

SUDBURY BOARD OF SELECTMEN

TUESDAY, MARCH 17, 2020

Present: Chairman Daniel E. Carty, Vice-Chairman Patricia A. Brown, Selectman Janie Dretler, Selectman Jennifer Roberts, Selectman William Schineller, Interim Town Manager Maryanne Bilodeau and Henry L. Hayes, Jr., Contracted Town Manager.

The statutory requirements as to notice having been complied with, the meeting was convened remotely at 7:00 p.m. Chairman Carty called the meeting to order.

Opening Remarks by Chairman

Chair Carty announced due to Novel Coronavirus (COVID-19) the Sudbury Board of Selectmen is conducting tonight's meeting using ZOOM teleconferencing. He invited the public to call with comment or watch the meeting via cable TV or online at www.SudburyTV.org.

Reports from Town Manager

Interim Town Manager Bilodeau had no reports.

Reports from Selectmen

Vice-Chair Brown mentioned State House Bill 4572 regarding how to handle Town Meeting and Budgetary matters in light of COVID-19 restrictions.

Selectman Schineller and Selectman Dretler thanked the volunteers of the community during this special time of need.

Selectman Roberts thanked the community during this time and announced that she and several other Board members remotely attended a state COVID-19 conference conducted by Lt. Governor Polito and the state epidemiologist.

Interim Town Manager to provide update on Coronavirus in relation to Town services and events

Present: Bill Murphy, Health Director

Interim Town Manager Bilodeau stated the goal was to ensure the safety of everyone. All Town buildings are closed to the public until March 27th and likely beyond. She also requested the public not enter Police or Fire stations unless an emergency situation existed. The Sudbury Water District office is also closed to the public

Interim Town Manager Bilodeau commented the Board of Health has been working continuously with families who have incurred lost wages due to COVID-19 and the Health Department is asking for electronic gift cards to those in need because of the recent COVID-19 outbreak. She provided the e-mail for the Town Social Worker (Hadvabb@sudbury.ma.us) for those interested in donating.

Mr. Murphy provided a COVID-19 update. Out of 16 investigations in Sudbury, there was one presumed case. He strongly emphasized continued personal protection measures. The Sudbury Board of Health nurse, Phyllis Schilp, serves as the leading disease surveillance and advisory person.

Mr. Murphy stated the immediate focus is the senior population and those with underlying medical conditions. He outlined the primary precautions/disease preventers as listed on the Town website, including social distancing of

six feet and hand washing, especially when returning from outside and before eating. He stressed that non-symptomatic people could carry the virus. Mr. Murphy stated that Town Facilities Director, Bill Barletta, led the disinfecting program for all Town buildings.

Selectman Dretler commented about communities closing playgrounds and suggested the Town consider this. Selectman Roberts spoke of the possibility that the virus could live on playground structures. She inquired about the State of Emergency declaration as was announced in the City of Marlborough. Interim Town Manager Bilodeau commented the Town might want to consider such a declaration which would display the seriousness of the matter.

Mr. Silverstein stated the emergency declaration was an effective tool and indicated that there was no downside in Sudbury declaring a State of Emergency.

Selectman Roberts announced there would be a hearing regarding the proposed Governor's Bill on March 19th, which would allow for deficit spending if needed. Mr. Silverstein affirmed that such legislation could be passed by the end of the week.

Selectman Schineller asked Mr. Murphy about financial considerations. Mr. Murphy indicated concern about testing and the possibility of additional nursing services.

Selectman Dretler noted that health funding might be influenced by declaring a State of Emergency. Selectman Roberts agreed the State of Emergency status might help with associated grant awards for the Town. Vice-Chair Brown maintained that such declaration would indicate the seriousness of Sudbury in addressing this crisis. Selectman Schineller was also supportive of the declaration.

Vice-Chair Brown acknowledged that the Board of Health must also approve of such a declaration. Mr. Murphy asserted that he would call an emergency meeting with the Board of Health tomorrow morning and would get such approval at that time.

Mr. Silverstein moved to declare a State of Emergency in Sudbury, subject to support of confirmation from the Board of Health within the next 24 hours.

