

IN BOARD OF SUDBURY SELECTMEN
TUESDAY, FEBRUARY 27, 2018

Present: Chairman Robert C. Haarde, Vice-Chairman Leonard A. Simon, Selectman Susan N. Iuliano, Selectman Patricia A. Brown, Selectman Daniel E. Carty and Town Manager Melissa Rodrigues.

The statutory requirements as to notice having been complied with, the meeting was convened at 7:00 p.m. in the Lower Town Hall.

Opening Remarks

At 7:00 p.m., Chairman Haarde opened the meeting and announced that this is the second Selectmen's meeting beginning at the new time of 7:00 p.m.

Chairman Haarde announced the 10th Annual League of Women Voters Civics Bee at Wayland High School on Sunday, March 4th beginning at 2:00 p.m. This event is free and open to the public. He added that The League of Women Voters will also be sponsoring Candidate's Night on March 5 at LSRHS, with the election to be held on March 26. Chairman Haarde mentioned that the LSRHS boys' basketball team is playing in the state playoffs this evening.

Reports from the Town Manager

Town Manager Rodrigues announced that the Annual Town Election will be held on Monday, March 26, from 7:00 a.m. to 8:00 p.m.

She stated that SPS School Committee will be interviewing the three superintendent finalists next week, and will most likely announce the new superintendent by Tuesday, March 13.

Town Manager Rodrigues stated that the Marijuana Town Forum will be held Saturday, March 3 at the LSRHS auditorium beginning at 10 a.m.

Town Manager Rodrigues confirmed that the Sudbury Assessors Department is currently conducting periodic property data inspections, which helps determine Town property evaluations.

Reports from the Board of Selectmen

Selectman Brown stated that PROS Consulting firm gave their presentation on the Fairbank Community Center last month, and the Fairbank Task Force will be meeting soon to review the report and present any further questions they have before finalizing the report and making it available to the public. Town Manager Rodrigues added that there is a new Fairbank button/link on the Town's website.

Selectman Iuliano presented her liaison report regarding the Finance Committee Meeting where that Board approved the transfer of \$120,000 from the Town's reserve fund to be used for Eversource litigation. Selectman Iuliano noted that there was significant member discussion at the Finance Committee meeting regarding this transfer, and one member was not in favor of the transfer.

Vice-Chairman Simon stated that monthly Selectmen office hours should accommodate the preferences of residents if scheduling permits. He invited residents to let the Board know if there are preferences. There have been many good discussions during Selectmen office hours often resulting in presentations at Selectmen meetings. He invited everyone to support students from the Curtis Middle School and LS High School as they participate in the Civics Bee on Sunday at 2:00 p.m. at the Wayland High School.

Vice-Chairman Simon said the Marijuana Town Forum will take place on Saturday, at Lincoln-Sudbury Regional High School, and will include a new speaker - Dr. Kevin Hill, nationally known expert on this topic and who wrote the book Marijuana, the Unbiased Truth about the World's Most Popular Weed. Selectman Simon added that there is an online button link for this forum on the Town website.

Selectman Carty thanked Meagen Donoghue and Beth Suedmeyer for their help and research with the Landham Road intersection.

Citizens Comments on Items not on Agenda

There were no citizen's comments.

Consent Calendar

At 7:15 p.m., Chairman Haarde presented seven items for Selectmen vote:

Vote to authorize the Town Manager to enter into a contract with Nover-Armstrong for an amount not to exceed \$300,000

It was on motion 3 for and 2 abstained; Haarde-aye, Simon-aye, Iuliano-aye, Brown-abstain, Carty-abstain.

VOTED: To authorize the Town Manager to enter into a contract with Nover-Armstrong for an amount not to exceed \$300,000.

Vote to authorize Town Manager to enter into a contract with BCK law for an amount not to exceed \$400,000

It was on motion 3 for and 2 abstained; Haarde-aye, Simon-aye, Iuliano-aye, Brown-abstain, Carty-abstain.

VOTED: To authorize the Town Manager to enter into a contract with BCK Law for an amount not to exceed \$400,000.

Question of entering into the Town record and congratulating members of Boy Scout Troop 63

It was on motion unanimously

VOTED: To enter into the Town record and congratulate the following members of Boy Scout Troop 63 on attaining the rank of Eagle Scout: Colton Cho Chung, 19 Elsbeth Road; Declan Patrick Forde, 18 Noyes Lane; Bailey Joseph Prince, 45 Cudworth Lane.

Vote to approve MAGIC Stormwater partnership mission statement.

It was on motion unanimously

VOTED: To approve MAGIC Stormwater partnership mission statement.

Vote to grant a Special Permit to the National Brain Tumor Society to hold the “Boston Brain Tumor Ride” on Sunday, May 20, 2018

It was on motion unanimously

VOTED: To Grant a Special Permit to the National Brain Tumor Society, to hold the “Boston Brain Tumor Ride” on Sunday, May 20, 2018, from 7:30 A.M. to approximately 2:45 P.M., subject to compliance with conditions outlined by the Police and Fire Departments, DPW, Park and Recreation, and subject to receipt of a certificate of liability.

Vote to grant a Special Permit to Joyce Endee Productions to hold an Autumn Arts & Crafts Festival on September 8 and September 9, 2018

It was on motion unanimously

VOTED: To Grant a Special Permit to Joyce Endee Productions to hold an Autumn Arts & Crafts Festival on Saturday, September 8 and Sunday, September 9, 2018; from 10 A.M. – 4 P.M. on both days, at the Wayside Inn, subject to conditions and permits required by the Fire, Police, Health and Building Departments.

Vote to approve the regular session minutes of 1/9/18 and 1/23/18

Town Manager Rodrigues acknowledged submission of Board amendments, and suggested tabling approval of the minutes to the next meeting.

It was on motion unanimously.

VOTED: To table the regular session minutes of 1/9/18 and 1/23/18 to the next scheduled meeting.

Vote to approve a Change of Manager for RBSBW, Inc. d/b/a Sudbury Farms

Present: James Sperber, Esq., In-house counsel for Roche Brothers, and Kevin Fry, newly appointed Manager at Sudbury Farms.

At 7:11 p.m., Town Manager Rodrigues stated that the application is in order and the only comment was from the Sudbury Board of Health, documenting a violation for selling tobacco products to a minor. She added that the Board of Health suggested that there be demonstrated comprehension of regulations for the selling of alcohol and tobacco, with continued training. Mr. Sperber agreed.

