

SUDBURY BOARD OF SELECTMEN

TUESDAY AUGUST 4, 2020

(Meeting can be viewed at www.sudburytv.org)

Present: Chairman Daniel E. Carty, Vice-Chairman Patricia A. Brown, Selectman Janie Dretler, Selectman Jennifer Roberts, Selectman William Schineller, Town Manager Henry L. Hayes, Jr., Maryanne Bilodeau, Assistant Town Manager/HR Director

The statutory requirements as to notice having been complied with, the meeting was convened at 7:00 p.m., via Zoom telecommunication mode.

Chairman Carty called the meeting to order after being in executive session and resuming in open session.

Roll Call and Opening Remarks by Chairman

Roll Call: Brown-aye, Dretler-aye, Schineller-aye, Roberts-aye, Carty-aye, Hayes-aye

Chair Carty announced:

- Storms this evening and parts of Town are without power, including LSRHS where SudburyTV is based. He is currently recording the meeting via ZOOM.
- Sudbury is a recipient of the Mass Trails Grant for the CSX corridor in the amount of \$300,000.00.
- Council on Aging has open seats on their committee.
- The first registered case of EEE in MA has been identified. Mosquito spraying scheduled for tonight was postponed to August 10 due to storms.
- Sudbury Public School meeting cancelled this evening due to the storm.
- State Primary Election - September 1. Town polling sites will be open 7:00 a.m. to 8:00 p.m.

Reports from Town Manager

Town Manager Hayes announced:

- Good Samaritan event – Mr. Dan Flaherty aided in saving a man's life on Monday August 3rd at approximately 8:24 p.m. after the victim received a severe laceration to an extremity while working at 29 Hudson Road.
- A medical helicopter was called at approximately 7:30 p.m. on August 3rd in response to a swimming pool accident. The victim was transported to the hospital successfully.
- Town Manager will attend the Commission on Disabilities (COD) meeting Thursday, August 6th at 6:30 p.m. via ZOOM.

Town Manager Hayes recommended that all residents be vigilant and maintain good preventative measures during the COVID-19 pandemic, as well as being extremely cautious during mosquito season.

Health Department Update

Present: Health Director William Murphy

Mr. Murphy presented a health update and confirmed that over the past week, there had been five new cases of COVID-19 in Sudbury. He detailed that three of the five Sudbury COVID-19 cases occurred in community care sites.

Mr. Murphy reiterated the importance of social distancing, mask use, hand washing and avoiding larger gatherings. He noted that for those residents who have related concerns and chose not to contact the Sudbury

Health Department, could contact the State Public Health Department, who will direct the comment/s to the Sudbury Health Department.

Mr. Murphy stated that the Town will be administering flu vaccines.

Mr. Murphy noted that the EEE case identification came early this year and increased sampling by the State Laboratory continues.

Reports from Selectmen

Vice-Chair Brown stated that she and Chair Carty held Selectmen Office Hours on July 29th and Selectmen Dretler and Roberts will be holding Office Hours on August 13th at noon.

Selectman Dretler had no specific reports.

Selectman Roberts stated that she had written an EEE article as part of the Selectmen's Newsletter, adding that there was a human EEE case found in Plymouth County, as well as additional EEE samples identified in Middlesex County. She emphasized that everyone must take necessary precautions regarding EEE.

Selectman Schineller stated that the Permanent Building Committee (PBC) had one open position, with two interested candidates that PBC plans to interview within the next two weeks. He noted that PBC is anticipating an update from Bill Barletta regarding the Fairbank Community Center proposal.

Citizen's comments on items not on agenda

There were no citizen's comments.

Discuss Annual Town Meeting date, time and location, and vote to add September 13, 2020 as an alternative date in addition to September 20

Chair Carty noted that the additional alternative Annual Town Meeting date was scheduled for September 13, 2020. He affirmed that September 12, 2020 remains that primary date for the Annual Town Meeting.