Item 1. That in light of the rapidly evolving instances of COVID-19 in the Commonwealth and the burdens it will place on local government, that the Board of Selectmen vote to adopt the following declaration of emergency.

Selectman Dretler made the motion, and Selectman Schineller seconded the motion.

It was on motion unanimously.

VOTED: To declare a State of Emergency in Sudbury, subject to support of confirmation from the Board of Health within the next 24 hours.

Item 1. That in light of the rapidly evolving instances of COVID-19 in the Commonwealth and the burdens it will place on local government, that the Board of Selectmen vote to adopt the following declaration of emergency:

Declaration of Emergency – COVID-19

WHEREAS, the 2019 Novel Coronavirus (COVID-19) is a highly contagious and potentially fatal respiratory disease, the prevalence of which is increasing rapidly throughout the world, inclusive of the United States and the Commonwealth of Massachusetts; and
WHEREAS, on March 11, 2020 the World Health Organization designated the COVID-19 outbreak a Pandemic Health Emergency; and
WHEREAS, on March 10, 2020, the Governor of the Commonwealth of Massachusetts issued a Declaration of a State of Emergency to Respond to COVID-19; and
WHEREAS, on March 13, 2020, the President of the United States announced a national declaration of emergency; and
WHEREAS, on March 15, 2020, Governor Baker announced emergency actions to respond to the evolving COVID-19 public health emergency impacting the Commonwealth, including prohibitions on public gatherings of twenty-five or more people and prohibiting on-premises consumption of food or drink at bars and restaurants from March 17, 2020 until April 6, 2020, as well as suspension of elementary and secondary school educational operations from March 17, 2020 until April 6, 2020; and
WHEREAS, the Board of Selectmen and the Board of Health, following consultation with the Massachusetts Department of Public Health, has determined that COVID-19 presents a major disaster which poses an immediate threat to public health, safety, and general welfare of people residing both within and outside of the Town of Sudbury; and
WHEREAS, the Sudbury Board of Selectmen and its Board of Health have determined that immediate public action is needed in order to prevent or minimize the spread of COVID-19 by and among the people of Sudbury; and
WHEREAS, it is critical to take additional steps to prepare for, respond to, and mitigate the spread of COVID-19 to protect the health and welfare of the people of Sudbury; and
WHEREAS, declaring a state of emergency will facilitate and expedite the use of resources to protect persons from the impacts of COVID-19, including but not limited to emergency expenditures pursuant to Massachusetts General Laws, Chapter 44, Section 31 and limitations on operating hours and access to public buildings; and
WHEREAS, the Board of Selectmen and Board of Health recommended that a state of emergency be declared in the town of Sudbury.
NOW THEREFORE, we, the Board of Selectmen and the Board of Health of the Town of Sudbury, Massachusetts, hereby declare that as of today, March 18, 2020, a state of emergency exists in the Town of Sudbury. This declaration of emergency shall remain in effect until further notice is given, pursuant to our judgment that the conditions leading to this declaration no longer exist.

Chair Carty stated his preference that the Declaration of State of Emergency include an official statement tomorrow in addition to the signed declaration at this meeting.

Citizen's Comments on items not on agenda

No comments. Chair Carty repeated the ZOOM call number information.

Annual Town Election Postponement - Novel Coronavirus COVID-19 – 1) A potential vote of the Board of Selectmen/Select Board to request that the Governor file special legislation on behalf of the Town (i.e., a so-called Governor's Bill) requesting expedited approval to postpone the Annual Town Election; 2) A potential vote of the Board of Selectmen/Select Board, in consultation with the Town Clerk, to postpone the Annual Town Election in the interests of public health and safety; and 3) Vote to support general legislation authorizing postponement of annual town elections this fiscal year.

Interim Town Manager Bilodeau explained the process for postponement of Annual Town Meeting. She stated the town of Lincoln voted to postpone its annual town election. She noted that the Lincoln vote did not bind

Sudbury to hold an election on the same date and said if the Board voted to postpone the Annual Town Meeting, such meeting could be combined with a debt exclusion for the Fairbank Community Center with two separate ballots.

