

IN BOARD OF SUDBURY SELECTMEN

TUESDAY DECEMBER 17, 2019

Present: Chairman Daniel E. Carty, Vice-Chairman Patricia A. Brown, Selectman Janie Dretler, Selectman Jennifer Roberts, Selectman William Schineller, Interim Town Manager Maryanne Bilodeau, Environmental Planner Beth Suedmeyer, Planning and Community Development Director Adam Duchesneau.

The statutory requirements as to notice having been complied with, the meeting was convened at 7:00 p.m. at the Town Hall – Lower Level.

Chairman Carty called the meeting to order.

Opening Remarks by Chairman

Chair Carty stated that the Board had just convened in Executive Session and thanked the Town DPW crew for keeping the roads clear today. He noted that the Historic Commission meeting for this evening was cancelled as well as all COA programs. He thanked the Board for attending tonight's meeting in consideration of the weather.

Chair Carty reminded all about the citizen-initiated Special Town Meeting to take place on January 2, 2020. He added that there were not provisions for absentee or remote voting for this meeting.

Chair Carty stated Sudbury Public School Committee (SPSC) conducted budget meetings on December 12, December 16 and will be meeting again tomorrow, December 16 for the budget hearing. He noted that the SPS budget was over budget by \$106,000 – short of guidance. He detailed that SPS voted 5 opposed and zero in favor of Special Town Meeting Article 3 – The Fairbank Community Center.

Chair Carty noted the extended weekend efforts of Town staff in preparation for the memorial events for long-time resident Vernon Clark and valued LSRHS School employee, Yoshitaka Ando. Chair Carty acknowledged that he was unable to attend the Vernon Clark ceremony because he was at the Yoshitaka dedication, which was very moving. He noted that he attended the Warriors 4 Warriors hockey games event to benefit the Scott Milley Fund.

Chair Carty acknowledged LSRHS Superintendent Bella Wong and LSRHS lacrosse coach Brian Vona, who were most instrumental in putting the Ando tribute together.

Chair Carty announced Town offices holiday schedule, with offices closing at noon on December 24th, closed on Christmas, closing at noon on December 31st and closed on New Year's Day, January 1, 2020.

Reports from Town Manager

Interim Town Manager Bilodeau thanked the Board for the lovely holiday party luncheon held at the Grange. She noted that the employee of the year, Shawna Risotti, was honored at the luncheon.

Reports from Selectmen

Vice-Chair Brown mentioned that she attended the memorial service for Vernon Clark on Saturday and emphasized that he will be very much missed. He was an integral person at the Sudbury Senior Center. She noted that Deb Galloway, COA director, presented a very touching tribute speech.

Selectman Schineller stated that the Hosmer House Holiday Open House went well and original paintings by Florence Hosmer were accepted by Hosmer House representatives as donated by descendants in Connecticut. He added that the Sudbury Lions Club had its first meeting at Bridges last week.

Selectman Schineller announced a speech contest for high school students.

Selectman Schineller noted that the Energy Facilities Siting Board (EFSB) made its final decision in favor of Eversource underground services in Sudbury, which was not unexpected. He recognized that many Sudbury residents were present at the hearing.

Selectman Roberts stated that Sudbury residents were present at the Eversource siting hearing and noted that residents are continuing the litigation against such underground implementation. She attended the EFSB hearing, the Sewataro internal buildings tour today and spent some time at the Board of Selectmen holiday luncheon today at the Grange. The luncheon was well done and she thanked staff for their efforts.

Interim Town Manager Bilodeau recognized Selectmen's Office staff for their efforts at the holiday luncheon.

Selectman Dretler thanked staff for their hard work this year.

Chair Carty announced the Town office holiday schedule.

Citizen's Comments on Items not on Agenda

There were no citizen's comments.

Consent Calendar

Vote to accept Grant of Easement at 415 Boston Post Road

Selectman Schineller asked about the 415 Boston Post Road location. The Vice-Chair responded that the site was the former location of the Sudbury Police Station.