Vice-Chair Brown motioned and Chair Carty seconded the motion.

It was on motion 5-0; Brown-aye, Schineller-aye, Roberts-aye, Dretler-aye, Carty-aye.

VOTED: To add September 13, 2020 as an alternative date to the September 12, 2020 Annual Town Meeting date, starting at 9:00 a.m. on both days, with September 20, 2020, as a backup, starting at 9:00 a.m.

Interview candidate for Historic District Commission (HDC)

Present: Resident and Historic District Commission (HDC) candidate Susanna Finn, 58 Hudson Road

Ms. Finn stated that she would like to help preserve the historic nature of Sudbury. Ms. Finn commented that she lived in a Federal-style historic home and preserving such structures was important to her.

Board members made related comments and thanked Ms. Finn for her willingness to help serve the Town.

Selectman Dretler motioned to appoint Susanna Finn, 58 Hudson Road, to the Historic District Commission for a term expiring 1/1/2025. Vice-Chair Brown seconded the motion.

It was on motion 5-0; Schineller-aye, Brown-aye, Roberts-aye, Dretler-aye, Carty-aye.

VOTED: To appoint Susanna Finn, 58 Hudson Road, to the Historic District Commission for a term expiring 1/1/2025.

Interview candidates Kenneth Holtz, 175 Landham Road, and Jeremy Cook, 123 Maynard Farm Road, for appointment to the Conservation Commission

Present: Resident and Conservation Commission candidate; Kenneth Holtz, 175 Landham Road

Town Manager Hayes detailed that Jeremy Cook was not present and would be serving as associate member on the Conservation Commission, which did not require a Selectmen appointment. He stated that he spoke with Mr. Holtz and Mr. Cook and received great recommendations on each.

Town Manager Hayes noted that Charles Russo submitted his resignation as member of the Conservation Commission (ConCom).

Mr. Holtz stated that he has been an associate member of ConCom for a year and a half, attended all ConCom meetings and maintained great interest in conservation lands. He has completed Mass. Conservation Commissioner training preparation, including the specific Mass Wetlands Protection Act and the Sudbury Wetland Bylaws units.

Mr. Holtz explained that he had personal experience as an NOI (Notice of Intent) applicant and was looking forward to assisting NOI applicants when they come before ConCom.

Board members acknowledged that Mr. Holtz came highly recommended and thanked him for his willingness to serve the Town in this capacity. The Board thanked Mr. Cook for volunteering to help with conservation efforts of the Town.

Selectman Roberts moved and Chair Carty seconded the motion.

It was on motion 5-0; Dretler-aye, Schineller-aye, Brown-aye, Roberts-aye, Carty-aye.

VOTED: To approve the appointment of Kenneth Holtz, 175 Landham Road to the Conservation Commission, effective upon the resignation date of Charles Russo, for a term ending May 31, 2021.

Vote to accept the resignation of Charles Russo, 30 Juniper Road, member of Conservation Commission, and send a letter of thanks for his service to the Town

Mr. Russo mentioned that both Mr. Holtz and Mr. Cook were most impressive candidates. Mr. Russo confirmed that Mr. Holtz would not be able to vote on some outstanding Conservation business, but he would continue to participate in such voting.

Chair Carty moved and Selectman Schineller seconded the motion.

It was on motion 5-0; Dretler-aye, Schineller-aye, Roberts-aye, Brown-aye, Carty-aye.

VOTED: To accept the resignation of Charles Russo, 30 Juniper Road, member of Conservation Commission, and send a letter of thanks for his service to the Town.

Discussion on joint letter from BOS, SPS, Board of Health, and Lincoln BOS, Lincoln Schools, and Lincoln Board of Health

Chair Carty presented the joint letter regarding prevention and spread of COVID-19 in consideration of school re-openings.

The Board discussed and recommended three language and grammatical edits. Chair Carty stated that he would submit the proposed edits to the LSRHS School Committee.

