

IN BOARD OF SUDBURY SELECTMEN
TUESDAY, MAY 23, 2017

Present: Chairman Susan N. Iuliano, Selectman Robert C. Haarde, Selectman Leonard A. Simon, Selectman Patricia A. Brown, Selectman Daniel E. Carty and Town Manager Melissa Rodrigues

The statutory requirements as to notice having been complied with, the meeting was convened at 7:30 p.m. in the Lower Town Hall.

Opening Remarks

At 7:30 p.m., Chairman Iuliano opened the meeting, and she welcomed newly elected Selectman Dan Carty to the Meeting. She reminded the community that May is Military Appreciation Month, and she encouraged everyone to take time to honor all who are serving, and who have served, in the Armed Forces and their families. Chairman Iuliano also thanked Selectmen Simon and Brown for attending the recent Armed Forces Day Celebration.

Reports from the Town Manager

Town Manager Rodrigues announced the State's Energy Facilities Siting Board will conduct a Public Hearing on May 25, 2017 at the Lincoln-Sudbury Regional High School Auditorium at 7:00 p.m. regarding Eversource's proposed Sudbury-Hudson Transmission Reliability Project.

Reports from the Board of Selectmen

Selectman Haarde clarified for the public that the Public Hearing on May 25, 2017 at the High School is not with Eversource, but rather with the State's Energy Facilities Siting Board.

Selectman Simon stated he was pleased to recently attend the Armed Forces Day Celebration at the Senior Center.

Citizen's Comments

At 7:32 p.m., Chairman Iuliano announced no citizens have requested comment time tonight.

Reorganization of the Board – Discussion and Vote on Chairman and Vice-Chairman

At 7:32 p.m., Chairman Iuliano opened a discussion regarding the reorganization of the Board and vote for Chairman and Vice-Chairman. She stated recent practice has been for the newly appointed Chairman to oversee the next Meeting and for the current Chairman to continue to direct tonight's Meeting.

Selectman Simon made a motion to nominate Selectman Haarde as Chairman, stating Selectman Haarde is the longest serving Board member (seven years) and he is familiar with the Town issues and challenges. The motion was seconded. Selectman Simon stated he personally would be interested in serving as Vice-Chairman.

Selectman Haarde stated he would accept the nomination.

It was on motion unanimously

VOTED: To elect Selectman Robert Haarde as Chairman of the Board of Selectmen.

Chairman-elect Haarde stated he believes the Board and Town have come a long way in how things are handled, and that the Town is now in a better place. He further stated he believes the positions of Chairman and Vice-Chairman should not be political roles, but rather roles which help set the agendas and facilitate the Board's Meetings. Chairman-elect Haarde stated Selectman Simon has served on the Board for five years, and he nominated Selectman Simon to have the opportunity to serve as Vice-Chairman. The motion was seconded.

It was on motion

VOTED: To elect Selectman Len Simon as the Vice-Chairman of the Board of Selectmen.

Selectman Brown abstained from the vote.

Chairman-elect Haarde stated he will follow the recent practice of including all Board members in the process of doing the Town's work, noting he does not believe the Chairman is any more important than any other Board member.

Public Hearing: Alteration of Premises of an All Alcohol Restaurant – Da Vinci Bistro, LLC d/b/a Da Vinci Bistro – 457 Boston Post Road

Present: Dariusz Zwinga, Manager

At 7:40 p.m., Chairman Iuliano opened the Public Hearing regarding the application of Da Vinci Bistro, LLC d/b/a/ Da Vinci Bistro, 457 Boston Post Road, Sudbury, for an Alteration of Premises of an All Alcohol Restaurant, under M.G.L. c. 138, s.15A and 16B, and she welcomed Manager Dariusz Zwinga to the Meeting. The Board was previously in receipt of copies of the "Commonwealth of Massachusetts Alcohol Beverages Control Commission (ABCC) Amendment Application for an Alteration of Premises or Change of Location," and accompanying documentation, a memorandum from Building Inspector Mark Herweck dated May 8, 2017, an email from Assistant Fire Chief John Whalen dated May 4, 2017, an email from Police Chief Scott Nix dated May 4, 2017 and an email from Director of Public Health William Murphy dated May 19, 2017. Chairman Iuliano stated the request is to allow for an alteration to accommodate an outdoor patio, and she referenced a sketch of the proposed plan on Page 17 of tonight's agenda packet.