Mr. Fry said that the offense occurred several months ago, and the policy now mandates that all tobacco products are sold at the courtesy booth only, and always under lock and key. He added that courtesy booth clerks have been trained regarding identification of customers buying tobacco and alcohol. Chairman Haarde added that this new procedure is in force now.

Vice-Chairman Simon asked if all clerks at the registers were trained. Mr. Fry affirmed that they were. Vice-Chairman Simon acknowledged that Sudbury Farms has been a good business partner in Sudbury, and the Board appreciated steps taken here. He added that he had no memory of any alcohol violations at the store. Mr. Sperber presented the amended application. Selectman Iuliano asked what was amended in the original application. Mr. Serber answered that there was a typographical error, which was amended.

It was on motion unanimously

VOTED: As the licensing Authority for the Town of Sudbury, in accordance with MGL c138, s. 15, voted to approve a Change of Manager for RBSBW, Inc. d/b/a Sudbury Farms, 439 Boston Post Road, from Patrick E. Roche, Jr. to Kevin Fry, as requested in an application dated February 8, 2018; as amended.

Discuss Upcoming Agenda Items

At 7:25 p.m., Town Manager Rodrigues asked the Board members if a joint meeting with School Committees (SPS and LS) could be scheduled for March 20th at 6:00 p.m. before the regular Board meeting. She then suggested that the March 6 meeting might be a good time to address her evaluation.

Vice-Chairman Simon stated that the Lincoln-Sudbury Environmental Club presented a recommendation to the Lincoln Board of Selectmen for a plastic bag ban, and plastic water bottle ban; and both were approved by the Lincoln Board of Selectmen. He congratulated the Environmental Club at Lincoln-Sudbury for their work.

Vice-Chairman Simon suggested that the Board put something on a future agenda regarding gun safety, in light of the recent Florida high school massacre. He suggested that such a Board discussion might prompt Sudbury students and parents to also have serious discussions, and let us know what they would like done.

Selectman Brown requested that discussion on the Transportation Committee and AARP would be covered at the March 6 meeting. She also suggested that the Board discuss priorities before meeting with the legislators at the March 20 Selectmen meeting. Town Manager Rodrigues agreed. Selectman Brown asked if the March 20th joint meeting with the School Committees would be an executive session meeting. Town Manager Rodrigues responded that it would.

Selectman Carty asked about monthly joint/cross meetings as mentioned at the last meeting, and suggested if the topic could be discussed as a future topic as well as a discussion regarding administrative space. Town Manager Rodrigues added that the Board would be talking about administrative space tonight.

Joint meeting with Finance Committee (FinCom) and the Capital Improvement Advisory Committee (CIAC) to discuss Town Meeting articles

It was on motion unanimously

VOTED: To conduct a joint meeting with Finance Committee and the Capital Improvement Advisory Committee (CIAC) to discuss Town Meeting articles.

Discuss ATM articles with CPC chair, Sherril Cline, to include: SPS Playgrounds, Pond Invasive Weed Removal, Wayside Inn Invasive Plant Species Removal, Acquisition of Broadacre Farm, Regional Housing Services, Sudbury Housing Trust Allocation, CSX acquisition funding reversion and other fund reversion

Finance Committee members present: Chairman Bryan Semple, Vice-Chairman Jeff Barker, Susan Berry, Jose Garcia-Meitin, Adrian Davies, and Eric Poch. CIAC members: Susan Abrams, Susan Ciaffi, Michael Cooper, and CPC Chair Sherril Cline.

At 7:25 p.m., Town Manager Rodrigues said that the plan tonight was to hear all the CPC articles presented by Sherril Cline, Chair of the Community Preservation Committee (CPC), and then hear other capital warrant articles as well.

CPC Chair Cline summarized that capital Article #26 – SPC Playground Modernization was granted an initial \$275,000 for playground modernization and compliance with ADA and MAAB accessibility; and CPC has now approved an additional \$250,000 for the Noyes School Playground. Vice-Chairman Simon asked if there are any future playground renovations planned. Chair Cline answered that all of the Sudbury school playground renovations are expected to be completed, and would get the balance of the funds needed through private fund raising, public grants, and other requests before Town Meeting.

Vice-Chairman Simon asked if another request for additional CPC funding would be anticipated next year. Ms. Cline answered that it would probably depend on how much SPS gets from other sources. FinCom Chair Semple asked if there was an allotment of \$165,000 from free cash, and if so, why couldn't all of this be funded from CPC? Town Manager Rodrigues answered because CPC had only a certain amount of funds available. Ms. Cline said that the full amount was requested, and the members at CPC thought that funding should come from several sources; CPC contributed a significant share. She added that the application was slightly over a million dollars, and CPC approved 25% of that.

Vice-Chairman Simon said this indicates a need for capital maintenance, not just for upkeep of the playgrounds. The capital budget for the Town has been inadequate for a long time, and as a result, there is a backlog of requests for funding of capital improvement projects. Selectman Iuliano stated that the playground project stems from necessary ADA compliance, and also the fact that the equipment is at the end of its useful life. Chairman Haarde said that he looked forward to all playgrounds being ADA compliant.

Ms. Cline presented CPC Article #35 – Pond Invasive Weed Removal, and said that the \$45,000 request to remove invasive species from the Grist Mill Pond, Carding Mill Pond, and Stearns Mill Pond, usually comes up every three years; and reflects an estimated cost of \$15,000 per year, which falls under the recreation category. Selectman Carty asked why the cost is limited to \$15,000 per year. Ms. Cline said this is a fairly accurate estimate, as it has been done this way for a number of years. Ms. Berry asked if unused warrant article funds from previous years could be used. Ms. Cline replied that they could not because the article has to reflect that specific year. Selectman Iuliano asked if the wording in the article should specify \$15,000 per year vs. \$45,000. Town Manager Rodrigues said she was told that the reason to use the \$45,000 language is that the amount could vary in a particular year, due to various factors such as more equipment being used in a given year, or something of that nature. Chairman Haarde suggested that listing the \$45,000 allows for flexibility in a given year.

Chair Cline outlined CPC Article #36, Wayside Inn Invasive Plant Species Removal, and mentioned that these species are growing over at least four historic areas; including choking of a waterway. She went on to detail that the Conservation Committee (ConCom) met with Wayside Inn representatives, and the Inn agreed to plant some restorative vegetation, which will cost the Inn an estimated \$6,000. This is a joint project between the Inn and CPC, and the Conservation Commission will provide some assistance as well.