Chair Carty motioned and Vice-Chair Brown seconded the motion.

It was on motion 5-0; Dretler-aye, Roberts-aye, Schineller-aye, Brown-aye, Carty-aye.

VOTED: To approve the joint letter from BOS, SPS, Board of Health, and Lincoln BOS, Lincoln Schools, and Lincoln Board of Health, with comments provided by the Sudbury Board of Selectmen.

Vote to open a joint meeting with the Finance Committee

Present: Finance Committee members: Eric Poch, Scott Smigler, Susan Berry, Lisa Gutch, Ron Brumback

Present on Roll Call: Carty-aye, Dretler-aye, Schineller-aye, Roberts-aye, Schineller-aye, Brown-aye.

Present on Roll Call: Poch-aye, Smigler-aye, Berry-aye, Gutch-aye, Brumback-aye.

At 8:00 p.m. Chair Carty motioned to open a joint meeting with the Finance Committee. Selectman Schineller seconded the motion.

It was on motion 5-0; Schineller-aye, Roberts-aye, Dretler-aye, Brown-aye, Carty-aye.

VOTED: To open a joint meeting with the Finance Committee.

Mr. Poch, acting as FinCom Chair, motioned to open a joint meeting with the Board of Selectmen. Ms. Gutch seconded the motion.

It was on motion 6-0; Poch-aye, Berry-aye, Smigler-aye, Gutch-aye, Nam-aye, Brumback-aye.

VOTED: To open a joint meeting with the Board of Selectmen

Finance Committee to present FY21 budget

Mr. Poch opened the joint meeting discussion and stated that the primary concerns of FinCom focused on known and unknown financial effects from COVID-19.

Mr. Poch affirmed that FinCom voted unanimously to support the Town Manager's FY 21 Town Budget. Mr. Poch outlined FinCom's recommendations to be included in the Town Warrant:

1. Create and provide insight into a CV-19 Crisis Management Plan that establishes a proactive process for decision making if the CV-19 virus has a greater impact to revenue and expenses and necessary response is different than currently anticipated.
2. Take a holistic approach to expected financial impacts (including third party vendors) related to CV-19 that considers not just the Town budget, but its taxpayer residents, employees and stakeholders as well. 3. Provide a quarterly report of key metrics related to CV-19's revenue and cost impacts that are relevant to taxpayers and residents, for the duration of the CV-19 health and economic crisis.
3. Avoid override scenarios and delay all but the most urgent capital projects until Spring 2021 Town Meeting or longer, based on duration of CV-19 related uncertainties.
4. Utilize Free Cash to reduce the tax levy appropriately, providing relief to taxpayers, but not to support one-time spending that otherwise should be funded through the operating budget.

Mr. Poch stated that FinCom agreed that it was appropriate to use Free Cash on this year's budget to lessen the levy impact for Town taxpayers who might be experiencing challenging financial circumstances. He recommended reducing capital funding as much as possible.

Mr. Poch referred to FinCom's "Estimated Impact of Town Meeting Spending on Your Fiscal 2021 Tax Bill." Selectman Schineller questioned aspects of the document. Mr. Smigler commented that the numbers presented were estimates.

Selectman Roberts initiated a discussion regarding the increase in the median tax rate as presented in "The Finance Committee Assessment of the Town Recommended FY 21 Budget." Selectman Roberts recommended that FinCom include the word "average" in their written document. Group discussion took place.

Chair Carty confirmed that FinCom would be making the corresponding budget presentation at Town Meeting. Mr. Poch affirmed the statement.

Selectman Dretler stated that she was heartened to see that the unemployment rate decreased in the month of July and hoped that FinCom was utilizing the current rate of unemployment stats. She suggested that FinCom supply additional information regarding State funding and that FinCom provide a link to the S&P report.