Ms. Suedmeyer explained to the Board that the request highlighted the standard condition imposed in the Wastewater permitting process. The easement provides the Town with access to enter the property to prevent damage to infrastructure or neighboring properties if the stormwater system were to fail. She affirmed that the Board would be presented with more such requests in the future.

Selectman Dretler noted that such permitting provided some protection for owners.

Vice-Chair Brown motioned and Selectman Dretler seconded the motion.

It was on motion unanimously

VOTED: Pursuant to the provisions of G.L. c.83, 4, Article XII s. 3 of the Sudbury General Bylaws, and any other enabling authority, vote to accept the Grant of Easement set forth in the document entitled "DECLARATION OF RESTRICTIVE CONVENANTS AND GRANT OF EASEMENT REGARDING STORMWATER MANAGEMENT SYSTEM" granted by OSPD Realty Company, LLC for stormwater system maintenance purposes upon the property at 415 Boston Post Road shown as "Plan of Land of 415 Boston Post Road in Sudbury, MA" by Sullivan, Connors and Associates, dated December 12, 2018 that is recorded with the Middlesex South Registry of Deeds in Plan Book 2018, Page 1051.

Update on potential CSX Corridor acquisition by Beth Suedmeyer, Environmental Planner

Selectman Roberts mentioned that as liaison to the CSX Corridor acquisition, the goal reflects Sudbury's successful purchase of that corridor. She indicated some interesting movements have been reported and related information would be shared in January; when public discussion would not affect negotiations.

Update on Bruce Freeman Rail Trail by Beth Suedmeyer, Environmental Planner

Ms. Suedmeyer stated the MassDOT application for 25% design had been submitted at the end of November, which included sketch plans, structural design components and updated schedule. She affirmed that the plan was

on track and the Town was awaiting response from MassDOT and a comment resolution and the design public hearing would be taking place.

Vice-Chair Brown emphasized that if the Design Public Hearing were scheduled for April school vacation, there would be reduced public participation. Ms. Suedmeyer responded that MassDOT would be notified of this and MassDOT had to be in communication with the Town before the advertising of the hearing took place.

Chair Carty asked about attendees at the hearing. Ms. Suedmeyer responded MassDOT conducts the hearing and Town engineering and the public are encouraged to attend. Chair Carty acknowledged that maximum participation is most encouraged. Ms. Suedmeyer affirmed that MassDOT would be sending out invitations.

Selectman Schineller commented that the completion of the hearing would be the official closure of the 25% design closure of the Bruce Freeman Rail Trail (BFRT), and confirmed that the next project phasing was financially covered. Ms. Suedmeyer confirmed Selectman Schineller's assessment.

Vice-Chair Brown queried about the remaining 75% aspect. Ms. Suedmeyer reiterated that the elements of the 75%/100% RFP could be finalized as soon as the town had comments back from MassDOT. No draft of the RFP is available yet. It is on the schedule that the Board would like to review the RFP.

Chair Carty recommended that Ms. Suedmeyer continue with the quarterly BFRT updates and present that next update in March, along with the CSX update. He suggested that Selectman Dretler, liaison to the BFRT project, start to consider suitable times to hold the 25% design public hearing.

Selectman Dretler inquired about the scheduling timeframe. Ms. Suedmeyer responded that in the next couple of months the schedule would be more obvious.

Selectman Schineller thanked Ms. Suedmeyer for updating the BFRT website.

Ms. Suedmeyer stated that she would keep the Board informed regarding MA Transportation Improvement Program (TIP) projects and related meetings, including Boston Regional Metropolitan Planning Organization (MPO) meetings. She affirmed that the department would maintain communications with MassDOT.

Citizen's Comments

Resident Leonard Simon, 40 Meadowbrook Circle, asserted that expedience is critical going forward with BFRT project in consideration of the fact that it has taken five years to complete the 25% design phase. He requested that the Town take extra effort with the MPO review and inform the public of the exact meeting dates.