FinCom Chairman Semple said it seemed odd that the Town would be paying for work done on private property. Selectman Iuliano asked if the Town has provided funds to the Inn before. Chair Cline said she believed so, and that the difference is that the Wayside Inn is a resource for the Town, is a national historic landmark, and therefore, qualifies under the statute as being eligible for funds. Town Manager Rodrigues read the applicable statute aloud.

The next CPC warrant article that Chair Cline mentioned was Article #32 – Acquisition of Broadacres Farm. Selectman Carty asked why testing was only being done on the south side of Morse Road. Town Manager Rodrigues said that things have been changing since the report was written, and that in the last two days, the Town has signed a contract for septic testing to see what lots are buildable. Selectman Carty stated that it comes back to flexibility, and now it is just area 1B in the Article (on the south side of Morse Road) being tested. Selectman Brown and Town Manager Rodrigues affirmed. Chairman Haarde added that things are very fluid at

this point and an executive session meeting might be needed, reiterating that this article is a placeholder, and is expected to change between now and Town Meeting.

Resident Charles Russo, 30 Juniper Road, is pleased that the Town is taking action to preserve the property. Chairman Haarde suggested a meeting with residents for their input on this issue. Vice-Chairman Simon suggested adding this as an agenda item to a future meeting, and Chairman Haarde agreed.

Chair Cline announced that the Regional Housing article (Article #38) comes up yearly. It funds the Town's participation in the Regional Housing Services Office (RHSO). The article enumerates the services the Town receives from the RHSO for our participation. It monitors our affordable housing and makes sure it remains in compliance.

Ms. Cline presented Article #39, Sudbury Housing Trust Allocation. She stressed the importance of increasing affordable housing in the Town, and detailed that the Housing Trust has committed to the 10% affordable housing minimum standard. She further detailed that the Housing Trust agreed to a \$250,000 allotment to Coolidge Phase 2, which is the local match to state funding. Ms. Cline added that Coolidge is also applying for a home consortium grant of \$150,000, and if the grant materializes; the Housing Trust commitment would be lowered by \$150,000.

Selectman Carty asked if the request for the RSHO and for the Sudbury Housing Trust were added together, how much over the required 10% for affordable housing does the combined request go? Ms. Cline responded, "\$30,000." The \$212,500 requested for the Sudbury Housing Trust is exactly 10%. Selectman Carty and Ms. Cline agreed that roughly 12% of CPA funds are spent on housing this year. Town Manager Rodrigues clarified that the Town purchases hours of service from the RHSO. Chairman Bryan Semple of the Finance Committee (FinCom) requested an audited financial statement for the Sudbury Housing Trust, which the Town Manager stated are not yet available this year. He also requested financials from the Trust, which the Town Manager said she could get.

The final article presented by Ms. Cline was Article #40 – CSX Alternative Acquisition Funding Reversion FY19, and she said that it was time to decide whether or not to continue with proposed funding for this. She explained that since these funds have not been used for many years, (they were originally voted in 2008), CPC felt it was time to ask Town Meeting if the \$420,000 should continue to be reserved for this purpose.

Vice-Chairman Simon stated that there has been renewed interest in the project and that the Town had submitted a grant application from the Recreation Trails Program for \$100,000, and CSX is showing interest in selling their portion now. He looks forward to further discussion with CPC regarding this matter. Chair Cline responded that March or April might be a good time for such a meeting.

Selectman Brown asked if DOR regulations remains the same since the Town's application was presented some years ago. Chair Cline replied that she did not know, but is awaiting word from Ms. Suedmeyer and the Planning Board. CPC took the position that Town Meeting should vote on this. Vice-Chairman Simon asked if interest is being made on the appropriated monies. Ms. Cline replied that interest is accumulating.

Selectman Carty asked where the \$700,000 came from, and where is it now. Chair Cline said that part of that was a grant, which was not pursued. Selectman Brown delineated in detail what the distribution of funds was planned for years ago. Selectman Carty said he was somewhat leery about earmarking money and letting it sit for years.

Chair Cline, before discussing the general budget, describe the other article Town Meeting requesting CPC reversions. This is basically a housekeeping measure. She said that she and the Director of Finance went over all the outstanding appropriations that had not been spent, in order that these funds can be reverted back to CPC. Selectman Iuliano thanked Chair Cline and the CPC for taking the time to undertake this large task.

Selectman Carty asked what we can do to close out completed projects.

Chair Cline said that CPC has instituted a new procedure that will start this year, and that CPC is asking proponents who receive an appropriation to respond annually as to the status of the funds. She said that this procedure was instituted per suggestion of Selectman Brown. She shared that Town Manager Rodrigues, Selectman Brown, and she worked on this together, and came up with a form so that this exercise will not have to be repeated.

Selectman Carty said that this grouping is different than the CSX funds because here the projects have been undertaken, but all the money has not been used.

Chair Cline affirmed that, and presented the CPC General Budget and Appropriations. She stated that this also comes up annually, and depicts what is being done with debt allocation on each of the bonding appropriations, and also allocates \$82,500 towards the administrative funds for the upcoming fiscal year. She shared that the state permits a maximum of 5% of CPA revenues to be used for administrative funds, which is \$106,250 based on projected FY19 revenue.

FinCom Chair Bryan Semple asked about the state match predicted for this year of about 11%. He noted that state match is around \$315,000, while the amount the state requires us to spend is around \$444,000. This is the first time he's seen where the state match is less than the amount that the Town is required to spend on state-mandated categories.

Presentation of warrant articles: FY19 Capital Budget Town Manager; DPW Rolling Stock, DPW Equipment, DPW Underground Storage, Stearns Mill Pond Dam and Dutton Road; Sudbury Public Schools Playgrounds, Noyes Fire Alarm, LS Phone System replacement, Cutting Field, new Fire Station, Fairbank, acquisition of Broadacres Farm

At 8:13 p.m., Town Manager Rodrigues introduced Article #4 – FY19 Capital Budget Capital items, and said the capital budget for FY19 is \$821,318; with a total of 21 projects, and funding comes from two funding sources; tax levy and free cash. She stated that part of the Town's operating budget involves a collaboration of the three cost centers with a proposal to use \$428,322 from free cash. The articles are less than \$50,000 in one year, or less than \$100,000 over multiple years.

