

**Cable Television Committee  
Minutes  
February 13, 2001**

Attending: Jeff Winston, Peggy Fredrickson, Hal Barnett, Mark Thompson. Also Mike Morrissey & Rob Travers, from ATTB. Called to order at 7:35PM

**ATTB Issues:**

1. Still no word on rollout of new services. Rob hopes to have information by next month. The committee expressed very strong desire for some information as soon as possible.
2. Monthly construction update – Rob was unprepared but will provide by Email before end of the week.
3. Reporting requirements – no pushback so far, Rob will provide either feedback or acquiescence by next meeting.
4. Ch. 54 – Al Parker has it on his list of things to fix, Rob promised a schedule by the end of the week.
5. Mark has been contacted re: the I-Net.
6. Bob Kavanaugh is all set.

**Studio:**

To avoid any further conflict or miscommunications, the committee and ATTB agreed that, for the present, the committee would set the priorities and direction for the local studio and for Mike. Thus, requests from residents, school personnel, etc., for changes to these priorities would be handled by the committee. Peggy will run point on handling these requests, and will get Jeff involved if the issues are difficult. Mike should defer such requests to Peggy. The priorities we set are:

1. Interns: The descriptions in the High School job center will be used. Mike will keep copies on file in the studio (this week). One intern has been hired, which is sufficient.
2. Listings: These will go on the studio door starting this week, and will go on the BBS and into the Crier by 3/1.
3. Training: Mike will start 2 workshops next month: Videography and Production. He will offer them in the evening and after-school (the latter for interested students).
4. Log: Mike will keep a log that tracks all equipment problems, all 'incidents' (equipment not available for particular use, etc), and to meet all requirements of License section 6.06.
5. Production: Mike should produce at least 2 government programs (meetings, etc), 2 school programs (meeting, sports, etc), and one community program (e.g., LWV) each month. He should go beyond this only after all his other priorities are met. As Mike commented, for the present it may be more worthwhile to improve the quality and production values of a smaller number of programs. This may be the best path to wider viewership.
6. L/S: Mike will provide support and training for Paul as needed, filling more of an executive-producer or technical-director role on programs that Paul wants to produce. In return, we require L/S to give Mike at least one week's notice on any new program plans. Mike can decline to support programs for which he has less

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- notice. Mike will also improve the signage, placement of manuals, etc., in the studio to make its use more accessible to students.
7. Studio sub-committee will now meet once a month, on the 4th Friday.

**Equipment:**

ATTB will put Peggy in touch with Bob Raymond, who is their equipment selection and purchasing guru. This will insure that our equipment list is one that meets with the approval of ATTB.

Mike is getting his automatic programming problem solved.

**Town Hall:**

Maureen has appointed Jan Silva, Art Richard, Peggy, and Mark as a subcommittee to figure out how to re-fit the Town Hall meeting room. Jeff will get Peggy in contact with Bruce Langmuir, a resident who is also expert in improvement of meeting room acoustics.

Adjourned at 9:00PM

Next Meeting 3/13, 7:30, @ Fire Station.

Respectfully Submitted by Jeff Winston