Town Clerk Beth Klein commented that the Town Election could take place before or after Town Meeting and the same warrant could be shared if the two are scheduled within 35 days of each other, which would be more cost effective for the Town. Related Board discussion took place.

Selectman Schineller queried about voting by mail. Town Clerk Klein responded such method would require many regulatory amendments, and postponement would likely be the best option at this time.

Mr. Silverstein commented the Governor's bill would likely be passed.

Charlie Russo, 30 Juniper Road, commented that given the circumstances, postponing the Town election is appropriate, especially in consideration of declaring a State of Emergency.

Chair Carty moved in the words of the motion, and Selectman Schineller seconded the motion.

It was on motion unanimously

VOTED: Item 2: That, whereas the rapidly-evolving public health issues associated with coronavirus COVID-19, including the swift spread of the disease, present lack of containment, and the risk to the most vulnerable populations inherent in public gatherings; whereas various public and private entities, including municipalities, professional sports leagues, universities, school districts, cultural institutions and events, and more, have been cancelled, closed, or temporarily suspended; whereas the World Health Organization has identified the current crisis as a pandemic; whereas the Governor has declared a State of Emergency in the Commonwealth, and the President has declared a State of Emergency for the country, and whereas the Centers For Disease Control and Prevention have recommended gatherings of no more than 10 people, the Town is taking action consistent with recommendations from federal and state agencies and officials to limit the spread of this disease amongst the residents and voters of the Town, its officials and employees, and visitors, including, closing schools and public buildings, limiting in-person meetings and other gatherings in Town office buildings, and encouraging residents to communicate with Town staff by e-mail and telephone to the extent possible. For all of these reasons, the Board of Selectmen votes to immediately request the Governor to file emergency legislation on behalf of the Town, a so-called "Governor's bill", seeking authorization to delay and reschedule the Annual Town Election to a date to be determined by the Selectmen in consultation with the Town Clerk, Board of Health, and other public safety personnel, addressing the submission of nomination papers, and authorizing early voting by mail in connection with such postponed election, provided, further, that all nominations, and actions undertaken for the Annual Town Election be ratified, validated and confirmed as though undertaken consistent with the date of the postponed election; and, further, if such legislation is not passed prior to the date of scheduled Annual Town Election, to ratify, validate and confirm the Board's vote to postpone the 2020 Annual Town Election; finally, the Board calls upon its legislative delegation to support the filing of this special legislation, and also wishes to provide direction to such delegation that it supports the filing of generally applicable legislation allowing for the postponement of municipal elections this fiscal year.

Chair Carty moved in the words of the motion. Selectman Schineller seconded the motion.

It was on motion unanimously

VOTED: Item 3: That in light of the action taken under Items 1 and 2, the desire to ensure that all voters of the Town, including those characterized by the federal government as the most vulnerable, be able to participate in the election, the factual circumstance as issue, and the general concern regarding the transmission of novel coronavirus COVID-19, the Board vote to postpone the date of the Annual Town Election in accord with the special legislation it has requested the Governor file; and further, to request that the Town Manager take such other action as may be necessary to inform the public of the action taken hereunder.

Selectman Dretler indicated she did not want to have an election regarding debt before Town Meeting is conducted.

Resident Charlie Russo clarified that no decision regarding the form of the ballot, nor the date, were determined.

Discussion of Bonding options (20-year vs. 30-year vs. other) for the Fairbank Community Center

Present: Dennis Keohane, Finance Director

Mr. Keohane indicated the 30-year bond was a better choice when compared to the 20-year bond.

Selectman Roberts agreed the longer term debt was more equitable and allowed for additional user participation/contribution.

Selectman Schineller affirmed he would not vote on this aspect before a financial discussion took place.

Vice-Chair Brown stated that a longer debt period is more equitable and emphasized that a 30-year bond should not be used casually. Mr. Keohane mentioned that any amount over 5 million is a large amount.

Chair Carty noted that the Town had to get back to financial planning.

Selectman Dretler stated that she favored the 30-year bond. Selectman Roberts also agreed with the 30-year bond for the Fairbank Community Center.