Town Manager Rodrigues presented the FY19 recommended capital amounts by departments and by item for an approximate total of 21 items. \$50,000 has been budgeted for the Town Wide Walkway Program, \$30,000 for engineering services to design the culvert replacement located near 1030 Concord Road, \$50,000 for various site improvements at Park and Recreation for smaller projects to keep Town fields and playgrounds in good, safe working order, \$50,000 for various Town building improvements, \$50,000 for interior painting of Schools and the Goodnow Library (the Library was last painted in 1998, and the Noyes and Curtis Schools were painted in 2000), \$26,500 for Phase I of the portable radios item that will allow the Town to continue transitioning from radios to a tri-band frequency, currently used by DPW, and Police and Fire Departments. Currently, the Police Department is unable to communicate with Framingham, Marlboro, or Hudson Police Departments (due to a different frequency), and \$40,900 for permitting software to upgrade the Town's current software. She explained that the system currently used by the Building Department cannot be updated, and this new system would allow all Town permitting departments (Board of Health, Town Clerk, Building Department, Engineering Department) to be updated, and would further allow residents the convenience of online permitting and tracking.

Selectman Carty asked if this permitting system would save money. Town Manager Rodrigues answered that this would greatly increase efficiencies. Mr. Davies asked if this was possible on a subscription basis. Town Manager

Rodrigues replied that this is just the price for initial purchasing; everything will be uploaded, and then there will be a yearly licensing fee. Chairman Semple asked if this was an online service. Town Manager Rodrigues said that it was, and the yearly fee is \$23,400. Mr. Davies asked if this was coming out of the Capital Budget. Town Manager Rodrigues said that this comes out of the IT budget.

Town Manager Rodrigues continued the itemized listing with \$47,822 for Phase II of LS security cameras; \$49,996 for replacement of one of the two original water heaters; \$45,000 for an additional well at Haskell Field (currently there is only one well servicing the entire field and two are needed for upkeep to water the field each night). Town Manager Rodrigues stated that currently there are over 30 irrigation zones, all being serviced by one well. Also \$50,000 for SPS administrative offices, as a placeholder for needed services, or whatever might be necessary.

FinCom Chairman Semple asked if there has been a Town-wide study to address where to place SPS staff. Town Manager Rodrigues answered that she did not believe such a study was needed because most of the buildings have already been studied, and she didn't think any additional office staff will be needed. Chairman Semple said that the Town might need to find space for 30 SPS staff now at Fairbank. Town Manager Rodrigues said that there is much planning going on right now, but at some point, they need to vacate Fairbank. Selectman Carty added that he understood that the \$50,000 was a placeholder to offer flexibility between now and the next Town Meeting. Town Manager Rodrigues agreed.

Town Manager Rodrigues continued the itemization of capital projects; \$38,000 for custodial equipment, heavy-duty floor-cleaning machines, and floor applicators at SPS; \$30,000 for paging/bell and clock systems in the Schools, which is a five-year project at \$30,000 per year. The current systems were installed over 18 years ago, and the proposed equipment would aid in emergencies as well as day-to-day operations; \$40,000 for Curtis School septic system pumps and controls, which have not been replaced for 18 years; \$50,000 for voting equipment; \$50,000 for digitalization of documents for ease of finding and storing documents; \$22,000 for an air compressor, which powers all tools that use air; \$25,000 for an asphalt roller to replace a roller purchased in 2004, being used for sidewalk maintenance, and street trench repair; and \$50,000 for two mowers (replacing two purchased in 2007) used to maintain parks and fields throughout the Town.

FinCom member Susan Berry asked whether the custodial equipment for SPS would be needed if they decided to use a custodial service. SPS has not yet made that decision; the request will remain in the warrant for now.

At 8:30 p.m., Town Manager Rodrigues introduced DPW Director, Daniel Nason, who itemized Capital budget articles; Article 21 - DPW rolling stock replacement, Article 22 - DPW Equipment, Article 23 - DPW Underground Fuel Storage, etc., and Article 24 - Stearns Mill Pond Dam/Dutton Road Bridge.

Mr. Nason specified that Article #21 is funded from free cash and that Articles 22, 23 and 24 were bonded. He detailed that the one-ton Pickup with Plow would replace a 2009 vehicle; and is also used as an emergency response vehicle, which is aged, rusted and has over 95,000 miles. The replacement cost is approximately \$60,000.

Mr. Nason said that the one-ton dump truck (Plow & Wing) would replace a 2000 GMC Cab-Over Swap Body, which is aged, unreliable, and very top-heavy. DPW needs to replace this with something more user-friendly, which could be used at the cemetery, highway and drainage departments; and currently there is no such truck for this purpose. He added that this will cut plow time in half, and can also be used for sanding.

Mr. Nason described the proposed bucket truck, which would be new for DPW. He added the DPW would not have to contract services out all the time, especially for tree and cemetery work. He explained that the contract expense is \$80,000 - \$85,000 yearly, and the cost of this truck is between \$200,000 and \$220,000. Mr. Nason

stated that this purchase will save at least \$50,000 annually, with keeping \$30,000 for contract work for much larger trees that the Department is unable to tackle.

FinCom Chairman Semple asked where labor is coming from to cover these services, and asked if this meant extra hours or overtime. Mr. Nason said that it did not mean extra hours, and that there was no real plan in the past, and that he and the new foreman came up with this more efficient plan. Town Manager Rodrigues said that the cemetery crew could do more with trees, and DPW has changed the grave-digging process, and so not using as many people. Chairman Semple said that he felt that this would be going in the wrong direction. Town Manager Rodrigues stated that the Town would get more tree work done. Mr. Nason said that the departments are maximizing workers' time at DPW. Chairman Semple said that union contracts could be troublesome. Vice-Chairman Simon said that he appreciates the fact that supervisors are reviewing things, and that the Town has good professionals here as proven by the snow removal efforts this winter.

Mr. Nason stated that currently the Town has one street sweeper and the Town contracts out at \$60,000 yearly. He maintained that if DPW did the sweeping, another two sweepers would be needed, and this would allow the Town to comply with the new federal stormwater regulation, mandating that roads must be swept at least twice a year. The state has a new reporting system as well. By sweeping streets in-house, money would be saved and prolong the drainage system performance in Town with no increase in staff. Chairman Semple asked the price of these two sweepers, and Mr. Nason replied that two sweepers will cost \$440,000.