Mr. Simon stated that the Town has been awarded the associated \$100,000 grant, and negotiations regarding the CSX portion must be expedited and acted upon within a year. He added that the Town must be informed of related progress at the next BOS meeting and wanted assurance that the grant would be retained. Mr. Simon emphasized that BFRT updates must be provided as soon as possible and not just on a quarterly basis.

Selectman Schineller confirmed that the BFRT timeline is moving along as planned and thanked Ms. Suedmeyer for her efforts. The Board discussed BFRT topics in Executive Session before this meeting.

Resident Marie Royea, 42 Blacksmith Drive, commented that she is looking forward to the opening of the BFRT and stressed that other neighboring towns have such trails at this time. She strongly recommended that the BFRT project be put on a fast track.

Vote to grant the Interim Town Manager and Chairman of the Board of Selectmen authority to draft and sign a comment letter to the Massachusetts Environmental Policy Act office (MEPA) regarding the Quarry North Road Residential Development (Melone Quarry, North Road/MA State Route 117, Sudbury, MA).

Mr. Duchesneau presented a summary regarding the MEPA process and related legislation. He explained that the Melone/Quarry North comment letter must be submitted to MEPA by December 31, 2019.

Selectman Dretler recommended that the project alternative described at the Village at Sudbury Station, be further clarified to say that the housing would be built on 9 acres and the remainder of the property was under an Agricultural Preservation Restriction.

Selectman Schineller commented that the Concord section would remain undeveloped. Mr. Duchesneau elaborated by saying that the Town of Concord expressed opposition, so the developer withdrew the idea of extending the Quarry North Road Residential Development.

Vice-Chair Brown acknowledged the development would not extend into Concord. The Concord section would be accessed with a dead-end road insufficient to support the requested development.

Selectman Schineller queried if there might be a possibility of creating a recreation field around the dead-end section and stressed the necessity for a transportation shuttle for other neighbors in addition to Quarry North residents.

Interim Town Manager Bilodeau confirmed that she would have a letter of support ready by next week.

Vice-Chair Brown moved and Selectman Dretler seconded the motion.

It was on motion unanimously

VOTED: to grant the Interim Town Manager and Chairman of the Board of Selectmen authority to draft and sign a comment letter to the Massachusetts Environmental Policy Act office (MEPA) regarding the Quarry North Road Residential Development (Melone Quarry, North Road/MA State Route 117, Sudbury, MA).

Vote to grant the Interim Town Manager and Chairman of the Board of Selectmen authority to draft and sign a comment letter to the Massachusetts Environmental Policy Act office (MEPA) regarding the ALTA at River's Edge (490 Boston Post Road/MA State Route 20, Wayland, MA) development

Mr. Duchesneau summarized the project and stated that the proponent/owner is the Town of Wayland. He stated that the proposed ALTA at River's Edge, Wayland; would consist 218 multi-family units, 344 parking spaces with 25% affordable units and 25% over 55 units.

Mr. Duchesneau detailed that the project would present an increase of three acres of impervious surface and would generate some 1,000 trips and parking. He added that comments were sought, with an emphasis on transportation aspects.

Selectman Dretler queried about enhanced pedestrian accommodations, such a sidewalks and bike lanes on Rte. 20. She noted that she was somewhat skeptical about site mitigation measures. Discussion ensued and questions raised about proximity to the Mass Central Railroad corridor and connectivity to the rail trail proposed there as well as the crossing of Route 20.

Chair Carty mentioned the proximity of project to Sudbury transfer station.

Selectman Roberts expressed some concerns regarding endorsement of a MEPA letter.

Selectman Dretler indicated that she wanted information regarding the traffic study/counts and the connection with Landham Road traffic. She mentioned another proposed project – Cascade – at the old Mahoney's Nursery site on Rte. 20 in Wayland, as well as, a proposed project in Weston, all contributing to traffic on Route 20.