Vote to accept the audited financial statements for the Town of Sudbury for the fiscal year ending June 30, 2019

Present: Dennis Keohane, Finance Director; Renee Davis and Jess Green of Powers & Sullivan.

Ms. Davis reviewed the audit, the process and the associated results and referred to the Power Point presentation. She presented Sudbury's Comprehensive Annual Financial Report (CAFR). She confirmed the discovery of one new significant deficiency this year related to documentation of internal controls over Federal awards.

Ms. Davis included explanation of Overview of the 2019 Audit Process, Overview of the 2019 Audit Results and Audit Objectives. She outlined General Fund Budgetary Results:

- \$104.5M General Fund Budget
- Budgeted to use \$2.4M in Free Cash
- Revenues exceeded budget by \$2.2M
- Expenditures were under budget by \$1.7M

Ms. Davis presented the General fund Balance:

- General Fund Balance = \$16.9M (includes Stabilization \$4.9M)
- General Fund Balance = 15.7% of General Fund Expenditures

- Unassigned General Fund Balance = \$12.5M

Ms. Davis stated that the financial reports were accurate with positive financial results. The Town was doing well with the trust fund for OBEB, though the unfunded liability did increase.

Selectman Schineller asked about the overlay balance. Ms. Davis said the report did not show that balance, adding that it reflects a temporary liability. Mr. Keohane stated that an overlay balance was suggested to fund the fire station.

Vice-Chair Brown inquired about a letter regarding response to discovered deficiency. Ms. Davis stated that there was not an included response letter in the report, but management could include one, if desired. Mr. Keohane confirmed the deficiency would be resolved this year.

Selectman Schineller asked if the deficiency affected the AAA bond rating; Ms. Davis said not.

Vice-Chair Brown motioned, and Selectman Schineller seconded the motion.

It was on motion unanimously

VOTED: To accept the audited financial statements for the Town of Sudbury for the fiscal year ending June 30, 2019. Said statements include Sudbury's Comprehensive Annual Financial (CAFR) report, Governance Letter, and Schedule of Expenditures of Federal Awards (SEFA) reports.

Presentation of CPC Town Meeting articles

Present: Sherril Cline, CPC Chair, and Adam Duchesneau, Director Planning and Community Development

Ms. Cline presented CPC Articles:

Article 42 – Historic Resource Inventory Survey – Request for \$30,000 to perform accurate survey of some thirty or so Sudbury homes built before 1940.

Article 43 – Removal of Invasive Species from King Philip Woods. Request for \$47,000 to remove invasive species from a 3-acre portion of the site.

Article 44 – Design of Wayside Inn Road Bridge over Hop Brook. Request for \$125,000 for the designing of the replacement of the Wayside Inn Road bridge superstructure over Hop Brook.

Selectman Roberts asked if insurance payment had been received. Ms. Cline responded no insurance payment had been received and Town Counsel was pursuing related reimbursement. Mr. Duchesneau affirmed the status of such payment.

Article 45 – Remediation of Water Chestnuts from Hop Brook Pond System. Request for \$180,000 to remove water chestnuts by way of chemical treatment over several years, subject to the approval of the Conservation Commission.

Selectman Dretler queried about the subject area. Ms. Cline responded the areas of focus included Carding Mill, Sterns Mill Pond and Grist Mill Pond, noting this treatment is being used in many communities.

Vice-Chair Brown mentioned that Conservation Commission did approve the treatment.

Article 46 – Sudbury Housing Authority Acquisition, Creation, Preservation, and Support of Affordable Rental Housing. Request for \$259,000 for the 10% yearly contribution to Housing Authority or to combine this funding with other funding for affordable rental housing. She mentioned the Eddy Street property.

Article 47- Regional Housing Services Office (RHSO) Membership Fee. Request for \$30,000 to support the Town's affordable housing activities.

Article 48 – Library Historic Room Conversion. Request \$150,000 for the purposes of rehabilitating the spaces in the Historical Room and mezzanine of the original octagon at the Goodnow Library.