Ms. Berry reiterated that FinCom's intent was to provide tax relieve to the taxpayers as well as maintaining Town services.

Mr. Smigler stressed the importance of item #1 – inclusion of a COVID-19 Crisis Management Plan. Vice-Chair Brown commented that in this regard, it might be advisable to note what types of efforts have been made to date and what type of efforts could be made going forward. She suggested that FinCom submit all related questions/comments in writing, discuss such questions/comments in a formalized communication pattern; namely, via Town Manager.

Chair Carty commented that Town Manager Hayes had been managing the Town in a State of Emergency since he assumed his position. Chair Carty suggested if this situation were to continue for one or more years, then the Town would have to consider/plan for such a Crisis Management Plan.

Selectman Roberts stated that the practical reality was that National and State COVID-19 directives/changes come fast and the Town must act in an expedient fashion as well. She stated that Town Manager and staff are doing in great job in dealing with these directives.

Selectman Roberts asked about clarification regarding FinCom's language regarding "an inflexible budget" and the timing of such during current times. Mr. Poch responded that Town Manager Hayes and Finance Director Dennis Keohane were responsive in providing FinCom with assessment of the Town budget. Mr. Poch detailed that FinCom was not as successful in obtaining such assessment from the other two cost centers, namely the schools, which represented 75% of the budget.

Selectman Roberts stated that she had difficulty understanding the comments regarding the "Town's approach," as mentioned by FinCom.

Selectman Dretler stated that Town Manager Hayes and Finance Director Keohane had crafted a very conservative budget. Mr. Poch acknowledged and applauded such efforts by Town Manager and the Finance Director and mentioned "approach" aspects had more to do with what was actually included in that budget. Ms. Nam stated that FinCom was split and some members felt that missing information included projections when looking ahead, noting that projections outlined in October did not change.

Selectman Roberts affirmed that the current budget approach presented was strategic and analytical.

Selectman Roberts referenced recommendation #4 – "delay all but the most urgent capital projects," and stated that FinCom was clearly split regarding several capital projects before the Town.

Selectman Roberts mentioned FinCom's recommendation regarding the Fairbank Community Center. She noted that she received additional information from Mr. Keohane who maintained that FY22 and FY23 would reflect

interest from short term notes and FY24 would assume bulk of the debt service regarding potential Fairbank Community Center article funding. She recommended that FinCom include that consideration in their recommendation.

Mr. Keohane confirmed that such debt service would commence in FY22, at the earliest and the bulk would be present in FY23.

In reference to item #2, Selectman Dretler asked about the identity of third party vendors mentioned. Mr. Poch responded it was any party the Town used, and exampled school transportation bus company and plow drivers.

Vice-Chair Brown stated that FinCom members indicated that Mr. Keohane and Town Manager Hayes had been very responsive and provided necessary financial information, but that other cost centers had not provided such information. Ms. Nam responded that FinCom members had different responses regarding adequacy of information provided.

Ms. Berry, SPS liaison, indicated that she had provided a full listing of requested items involving SPS. She noted that SPS may be facing additional COVID-19 related expenses and that those expenses would likely be known by mid-August. She acknowledged that presented these expenses to FinCom was her responsibility.

Mr. Smigler indicated that SPS was responsive and FinCom did receive such information. He acknowledged that SPS did not yet know what those expenses might be, in total.

Mr. Brumback, FinCom LSRHS liaison, indicated that he provided all requested information for FinCom, which was all that LSRHS knew at this time and was awaiting further information from the State. Internal discussion among FinCom members took place.

Selectman Roberts stated that she would like to see a quarterly COVID-19 financial report as it effects the State and Sudbury.

Selectman Schineller commented that a week ago it appeared that FinCom was going to present an alternate budget, but voted unanimously in support of the Town Budget proposed by Town Manager Hayes. He suggested that such a quarterly COVID-19 financial report be combined with a type of KPI (matrix) that would help the Town determine the appropriate direction to take.