Mr. Zwinga stated he had larger plan blueprints with him tonight, and he distributed copies to the Board for review. He explained no changes to the interior will be made except for possibly the removal of some interior seating to accommodate the requested patio seating. In response to a question from Chairman Iuliano, Mr. Zwinga stated currently there are 60 seats, but he is allowed to have 70. He emphasized he has been working with the Building Inspector to ensure compliance.

Town Manager Rodrigues referenced Director of Public Health William Murphy's email on page 64 of tonight's agenda packet, noting the Board of Health (BOH) supports an application for 70 seats.

Chairman Iuliano referenced Building Inspector Herweck's memorandum on page 61 of tonight's agenda packet. Town Manager Rodrigues reviewed Mr. Herweck's comments, noting Mr. Herweck would be comfortable with his comments being listed as conditions for an approval.

Mr. Zwinga stated he will work with the Building Department and all Town Departments to ensure compliance with all bylaws and regulations.

Mr. Carty stated the restaurant has been a welcomed addition to the Town. He asked if there are any setback issues and if there is enough room for a patio.

Mr. Zwinga stated there is a lot of greenery on the western side, and he does not foresee any issues, except from possibly a rail trail.

Selectman Simon stated there is a stretch of adjacent land owned by CSX. He urged Mr. Zwinga to investigate whether there would be any potential encroachment issues, noting this research is Mr. Zwinga's responsibility.

Selectman Simon asked if umbrellas are proposed for the patio. Mr. Zwinga stated he is researching umbrellas and awnings, and this has not yet been determined.

Chairman-elect Haarde stated he has heard positive comments about the restaurant, and he is a fan of patios.

At 7:48, Chairman Iuliano opened the Hearing to comments from the public, and hearing none, she closed the Public Hearing.

It was on motion unanimously

VOTED: As the Licensing Authority to approve the application of Da Vinci Bistro, LLC d/b/a/ Da Vinci Bistro, 457 Boston Post Road, Sudbury, for an Alteration of Premises of an All Alcohol Restaurant License, under M.G.L. c. 138, s.15A and 16B, subject to the conditions noted in the memorandum from Building Inspector Mark Herweck dated May 8, 2017.

Public Hearing: Common Victualler License - Whole Foods Market – 536 Boston Post Road

Present: Whole Foods Store Team Leader John Forziati, Associate Coordinator Store Decor and Design R. Jason Boutwell, and Jacobs Engineering Senior Architectural Designer Steve Ouellette

At 7:59 p.m., Chairman Iuliano took this agenda item out of order, and she opened the Public Hearing regarding the application to approve a new Common Victualler License for Whole Foods Market, 536 Boston Post Road, as requested in an application dated April 13, 2017, and she welcomed several members of the Applicant's team to the Meeting. The Board was previously in receipt of copies of a letter from Whole Foods Licensing Administrator Jacob Creswell dated April 13, 2017 and accompanying "Town of Sudbury Application for Common Victualler & Entertainment License," and accompanying documentation, an email from Assistant Fire Chief John Whalen dated May 4, 2017, an email from Building Inspector Mark Herweck dated May 12, 2017, and an email from Director of Public Health William Murphy dated May 19, 2017.

Jacobs Engineering Senior Architectural Designer Steve Ouellette stated the project construction is progressing well, and the crew is working six days a week. Mr. Ouelette stated he issues weekly reports, and he communicates often with the Building Inspector.

Whole Foods Store Team Leader John Forziati stated hiring efforts have begun for approximately 155 positions.