Town Manager Rodrigues said that the law requires two sweepings per year, thus savings would be \$120,000 if the Town does the job in-house. Ms. Abrams of the CIAC thought that the new state sweeping plan was delayed. Town Manager Rodrigues said the plan was delayed, but is going into effect July 1st of this year. Mr. Nason then read the new sweeping law aloud, and explained that if potential contaminates are caught before they get into the catch basins, it is a far less costly task. He stressed that it costs much more to dispose of hazardous waste. Mr. Nason then mentioned the need for a mini-excavator, especially for the cemetery and tree division. What DPW has now is difficult to maneuver, aged, and unreliable. He said that with the existing machinery, workers cannot get into necessary tight areas, such as in the cemetery, in order to protect headstones when digging new gravesites. Chairman Semple asked if the proposed machinery is mainly for cemetery work. Mr. Nason said it is great for cemetery work, but can also be used in other applications such as road repairs and highway work, and the cost is \$80,000.

Mr. Nason said that Stearns Millpond Dam is considered a significant hazard, and got an NON (Notice of Non-compliance) by DCR-ODS, as a result of a recent inspection. Fortunately, the Town hired a consultant to perform an inspection and already had a report done, and submitted to DCR. Now the Town has a timeline to design the dam and construct it to standards. He continued by saying that the Town now needs to perform Phase II Analysis, involving hydraulic and hydrologic calculations, a topographic survey, wetland delineation and remedial design to stabilize structure; which will remove the hazard rating and satisfy the NON status. Mr. Nason explained that the Stearns Millpond Dam projected timeline for the design phase would be May – September 2018. Ms. Berry asked if this would be a bonded project. Mr. Nason confirmed this, and added that there is undermining, sinkholes and infiltration going on now at the dam, and the \$750,000 has been allocated for design and construction. Selectman Brown asked if the dam violations might incur fines. Mr. Nason answered probably not, because the Town is actively involved in resolving the issue. If approved at Town Meeting, this is recognized as a planned remediation project.

Mr. Nason said that the Dutton Road Bridge (Culvert) is a critical link between Hudson Road and Route 20, and has much undermining, cracked concrete and piping, with sagging of metal pipe. He added that stones are breaking loose and erosion is occurring on the banks. Mr. Nason stated that the Town has applied for a \$500,000 grant from the Mass. Highway fund, and the Town must front the \$1.1 million for this essential project, and then get the \$500,000 upon completion of the project. Town Manager Rodrigues said that she has received the notice

regarding the grant funding. Finance Committee Vice-Chairman Barker asked if the two projects could be done at the same time. Mr. Nason said probably not, because the projects are being done by two different contractors, and the crews would be in each other's way, and they couldn't share the work staging area.

Selectman Brown asked if Mr. Nason had a list of culverts that need work. Mr. Nason stated that the Department is assessing about 200 culverts right now. Stearns Millpond Dam and the Dutton Road Bridge were the worst.

At 9:00 p.m., Mr. Nason presented the Fuel Island Article, which currently is a dispensing system that is 24 years old, and provides fuel to the DPW, Fire, Police, Building, Facilities, Board of Health, Council on Aging, Schools, Housing Authority and Water District. The Island is currently experiencing system failures, fuel tracking software is out of date, as well as failed key reading and mother board. These system failures have required departments to locate fuel at private vendors at a much higher cost. Mr. Nason explained that he has selected a good location where this island can be placed. The project should cost an estimated \$1.5 million, but he asserted that he has professional experience in these type of projects, and completed a similar one two years ago and the cost was just under a million dollars. He continued by saying that DPW has had two major repair situations with the island in just the last two months. Currently there are no apparent signs of underground leakage of these tanks, but they must be replaced and the Town will not really know of possible leaks until excavation takes place. Mr. Nason said that the new island would be above ground, as was the system he recently completed.

Chairman Semple asked why the cost estimate was so much less two years ago. Mr. Nason said that the recent estimate might allow for a bit of wiggle room, but the previous estimate received was totally unrealistic. A similar system completed two years ago was a bit less because the market was different. He added that the cost of buying new tanks will be over \$300,000. Chairman Semple then suggested buying the fuel directly from vendors. Mr. Nason said that approach probably wouldn't work, not just from a convenience prospective, but also, because emergency vehicles such as Fire and Police need service in a most efficient manner. He added that many vendor sites are not in operation 24 hours a day, and those that have extended hours are located in Framingham. Town Manager Rodrigues added that the Fire Department fuels up every time that they return from incidents.

Chairman Semple asked if Sudbury could do a regional agreement with Wayland or another nearby town to share a fueling facility. Town Manager Rodrigues stressed there were many reasons why working with another town and getting fuel from a mutual site would be problematic. Chairman Semple said that for a project of this size, there should be some kind of ROI before it is presented.

Vice-Chairman Simon asked about the life expectancy of these new systems. Mr. Nason answered approximately 20 years. Vice-Chairman Simon replied that this lasted four years longer than expected. He then asked how many failures this system had, and what was the associated cost. Mr. Nason said that there have been two major failures in the last month, and the repair cost was relatively inexpensive.

Presentation or discussion of other warrant articles

At 9:16 p.m., warrant articles were presented and included: Article 25 - Sudbury Public Schools Playground Improvement Funding, and Article 26 – SPS Playground Modernization.

Present: Stephanie Juriansz, SPS Early Childhood Education Administrator, Don Sawyer, SPS Director of Business and Finance, SPS; Margaret Helon, SPS School Committee Member, and Jean Nam of Play Sudbury.

Ms. Juriansz said that these playgrounds are at the end of their life expectancy and need to be made ADA compliant. She summarized that the Noyes Playground proposal (TM Article #26) is for \$415,000 with a recommended \$250,000 from CPC/CPA funds and would now need the difference of \$165,000 (TM Article #25),

which CIAC recommended from free cash. She continued by saying that the design is complete, and equipment should be ordered this month.

FinCom Vice-Chairman Barker asked if the offer of \$250,000 from CPC was contingent on the \$165,000 being allocated. Ms. Juriansz replied that she was not sure, but did not think so; if there is only a commitment of \$250,000, the project could not move forward. She stressed that this project benefits the entire Sudbury community with year-round use. SPS is also aggressively seeking grants and Play Sudbury has been instrumental in the area of fundraising, however, the Board cannot count on grants and alternative fundraising monies at this time.

Selectman Carty asked which school playground would be proposed after Noyes. Ms. Juriansz responded that it would probably be either Loring or Nixon. Selectman Carty asked for cost estimates, and Ms. Juriansz answered \$1,346,351 for all four schools. Mr. Sawyer said that Noyes is the largest project with the highest associated cost, and Nixon is estimated at \$323,000 and Loring at \$333,000.

