

**Cable Television Committee
Minutes
May 11, 2004**

These are the minutes of the Cable Advisory Committee meeting of May 11, 2004. In attendance were Lynn Puorro, Peggy Fredrickson, Linda Wade, and Jeff Winston.

Meeting began at 7:36 P.M.

Lynn will act as liaison to the Sudbury Day Committee. Last year we cablecast live from in front of the Town Hall. This year it is on September 18.

Mark Thompson gave us a note that the Town Hall curtain will be installed on June 9.

Lynn did an inventory of the studio in Excel and presented it to the committee.

Lynn presented her equipment desires, with competitive invoices from Great Northern Video, Crimson Tech, and HB Communications Inc.

Here is what she wants:

3 DVD recorders (One for town hall and two for playback)

3 Leightronix Control for the DVD recorders

2 Canon Mini DV Camera Model GL-2 (We already own one)

2 Bogen Tripods

1 Bogen Monopod

1 680B/monopod

1 3232/head

4 Atlas Sound Desk Stands

2 Atlas Sound Floor Stand

2 Sony wireless handheld microphones

1 Sony wireless lavalier microphone

1 Leightronix controller

(DVD players don't play back in multiple speeds so we need recorders,)

The cost of all of this is just under \$9,000 (plus tax and shipping).

Mark is ordering the software upgrade for the Mac (New operating system).

Last year there was \$2000 left over unspent. This money can be used for fixing up the new studio which is going to happen this fall. Jeff suggests that Comcast give us an extension until the Fall on deciding what to do with this money. We have the choice of getting a check, then it goes into the town account. The other option is for them to hold the money in our capital account. The advantage of Comcast keeping the money is that when they spend it under our direction, they own the equipment which means that they have to maintain it. Also, we don't want to mix town and Comcast equipment. We voted to ask Comcast for a 90 day extension to our deadline to decide what to do with this money.

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We also need a monitor (17") for the character generator. Viewsonic has a CRT at CompUSA that is really good. Jeff to give Lynn exact model number.

We voted unanimously for the capital listed above. Also to get a router for the new high school to handle all the inputs from the various locations that are wired.

Frank Foss coming tomorrow morning to talk to high school construction people. Lynn and Linda to be there. This is to make sure that all the external connections from Comcast are being brought into the studio.

L-S is going to be torn down starting on June 23. Supposedly the new high school will be open for occupancy for us by then.

Peggy says that there is no degradation of the video on Channel 8 (any more).

Next Tuesday at Selectmen's meeting Cable Committee is to give report at Forum on what is going on this year.

The meeting ended at 9 PM.

Respectfully Submitted,

Martin Greenstein