Chairman Iuliano noted the applicant has also submitted an application for an Entertainment License, which will be discussed at a future Board Meeting.

Selectman Simon asked if there will be in-store seating. Mr. Forziati stated 80 interior seats are planned in the front of the facility, and there are plans for 72 outdoor seats to be used in good weather. Selectman Simon

asked if the outdoor seating has been approved. Mr. Ouelette stated it has been approved and permits have been awarded, noting the applicant has met with Town Departments regarding the construction schedule.

Chairman-elect Haarde noted the Police and Fire Departments have not presented any concerns.

Regarding hiring, Selectman Simon asked if Sudbury residents will receive preference. Mr. Forziati stated they are working with the High School for possible summer work for students and they are conducting external job fairs. He stated anyone interested in a position is welcomed to contact them. Chairman-elect Haarde suggested social media could be helpful for recruitment.

It was on motion unanimously

VOTED: As the Licensing Authority to approve the application for a new Common Victualler License for Whole Foods Market, 536 Boston Post Road, as requested in an application dated April 13, 2017.

Council on Aging – Interview Candidate for Appointment

Present: Candidate Amy Unckless

At 8:05 p.m., Chairman Iuliano opened the interview discussion with Sudbury resident Amy Unckless, 26 Anselm Way, for appointment consideration to the Council on Aging (COA). She stated the position would be to replace that of COA member Robert Diefenbacher, who is retiring, and the COA has unanimously recommended Ms. Unckless. The Board was previously in receipt of copies of a letter from Sudbury Senior Center Director Debra Galloway dated April 28, 2017, a letter from Ms. Unckless dated June 15, 2016 and her accompanying “Town of Sudbury Application for Appointment” and resume.

Ms. Unckless stated she has had a passion her whole life for working with senior citizens, and has done so in other volunteer positions. She explained her career now affords her a more flexible schedule than it did in the past, and she reached out to the COA to see if she could be of service.

Selectman Carty stated he knows Ms. Unckless and her husband, and he is pleased she has applied for the position. He noted she is an excellent example of the talent residents possess in Sudbury.

Selectman Simon thanked Ms. Unckless for her interest in working with seniors, noting it is very much appreciated by them and their families. He also stated it is helpful for groups to have new perspectives and enthusiasm, which he believes Ms. Unckless possesses.

Ms. Unckless stated she and her husband are very pleased they chose to live in Sudbury 11 years ago.

It was on motion unanimously

VOTED: To approve the appointment of Amy Unckless, 26 Anselm Way, to the Council on Aging for a term ending May 30, 2020, as recommended by Debra Galloway, Senior Center Director.

Avalon at Sudbury Local Initiative Program – Vote to Approve the Regulatory and Use Agreement and the Contract for Monitoring Services

Present: Avalon Bay Vice President of Development David Gillespie and Avalon representatives Ray Boghan and Kevin Renna

At 8:12 p.m., Selectmen Brown and Carty returned to the Meeting Hall for the remainder of the Meeting after having recused themselves for agenda item #9, which had been taken out of order.

At 8:12 p.m., Chairman Iuliano took this agenda item out of order, and she opened a discussion regarding approving the Regulatory and Use Agreement and the Contract for Monitoring Services for the Avalon at Sudbury Local Initiative Program (LIP), and she welcomed Avalon Bay representatives to the Meeting. The Board was previously in receipt of copies of the draft "Regulatory and Use Agreement (Comprehensive Permit Rental) Local Initiative Program," a red-lined version of the draft Agreement and the draft "Contract Monitoring Services for Avalon at Sudbury" and a red-lined version of the draft Contract. Chairman Iuliano referenced the two documents to be voted on tonight, with one beginning on Page 114 of tonight's agenda packet, and the other one beginning on page 145.

Town Manager Rodrigues stated the LIP program allows for monitoring services for the Town, which is paid for by the developer. She noted the Board previously voted to support the applicant applying for the LIP, and, at that time, the applicant stated they would return to the Board as they are doing tonight.