Chairman Semple asked about the asset life of the project. Ms. Juriansz answered that the life would be up to 15-20 years without using wood chips, so in about 10 years the plastic surface could be replaced for less cost than wood chips. Chairman Semple stated that this still means replacement in ten years and because it's a bonded project, that could mean a tax increase. Selectman Brown inquired about the plan for replacement. Mr. Sawyer said that would have to be reviewed with the Town and the Capital Committee, as all of these projects are on the Town Capital Improvement Plan. He hasn't seen any recommendations for 10-15 years down the road. Selectman Brown added that the Town should assume that it would be replaced in ten years. Mr. Sawyer responded affirmatively saying this is a long-term capital plan.

Selectman Carty suggested putting the saved wood chip monies into a replacement/maintenance fund. Chairman Haarde said that the Town is trying to plan for the future and putting money aside every year for this. Ms. Nam was in agreement with Selectmen's comments about maintenance funding, and that she has high hopes for raising contributions for this effort as well. Chairman Semple said that the Town cannot bank on independent fundraising efforts, and the Town is having a difficult time collecting user funds at the fields. Ms. Nam replied that she understands that this project cannot rely solely on Town funding, and her group will be very aggressive with fundraising. Selectman Iuliano suggested a further budget breakdown could be monitored for the next 10 years - the life of the original project installation. Selectman Carty said that decisions will have to be made on a yearly basis, and assigned by category or compartments. Chairman Haarde added that categories for replacement funds (i.e. Playground replacement fund, rolling equipment fund) or "free cash," should be put in categories with dollar allotments as part of an operating budget.

Selectman Carty added that he would like to see realized savings next year. Vice-Chairman Simon stated that the Town must ask how much money Sudbury needs to maintain its capital fund on an annual basis which is probably between two and three million dollars per year. He further endorsed the concept of a separate capital budget, and stressed that maintenance is of prime importance.

FinCom Chairman Semple asked if these playgrounds are dangerous now. Ms. Juriansz replied they are not.

Mr. Sawyer introduced SPS Article #27 - Noyes School Fire Alarm System Replacement; requesting an amount of \$22,000 for design phase completion. Mr. Sawyer said that the alarm system at Noyes is in very poor condition, is 25 years old, does not meet current standards, and the system parts are no longer being made. He stressed the utmost priority status for this project. Town Manager Rodrigues said that SPS cut the request down to \$22,000 for the design phase. Vice-Chairman Simon asked if this is a wireless system. Mr. Sawyer affirmed that it was. Town Manager Rodrigues said that all systems are wireless now.

At 9:50 p.m., Sherry Kersey, Director of Finances and Operations at LSRHS, presented Article #28 - LSRHS Phone System Replacement, in the amount of \$80,000. She explained white and black phones; white being the classroom phones used as an internal system, and the black phones provide outside lines for all the offices at the school. It's the black phone system that needs replacement and that involves some 320 phones. Since this system was installed when the school was built back in 2004, the system is coming up to its 15 year useful-life mark, and parts for service are no longer made.

Chairman Semple asked which phones actually need replacing, and how many need replacement. Ms. Kersey said that 320 phones need to be replaced. This systems affects outside-department calls, such as teachers calling parents, and all business office calls. She added that one phone can have multiple connections, and the project can utilize the existing infrastructure. The new system has a five-year warranty with a three-year warranty on software.

Mr. Davies asked if there was a plan to replace the white phones. Ms. Kersey replied no, because nothing is wrong with the white phone system. She stressed that the cost of this proposed project is reflective of a baseline phone system with a useful life of 15-20 years. Chairman Semple asked if this was coming out of free cash, and Town Manager Rodrigues affirmed this. Vice-Chairman Barker asked if the E&D Plan is currently being drafted. Ms. Kersey answered that it was being addressed at tonight's LS meeting, however, since she is part of the Selectmen's joint meeting, she could not detail what happened at that meeting.

Chairman Semple asked about outsourcing the system, and that he would like to get more information about the option of renting phones, or a possible cloud connection, with no new equipment except for the phones. Ms. Kersey said she would research and follow-up on this suggestion.

At 9:54 p.m., Town Manager Rodrigues described Capital Article #29 – Cutting Field, and asserted that she would be going to the Park and Recreation Commission meeting to propose an appropriation of \$14,000 for the design of Cutting Field, and additionally propose saving \$250,000 for turf replacement over the course of ten years.

Chairman Semple asked if Article #29 is for the Cutting Field replacement, and what the ballpark estimate would be for replacement. Town Manager Rodrigues explained that this article is for Cutting Field and that the original proposal from Park and Recreation was \$500,000, and the proposal is to ask Park and Recreation to use \$235,000 of the mitigation funds they received from National Development. Therefore, Park and Recreation is asking for \$250,000 in free cash to fund the project.

Chairman Semple asked how replacement would get funded in the future based on user fees. Town Manager Rodrigues explained that half comes from the Enterprise Fund (user fee) and the other half comes from the General Fund. The Town is planning to save \$250,000 over the course of ten years, and this proposal delineates that \$10,500 is a re-appropriation of funds reflective of lease monies, and this is the last year of that lease payment. The proposal reflects another \$15,000 to be raised by user fees every year, and that fund would be transferring into the turf stabilization fund for a total savings of \$250,000 at the end of ten years. That would be half of the cost of the field replacement.

Chairman Semple asked why couldn't those who actually use the fields pay for the new field. Town Manager Rodrigues replied that the Town has half the revenues to pay for the field now, and that the user rates are set by the Park and Recreation Commission. She added that the rate now is \$35.00 per person, which is what the surrounding communities are charging, and she did do a rate study. Chairman Haarde stated that Parks and Recreation does not want to price themselves out of the market. FinCom Vice-Chairman Barker asked if the logic here outlines that 50% comes from the General Fund because the fields are open to the public. Town Manager

Rodrigues confirmed that statement, and added that this method is not ideal but responsibility for fields is harder to quantify.

Chairman Haarde said a plan is in place for \$250,000, and there is agreement that the turf fund still needs funding. Ms. Berry reiterated that the proposed amount is \$250,000. Town Manager Rodrigues responded that she is proposing using \$235,000 in mitigation funds, and another \$15,000 for the design to come out of free cash.

Town Manager Rodrigues introduced capital Article #30 – Construction of a new Fire Station #2, and said that former Chief Miles placed the proposed fire station article on the warrant before he retired. She added that she agrees with the need, as does Fire Chief Whalen, but that Chief Whalen does not want the proposal to fail again and would prefer to step back for further study. Town Manager Rodrigues also cited that the original Fire Station proposal was affected by the timing of the fire station project in Framingham.