Town Manager Hayes maintained that the presented FY21 Town Budget involved in-depth review and that he did not provide FinCom with minute level of detail, given the authority/discretion of his position and the numerous responsibilities he had at this time. He would appreciate receiving written comment from FinCom going forward.

Town Manager Hayes noted the Town Budget was within the limits of the assessments that FinCom had made, and was confident in the budget he prepared with the assistance of Finance Director Dennis Keohane, Assistant Town Manager Maryanne Bilodeau and other department leaders.

Town Manager Hayes confirmed that he fully understood what he was supporting in consideration of Sudbury Public Schools. He noted that he retained the digital scanning article, in consideration of the current national situation, and did not want to risk such Town archives being destroyed by fire, flood, or any other devastating occurrence.

Mr. Poch stated that FinCom existed as a resource for Town Manager, the Board of Selectmen, and the Town.

Chair Carty thanked FinCom for their help.

Vote to close a joint meeting with the Finance Committee and resume Board of Selectmen meeting

Chair Carty moved to close the joint meeting with the Finance Committee and resume the Board of Selectmen meeting. Vice-Chair Brown seconded the motion.

It was on motion 5-0; Schineller-aye, Roberts-aye, Brown-aye, Dretler-aye, Carty-aye.

VOTED: To close the joint meeting with the Finance Committee and resume the Board of Selectmen meeting.

Mr. Poch motioned to close the joint meeting with the Board of Selectmen. Ms. Gutch seconded the motion.

It was on motion 6-0; Poch-aye, Gutch-aye, Brumback-aye, Nam-aye, Smigler-aye, Berry-aye.

VOTED: To close the joint meeting with the Board of Selectmen.

Discuss Town Reopening Plan

Town Manager Hayes stated that Town buildings would be closed to the public in the month of August and he would be considering what measure of phasing might be possible going forward.

Town Manager Hayes maintained that Town services continue to be meet all Town needs and noted that a written Telework Plan was in place.

Selectman Roberts inquired about staff working arrangements. Town Manager Hayes responded that staff members were performing daily job specifications general public and reiterated that no services had been interrupted. He noted that staff members are not entering the office every day, but are maintaining their position responsibilities, and some staff members cannot work remotely – such as those employed at the Fire Department, Police Department, DPW and other areas.

Selectman Schineller commented that all Town services were functioning at the pre-Covid-19 level, such as the Goodnow Library, and the Fairbank Community Center. Town Manager Hayes mentioned that related Town services were consistent with such services offered in communities throughout the State. Town Manager Hayes explained that he had signed several remote entertainment contracts for the Senior Center.

Selectman Roberts stated that she was impressed with the many virtual offerings in Town.

Vice-Chair Brown anticipated receiving periodic updates regarding phased re-openings in Town. Town Manager Hayes confirmed that he would providing such updates.

Selectman Dretler stated that she appreciated the efforts made by Town staff and noted that with decreased traffic, many DPW projects had been completed. She mentioned pool services, mini-camps, Senior Center, and Library services were continuing effectively.

Chair Carty expressed his appreciation regarding the effectiveness of continued Town services and emphasized that safety was the main focus.

Discussion on Town Manager 90-day check-in, goals and 6-month evaluation

Chair Carty noted that Town Manager Hayes drafted a 30-day and 90-day goal checklist.

Town Manager Hayes presented his “Town Manager Goals, Objectives, Reviews, Assessments/Ratings” regarding the 30 and 90-day check-in.

Vice-Chair Brown stated that the evaluation must consider the fact that Town Manager Hayes walked into a State of Emergency status situation when he assumed his role as Sudbury Town Manager.

Selectman Dretler commented that she appreciated the weekly Town updates that Town Manager Hayes provided to the Board. Town Manager Hayes stated that he might not be able to present the weekly updates in such detail as had been provided. Selectman Dretler agreed that the updates did not need to be as extensive.