Selectman Dretler noted that the mentioned towns have not met SHI housing requirements and suggested these Rte. 20 neighboring towns should work together when considering such developments.

Mr. Duchesneau recommended that the Town question how all these projects might compound traffic difficulties within the Rte. 20 corridor.

Selectman Schineller affirmed that Rte. 20 could not handle all the proposed traffic.

Selectman Roberts suggested traffic mitigation such as the transportation shuttle at Quarry North.

Vice-Chair Brown commented that grade crossings and traffic lights to access the rail trail would worsen the traffic congestion situation throughout towns along Route 20, including Sudbury.

Chair Carty commented about Wayland water supply, asked how water would effectively get to the ALTA site, and questioned if they would need to tap into Sudbury's water supply.

Selectman Schineller suggested that the Conservation Commission weigh in. Interim Town Manager Bilodeau commented about a site visit with the Wayland Conservation Commission. Vice-Chair Brown agreed that such a meeting with Sudbury Conservation Commission would be beneficial.

Chair Carty requested that the Board individually send related comments/concerns to Interim Town Manager Bilodeau.

Selectman Schineller stated Board comments regarding the ENF would be presented in anticipation that MEPA establish conditions based on submitted comments.

Ms. Suedmeyer suggested the Board members participate in the site visit in addition to attendance at the related meetings at the Wayland Town offices on Thursday, December 19th at 10 a.m., and the similar meeting for Quarry North at the Flynn Building on Friday, December 20th at 12:30 p.m.

Selectman Roberts considered that there may be possible benefit for Sudbury. Selectman Dretler added that parking for Riverside Station might be a mitigating consideration.

Interim Town Manager Bilodeau mentioned that Board comments must be submitted by Thursday, December 19th by noon.

Vice-Chair Brown motioned and Selectman Schineller seconded the motion.

It was on motion unanimously

VOTED: To grant the Interim Town Manager and Chairman of the Board of Selectmen authority to draft and sign a comment letter to the Massachusetts Environmental Policy Act office (MEPA) regarding the ALTA at River's Edge (490 Boston Post Road/MA State Route 20, Wayland, MA) development.

Vote to provide certain comments or concerns (if any) regarding the draft Intermunicipal Agreement for the Making the Connections Microtransit Program

Mr. Duchesneau introduced the program and stated that Town Counsel submitted some comments today; therefore Mr. Duchesneau and the Board had very little time to review such comments. He stated that Sudbury was one of the parties to the Intermunicipal Agreement for the Microtransit Program awarded funds through the Community Compact Best Practices Grant. Mr. Duchesneau will collect comments from this Board, among others, to send back to Travis Pollack of MAPC to inform a document defining the program.

Mr. Duchesneau described the objectives of the Making the Connections Microtransit Program, which focuses on regional transportation options for seniors, people with disabilities and financially challenged residents.

Selectman Schineller asked if the Program participates with Lyft. Mr. Duchesneau responded in the affirmative and stressed that Sudbury was moving along with its own pilot transportation program, but regional participation would strength the ability of the project. He also clarified that the Sudbury pilot would partner with Uber, not Lyft.

Selectman Roberts inquired if the regional program would include transportation to other communities. Mr. Duchesneau stated that it would within a 25-mile radius of Sudbury.

Selectman Dretler commented that a 25-mile radius would include transportation to Boston. Mr. Duchesneau agreed and noted that relevant data would be shared with the other municipalities including Acton, Bolton, Carlisle, Concord, Lincoln, Stow and Weston.

Vice-Chair Brown clarified that the municipalities party to the agreement would share the data generated, but no other regional or larger governmental bodies would receive it.

