

**CIAC - Capital Improvement Advisory Committee**  
**Meeting Minutes DRAFT**  
**September 19, 2017**  
**7:00 PM – 9:35 PM**  
**DPW Building Meeting Room**

Present: Mark Howrey, Jim Kelly, Susan Abrams, Tom Travers, Joe Scanga, Michael Cooper  
Susan Asbedian-Ciaffi, Jamie Gossels

Also Present: Sherry Kersey (LSRHS), Bella Wong (LSRHS), Susan Iuliano (BoS), Lucie St. George (SPS SC), Lisa Kouchakdjian (SPS SC), Monica Rogan, (Parent), Jean Nam (Parent volunteer, Play Sudbury Committee)

Chairman Mark Howrey, following acknowledgement of a quorum, called the meeting to order at 7:04PM.

**Item 1.**

**Citizen Inquiry**

Mark shared a communication from a citizen concerned about the posting of the agenda. Mark received a call the day of the meeting from a citizen who pointed out that the agenda linked to the website was to last week's agenda. This was brought to the attention of Jim Kelley less than 48 hours before the meeting. The link was revised. Mark spoke with Jim Kelley who spoke with Rosemary Harvell, Town Clerk. The advice received was that the meeting was legally posted because it was posted at Town Clerk's Office more than 48 hours before the meeting.

**Item 2.**

**Fire Station 2 Replacement**

**Presenter: Chief Miles**

**Estimated Cost: \$7,000,000**

Chief Miles updated the committee on some of the details of the proposed fire station replacement, including a cost breakdown for the project.

- The roof will likely be asphalt rather than the metal because of cost concerns. PVC roofing is being researched because the warranty is better than the other choices. The final decision on roofing materials has not been made so the breakdown does not reflect that actual cost. The proposal has been reviewed by the Planning Board and the Design Review Board and will be before the BoS on September 26, 2017.

Moved and seconded to recommend the project. Unanimously approved.

**Item 3.**

**SPS Administrative Offices**

**Presenter: Jim Kelley**

**Estimated Cost: \$150,000**

There was a short discussion on the pros and cons of this project, similar to what was discussed at the September 5 meeting. The one concern expressed was that there hasn't been a town wide space needs study so this expenditure is not part of a comprehensive plan for future needs across the town offices.

Moved and seconded to recommend the project. Aye: 5 Nay: 1

**Item 4.****SPS Playground Modernization****Presenters:** Jean Nam (Parent volunteer, Play Sudbury Committee)**Revised Estimated Cost: \$ 940,000 over 2 years**

Jean Nam updated the committee and responded to some specific questions from the original presentation:

- The funding does include prevailing wages.
- The Sudbury School Committee has approved this project.
- Clarification of maintenance costs:

The current school budget includes \$23,000/year for costs of maintaining the wood chips that are currently used for the playground surfaces. Over 15 years this cost comes to \$345,000. Maintenance for the poured in place surface is estimated at \$40,000 over 15 years. This means a \$20,000 annual savings in the SPS budget.

- There is still a question about the 5 year warranty and whether it covers materials only or also installation.
- The revised budget reflects these changes:

Construction of 1 playground the first year (Haynes) for \$275,000

Construction of 2 playgrounds the second year (Noyes, Loring and Nixon) for \$665,000

Eliminate construction at Curtis

The new numbers reflect fundraising contributions from various sources.

Moved and seconded to recommend the project. Unanimously approved.

**Item 5.****Lincoln Sudbury Cooling Tower Reconstruction****Estimated Cost: \$94,567****Replacement of Lincoln Sudbury Gym 4 Rubber Floor****Estimated Cost: \$42,985****Presenters: Sherry Kersie (LS Director of Finance)****Bella Wong (LS Principal/Superintendent)**

It was noted that even if Sudbury approves these requests funding will have to wait for Lincoln Town Meeting in the spring to approve it before it can go forward. Given that restriction, is it necessary to approve it at the October Town Meeting? Bella Wong explained how the discrepancy between Town Meeting dates has been handled in other instances. Lincoln will begin discussing their capital expenditures next week so this would be on their agenda. In the past Lincoln has been able to give LS administration a sense of whether they will be able to fund requests. This would allow LS to go out to bid sooner than waiting for spring Town Meeting. The total for Lincoln to fund is \$16,000 (about 15% of the total per the regional agreement.)

There was some concern expressed by the committee that these projects did not come up earlier, given the expressed need. The explanation was that there were projects with higher priorities last year and these two projects have been designated priorities for this year. There was also concern about what happens if this isn't funded by Lincoln

Moved and seconded to recommend the project. Unanimously approved.

**Item 6.****CIAC Report for Town Meeting**

The committee unanimously approved the draft of the recommendations and rationale.

**Item 7.****Minutes**

The minutes of the September 12, 2017 meeting were approved as amended:

- adding the sentence that an ambulance will be housed at the new station in the future.
- correction of a typo

Meeting adjourned at 9:00pm

Respectfully submitted,

Sue Abrams

Clerk