Selectman Dretler asked if the public would be able to access the mezzanine level. Ms. Cline responded not. Selectman Dretler inquired about the cost of the proposed railing. Ms. Cline responded railing cost had not been itemized, though CPC relied heavily on Town Counsel opinion regarding Town Hall and that similarly, the Library project is viewed by CPC, as a whole.

Selectman Dretler inquired about one CIAC member abstaining from that that vote. Ms. Cline indicated she did not know why.

Article 49 – Reversion of Funds. Ms. Cline explained that \$46,333 reflected the reversion total and noted that the harvesting project at Hob Brook had been abandoned.

Selectman Schineller asked about the total appropriation for Carding Mill. Ms. Cline replied the total appropriation was \$45,000 (a three-year allocation - \$15,000 per year) and the full amount was not used.

Selectman Roberts asked why the Carding Mill work was stopped. Ms. Cline confirmed that the project was started and then abandoned in order to change course. Chair Carty acknowledged the return of such funding was the appropriate action to take.

Article 50 – General Budget and Appropriations – Ms. Cline mentioned that the requested \$2.59M was primarily debt service and referred to the projects funded, including \$85,000 for administrative purposes.

Selectman Roberts asked about the annual CPA debt payment process. Ms. Cline referred to the presentation made by Powers & Sullivan, the Town auditors.

Bella Wong - LSRHS E&D and use of \$400K school technology mitigation funds (Meadow Walk)

Present: Bella Wong, LSRHS Superintendent

Ms. Wong thanked Health Director Bill Murphy for his help. She presented the LSRHS football stadium proposal and noted that she missed the article submission deadline. She stated that two of the articles are used as a placeholder regarding the approval of Excess and Deficiency (E&D) Account funding. Ms. Wong explained most of the stadium funding would come from E&D and once such certification was attained she would plan to come back before the Board to request additional funding for the stadium.

Ms. Wong detailed aspects of the LS Academy project and stated that the second placeholder for that project has been withdrawn due to increased construction cost.

Interim Town Manager Bilodeau confirmed that Ms. Wong was requesting the use of E&D funding (\$337,500) which had not received certification yet and likely, given the current crisis, would be significantly delayed.

Selectman Dretler asked why the deadline was missed. Ms. Wong said she previously explained the reasoning of such delay to Interim Town Manager Bilodeau and emphasized that she had been working on the articles with Town Manager and Town Counsel.

Chair Carty affirmed that Ms. Wong was really requesting that no action take place now in order to place the needed funds in an account for construction to take place by summer 2021. Ms. Wong detailed the poor condition of the field at this time.

Vice-Chair Brown asked Ms. Wong if she considered using LS stabilization funding rather than E&D funds. Ms. Wong responded not because much of the field is used by the Town and not just LSRHS. Vice-Chair Brown suggested that \$300,000 from the LS Stabilization Fund could be utilized and the remaining from E&D.

Selectman Dretler stated this was the first time that the field project had been presented to the Board. Ms. Wong said she did present such request to the Board before Selectman Dretler was a Board member.

Board members concurred that funding approval for the field was not appropriate at this time.

Ms. Wong spoke of the Meadow Walk technology mitigation funding.

Chair Carty motioned, and Selectman Schineller seconded the motion.

It was on motion unanimously

VOTED: To approve the use of \$400K school technology mitigation funds (Meadow Walk) for LSRHS.

Discussion/update on 15 Union Avenue

Present: Andrew Lewis, Building Inspector/Zoning Enforcement Agent

Mr. Lewis affirmed that the trash business was gone and the applicant had cleaned the property with removal of two of the three containers. He added that ZBA was hesitant to grant a variance since such variance would convey with the land and so voted to continue the ZBA hearing until the next meeting in April.

Selectman Roberts asked about the conveyance aspect. Mr. Lewis explained that such conveyance would be granted in perpetuity no matter who might buy the property in the future, and the Select Board could grant a Special Permit and ultimately would require Town Meeting vote to maintain the storage unit.

Selectman Dretler said the tenant had been using the site as an industrial use rather than just business use.