Selectman Schineller asked about the proposed Program Manager position. Mr. Duchesneau stated the position is consultant-type employment and the proposed position has been advertised for over a month with no responses. He commented that it might work as a tax work-off position and would be funded by the Community Compact Best Practices grant by the Commonwealth of Massachusetts. Mr. Duchesneau noted that the grant was awarded in the spring of 2019 and since that time the Metropolitan Area Planning Council (MAPC) has been providing technical assistance with the startup process, including the implementation of an Intermunicipal Agreement (IMA) between the participating towns of Sudbury, Acton, Bolton, Carlisle, Concord, Lincoln, Stow and Weston.

Mr. Duchesneau requested that the Board provide comments/feedback on the proposal and said he would come back before the Board with additional information. He suggested the Board submit comments/feedback by January 10, 2020.

Chair Carty stated that once the transportation plan gets off the ground, other communities might be interested in participating.

Selectman Roberts asked if the Town's population has been evaluated for qualification to the program. Mr. Duchesneau responded there has not been a formal assessment performed yet, but guessed that approximately 4,000 might qualify. The Transportation Committee was working on the qualification aspect which would be handled by staff and include a registration process. Mr. Duchesneau added that several Town departments would be involved with the process, such as Planning and Community Development, the Health Department, the Town Social Worker, Veterans' Agent and Council on Aging.

Selectman Roberts asked where the drivers would come from. Mr. Duchesneau detailed that the pilot would partner with Uber.

Chair Carty suggested that Mr. Duchesneau remind the Board to submit comments in a week or two.

Discussion and vote to take a position on Stone Tavern Farm Special Town Meeting petition article

Selectman Roberts stated that the Historic Districts Commission voted against the Stone Farm Tavern petition article; four no and one abstain. She added that the Planning Board had not officially taken a vote yet and asserted that in her opinion a storage facility was not one of her top choices for the site.

Selectman Roberts stated that she would vote "no" on Article 1, because she did not feel it was the right thing to do, however she would hope that better solutions for historic properties would be considered going forward.

Selectman Dretler clarified that the Board did not take a vote the prior week. Selectman Dretler stated she had followed the project closely and had conversations with all those involved. She expressed her disappointment in consideration of the applicant and developer taking advantage of an administrative oversight to receive a

constructive approval to build an almost 100,000 square foot storage facility with over 700 storage units therefore changing a residentially zoned property to a light industrial zoned property. Selectmen Dretler stated the storage facility would be the largest building on Route 20 and that she preferred it when the town did thoughtful planning for the community and operates in partnership with property owners. Selectman Dretler indicated her appreciation to the Stone family that the property behind Stone Farm Tavern had previously been preserved through an article at the 1986 Town Meeting. Selectman Dretler said she was also grateful that the developer said he would preserve the historic tavern, the cupola and farmstand. Selectman Dretler stated that she could not support a single-property historic district against the property owner's will without a plan for restoration or continued support and would vote "no" on Article 1.

Selectman Schineller hoped that the Historical Commission would continue preservation efforts with other historic properties listed on the Town Historic Properties Inventory.

Selectman Schineller motioned to support Article 1 to create a historic district to include Stone Farm. Vice-Chair Brown seconded the motion.

It was on motion unanimously. Carty-no, Brown-no, Dretler-no, Schineller-no and Roberts-no.

VOTED: Not to support Article 1 – creation of a historic district to include Stone Farm.

Interim Town Manager Bilodeau stated that if the January 2 Special Town Meeting is cancelled due to weather, the meeting will be Monday, January 6, 2020.

Selectman Schineller detailed that there was a vacancy on the Historic Districts Commission and two prospective candidates are interested in filling the vacancy.

Sewataro Update

Chair Carty mentioned that the Board participated in a tour of Camp Sewataro today, which included the interiors of site buildings.

Interim Town Manager Bilodeau referred to updated Sewataro material as submitted by Camp Sewataro Community liaison and resident, Kristin Drummey, 66 Mossman Road.

