

IN BOARD OF SELECTMEN
WEDNESDAY, FEBRUARY 18, 2015
EXECUTIVE SESSION 3:00 PM – 3:20 PM

Present: Chairman Charles C. Woodard, Selectman Lawrence W. O'Brien, Selectman Robert C. Haarde, Selectman Leonard A. Simon, Vice-Chairman Patricia A. Brown and Town Manager Maureen G. Valente

The statutory requirements as to notice having been complied with, the meeting was convened at 3:00 p.m. in the Thompson Conference Room at the Flynn Building.

The meeting was called to order in open session, and moved to go into Executive Session to conduct contract negotiations with nonunion personnel (Interim Town Manager). By roll call, voted to enter Executive Session.

Chairman Woodard covered five areas that were negotiated with Ms. Bilodeau, as follows:

1. The annual compensation is \$146,000.
2. Her position as Assistant Town Manager/HR Director is guaranteed for when she completes her service as Interim Town Manager.
3. She receives the same vehicle allowance Ms. Valente was receiving.
4. The initial agreement is through June 30, with an additional 90 days allowed through consent of both parties.
5. The Board will request a reserve fund transfer from the FinCom for approximately \$50,000, which will cover the salary for the Interim Town Manager through June 30, salary for a temporary Assistant Town Manager/HR Director of whatever form of assistance Ms. Bilodeau will appoint to help with the duties of the Assistant Town Manager's office and the anticipated costs of an executive search firm.
6. That the Interim Town Manager will receive whatever amount of Cost of Living Adjustment in FY16 that the other department heads receive.

Chairman Woodard asked for discussion and questions. Selectman O'Brien suggested to avoid confusion, it might be good to spell out that if Ms. Bilodeau wishes to step down from serving as Interim Town Manager on June 30, she provide the Board with at least 30 days' notice of that decision, so the Board had time to find another Interim Town Manager. The rest of the Board voted to add that provision to the agreement in Item 1 on page 2 of the document, at the end of the first paragraph. Chairman Woodard left the meeting to ask Ms. Bilodeau if she was in agreement with this addition. He returned stating she was in full agreement with this addition.

The Board members all voted by roll call that they supported this agreement. Chairman Woodard stated the Board will vote to sign the revised agreement in open session at their next meeting on February 24, 2015.

At 3:20 p.m., the Board voted by roll call to end Executive Session and return to open session.

Attest: _____

Maureen G. Valente
Town Manager-Clerk