Avalon Bay Vice President of Development David Gillespie stated they are coming before the Board tonight, following the State's support of the LIP application, to seek execution of two required documents: the Regulatory and Use Agreement and the Contract for Monitoring Services for Avalon at Sudbury. Mr. Gillespie described the Regulatory and Use Agreement as documenting the rules and regulations by which the developer would operate and the criteria which would need to be followed. He highlighted both documents need to be signed by the developer, the Town and the Department of Housing and Community Development (DHCD). Mr. Gillespie further stated the Contract for Monitoring Services memorializes the roles and responsibilities of the developer and the Town to ensure compliance with the Regulatory Agreement. He stated the monitoring services allow for more transparency of the process for the Town. Mr. Gillespie stated the applicant's Counsel has worked with Town Counsel to prepare the draft documents, and all parties are comfortable with the documents presented for tonight's Meeting.

Selectman Brown asked if the Regional Housing Services Office (RHSO) would be contacted to provide the monitoring services. Town Manager Rodrigues stated the RHSO would likely be the monitoring agent, and the RHSO has reviewed the draft documents.

Chairman Iuliano and Town Manager Rodrigues explained the documents comply with State requirements regarding local preference to now also include employees of Town businesses.

Selectman Carty referenced page 119 of tonight's agenda packet, and he asked for clarification regarding the definition of a "family" and whether a single person is sometimes considered as a family. Mr. Gillespie stated there is a State limit on occupancy for bedrooms which they would comply with, and reports would be produced each year.

Avalon representative Kevin Renna stated the DHCD sets the standards and the developer does not have the authority to alter them.

Chairman-elect Haarde suggested the DHCD could be contacted to clarify the definition of a family. Mr. Gillespie stated he would try to obtain this answer and provide feedback.

Mr. Renna stated four executed originals of the documents are required, and he submitted them for signature.

Mr. Gillespie stated the project is progressing well, and the Avalon construction is expected to commence in early June.

It was on motion unanimously

VOTED: To approve the Regulatory and Use Agreement and the Contract for Monitoring Services for the Avalon at Sudbury Local Initiative Program, as reviewed and discussed tonight.

Contract for Municipal Aggregation – Discussion and Vote

At 7:50 p.m., Chairman Iuliano took this agenda item out of order, and she opened a discussion regarding authorizing the Town Manager to enter into a contract for municipal electricity aggregation. Copies of a handout entitled, “Sudbury Community Aggregation Update” were distributed to the Board tonight.

Town Manager Rodrigues explained the bid date is tomorrow at 11:45 a.m., and she is requesting authorization to sign a contract with a winning supplier, only if the bid is lower than Eversource’s basic service rate of \$0.10759 effective July 1, 2017. She mentioned a few other towns recently have completed similar processes, including Somerville and Arlington. If a contract is signed, Town Manager Rodrigues stated every resident will receive a letter explaining the program and later they will receive a postcard allowing them the opportunity for one month to opt-out. She noted the program would begin for the August 2017 consumption bill to be issued and received in September 2017.

Chairman Iuliano and Chairman-elect Haarde stated this program has been worked on for a long time, and it is good to see it come to fruition.

Selectman Brown asked if the program includes Town buildings. Town Manager Rodrigues stated the Town buildings are already part of a similar system.

Selectman Carty asked for how long the Town would be locked in to the contract. Town Manager Rodrigues stated several timeframes will be quoted and discussed with the broker to choose the one thought to be the most advantageous.

Selectman Simon asked if this program would have any impact on the solar landfill credits’ program. Town Manager Rodrigues stated the solar landfill program would not be effected at all. Selectman Simon highlighted the Town has earned approximately \$250,000 from the solar landfill project. Town Manager Rodrigues stated these funds will be used towards other energy-related projects.

Selectman Carty asked how the High School’s solar panels come into play. Chairman-elect Haarde explained the savings from this solar project helps to reduce the High School’s energy budget.

