuliano took this consent calendar agenda item out of order.

Combined Facilities Director Jim Kelly stated an incentive check for \$22,211.50 from NStar Electric Co. is a result of a \$250,000 grant received a few years ago to install 600 new LED street lights as part of an energy retrofit program. Mr. Kelly stated the new lights save approximately \$15,000 per year in energy and maintenance costs, and the new lamps have a ten-year warranty. He commended the Energy Committee for its work on this project.

Selectman Brown asked if the incentive check received and the annual savings will be expended under the direction of the Energy Committee. Town Manager Rodrigues stated only the funds from the incentive check will be expended under the direction of the Committee.

It was on motion unanimously

VOTED: To accept an energy-efficiency incentive check in the amount of \$22,211.50 from NStar Electric Co. As a result of the LED streetlight retrofit program, the Town of Sudbury will save annually approximately \$15,500 in energy and maintenance costs. These funds are to be expended under the direction of the Energy Committee.

Election Officers - Appointments

It was also on motion unanimously

VOTED: To appoint Election Officers for a one-year term, commencing August 15, 2016, and ending August 14, 2017, as recommended by the Democratic and Republican Town Committee Chairmen and the Town Clerk.

St. Anselm Conference of the Society of St. Vincent de Paul – “Walk for the Poor” – Request for Special Permit

It was on motion unanimously

VOTED: To grant a Special Permit to Ronald Nix, President, St. Anselm Conference of the Society of St. Vincent de Paul, to hold a “Walk for the Poor” on Sunday, September 25, 2016 from 11:00 a.m. through approximately 2:00 p.m., subject to Police Department safety requirements, proof of insurance coverage and the assurance that any litter will be removed at the race’s conclusion.

Sudbury Police Department – Maintenance of Communications Systems - Award Contract

It was on motion unanimously

VOTED: To approve the award of contract by the Town Manager for maintenance of communications systems apparatus for the Sudbury Police Department by Cyber Com Communications Solutions, Inc., in the amount of \$12,414 annually.

State Primary Election Warrant –Vote to Sign

It was on motion unanimously

VOTED: To sign the State Primary Election Warrant for posting by the Constable no later than September 1, 2016, as requested by Rosemary B. Harvell, Town Clerk.

Cheri-Anne Cavanaugh Trust Fund – Donation - Sudbury United Methodist Church

It was on motion unanimously

VOTED: To accept, on behalf of the Town, a \$527.70 donation from the Sudbury United Methodist Church into the Cheri-Anne Cavanaugh Trust Fund, said funds to be expended under the direction of the Town Social Worker to counsel Lincoln-Sudbury Regional High School students, and to send a letter of appreciation to the Methodist Church.

MetroWest Regional Transit Authority (RTA) –Transportation Services – Amend Contract to Extend

It was on motion unanimously

VOTED: To approve the FY17 amendment extending the contract between the MetroWest Regional Transit Authority (RTA) and the Town of Sudbury to provide transportation services for elderly and disabled persons through the Council on Aging effective July 1, 2016, as requested by Debra Galloway, Council on Aging Director, said Agreement to be executed by the Town Manager.

BPR Sudbury Development LLC – Request for Temporary Construction Trailer

It was on motion unanimously

VOTED: To approve a request dated July 20, 2016 from Stephen C. Senna, on behalf of BPR Sudbury Development, LLC, to grant permission for one 60 ft. temporary construction trailer (to be used by Cranshaw Construction as an office) at the Meadow Walk construction site, 528 Boston Post Road, from July 2016 through June 2018, subject to approval of the Building Inspector.

George J. Raymond Scholarship Fund – Award

It was on motion unanimously

VOTED: To approve the disbursement of \$1,000 from the George J. Raymond Scholarship Fund to the 2015-2016 academic school year recipient, Nathan Pan-Doh, as requested by Lincoln-Sudbury Regional High School Superintendent Bella Wong.

There being no further business, the meeting adjourned at 8:45 p.m.

At 8:45 p.m., the Board rescinded its vote to adjourn.

