

BUILDING PERMIT APPLICATION: Fill out items 1-13 and refer to the attached descriptions. Do not leave any blank lines. If not applicable, write NA.

Property Street Address _____ Lot No. _____
(if new house)



- 1) Driveway Permit No. _____
- 2) Bd. of Health Per. No. _____
- 3) Fire Protection Plan _____
- 4) Energy Compl. Report? _____
- 5) Wetlands? _____
- 6) Demolition: Built prior to 1940? _____
- 7) Stormwater Mgmt. Per. No. _____
- 8) Historic Dist. or Scenic Rd? _____
- 9) Board of Appeals? _____
- 10) Est. **Value** of Work \$ _____
Fee: \$10/1,000 – single family res. - roundup
\$15/1,000 – multi family & com. - roundup

11) Description of Work _____

12) Attach Plot Plan showing existing and proposed work.

Property Owner _____

Address _____

Phone No. (____) _____

E-mail address _____

Contractor _____

Address _____

Phone No. (____) _____

E-mail address _____

HIC Registration # _____



Owner's Signature (see other side: Notes 1 & 2)

This structure will be constructed under the requirements of The Massachusetts State Building Code and the Zoning bylaws of the Town of Sudbury. I will notify the Building Department when ready for inspections at least 24 hours in advance.



Contractor's Signature

13) See other side for contractor license information

<p>For Office use Only</p> <p>Date Filed _____</p> <p>Date Issued _____</p> <p>By: _____</p> <p>Permit No.: _____</p> <p>Permit Fee \$ _____</p>

***** FOR OFFICE USE ONLY *****

Required Inspections: Call to schedule 24 hours in advance 978-440-5461

Bldg Excavation/Steel _____	Elec. Trench/Ground _____	Plbg. Ungd. _____
Bldg Foundation _____	Elec. Meter/Service _____	Plbg. Rough _____
Bldg Throat _____	Nstar Auth. No. _____	Plbg. Final _____
Bldg Rough _____	Nstar Called _____	Gas Ungd _____
Bldg Insulation _____	Rough _____	Gas Rough _____
Bldg Final _____	Elec. Final _____	Gas Final _____

For Certificate of Occupancy on new construction

BOH As-Built _____	Other Documents (Affidavits, ZBA, etc.): _____	Notify Assessors _____
Final Fire _____	_____	Notify Clerk _____
Cert. Plot Plan _____	_____	Cert. of Occupancy No. _____
Driveway As-Built _____	_____	Issued to: _____

13.1 Licensed Construction Supervisor (CSL)

_____	License Number _____	Expiration Date _____
_____	List CSL Type (see below) _____	
Name of CSL- Holder _____	Type	Description
_____	U	Unrestricted (up to 35,000 Cu. Ft.)
Address _____	R	Restricted 1&2 Family Dwelling
_____	M	Masonry Only
Signature _____	RC	Residential Roofing Covering
_____	WS	Residential Window and Siding
Telephone _____	SF	Residential Solid Fuel Burning Appliance Installation
	D	Residential Demolition

13.2 Registered Home Improvement Contractor (HIC)²

_____	Registration Number _____
HIC Company Name or HIC Registrant Name _____	
_____	Expiration Date _____
Address _____	
Signature _____	Telephone _____

WORKERS' COMPENSATION INSURANCE AFFIDAVIT (M.G.L. c. 152. § 25C(6))

Workers Compensation Insurance affidavit must be completed and submitted with this application. Failure to provide this affidavit will result in the denial of the Issuance of the building permit.

NOTES:

1. An Owner who obtains a building permit to do his/her own work, or an owner who hires an unregistered contractor (not registered in the Home Improvement Contractor (HIC) Program), will **not** have access to the arbitration program or guaranty fund under M.G.L. c. 142A. Other important information on the HIC Program and Construction Supervisor Licensing (CSL) can be found in 780 CMR Regulations 110.R6 and 110.R5, respectively.
 2. Has a contract been signed in accordance with HIC requirements? Homeowner Initial: _____
 3. Two sets of complete drawings required including structural information. Homeowner Initial: _____
 4. Construction Control Affidavits required if structure is more than 35,000 cubic feet
 5. Fire Department must review all commercial projects prior to submission of building permit.
 6. **Per General Bylaw Art. XX for all new construction, all new utilities must be placed underground.**
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Contact the Building Department at 978-440-5461 if you have any questions.

Office Hours
275 Old Lancaster Road

Monday-Friday
8:00 a.m.-3:00 p.m.