

**CIAC - Capital Improvement Advisory Committee**  
**Meeting Minutes**  
**August 22, 2018**  
**7:30 PM –9:20PM**  
**DPW Building Meeting Room**

Present: Susan Abrams, Tom Travers, Michael Cooper, Jamie Gossels, Susan Asbedian-Ciaffi  
Also Present: William Barletta (Sudbury DPW), Lisa Gutch (Finance Committee Liaison)

Jamie Gossels (Chair), following acknowledgement of a quorum, called the meeting to order at 7:30PM.

**Item 1**

**Approve minutes**

- A motion was made and seconded to approve the minutes of the April 2, 2018 meeting as presented.  
Aye: Jamie Gossels, Sue Abrams, Susan Asbedian Ciaffi, Tom Travers, Michael Cooper.
- A motion was made and seconded to approve the minutes of the August 1 minutes.  
Aye: Jamie Gossels, Sue Abrams, Susan Asbedian Ciaffi, Tom Travers, Michael Cooper.

**Item 2:**

**Televising meetings**

There was a brief discussion regarding the televising of CIAC meetings, reviewing the discussion from earlier in the year. The primary reason to televise the meetings is to provide transparency and easier access to information to the residents of the town.

A vote on this will be taken at the next meeting.

**Item 3:**

**Candidates for CIAC open seat**

The committee had decided that we should interview the candidates so we could provide feedback onto the BoS, the board responsible for the appointment.

Candidates for the seat, Matt Dallas and Sam Merra were interviewed separately. Each gave some background on their career experience and why they are interested in joining the committee.

Following a discussion of both candidates a vote was deemed necessary.

A motion was made and seconded that the committee recommend Sam Merra to fill the current vacancy and that Matt Dallas be appointed as a non-voting Associate Member so that he can familiarize himself with the committee's work in anticipation of potential vacancies next year.

Vote: Aye: Sue Abrams, Jamie Gossels, Michael Cooper

Nay: Susan Asbedian Ciaffi

Abstain: Tom Travers

In addition to the vote the members added that both candidates are well qualified and would be an excellent choice to work on the committee.

There was agreement that appointing an additional member to the role of non voting member would be very helpful given the details of the committee work. This would allow the person to move into a vacant seat without the learning curve that currently face new members.

**Item 3:**

**Next Meeting Dates:**

Two dates were set: September 11 and 17. A decision will be made if both dates are needed as we get closer to fall Town Meeting.

Meeting adjourned at 9:20PM.

Respectfully submitted,

Sue Abrams, Clerk