

CIAC - Capital Improvement Advisory Committee
Meeting Minutes
August 1, 2018
6:00 PM –8PM
DPW Building Meeting Room

Present: Susan Abrams, Tom Travers, Michael Cooper, Jamie Gossels, Joseph Scanga, Susan Asbedian-Ciaffi

Also Present: Maryanne Bilodeau (ATM/HR Director), William Barletta (Sudbury DPW)

Acting Chair Bilodeau, following acknowledgement of a quorum, called the meeting to order at 6:00PM.

Item 1

Introduction of the new Facilities Director

Maryanne introduced Bill Barletta, the new Facilities Director. He gave the committee a brief review of his experience and job history. The committee introduced itself with each member giving a bit of background on him/herself.

Item 2:

Organize Committee

On a motion and second the following officers were nominated for the coming year:

Chair: Jamie Gossels

Vice-Chair: Tom Travers

Clerk: Sue Abrams

Aye: Susan Abrams, Tom Travers, Michael Cooper, Jamie Gossels, Joseph Scanga, Susan Asbedian-Ciaffi

Item 3:

Agendas

Bill will develop a draft for each meeting. The draft will be shared with the Chair, who will make any additions or changes and distribute it to the committee.

Item 4:

Vacancy on the committee

The committee has received resumes from two candidates for the open seat. The committee would like to interview each candidate and then send a recommendation to the Board of Selectmen. It was decided that we would offer August 22 and September 5 to the candidates to come to a meeting. It is preferred if both could come the same night (preferably the 22nd, with the 5th as the backup). Jamie will email both and set up the interviews.

Item 5:

Melone Property

There was a short discussion about the Melone Property RFP but due to conflicts of interest, Sue Abrams had to excuse herself from the meeting. Tom Travers and Jamie Gossels felt they couldn't vote on the matter because of other conflicts. As a result, the CIAC did not have a quorum of members to vote and therefore did not take a position. There was a brief discussion about how the CIAC would provide feedback after the BoS makes a decision.

Meeting adjourned at 8PM.

Respectfully submitted,

Sue Abrams, Clerk