Chair Carty provided narrative regarding the misuse and nuisance factors associated with the property. Mr. Lewis indicated a 12-month extension would be acceptable. Selectman Dretler affirmed she would prefer a 6-month extension with continued monitoring. Chair Carty agreed.

Selectman Schineller motioned, and Selectman Roberts seconded the motion.

It was on motion unanimously

VOTED: To extend the current permitting for an additional 6-months with continued monitoring for the temporary storage unit located at 15 Union Avenue.

Vote to sign letter of support to The Sudbury Foundation

Present: Adam Duchesneau, Director of Planning and Community Development

Chair Carty provided explanation related to Sudbury Foundation proposed housing which was dependent upon the Broadacres Charrette Report.

Selectman Schineller asked if the letter had changed in any way. Chair Carty responded that no changes were made to the letter which detailed three properties: approximately three acres on Old Lancaster Road, approximately two acres on Frost Farm and approximately four acres on Broadacres Farm.

Selectman Schineller commented that if the language “low density” was included and the Broadacres Farm parcel eliminated, he would be in support of the letter.

Selectman Dretler stated she was in favor of the letter as a favorable planning tool.

Vice-Chair Brown indicated her support of the letter with inclusion of “low density” affordable rental housing language. Selectmen Dretler and Roberts agreed with the recommendation of Vice-Chair Brown.

Chair Carty emphasized the worth of the proposal and repeated he had issue with inclusion of Broadacres Farm and wanted to know where the proposed occupants would be coming from. He indicated the housing shortage was a regional problem and not a local problem. Approximately one-third of the proposed rental housing was occupied by residents from Sudbury.

Selectman Roberts stated she had some concerns about affordable housing at Broadacres and hoped the proposed project would reflect low density and suitable in consideration of maintaining and exceeding the 10% rate.

Selectman Dretler affirmed that times are difficult and people are losing jobs. She indicated the housing problem is a national, regional and Town problem. Chair Carty reiterated that between Sudbury and Boston, there are communities which have not attained the 10% rate as Sudbury has. Selectman Dretler confirmed that such considerations warrant conversation and confirmed that people are working in the Framingham and the Worcester areas, as well as, Boston.

Selectman Schineller noted that many residents who participated in the Broadacres Charrette did not want housing on the property.

Resident and Housing Authority member Steve Swanger, 14 Bent Brook Road, stated that the Eddy Street property had been put on hold as the current owner may be staying in place. He affirmed that the Housing Authority is asking to investigate and show what could be done at Broadacres. Mr. Swanger maintained that Broadacres Farm consultants recommended that the Broadacres Farm house remain and the Historical Commission and the Housing Authority could work together and come up with an appropriate plan.

Mr. Swanger confirmed the inclusion of low density language was not a problem.

Vice-Chair Brown suggested that if the Housing Authority would eliminate Broadacres Farm, the Board would likely vote unanimously in support of the letter. Mr. Swanger replied the suggestion made required serious consideration.

Resident and Housing Authority Chair Kaffee Kang, 96 Old Garrison Road, mentioned the letter assists with the information-gathering process, which would be useful in any case.

Resident and Housing Authority member Terry Layden, 655 Boston Post Road, asked why Board members might be against housing at Broadacres. Selectman Schineller responded the expense of the acquisition and noted that residents did not vote to purchase the property with housing in mind.

Selectman Schineller motioned to sign letter of support to The Sudbury Foundation regarding the Sudbury Housing Authority's undertaking of preliminary assessments of Town-owned parcels for potential future development of affordable rental housing, with inclusion of "low density" language and the elimination of Broadacres Farm. Chair Carty seconded the motion.

It was on motion unanimously

VOTED: To sign letter of support to The Sudbury Foundation regarding the Sudbury Housing Authority's undertaking of preliminary assessments of Town-owned parcels for potential future development of affordable rental housing, with inclusion of "low density" language and elimination of Broadacres Farm.

Review Town Meeting articles, possibly take positions on articles, and assign motions and presentations

Chair Carty suggested tabling this item and present it at the next Board meeting.

