

## **Cable Television Committee**

### **Minutes**

**March 18, 2003**

The meeting convened at 7:30 PM. Attendees included Don Ziter, Kevin Griggs, Peter Boers, Margaret Fredrickson, Linda Wade, Mark Thompson, and Frank Foss of COMCAST.

We discussed equipment. We realized that DV playback decks are must-haves as dubbing from SVHS isn't working. We have requested quotes from Mark Minasian. We also asked for the specs on the Leightronics that was ordered. We hope to place an order within a few weeks.

Frank Foss is our new liaison. COMCAST has regionalized our area. Our regional VP is Paul D'Arcangelo. Frank reports to Tim Murnane (an attorney) who reports to Paul. Paul reports to Kevin Casey who is the senior Regional VP.

Frank gave us his background (he worked for Mass. Consumer Affairs and Cable Commission before taking a cable company role). We talked about the committee and how we would work together going forward. Frank also gave us the sec. 13.02 and 13.03 reports (cable information, line extension), and the semi-annual technical report. He also gave us a copy of the annual license fee - it reflected an increase of about 130 subscribers from 2002.

Frank is aware that in January some subscribers didn't get their Digital/HSD \$5 discount. He will let us know when this will be rectified.

Frank talked about the lineup changes, and the coming of HDTV and VOD. (video-on-demand).

Frank commented that Willis Hill wasn't finished yet - he is going to look into why. There's also a hold up on building Frost Farm - he's going to get us more information here as well. Also, it appears that the cable modem at L/S isn't installed yet. Jeff will hook Frank up with Scott Carpenter to straighten out.

Frank is also going to break the logjam at the Highway Department, and get the drop to the new building installed. Frank agreed this should be done at no cost to the town.

Frank also gave Mark Thompson the right number to call when the I-net dies. It's the Network Operations Center (NOC) at 800 556 9979.

Frank is also going to look into the remaining equipment we need to finish the video I-net and originate live from the Town Hall and elsewhere.

After Frank left...

Jeff made a motion that the committee would spend between \$1400 and \$1600 to buy a curtain for the town hall (to cover the white board). The motion was seconded and carried unanimously. When Mark T. has a final quote, he will check with Jeff. If Jeff approves Mark will assign the work and send the bill to Jeff, who will arrange to have the funds taken from the Cable Committee revolving fund.

We discussed the wireless access points at the Library. Mark presented a quote which looked real expensive. Jeff (and others?) are going to help find Mark some more reasonable contractors.

We discussed encouraging more committees to put their meetings on the air. Don Ziter is going to try to find some interested committees (thanks Don!)

meeting adjourned at 9:30pm

respectfully submitted  
Jeff Winston