It was on motion unanimously

VOTED: To authorize the Town Manager to enter into a contract for municipal electricity aggregation.

BCK Law – Vote to Enter into a Contract

At 8:10 p.m., Chairman Iuliano took this agenda item out of order, and she opened a discussion regarding authorizing the Town Manager to enter into a contract with BCK law for an amount that will exceed \$25,000.

Selectmen Brown and Carty recused themselves from this discussion and vote, and they temporarily exited the Meeting Hall.

Town Manager Rodrigues explained the Town had a contract with BCK Law, but there is additional work needed. Thus, she is requesting approval to enter into a contract to exceed \$25,000, but not to exceed \$50,000.

It was on motion unanimously

VOTED: To authorize the Town Manager to enter into a contract with BCK law for an amount not to exceed \$50,000.

Town Counsel Services - Vote to Approve a 120-Day Extension of Services

Chairman Iuliano took this agenda item out of order, and she opened a discussion regarding approving a 120-day extension for Legal Counsel Services with Kopelman & Paige.

Town Manager Rodrigues stated the Request for Proposal (RFP) for Town Counsel Services has been issued and bids are due back in early June. She explained tonight's request is to avoid any gap in coverage for the Town if a new provider is not hired prior to the expiration of the current contract with Kopelman & Paige. Town Manager Rodrigues stated she discussed the extension with Town Counsel Barbara Saint Andre, and Ms. Saint Andre has advised the extension rates may be higher than the current rates.

Selectman Brown highlighted the RFP has been issued for these services because it is required by the Town bylaws, and it is not an indication of dissatisfaction with the services currently being provided.

Selectman Carty asked if the Town has to pay for the full 120-day extension if a new provider is hired within this timeframe. Town Manager Rodrigues stated the Town would not have to pay for the full 120 days, if a new provider is hired.

It was on motion unanimously

VOTED: To approve a 120-day extension for Legal Counsel Services, if needed.

Board Annual Re-Appointments and Accepting Resignations

Chairman Iuliano opened a discussion regarding the Board's annual reappointments and acceptances of resignations, and she referenced pages 157-160 of tonight's agenda packet. The Board was previously in receipt of copies of a spreadsheet entitled "Board of Selectmen Re-Appointments."

Chairman Iuliano stated the Board is voting tonight on all names on the list with the following exceptions: all yellow-highlighted names, all Board of Selectmen members listed, and names listed for the Community Preservation Committee. It was further noted the Board does not vote on any of the Sudbury Water District Commission appointments, that Sam Merra's name should be removed from the list for the Fairbank Task Force, and that the "Special Circumstances" comment listed on page 160 regarding a recommendation to disband the Fairbank Task Force should be deleted from the listing.

Town Manager Rodrigues stated all vacant positions will be posted on the Town website inviting applications to be submitted prior to a June due date to be established. She also stated the Board would discuss its own appointments as part of its liaison assignment discussion at the Board's next meeting.

It was also noted Eric Poch was recently voted by the Finance Committee as its representative to the Community Preservation Committee.

It was on motion unanimously

VOTED: To approve the annual Board of Selectmen's re-appointments of those listed (all of which are subject to acceptance), and to accept the resignations of those who choose not to be re-appointed, and to send a letter of appreciation to the resigning volunteers for their service to the community, subject to incorporating the exceptions discussed tonight.

Town Manager Annual Re-appointments

Chairman Iuliano opened a discussion regarding the Town Manager's annual reappointments which require the Board's approval. The Board was previously in receipt of copies of a spreadsheet entitled "Town Manager Re-Appointment List."

It was on motion unanimously

VOTED: To approve the Town Manager's annual re-appointments requiring Board of Selectmen's approval of those listed (all of which are subject to acceptance), with the exception of the yellow-highlighted names on the listing.

Collective Bargaining Agreements – Fire and Engineering Unions – Vote to Approve

Chairman Iuliano opened a discussion regarding whether to approve the collective bargaining agreements with the Fire and Engineering unions. She explained the Board reviewed the Agreements previously in Executive Session.