Discussion on the Fairbank Community Center/Town Forum

Interim Town Manager Bilodeau stated that the Fairbank Town Forum could be done remotely. Selectman Dretler and Roberts agreed that they could manage the Forum remotely.

Chair Carty stated that he would not take a position on the Fairbank article until after the Forum next Saturday.

Selectman Schineller expressed hope regarding new ideas being presented and shared at the Forum. Selectman Roberts concurred that it would be beneficial to hear what residents are thinking at this time and also present a leadership position at the Forum.

Vice-Chair Brown mentioned the concept of constructive community engagement and a multi-directional approach. Selectman Dretler stated that two-way communication has been the practice with all Fairbank meetings and she suggested highlighting the updated information on the Town website. Interim Town Manager Bilodeau confirmed that she would update the website and would ensure that the current proposals/iterations be prominent on the website.

Citizen's comments (cont.)

There were no citizen's comments.

Upcoming Agenda Items

March 24

- Review Town Meeting Articles
- BFRT Presentation by Beth Suedmeyer
- Town Meeting Discussion
- Fairbank Forum Discussion
- Executive Session – CSX

April 14

- Financial/Selectmen Policies
- Town Manager and Board of Selectmen Roles

Consent Calendar

2020 Housing Choice Community Designation Application form

It was on motion unanimously

VOTED: To authorize the Chair of the Board of Selectmen to sign the 2020 Housing Choice Community Designation Application form.

Allocate \$20,000 of the \$100,000 of mitigation funds listed in item 4.2.c. of the Meadow Walk Development Agreement to the Go Sudbury! Micro transit Pilot Program

It was on motion unanimously

VOTED: To allocate \$20,000 of the \$100,000 of mitigation funds listed in item 4.2.c. of the Meadow Walk Development Agreement to the Go Sudbury! Micro transit Pilot Program.

Approve the acceptance of a grant from the Executive Office of Public Safety and Security for the amount of \$6,448.94

It was on motion unanimously

VOTED: To approve the acceptance of a grant from the Executive Office of Public Safety and Security for the amount of \$6,448.94 to fund the purchase of Protective Gear Washer-Extractor to be used by the Fire Department for the cleaning of firefighting protective gear.

Approve regular session minutes of 1/9/20 and 2/11/20

It was on motion unanimously

VOTED: To approve regular session minutes of 1/9/20 and 2/11/20.

Sign proclamation to recognize April 19 - April 25, 2020 as Sudbury Earth Week, and to designate Saturday, April 25, 2020 as Sudbury Cleanup Day

Selectmen Roberts stated that such cleanup activities might be a health risk at this time. Interim Town Manager Bilodeau suggested that cleanup activities could be modified somewhat.

Selectman Dretler asked if the event could be scheduled for another time. Chair Carty commented that the Board might seek the opinion of Health Director Bill Murphy.

Accept the resignation of Amy Unckless from the Council on Aging

Selectman Schineller commented about the importance of committee volunteers being respectful of each other. Selectman Roberts said that she did not want any volunteers feeling uncomfortable.

It was on motion unanimously

VOTED: To accept the resignation of Amy Unckless, 26 Anselm Way, from the Council on Aging, and send a letter of thanks for her service to the Town.

Enter into the Town record and congratulate Dane McDonald of Scout Troop 156 for having achieved the high honor of Eagle Scout

It was on motion unanimously

VOTED: To enter into the Town record and congratulate Dane McDonald of Scout Troop 156 for having achieved the high honor of Eagle Scout.

Close open session and vote to continue Executive Session

Chair Carty motioned and Vice-Chair Brown seconded the motion.

It was on motion unanimously

VOTED: To close open session and vote to continue Executive Session to conduct strategy sessions in preparation for negotiations with non-union personnel or to conduct collective bargaining sessions or contract negotiations with non-union personnel pursuant to G.L. c. 30A, s. 21(a)(2) (Interim Town Manager contract).

There being no further business, the open meeting adjourned at 11:50 p.m.