Vice-Chairman Simon stated that with more units being built in the Town, the need for ambulances and Fire Department services is much greater. He strongly suggested that this project must be re-examined for public safety, and added that currently the Town has a 1958 building, which needs upgrades and enhanced equipment. Selectman Iuliano stated that there is a real need. Mr. Poch agreed with Vice-Chairman Simon. He asserted that the Town must do a better job in building reserves, and that structural deficits cannot be ignored. He stressed that the Town needs to find a way to be proactive instead of reactive.

Vice-Chairman Simon asked Mr. Poch, in his opinion, how many years has the capital budget been underfunded. Mr. Poch said for as long as he has lived in Sudbury, which is 23 years.

Chairman Semple would like to compare the capital costs for fire stations in other towns. Chairman Haarde suggested that he could use online capital project comparables which present statistics and benchmarking perspectives.

At 10:25 p.m., Selectman Brown introduced capital Article #31 - Fairbank Community Center Design Funds, and stated that \$1.9 million was proposed for the design of the project, and the Fairbank Task Force meets again on Thursday, and will present questions/comments to PROS Consulting firm so the final report can be made available to the public. She said that Scenario 2 is a multi-generational project with an approximate 50-year life expectancy. She shared that the Council on Aging (COA) and other individuals are very interested in taking this plan before the community. With that in mind, it would be a good idea to do a Town Survey regarding residents' willingness to pay related fees. The survey might indicate whether or not the Town wants to go forward at this time.

Vice-Chairman Simon asked FinCom members if they supported the Fairbank article. Chairman Semple said that FinCom hasn't yet made a decision. They want to ensure that Park & Recreation was in support, that the financials have been vetted, and the Town would stand behind the financing. Chairman Semple would like to know what Fairbank renovations would actually cost, and upon receipt of this information, would be more comfortable with a serious discussion.

Selectman Brown said that just rehabbing Fairbank would cost an estimated 12 million dollars. Chairman Semple responded that FinCom would further research the related numbers. Town Manager Rodrigues stated that the purpose of a second professional survey is to get a better feel about public seriousness before we go any further down this path.

Resident Janie Dretler, 286 Goodman's Hill Road, asked about the Flash Vote Survey that Town Manager Rodrigues spoke about, and would like to know what a good percentage of response would be. Town Manager Rodrigues replied that this is a survey company new to this area, and one of the principals is a Sudbury resident.

She felt that this particular online survey would add more credibility because the respondent must sign up with their street address. She further maintained that entries cannot be skewed by multiplicity of entry, and that Flash Vote actually helps compose effective survey questions. She detailed that the survey is rather short, online for only 48 hours, and at the completion of survey, the results are given; a very transparent method. Ms. Dretler asked how residents would be made aware of the survey. Town Manager Rodrigues said that there would be advertising in the newspaper and on the Town website. Ms. Dretler asked what a good response number might be. Town Manager Rodrigues said that she did not really know, but Flash Vote might help with that.

Resident Scott Smigler, 125 Plympton Road, thanked the Board for considering a proper survey method, and asked if the Board knows approximately how many people Fairbank is hoping to serve. Town Manager Rodrigues answered that the report is on the Fairbank site, which is online with a new button designated exclusively for Fairbank. Selectman Brown stressed that the Town really needs to educate residents. Selectman Iuliano stated that the time is now for committees to decide which way they want to go with Fairbank. Selectman Carty agreed.

Discussion on Town Meeting Article #16, Amend Article XXV – Capital Planning

At 10:35 p.m., Town Manager Rodrigues presented an update on Article 16. She shared that she recently met with CIAC, and the committee would rather wait for the Strategic Planning Committee to finish their work before they voted on this. Much time is spent presenting and itemizing proposals (example – pickup truck), and that projects could be included in the Town Manager’s budget. However, in accordance with the current bylaw, she is not able to budget any capital item in the operating budget that is over \$50,000 which does not seem fiscally responsible. This proposal would increase from a \$50,000 approval to a \$100,000 approval. FinCom Chairman Semple asked why limit the approval amount to \$100,000. Town Manager Rodrigues answered that she was trying to balance all the different groups. Selectman Iuliano suggested that it would be helpful to hear from the CIAC members as they have raised concerns.

Ms. Ciaffi said that the CIAC did discuss this, and recognized the point about raising the ceiling. However, CIAC also felt that these items could go on the operating budget, and it’s the CIAC’s job to review these items and offer feedback. The CIAC acts as a check for what the Town Manager is putting into her budget. Selectman Iuliano asked CIAC members if they are making a distinction between their process of reviewing and vetting vs. requiring something over \$50,000 going through the full process of a separate method. Ms. Ciaffi responded that is what Town Manager Rodrigues brought up to the CIAC. Town Manager Rodrigues said that CIAC currently only vets projects over \$50,000, and if the bylaw is amended to approve \$100,000, there would be projects in the \$50,000 to \$100,000 range that CIAC would no longer vet, such as the proposed pickup for DPW. Chairman Haarde said that CIAC would see it as part of the Capital Budget as presented tonight; it would just not be vetted separately in Committee. Town Manager Rodrigues said that since there are so many projects going on right now she thought this would help streamline the processes.

Ms. Berry of the Finance Committee suggested that CIAC go back and think about if there are projects in the \$50,000 to \$100,000 range that they might be likely to send back, or is it really the larger proposals that are more likely to be vetted. CIAC member Mr. Cooper stated that if the threshold were raised to \$100,000, and there were items that were more maintenance-related and more straightforward, CIAC might not have to look at it as a \$90,000 truck. He reinforced that it helps CIAC do its job if they’re aware of those articles, and provides an opportunity to see if there may be some that require vetting or follow-up.

Chairman Haarde asked CIAC if they planned to fine-tune the language of the bylaw proposal between now and Town Meeting. Town Manager Rodrigues stated that the only thing that would change on the bylaw is the approval amount, and she affirmed with CIAC that she’s happy to present her capital budget to them every year as a courtesy.

Chairman Semple added that this is an efficiency matter, and FinCom was very much in favor of this article. Mr. Poch said the main focus here should be consistency and raising the threshold would be a good thing.

Adjourn meeting with CIAC and Finance Committee

At 10:56 p.m., motion was made to adjourn joint meeting with Finance Committee and CIAC.

It was on motion unanimously

VOTED: To adjourn joint meeting with Finance Committee and CIAC.