Interim Town Manager Bilodeau detailed that the Town officially purchased the Sewataro property on October 28 and on October 29 Facilities Director Bill Barletta, Chair Carty and she met with Sewataro staff and arranged an open house tour on November 16. She stated that Mr. Barletta has been working closely with Sewataro staff regarding regulatory aspects, and the Assistant Fire Chief has examined all buildings on site and had no comments.

Interim Town Manager Bilodeau noted that there would likely be more related discussion in the future.

Selectman Dretler stated that the Sewataro camp operator would be presenting two requests at the January 6 Zoning Board of Appeals (ZBA) meeting - a Special Permit to operate the camp, and an increase in camp enrollment to 650. Selectman Dretler appreciated the conversation to increase potential scholarships.

Selectman Schineller suggested that Selectman Dretler, ZBA liaison, convey to ZBA that he endorses both the special permit issuance and increase of campers to 650 which would provide for additional camper scholarships. Selectman Dretler replied that she was fine with Selectman Schineller sending his own communication.

Interim Town Manager Bilodeau stated that the new camp operator has spent some \$9,800 for camp improvements. The Town had applied for ADA granting for all Town buildings, including Camp Sewataro and hoped to provide the Board with related information within the next few weeks. She noted that such a grant application could promote additional ADA planning grants.

Selectman Roberts asked if the ADA compliance was regarded as an individual or Town compliance matter. Interim Town Manager Bilodeau stated that she would provide verification, noting that Town and state procurement procedure was necessary.

Selectman Dretler commented about gates and fencing to separate public areas. She explained that the buildings on the site are very rustic, camp-like and not professionally designed. Selectman Schineller stated that some of the buildings have an interesting setup. Selectman Dretler stressed that the camp buildings would not be acceptable for the housing of Town offices.

Selectman Schineller asked about Sewataro start-up costs. Selectman Dretler stated that the Camp was previously run by a private owner and accounting processes must now be established in consideration of the municipal relationship. Selectman Roberts stressed the importance of reviewing capital expenses and the determination of allocation of funds.

Chair Carty commented that paying down associated Town debt would be a preferable way to allocate portion of funding and suggested asking Finance Director Dennis Keohane about it. Selectman Roberts recognized that a bi-annual payment of \$120,000 could be directed to the paydown.

Chair Carty asked about implementation of a revolving Sewataro fund. Selectman Dretler responded that she had concerns about supporting a Sewataro revolving fund at this time until additional information was presented. Selectman Schineller indicated that such revolving fund allocation should be considered.

Chair Carty detailed that having a mechanism to provide for that variable piece for debt consideration might be of benefit. He suggested asking Finance Director Keohane's opinion.

Interim Town Manager Bilodeau indicated that she did not see the benefit of establishing such a revolving fund at this time and was in agreement about minimizing associated debt. She further suggested that Mr. Keohane attend an upcoming meeting to discuss this aspect.

Vice-Chair Brown commented that if funds were held separately, it would allow for emergency situations. Chair Carty recommended allocating \$120,000 yearly to paydown debt.

Selectman Roberts reiterated the benefit of assigning a variable amount towards Sewataro. Selectman Dretler responded that she was not ready to make such a commitment. Selectman Roberts stated that she was very interested in a variable Sewataro-specific fund.

Selectman Schineller agreed with Selectman Roberts' suggestion. Vice-Chair Brown also supported such a funding concept that would maintain a separate account for everything Sewataro-related.

Open 2020 Annual Town Meeting warrant for May 4, 2020

Selectmen Schineller motioned and Vice-Chair Brown seconded the motion.

It was on motion unanimously

VOTED: To open 2020 Annual Town Meeting warrant for May 4, 2020. Articles are due in Selectmen's office by 11:00 AM Friday, January 31, 2020.

Discussion on Fairbank Community Center

Interim Town Manager Bilodeau stated that she received Board comments and would present those comments at the Working Group meeting on December 23.

Vice-Chair Brown asked about the composition of the Article. Interim Town Manager Bilodeau responded that she and Town Counsel would compose the Article. Chair Carty noted that the Board would be reviewing that Article.

