

TOWN OF SUDBURY
COUNCIL ON AGING
MINUTES OF MEETING
June 2, 2015

WEBSITE: <http://sudbury.ma.us/departments/CouncilOnAging/>

Present: Chairman: Jack Ryan

Members: Bob Diefenbacher, Robert May, Patricia Tabloski, Phyllis Bially, Carmine Gentile, Barry David, Debra Galloway, Melissa Immonen, John Beeler.

Excused: Alice Sapienza

Meeting called to order by Co-Chairman Barry David at 3:10 PM

Minutes of May 6 : Accepted

Directors Report – Galloway The volunteer appreciation luncheon is next Wednesday at noon. Help from the Board is sought for set-up. Pat Tabloski will attend and thank the volunteers for their support. Gift cards will be distributed to 5 volunteers after a random drawing. We are in week 3 of the new transportation system and despite a few glitches the system seems to be working. Call center employees are getting used to dealing with Sudbury Seniors. Staff training is proceeding. Computers have been installed on the vans and drivers will be trained this week. Sept 25 will mark the 25th Anniversary of the Sr. Center. Planning for a celebration is underway. Report on Tax work-off program distributed. Eight people have been placed and more placements are underway. (See Attachment A). A meeting with the Tax Working Group will be held next week. New COA members introduced and an orientation will be scheduled in the near future.

Chairman's Report - Fairbank Community Center and Update – Ryan Rail Trail discussed at Town Meeting. It was apparent that the Rail Trail would not be approved and Chair Ryan did not advance the COA's position on the rail trail. The Fairbank Task Force will report to the Board of Selectmen to close the planning phase of the process regarding the Fairbanks Community Center renovation/rebuild project. Chair Ryan will facilitate the scheduling of a meeting to present the project. There is a movement underway to build the new community center into Haskell Field (instead of current site) to prevent displacement of Parks and Rec and the Senior Center. Discussion ensued regarding the addition of an additional pool for competition and maintaining one for recreation. Chair Ryan will call a meeting for the Fairbank Task Force and Tabloski & May will help develop a 2 page summary report for discussion at the meeting.

BayPath Liaison Report – Beeler Final State budget reinstated some money for home care. Mass Health seeking input to enhance the home care experience. BayPath now has 110 employees and is growing rapidly.

SSAI Account Costs – Ryan Fees collected from Senior Center classes, special events, trips, pizza and movies have been paid into a special account to pay for coffee, pizza, instructors, cost of a special event, musicians, etc. This was done approximately 17 years ago to facilitate paying instructors and convenience for paying bills. Accounting was handled by a Friends volunteer, however there was no audit trail. Taxes were done yearly. An accountant and bookkeeper were brought in to ease the burden of accounting on Deb Galloway, however the costs submitted within the last year seem excessive. An IRS audit said that the Town could not pay independent contractors and instructors should be employees. Instructor fees now go to the town in a revolving account.

The town takes no responsibility for maintaining the financial records for the special account. Only revenues are from coffee sales and baked good donations and we cannot continue to pay accounting and bookkeeping services. The COA suggests we follow-up with the Town to establish a revolving account to meet current IRS standards and accounting standards. Deb Galloway will follow up with this matter.

L-S Intergeneration Program Report – Diefenbacher The COA volunteers participated in 14 classes for students in a business class at L-S high school. Program was successful and will continue next year.

Participants with Memory Issues – Galloway More Senior Center participants have cognitive or memory issues. Recently two women in a program don't know how they are getting home. Deb distributed and discussed a procedure for when and if an aid is needed to accompany those with significant memory problems. Further discussion will be held at the next meeting.

Board of Selectmen/Town Manager Selection – Ryan The status of the COA rep for the Town Manager Search is unknown. Chair Ryan will follow up with the new Chair of the Board of Selectman.

Set Date for July/August meeting – July 21, 3PM.

Adjourned for the COA Annual Dinner

Motion to adjourn by Bob Diefenbacher and seconded by Phyllis Bially. Meeting adjourned at 4:40 PM.