Town Manager Rodrigues provided a brief summary of the Memorandum of Understanding with the Engineers, noting the Agreement was made as a result of mediation. She stated the term of the Agreement is for three years, from July 2, 2015 to June 30, 2018. Town Manager Rodrigues reviewed the salary step schedules effective July 2, 2015 through June 30, 2018 at 11:59 p.m., and she noted hours of work need to be confirmed and the longevity language needs to be finalized. She further noted the Agreement increases the probationary period from six months to one year and there was a \$2,000 annual stipend which was the topic of the mediation.

It was on motion unanimously

VOTED: To approve the collective bargaining agreement with the Engineering union, as outlined by the Town Manager tonight.

Town Manager Rodrigues also provided a brief summary of the Collective Bargaining Agreement with the Firefighters' union, noting the contract was settled, pending the Board's approval the night before binding arbitration was to commence. She explained an Agreement A and an Agreement B were proposed to settle the contract. Town Manager Rodrigues reviewed the salary step schedules for Agreement A effective July 1, 2015 through June 30, 2018 at 11:59 p.m., noting two new stipend positions would be created for a total of eleven stipend positions and she summarized the stipend increases for FY16, FY17 and FY18. She also stated the time-off minimum number of hours was increased and language was added to allow points for qualifying education degrees. Regarding the Agreement B, Town Manager Rodrigues stated the clothing allowance was increased by \$50 per year for three years and there is a new uniform policy with uniform logo and colors. She also reviewed the salary step schedule for Agreement B effective July 1, 2017, and she reviewed the new language for the minimum hours of overtime for firefighters when held over and responding to a call back and that the Agreement allows for swaps of equal rank.

It was on motion unanimously

VOTED: To approve the collective bargaining agreement with the Firefighters' union, as outlined by the Town Manager tonight.

Board of Selectmen's Meeting Schedule – Discussion and Potential Vote on Schedule Revisions

At 8:45 p.m., Chairman Iuliano opened a discussion regarding the Selectmen's summer Meeting schedule. The Board was previously in receipt of copies of the current Board of Selectmen's 2017 Meeting Schedule. In addition, copies of an email to the Board from Chairman Iuliano dated May 15, 2017 were distributed tonight.

A brief discussion ensued regarding whether to adjust the May, June and July Board Meeting schedules and when to schedule the pending Dog Hearing.

Town Manager Rodrigues stated the Animal Control Officer informed her today that the dog owner is not available on May 30, 2017 for the Dog Hearing. Town Counsel and the Dog Hearing Special Counsel have advised the Board could still proceed with the Dog Hearing on May 30th or it could reschedule the Hearing to another date. Town Manager Rodrigues highlighted the dog is still on the premises and the dog owner has not responded to any communications from the Town.

Selectman Simon asked if the dog is currently being restrained, and Town Manager Rodrigues stated she is not sure.

The Board reviewed possible meeting dates, and the consensus was to attempt to schedule the Dog Hearing one more time on June 8, 2017 with the dog owner.

Selectman Brown stated she believes the Board should hold the Dog Hearing on or before June 8, 2017 with, or without, the dog owner. Town Manager Rodrigues stated she would call tomorrow to coordinate this.

Selectman Carty expressed his preference to not delay the scheduling of the Dog Hearing unnecessarily.

Selectman Simon suggested a notice should be hand-delivered by a Police Officer or Constable to the dog owner. Town Manager Rodrigues stated she would work to coordinate this, and she noted prior communications have been sent by certified mail.

The consensus of the Board was also to try to do its work in July at one Meeting on the 18th, and that the July 25, 2017 Board Meeting should be cancelled.

It was noted the Board will need to call the October 2017 Town Meeting prior to August 28, 2017 and begin its planning discussions. It was further noted the Board should begin its discussions regarding goals so as to establish goals for the Town Manager in a timely manner this year.