Citizens' Comments – Continuation

At 8:46 p.m., Chairman Iuliano recognized Sudbury citizen Bryan Semple, 15 Revere Street.

Mr. Semple stated he was disappointed to learn that the Board did not seek public input from former members of the Fairbank Community Center Task Force before voting on changing the membership composition of the Task Force. He is concerned that adding more members is not the solution for the previous Task Force's unsuccessful result. Mr. Semple believes there should be an open session to hear feedback from former members regarding the challenge of fulfilling the Task Force's Mission Statement for meeting the needs of the community. He believes the Task Force's mission should be revised to present three different building scenarios from the perspectives of Park and Recreation, the Senior Center and for the Sudbury Public Schools' needs, and then a proposed building plan could be scaled. Otherwise, Mr. Semple fears that a lot more time will be spent to reach a similar result of a building plan with an operating model which does not work for Park and Recreation, and thus, the Commission will be unable to support the plan.

Selectman Brown stated she believes the Board should reconsider the Mission Statement and hear from former members.

Selectman Haarde stated that, unfortunately, he believes a lot of members who were formerly interested in the project have lost interest, and he believes the proposed project has also lost support.

Vice-Chairman Woodard stated the Task Force's leadership will be changing, and he believes the group's Mission Statement is clear. He suggested it would be better to focus on the Task Force's objectives. Vice-Chairman Woodard believes there is a need to put boundaries around the needs. He stated he is not sure that a meeting with the Board would be beneficial other than as an opportunity to air past issues. He further stated that, perhaps it would be helpful for members to meet on their own.

Mr. Semple reiterated his belief that the Task Force's charter needs to be changed to achieve a different result.

Selectman Brown stated that, going forward, a capital and operating budget needs to be proposed which the Town will accept.

Mr. Semple stated he believes there is a need to separate the proposed project amounts by user group, noting everyone is having an equal voice, but they each have different requirements.

Chairman Iuliano stated there is a mix of views in the community on the challenges faced by the Task Force. She has heard that the Board could possibly provide better direction on proposed budgets and that the Mission Statement could be reviewed. She will consider this as an agenda item for the Board's August 16, 2016 Meeting.

There being no further business, the meeting adjourned at 9:01 p.m.

Attest: _____
Melissa Murphy-Rodrigues
Town Manager-Clerk

Documents & Exhibits

1. Vote to approve the aggregation plan to be submitted to the Department of Public Utilities (DPU), and to authorize Good Energy to submit the aggregation plan to the DPU on behalf of the Town of Sudbury. In attendance will be James Kelly, Facilities Director; Bill Braun, Rami Alwan, and other members of the Energy Committee; and Stefano Loretto, Business Development Director, Good Energy.

Attachments:

1.a Sudbury - Good Energy Services Agreement

2. Discussion with representatives from the Sudbury United Methodist Church and possible vote regarding Building Fees. In attendance will be Pastor Joel Guillemette, and Richard Morris.

Attachments:

2.a Selectmen Letter_Methodist_Church
2.b Article XV Building Code

3. Discussion and possibly vote whether to amend the September 11 Memorial Garden Oversight Committee mission statement, including changes in membership composition. In attendance will be Beth Farrell, Committee Chair.

Attachments:

3.a Sept 11 Mem Garden_Suggested Mission Statement Changes

4. Vote to amend the Fairbank Community Center Task Force mission statement to change membership composition for Board of Selectmen representatives from "two members" to "up to two members"; and add "up to two members of the Finance Committee" and other changes as determined by the Board of Selectmen.

Attachments:

4.a FairbankCommunityCenterStudyTaskForceMissionStatement_07.26.16

5. Consider and vote on adoption of Orders of Taking for Trevor Way and Arboretum Way individually, awarding no damages, and authorizing BOS Chair to execute all letters, notices, or such other correspondence related thereto.