Chair Carty recommended that the 30-day evaluation be finalized at the next meeting on August 11.

Discussion and possible vote on the Fairbank Community Center Town Forum

Vice-Chair Brown confirmed that she and Selectman Roberts have been planning the Forum, and she met with Lynn Puorro of SudburyTV regarding the technical and broadcasting aspects of the Forum, and was waiting to hear from Mark Thompson regarding the ZOOM aspects of the Forum. She was also working with Leila Frank regarding publicity coverage.

Selectman Roberts noted that she was coordinating presenter availabilities and materials to be shared at the Forum and is working on the presenter's aspect and material to be presented.

Selectman Schineller inquired about the interactive aspect of the Forum. Chair Carty mentioned that the Forum might augment comments that might not necessarily be made at Town Meeting on September 12. Selectman Roberts commented that the user group presentations will be presented at the Forum and condensed for Town Meeting.

Vice-Chair Brown encouraged those with related questions to submit those questions/comments in advance of the Forum.

Chair Carty reinforced that the purpose of the Forum was to educate the public. He requested that the document entitled "Week in the Life of Recreation in the New Building Space," and his calendar graph, be included in the distribution of Forum materials.

Discussion on Board's Social Media Policy

Selectman Dretler opened the discussion regarding a social media policy. Selectman Dretler stated that many towns are incorporating such a policy.

Chair Carty cautioned that a social media policy should not be set for Town employees and the focus of the policy likely would highlight how the policy applies to the BOS and other Town boards/committees.

Selectman Dretler commented that such policies apply to BOS and might extend to other groups under the BOS "umbrella" with exception of Town staff.

Vice-Chair Brown commented that policies applied to other boards/committees appointed by BOS, but elected groups or those appointed by other Town bodies, would not be included in the mentioned "umbrella."

Selectman Roberts maintained that establishing a social media policy would be beneficial and suggested that two Board members could work on a proposed media policy.

Selectman Schineller asked if such a policy would avoid violations regarding the Open Meeting Law regulations. Selectman Roberts agreed and cited several examples.

Chair Carty asked if there was a difference between social media and other media forms. He presented the example of posting something on his personal Facebook page and submitting a letter to the editorial section of a newspaper.

Selectman Roberts commented that the Board should review social media recommendations made by KP Law.

Selectman Schineller commented that the Board need not detail a great amount in the proposed social media policy. He stressed that he did not want to violate the open meeting law.

Chair Carty suggested implementing a goal statement for the social media policy and related enforcement. Selectman Dretler offered to present an outline regarding social media policy.

Discussion on Ballot question policy "pro" and "con"

Town Manager Hayes recommended that the Board consider such "pro" and "con" positions. Deadlines for submission was discussed.

Vice-Chair Brown detailed the Ballot question policy. She noted that if no one steps forward with the "con" or opposing view, Town Counsel often presents the "con" position.

Citizen's Comments

There were no citizen's comments.

Review regular session minutes of 6/22/20 and possibly vote to approve minutes

Town Manager Hayes confirmed there were no minutes to review at this time.

Upcoming Agenda Items

- Town Meeting Warrant
- DPW Director Dan Nason to present DPW Articles
- Next update regarding racial safety/community conversations
- Executive Session
- Chair Carty suggested approving two minute sets per week
- BFRT Update – suggested by Selectman Dretler. Selectman Roberts recommended more frequent updates, perhaps every six weeks.
- Project tracking format – recommended by Selectman Schineller
- Eversource Double Pole Presentation
- Update on Quarry North/Cold Brook Crossing update in regard to ownership of Town Center land – suggested by Selectman Dretler
- Broadacres Structure/s Status – suggested by Selectman Roberts

Consent Calendar

Vote to sign the state primary election warrant

Vice-Chair Brown motioned and Selectman Dretler seconded the motion.