Review draft Winter 2018 Board of Selectmen Newsletter and approve for distribution.

Town Manager Rodrigues asked if there were any changes.

Members of the Board said not and commented that the Town Manager's staff did an excellent job.

It was on motion unanimously

VOTED: To Approve Winter 2018 Board of Selectmen Newsletter for distribution.

Discussion on Capital Planning

Selectman Carty said that he and Selectman Simon met about a month ago, and they fundamentally agree that there's an issue with underfunding the capital budget. The Strategic Financial Planning Committee for Capital Funding has met several times and the meeting minutes from January 24 are available. Any bylaw changes should be presented well before fall Town Meeting. Selectman Carty detailed that being a part of the committee was worthwhile, and there was much discussion about definitions; like what is the difference between maintenance and infrastructure, open space, rolling stock, and enhancement vs. new. The Town and SPS have \$165 million in capital assets, but we don't have numbers yet from LS. Selectman Carty said that the Committee reviewed the state publication on capital, and we have parts like CIAC in place. There are parts we don't. What's going to be eligible for capital funds? Could we come up with a decision tree for funding capital projects? Determining the funding source and what is the right dollar amount is going to be pretty interesting. Towns generally use 2% to 5% of their budget, and we're at four-tenths of one percent right now. Regardless, this approach is going to take discipline for this Board and future Boards. This mechanism of what is eligible will force us into this thought process of trying to maintain the things we already have.

Chairman Haarde pointed out that are spending a lot more than just the Town Manager's capital budget for capital, including items bonded or funded from free cash.

Selectman Carty thought that allowing the Town Manager to approve proposals up to \$100,000, in combination with having allocated funding categories, should help with decreasing the frequency of requesting tax hikes. He stressed that the trick will be to figure out where all the money is coming from.

Vice-Chairman Simon asked if there would be any consideration for making up for past deficits, or is this limited to forward looking. Selectman Carty answered that it would be forward looking, and he could not imagine making up for past deficits, and Vice-Chairman Simon understood. Selectman Carty emphasized that this approach will take a tremendous amount of discipline, but would provide flexibility.

Discussion of SPS Administration

At 11:08 p.m., Selectman Brown stated that she chose this topic because of its relevance to the Fairbank Community Center, and because she would like to ask SPS Administration to move out of Fairbank by September 1, 2019. This would involve finding a new location. Selectman Brown asked the Board if this is the Board's responsibility, or is it the responsibility of the School Committee. She went on to detail that perhaps leased space

or a trailer could be used. Currently SPS is using six classrooms at Fairbank, and she suggested it might be possible to use six classrooms in another Town building. Chairman Brown said that she would like to have this discussion with the Sudbury Public School Committee, but wanted to put this before this Board first.

Selectman Iuliano said that she did not view this as a Selectman thing or a SPS School Committee thing, and said that she sees it, as a collective thing. Selectman Brown said that currently the School Committee is concentrated on the superintendent search. She thought the Selectmen should make the School Committee aware of this need at Fairbank, in order to provide for enough planning time. Selectman Iuliano said that she totally agreed that the Board needs to be the party to push for this. Selectman Brown prefers not to wait a couple of months before meeting with the School Committee regarding this matter.

Vice-Chairman Simon asked what the significance of the 9/1/19 date was, and he said that SPS has been in that space for 15 years more than they should have, and it was intended to be temporary. He stated that he agreed that SPS should move at the time when they physically cannot stay at Fairbank any longer, and a solution needs to be found. Vice-Chairman Simon said that making SPS leave before the necessary time seems to be creating a problem with no apparent economic incentive.

Selectman Brown stated that if a required move date is not stated, then SPS administration may think that they can stay there forever. She added that she is trying to make for an easier transition, and give SPS time to plan. If the space is still useable, there is a tremendous demand by both the seniors and the Park & Rec users. Selectman Carty said that he fundamentally agreed, and added that Selectman Iuliano and he were going to meet with the School Committee to discuss the shared options, and this could be added to the agenda of April 9. Selectman Brown said that if Selectmen Carty and Iuliano could speak to the School Committee without yet another meeting, she would appreciate that.

Discussion on Town Forum scheduled for Sat., March 3, 2018

At 11:20 p.m., Vice-Chairman Simon said that the Marijuana Forum will feature Town Counsel and Chief Nix. He added that the Program has two purposes; one is to inform voters about the Marijuana bylaw, and a second purpose is to provide students and parents the insight and motivation to speak among each other regarding the importance of the issue.

Vote to sign Annual Town Election Warrant for March 26, 2018, which must be delivered to residents by March 19.

It was on motion unanimously

VOTED: To sign Annual Town Election Warrant for March 26, 2018, which must be delivered to residents by March 19.

Discussion on Fundraising for Fairbank Community Center

Chairman Haarde said that this would address fundraising with private monies, over and above the public funding for Fairbank. He spoke with Town Manager Rodrigues for some suggestions and some ideas about how to could proceed.

Town Manager Rodrigues stated that some ideas might include fundraising with the selling of personalized bricks, benches and various categories of sponsorship such as silver or gold levels, which could be put on a wall. She mentioned other options such as naming rights for the facility, leasing an amount of space in the facility (such as a wellness component with doctors, physical therapists). The idea would be to lease offices or suites to them, which could offset costs. She further suggested that maybe a university might be interesting in partnering with Fairbank to establish a physical therapy pool. She added, with any of these options, a Request For Interest (RFI) could be created. She reminded the Board that as Town employees, the online state ethics resource could be utilized.

Chairman Haarde said that the choice would be for the Board to establish a fundraising plan, or the Fairbank Task Force establish such a plan. He told the Board that he felt that the Harvey Fairbank name should be retained, but that naming rights could be encouraged in other parts of the building. Selectman Brown stated that she would expect that the current name would be retained. She asked if it would be possible to send out the Request For Interest, and Town Manager Rodrigues agreed that process could be started.

Discussion on possible date for Special Town Election

Town Manager Rodrigues suggested the date of May 21, 2018, and added that the Board could vote on this at their next meeting March 6.

Selectman Carty suggested having the Special Election and Annual Town Election on the same day, and this could help turnout. Chairman Haarde agreed that it might be preferable to have both elections on the same day. Town Manager Rodrigues said that she would look into the idea.

Citizen's Comments (cont.)

There were no citizen's comments.

There being no further business, the meeting adjourned at 11:35 p.m.

Attest: _____

Melissa Murphy-Rodrigues
Town Manager-Clerk