Attest: _____

Maryanne Bilodeau

Interim Town Manager-Clerk

Documents & Exhibits – 3/17/20

3. Annual Town Election Postponement - Novel Coronavirus Covid-19 – 1) A potential vote of the Board of Selectmen/Select Board to request that the Governor file special legislation on behalf of the Town (i.e., a so-called Governor’s Bill) requesting expedited approval to postpone the Annual Town Election; 2) A potential vote of the Board of Selectmen/Select Board, in consultation with the Town Clerk, to postpone the Annual Town Election in the interests of public health and safety; and 3) Vote to support general legislation authorizing postponement of annual town elections this fiscal year.

Attachments:

- 3.a KP Law PC eUpdate - 3.13.2020 - Postponing Annual Town Elections in Light of Coronavirus
- 3.b KP Law - 3.13.2020 - Sample letter to governor re special act to postpone elections
- 3.c KP Law - 3.13.2020 - Sample Special Legislation to Postpone Election - All Municipalities
- 3.d KP Law - 3.13.2020 - Sample Special Legislation to Postpone Election - Single Municipality
- 3.e BOS_KP Law - 3.13.2020 - Sample letter to governor re special act to postpone elections
- 3.f BOS_LTRHD_Draft Sudbury Special Act

7. Bella Wong to discuss LSRHS E&D and use of \$400K school technology mitigation funds (Meadow Walk)

Attachments:

- 7.a LS Docs

8. Presentation of CPC Town Meeting articles. In attendance will be Sherril Cline, CPC chair, and Adam Duchesneau, Director of Planning and Community Development.

Attachments:

- 8.a Articles list ATM 2020
- 8.b CPC_Articles_42thru50

9. Vote to sign letter of support to The Sudbury Foundation regarding the Sudbury Housing Authority's undertaking of preliminary assessments of Town-owned parcels for potential future development of affordable rental housing.

Attachments:

- 9.a DRAFT BOS SHA Sudbury Fdn Letter 102919_w_letterhd
- 9.b Local Preference stats 2020 w attachment

12. Discussion/update on 15 Union Avenue to be provided by Building Inspector/Zoning Enforcement Agent Andrew Lewis. Also representative from Sudbury Rug to attend.

Attachments:

- 12.a Memo to Select Board 15 Union Ave

14. Upcoming Agenda Items

Attachments:

- 14.a POTENTIAL UPCOMING AGENDA ITEMS_3_17_20

15. Vote to authorize the Chair of the Board of Selectmen to sign the 2020 Housing Choice Community Designation Application form.

Attachments:

15.a BOS Agenda Request - 2020 Housing Choice Community Designation 200317

16. Vote to allocate \$20,000 of the \$100,000 of mitigation funds listed in item 4.2.c. of the Meadow Walk Development Agreement to the Go Sudbury! Microtransit Pilot Program.

Attachments:

16.a BOS Agenda Request - Go Sudbury! Allocation 200317

17. Vote to approve the acceptance of a grant from the Executive Office of Public Safety and Security for the amount of \$6,448.94 to fund the purchase of Protective Gear Washer-Extractor to be used by the Fire Department for the cleaning of firefighting protective gear.

Attachments:

17.a Gear Washer Grant FY19

18. Approve regular session minutes of 1/9/20 and 2/11/20.

Attachments:

18.a 030520 Edited_IN BOARD OF SUDBURY
SELECTMEN_1_9_20_with_edits_rev

18.b SUDBURY BOARD OF SELECTMEN_2_11_20_PB_JD

19. Vote to sign a proclamation to recognize April 19 - April 25, 2020 as Sudbury Earth Week, and to designate Saturday, April 25, 2020 as Sudbury Cleanup Day.

Attachments:

19.a EARTH DAY PROCLAMATION-2020

19.b Cleanup Day 2020 Flyer

20. Vote to accept the resignation of Amy Unckless, 26 Anselm Way, from the Council on Aging, and send a letter of thanks for her service to the Town.

Attachments:

20.a Resignation_COA

21. Vote to enter into the Town record and congratulate Dane McDonald of Scout Troop 156 for having achieved the high honor of Eagle Scout.

Attachments:

21.a Dane_Eagle_Scout_email

21.b DaneLetterRequest_eagle_scout