It was on motion unanimously

VOTED: To cancel the previously scheduled Board of Selectmen's Meetings on June 20, 2017 and July 25, 2017, and to add a Board of Selectmen's Meeting on June 8, 2017.

Town Audit Services – Discussion and Possible Vote

At 8:55 p.m., Chairman Iuliano opened a discussion regarding the Town's Audit Services. Copies of an email from Finance Director Dennis Keohane dated April 21, 2017 were distributed to the Board tonight.

Town Manager Rodrigues stated three quotes have been received from new firms to conduct audit services for the Town, and all of them are less than what is currently being spent on CliftonLarsonAllen. She stated she has worked with all of them and they all have good reputations. Town Manager Rodrigues stated her preference would be to contract with Powers & Sullivan, which is the lowest bid at \$48,900, noting the firm does a substantial number of Comprehensive Annual Financial Reports (CAFR) each year. She noted Mr. Keohane used to work at Powers & Sullivan, but she does not anticipate this would present a conflict of interest issue.

Selectman Carty stated he supports the idea of changing firms periodically.

Chairman-elect Haarde stated he is familiar with Powers & Sullivan from the firm's work for the High School, and he thought they had done a good job.

Selectman Brown asked what the next step is in the process. Town Manager Rodrigues stated a contract would be signed soon so as to facilitate the new firm being preferably on board at the beginning of the new fiscal year on July 1, 2017, and the current contract would be terminated.

It was on motion unanimously

VOTED: To authorize the Town Manager to sign the contract for Town Audit Service with Powers & Sullivan.

Citizens' Comments – Continuation

At 9:00 p.m., Chairman Iuliano announced no citizens had requested time for comments tonight.

Future Board of Selectmen Agenda Items - Discussion

At 9:00 p.m., Chairman Iuliano opened a discussion regarding future agenda items. She stated the Board would discuss liaison assignments and goal-setting at a future meeting.

Selectman Simon asked for the Board's Subcommittee Report regarding the Town Manager's compensation be put on the June 8, 2017 Meeting agenda.

Chairman Iuliano stated the Board might also want to review the Budget Strategy Task Force's Mission Statement and some suggestions made at the June 8, 2017 Meeting.

Selectman Brown suggested some of the listed pending agenda items which are no longer needed should be removed from the list. Town Manager Rodrigues stated she would update the list accordingly.

Selectman Carty asked for clarification regarding a few future agenda items. He suggested a future agenda item should be to discuss an affordable housing control plan for the Town to maintain its 10% threshold. Chairman-elect Haarde suggested inclusionary zoning should also be discussed. Chairman Iuliano stated the Town maintaining its 10% threshold is a broad and complex discussion.

Massachusetts Clean Energy Center - Accept Check

It was on motion unanimously

VOTED: To accept, on behalf of the Town, a check in the amount of \$2,500, from the Massachusetts Clean Energy Center, to be deposited into the Solarize Massachusetts Program Account, (as requested by James Kelly, in a memo dated May 8, 2017), to be used at the discretion of the Combined Facilities Director and the Energy and Sustainability Committee in compliance with this marketing campaign.

National Grid – Accept Two Rebate Checks

It was on motion unanimously

VOTED: To accept, on behalf of the Town, two rebate checks in the amounts of \$1,685 and \$797, from National Grid, on behalf of Boston Gas Company, to be deposited into the Excelon/Select Utility Gift/Donation Account, (as requested by James Kelly, Combined Facilities Director, in a memo dated May 2, 2017), said funds to be accepted toward future energy initiatives in Town buildings under the direction of the Combined Facilities Director.

American Legion Sudbury Post #191, Inc. – Vote to Renew Billiards Table License

Chairman Iuliano explained this license would be renewed to May 1, 2018.

It was on motion unanimously

VOTED: As the Licensing Authority for the Town of Sudbury, to renew a billiards table license for the American Legion Sudbury Post #191, Inc., Phillip M. McKenzie, Manager, 676 Boston Post Road, said license to expire on May 1, 2017.