Selectman Schineller affirmed that an alternate proposal should be presented at Town Meeting and thought of such alternate proposal as a non-override tax option.

Selectman Roberts appreciated the intent of the described alternate proposal, but stated that there was not enough time to implement such a plan. Selectman Dretler stated that the Town has a plan and must present that plan.

Interim Town Manager Bilodeau commented that the \$6 million figure spoken of some time ago reflected a quick look at the existing Fairbank Center.

Vice-Chair Brown mentioned that if there is no safety net, the existing proposal might not pass at Annual Town Meeting.

Selectman Schineller mentioned that the Fire Station proposal took a recent turn and might require rethinking.

Chair Carty suggested that Selectman Schineller come forward with an alternate plan if he so desired. Selectman Dretler responded that such a plan might not get the approval of the Board.

Selectman Schineller motioned and Vice-Chair Brown seconded the motion.

It was on motion unanimously

VOTED: That the Board include on the May Town Meeting Warrant an article to support raising appropriate funding to building the Town Manager's Working Group design plan.

Vice-Chair Brown had been disturbed to hear speculation that the Board might not present the Town Manager's Working Group proposal to Annual Town Meeting. Chair Carty stated that the Town Manager's Working Group design plan would be going forward. Chair Carty stated that if anyone wanted to suggest a Plan B, the Board would discuss such a plan.

Dissolve Town Hall Blue Ribbon Committee and the Vocational Education Guidance Committee

Chair Carty stated that the status regarding the two committees should be resolved.

Selectman Roberts stated that the Town needed a good vocational education pathway. Selectman Schineller agreed with Selectman Roberts and further affirmed that this aspect was a housekeeping task.

Selectman Schineller motioned and Vice-Chair Brown seconded the motion.

It was on motion unanimously

VOTED: To formally dissolve the Town Hall Blue Ribbon Committee and the Vocational Education Guidance Committee.

Citizen's Comments (cont.)

There were no citizen's comments

Discuss Upcoming Agenda Items

Interim Town Manager Bilodeau announced Special Town Meeting will be January 2, 2020 at LSRHS Auditorium, 7:00 p.m. and snow date is scheduled for Monday, January 6.

Interim Town Manager Bilodeau announced that the January 7th Selectmen's meeting will be dedicated to the three Town Manager finalists' interviews. She stated that Mr. Lynch of Paradigm Associates asked if the Board wished to present the questions to candidates.

Selectman Dretler suggested Mr. Lynch ask the main questions and the Board ask any related follow-up questions.

Interim Town Manager Bilodeau said that Mr. Lynch would be sending the Board the prepared questions.

Chair Carty hoped that the three candidates had different backgrounds.

Selectman Dretler inquired about ranking the candidates. Chair Carty commented that the finalists would be announced on January 7.

Vice-Chair Brown confirmed that such a selection process was also announced the night of the interviewing when the previous Town Manager was interviewed, and the finalists will know that decision by the end of the meeting.

Interim Town Manager Bilodeau stated that a candidate information packet would be distributed to the Board for review.

Selectman Schineller asked if Board members could confer with the Town Manager Steering Committee. Interim Town Manager Bilodeau recommended not.

The Board agreed to schedule an additional meeting on January 9th to discuss:

- Fairbank Plan B option
- Historic Districts Commission vacancy
- Possible MAPC related article presented by resident
- Fire Station update

Chair Carty stated that the next BOS meetings would concentrate on the May Annual Town Meeting.

Vote to approve the regular session minutes of 10/8/19

Chair Carty motioned to approve the regular session minutes of 10/8/19. Selectman Roberts seconded the motion.

It was on motion unanimously

VOTED: To approve the regular session minutes of 10/8/19

Chair Carty thanked all and wished everyone a happy holiday season.

There being no further business, the meeting adjourned at 9:57 p.m.

Attest: _____

Maryanne Bilodeau

Interim Town Manager-Clerk