

**Town of Sudbury ~ Capital Improvement Planning Committee
Minutes of Meeting
Monday – October 23, 2006
Town Hall (Foyer) – 8:35pm**

Present: Kirsten Roopenian, Pascal Cleve, Pat Kinney and Andrea Terkelsen. Maureen Valente stopped in briefly at 8:40 pm

Opening Remarks:

The meeting was opened at 8:35pm

Item 1: Police Department Project:

Maureen Valente stopped by to mention that tonight's presentation was the first in a series of meetings to be held on the issue of building a new police station. A collective effort will be made to educate the public and various Town committees regarding the need for and costs of the proposed building project.

Item 2: Assign liaisons:

Kirsten reported that various committee members have volunteered as CIP liaisons for the FY08 budget cycle. Pat Kinney will be liaison for reviewing and updating the CIP Bylaws for the Town. Pascal Cleve will be liaison for Technology projects. Dan Messina will be liaison for the new Police Station project.

Item 3: First hearing to be held on November 15, 2006:

Kirsten confirmed that the first CIP committee hearing will be held on November 15, 2006; time and place to be determined. The purpose of the hearing will be to discuss CIP submissions made by Town staff; to ask questions of staff members about specific projects.

Item 4: New Chairman:

Kirsten would like to step down as chairman and asked other members to consider taking over duties. Kirsten will remain as acting chairman until a replacement is found.

Item 5: CIP Staff Draft Submission:

Andrea reported that the CIP staff committee will be finalizing their FY08 submissions. A report package will be forwarded to the CIPC upon completion on or around October 27, 2006.

Item 6: Adjourned

There being no further business, the committee adjourned at 8:55 pm.

Next meeting will be held on November 15, 2006. Time and place to be determined.