Attachments:

5.a Final Order of Taking KP 7-21-16
5.b k-p fINAL Order of Taking Arboretum Way
5.c Maps_Street_Acceptances

6. Vote: As Trustees of the Wood-Davison House Fund, authorization is granted for the use of said fund toward the cost of the renovation/repurposing of the Loring Parsonage to be used as a Sudbury History Museum for the display of artifacts, materials and programs appropriate to the study of American history, particularly New England and Sudbury; said renovation/repurposing to be under the direction of the Permanent Building Committee; said authorization includes award of contracts by the Town Manager to effect such use.

Attachments:

6.a SUDB CY PRES_20160708100648

7. Discuss Town Manager Performance Evaluation.

Attachments:

7.a Evaluation Process draft for 04.05.16 meeting

7.b Section 2 checklist draft 04.05.16 meeting

8. Citizen's Comments (Cont)

9. Discuss future agenda items

10. Vote to approve the regular session minutes of 7/12/16.

Attachments:

10.a BOS 7-12-16_Draft_Minutes

11. Vote to accept an energy efficiency incentive check in the amount of \$22,211.50 from NStar Electric Co. As a result of the LED streetlight retrofit program, the Town of Sudbury will save annually approximately \$15,500 in energy and maintenance costs. These funds are to be expended under the direction of the Energy Committee.

Attachments:

11.a JKelly_memo_Nstar_rebate

12. Vote whether to appoint Election Officers for a one-year term, commencing August 15, 2016 and ending August 14, 2017, as recommended by the Democratic and Republican Town Committee Chairmen and the Town Clerk. Selectman Simon is requested to abstain from voting on the appointment of Gail-Ann Simon.

Attachments:

12.a Election Officers Vote 1

12.b Election Officers Vote 2

13. Vote to grant a special permit to Ronald Nix, Vice-President, St. Anselm Conference of the Society of St. Vincent de Paul, to hold a "Walk for the Poor" on Sunday, September 25, 2016, from 11:00 a.m. through approximately 2:00 p.m., subject to Police Department safety requirements, proof of insurance coverage and the assurance that any litter will be removed at the race's conclusion.

Attachments:

13.a Walk for the Poor 2016_BOS

13.b 2016 St Anselm Walk for the Poor_Approvals

14. Vote to approve award of contract by the Town Manager for maintenance of communications systems apparatus for the Sudbury Police Department by Cyber Com Communications Solutions, Inc., in the amount of \$12,414 annually.

Attachments:

14.a Sudbury Police FY-2017 ITT-57 rev-1

15. Vote to sign the State Primary Election Warrant for posting by the constable no later than September 1, 2016, as requested by Rosemary B. Harvell, Town Clerk.

Attachments:

15.a State Primary Warrant 2016

16. Vote to accept, on behalf of the Town, a \$527.70 Donation from the Sudbury United Methodist Church into the Cheri-Anne Cavanaugh Trust Fund, said funds to be expended under the direction of the Town Social Worker to counsel Lincoln-Sudbury Regional High School students, and to send a letter of appreciation to the Methodist Church.

Attachments:

16.a SUMC Donation CheriCavanaughFund

17. Vote to approve the FY17 amendment extending the contract between the MetroWest Regional Transit Authority (RTA) and the Town of Sudbury to provide transportation services for elderly and disabled persons through the Council on Aging effective July 1, 2016, as requested by Debra Galloway, Council on Aging Director, said Agreement to be executed by the Town Manager.

Attachments:

17.a SUDBURY CONTRACT EXTENSION FY17_rev

18. Vote to approve a request dated July 20, 2016 from Stephen C. Senna, on behalf of BPR Sudbury Development, LLC, to grant permission for one 60 ft. temporary Construction Trailer (to be used by Cranshaw Construction as an office) at the Meadow Walk construction site, 528 Boston Post Road, from July 2016 through June 2018, subject to approval of the Building Inspector.

Attachments:

18.a Trailers Regs

18.b Construction Trailer Permit Request 2016-7-20

19. Vote to approve the disbursement of \$1,000 from the George J. Raymond Scholarship Fund to the 2015-2016 academic school year recipient Nathan Pan-Doh, as requested by Lincoln-Sudbury Regional High School Superintendent, Bella Wong.

Attachments:

19.a Raymond Scholarship 2016