It was on motion 5-0; Schineller-aye, Brown-aye, Roberts-aye, Dretler-aye, Carty-aye.

VOTED: To sign the state primary election warrant which must be posted by Aug. 25, 2020.

Vote to add the following Annual Town Meeting articles to the Consent Calendar: 14, 15, 25, 26, 28, 29, 30, 39, 40, 41; and such other articles as may be approved by the sponsors and found to be legally suitable

The Board had related discussion.

Selectman Dretler motioned and Chair Carty seconded the motion.

It was on motion 5-0; Dretler-aye, Schineller-aye, Brown-aye, Roberts-aye, Carty-aye.

VOTED: To add the following Annual Town Meeting articles to the Consent Calendar: 15, 25, 26, 39, 40 and 41 and such other articles as may be approved by sponsors and found to be legally suitable.

Vote to enter into the Town record and congratulate Noah Buttner, Russell Forester, and William Maloney of Boy Scout Troop 61 for having achieved the high honor of Eagle Scout

Vice-Chair Brown motioned and Selectman Dretler seconded the motion.

It was on motion 5-0; Schineller-aye, Brown-aye, Roberts-aye, Dretler-aye, Carty-aye.

Voted: To enter into the Town record and congratulate Noah Buttner, Russell Forester, and William Maloney of Boy Scout Troop 61 for having achieved the high honor of Eagle Scout.

Vote to accept a \$100 donation from Friends of the Sudbury Senior Citizens, Inc.

Vice-Chair Brown motioned and Selectman Dretler seconded the motion.

It was on motion 5-0; Schineller-aye, Brown-aye, Roberts-aye, Dretler-aye, Carty-aye.

VOTED: To accept a \$100 donation from Friends of the Sudbury Senior Citizens, Inc. The purpose of this donation is for the Board of Health to purchase hand sanitizer for distribution to at-risk residents.

Vote to adjourn meeting

Selectman Schineller motioned to adjourn the meeting. Selectman Dretler seconded the motion.

It was on motion 5-0; Brown-aye, Dretler-aye, Schineller-aye, Roberts-aye, Carty-aye.

VOTED: To adjourn the meeting

There being no further business, the open meeting adjourned at 11:24 p.m.

8/4/20 - Documents & Exhibits

1. Open in regular session and immediately vote to enter executive session to discuss strategy with respect to litigation if an open meeting may have a detrimental effect on the litigating position of the public body and the chair so declares (proposed Eversource transmission line), pursuant to General Laws chapter 30A, §21(a)(3).

Attachments:

- 1.a Memo Historical_Comm_Eversource
- 1.b HCRequestPeerReviewAssist106ReviewSB (1)

2. Continue in executive session to discuss the purchase, exchange, lease or value of real property and that the chair declare that an open meeting may have a detrimental effect on the negotiating position of the body. Also discuss strategy relative to litigation and that the chair declare that an open meeting may have a detrimental effect on the litigating position of the body. And to meet with Legal Counsel (Lampke Law LLC) and obtain legal advice relative to same.

Attachments:

- 2.a LS Agreement May 1988 Searchable Format
- 2.b JBL Parsing Regional Sch Agreement fr Town
- 2.c Table of Duties

3. Continue in executive session to consider the purchase, exchange, lease or value of real property if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body, pursuant to General Laws chapter 30A, §21(a)(exception 6) with respect to the Sudbury portion of the CSX rail corridor.

Attachments:

- 3.a KP-#727846-v2-SUDB-_CSX_P&S_7-30-20
- 3.b CSX Appraisal ES Memo 2020 May 12
- 3.c 2020 CSX Acquisition Timeline Revised BOS May 2020
- 3.d CSX Sudbury Rail Corridor Colliers Appraisal 20200506
- 3.e Signed Confidentiality Statement SWD re CSX PandS 3-23--20 - NDA

4. Also to review executive session meeting minutes, pursuant to G.L. c. 30A, § 21(a)(7) “[t]o comply with, or act under the authority of, any general or special law or federal grant-in-aid requirements” (“Purpose 7”), citing to the Open Meeting Law, G.L. c. 30A, §§ 22(f), (g).