Special Permit – American Cancer Society – “Bicycles Battling Cancer Ride”

It was on motion unanimously

VOTED: To grant a Special Permit to the American Cancer Society to hold the “Bicycles Battling Cancer Ride” on Sunday, June 11, 2017, from 7:30 a.m. through approximately 4:30 p.m., subject to Police Department safety requirements, proof of insurance coverage and the assurance that any litter will be removed at the race’s conclusion.

Sudbury, Assabet and Concord Wild & Scenic River Stewardship Council – One-Day Wine and Malt License

Chairman Iuliano explained this application is for a One-Day Wine and Malt License and not an All Alcohol License as posted on the agenda.

It was on motion unanimously

VOTED: To grant a one-day Wine and Malt license to Sudbury, Assabet and Concord Wild & Scenic River Stewardship Council, to accommodate a fundraiser on Friday, June 16, 2017 from 6:00 p.m. to 8:00 p.m. at Sudbury Valley Trustees’ Wolbach Farm, 18 Wolbach Road, Sudbury, subject to the use of a TIPS-trained bartender and a receipt of a Certificate of Liability.

Sudbury for Wounded Warriors – One-Day All Alcohol License

Chairman-elect Haarde recused himself from this agenda item and vote.

It was on motion unanimously

VOTED: To grant a one-day All Alcohol license to Sudbury for Wounded Warriors, to accommodate a fundraiser on Saturday, June 24, 2017 from 7:30 p.m. to 11:30 p.m. at 96 Peakham Road, Sudbury, subject to the use of a TIPS-trained bartender and a receipt of a Certificate of Liability.

Girard & Associates, LLC – Vote to Approve Award a Two-Year Contract

It was on motion unanimously

VOTED: To approve the award of a two-year contract to Girard & Associates, LLC by the Town Manager as a sole source procurement for services to be provided for the Fire Department's Advanced Life Support Program involving quality assurance/quality control, in the amount of \$17,400 per year.

Minuteman Library Network, Inc. – Vote to Approve FY18 Contract

It was on motion unanimously

VOTED: To approve the FY18 contract between the Town on behalf of the Goodnow Library (Participant) and Minuteman Library Network, Inc. for the purchase, installation and maintenance of telecommunications equipment provided to the Goodnow Library for participation in the Network, effective July 1, 2017, as requested by the Goodnow Library Director, said Agreement to be executed by the Town Manager.

Zoning Board of Appeals – Appointment

It was on motion unanimously

VOTED: To appoint Frank Riepe, 54 Newbridge Road, as an associate member of the Zoning Board of Appeals for a term ending May 31, 2018.

Graves Engineering, Inc. – Vote to Approve Award of Contract

It was on motion unanimously

VOTED: To approve the award of contract by the Town Manager between the Town and Graves Engineering, Inc. for engineering services to be performed relative to the Loring School locus, in the amount of \$29,000, as requested by Dan Nason, DPW Director.

Minutes

Copies of a revised draft of the April 25, 2017 Meeting Minutes incorporating the three requested revisions submitted by Selectman Brown were distributed tonight.

It was on motion

VOTED: To approve the Regular Session Meeting Minutes of April 25, 2017, as revised by Selectman Brown.

Selectman Carty abstained from the vote.

Boy Scout Troop 61 – Eagle Scouts

It was on motion unanimously

VOTED: To enter into the Town record and congratulate Aiden Judge Cavanaugh, Charles Nason Cavanaugh, and Michael Thomas Cavanaugh, of Boy Scout Troop 61, to be recognized at a Court of Honor Ceremony on June 3, 2017, for having achieved the high honor of Eagle Scout, and to authorize the Chair to sign the congratulatory letters on behalf of the Board.

There being no further business, the meeting adjourned at 9:15 p.m.

Attest: _____
Melissa Murphy-Rodrigues
Town Manager-Clerk