Attachments:

- 4.a BOS_Executive Session.12_3_19_for_review

7. Interview candidate for Historic District Commission (HDC). Following interview, vote whether to appoint Susanna Finn, 58 Hudson Road, to the HDC for a term expiring 1/1/2025.

Attachments:

- 7.a Appointment Letter - Susanna Finn
- 7.b Susanna Finn Application 200601_redact

8. Interview candidates Kenneth Holtz, 175 Landham Road, and Jeremy Cook, 123 Maynard Farm Road, for appointment to the Conservation Commission. Following interview, vote whether to approve Town Manager appointment of Kenneth Holtz to the Conservation Commission, effective upon the resignation date of Charles Russo, for a term ending May 31, 2021. Also, vote to accept the resignation of Charles

Russo, 30 Juniper Road, member of Conservation Commission, and send a letter of thanks for his service to the Town.

Attachments:

- 8.a Conservation Appt Recommendation 7.29.20
- 8.b Ken Holtz ConCom Application
- 8.c Jeremy Cook Conservation commission application
- 8.d CRusso_ConCom Resignation Letter_07.10.2020_red

10. Finance Committee to present FY21 budget.

Attachments:

- 10.a FinCom FY21 Budget Warrant Commentary v2
- 10.b FY21 Finance Committee Section as of 8-3-2020

12. Discussion on joint letter from BOS, SPS, Board of Health, and Lincoln BOS, Lincoln Schools, and Lincoln Board of Health

Attachments:

- 12.a DRAFT statement on preventing Covid spread v. 2

14. Discussion on Town Manager 90-day check-in, goals and 6-month evaluation

Attachments:

- 14.a Goals and evals - 30 90 6months - Hayes v1
- 14.b TM Eval Checklist
- 14.c TM Eval Process

15. Discussion and possible vote on the Fairbank Community Center Town Forum.

Attachments:

- 15.a Fairbank docs combined

16. Discussion on Board's Social Media Policy

Attachments:

- 16.a Dretler_links to other towns policies
- 16.b draft social media policy
- 16.c Social Media pitfalls
- 16.d Social Media Policy Easton - Acknowledgement 2020
- 16.e Social Media Policy from Easton 2020
- 16.f (Maynard) Code of Ethics for Public Officials - Enforcement Process
- 16.g (Maynard) Code of Ethics for Public Officials

17. Discussion on Ballot question policy "pro" and "con".

Attachments:

- 17.a WARRANT SCHEDULE SEPT 2020 ATM
- 17.b Ballot Question Policy_02.07.17

20. Upcoming Agenda Items

Attachments:

- 20.a POTENTIAL UPCOMING AGENDA ITEMS_8_4_20

21. Vote to add the following Annual Town Meeting articles to the Consent Calendar: 14, 15, 25, 26, 28, 29, 30, 39, 40, 41; and such other articles as may be approved by the sponsors and found to be legally suitable.

Attachments:

21.a Articles list ATM 2020_08.04.20

22. Vote to sign the state primary election warrant which must be posted by Aug. 25, 2020.

Attachments:

22.a state primary election warrant 2020

23. Vote to enter into the Town record and congratulate Noah Buttner, Russell Forester, and William Maloney of Boy Scout Troop 61 for having achieved the high honor of Eagle Scout.

Attachments:

23.a Boy Scout Troop 61_Eagle Scouts

24. On behalf of the Town, vote to accept a \$100 donation from Friends of the Sudbury Senior Citizens, Inc. The purpose of this donation is for the Board of Health to purchase hand sanitizer for distribution to at-risk residents.

Attachments:

24.a Friends of Seniors_donation