

Present: Bob Beagan, Jim Hill, Sherrill Cline, Seamus O'Kelly
Lynne Remington, Bill Kneeland and Director of Planning and
Community Development Jody Kablack

Absent: Christopher Morely (Chairman) and John Drobinski

At 7:35 p.m., Vice-Chairman Seamus O'Kelly called the meeting to order.

Administrative Fund Request – 15 Hudson Road

The Committee was previously in receipt of copies of a memorandum from Ms. Kablack dated April 26, 2013, regarding a request for \$1,020.20 from FY13 Administrative Funds to cover the final costs for the acquisition of 15 Hudson Road. In addition, Ms. Kablack distributed copies of the CPA Administrative Funds FY12 and FY13 balances, which she explained is delineated by salaries and other miscellaneous costs.

Ms. Kablack stated the 15 Hudson Road project is slightly underfunded. She noted that, typically, legal costs are paid for from CPA Administrative Funds, but were included in the purchase closing costs for this project for \$2,320. Ms. Kablack provided a summary of project costs to date, noting no administrative fees have been charged for the project. She further noted the Department of Public Works is doing a lot of work on the site at no charge. In response to a question from Ms. Cline, Ms. Kablack stated the land will be turned into a grassy park, owned by the Town until other ideas come forward.

On motion duly made and seconded, it was unanimously:

VOTED: To approve the request for \$1,020.20 from FY13 Administrative Funds to cover the final costs for the acquisition and restoration of 15 Hudson Road.

L-SRHS Field Agreement – Update

Mr. Beagan provided an update on the L-SRHS Softball Field proposal, since the Committee's last meeting. He reported it became apparent different entities had different interpretations of what the softball field inter-municipal agreement (IMA) would include. Mr. Beagan stated Sudbury's Park and Recreation Commission met and voted to proceed with the softball field article as presented to the CPC, with a new IMA for just the softball field. He explained the Town of Lincoln had voted to give \$50,000 to the project, subject to a contingency for Lincoln's inclusion in the Intermunicipal Agreement for the community turf football field and for the softball field agreement. Mr. Beagan stated he presented the project at a Board of Selectmen's meeting, where L-SRHS School Committee member Gerald Quirk stated that, if Sudbury did not accept Lincoln's terms, L-SRHS would not support the softball field project and it would not accept Sudbury's CPA funds.

Ms. Kablack stated Sudbury's Board of Selectmen met with representatives from the L-SRHS School Committee, Lincoln's Town Management and Lincoln's Park and Recreation Director. She stated all parties agreed that the softball field is an important project and that the Sudbury article should proceed. L-SRHS also stated it would accept Sudbury's CPA funds. In addition, Lincoln is researching how to amend its previous vote to eliminate the stated contingency. All parties seemed to commit to working towards future usage of the fields in a much broader way.

Ms. Kablack asked the Committee its opinion regarding Sudbury's article motion for Town Meeting, noting Lincoln's funds do not need to be addressed, and whether the amount should be adjusted to \$250,000 from the printed not to exceed \$256,000. She distributed copies of the motion for Article 37 to the Committee for review.

Mr. Beagan explained the initial Warrant article was proposed without consideration of funds from Lincoln. He further explained the order in which entities are proposed to be prioritized to use the softball field, based on the amount of funds put into the project. Ms. Kablack noted L-SRHS is its own legal entity, which can share its fields however it wishes to do so.

A brief discussion ensued as to whether Sudbury's Park and Recreation would be involved in the oversight of the project, assurance that there is an acceptable IMA in place before L-SRHS receives the CPA funds, and whether excess funds should be returned to Sudbury's CPA account. Ms. Kablack explained that if approved at Town Meeting, project funds would be transferred directly to L-SRHS without further oversight from the CPC, and she stated the Board of Selectmen would need to be assured the IMA was in place in advance of monies being transferred. She further stated she is confident that Park and Recreation would have significant input throughout the completion of the project.

Mr. Kneeland and Ms. Cline noted the process would be similar to the one previously used for the community football field.

Mr. Hill stated his preference, as also previously stated by Mr. Drobinski, that Sudbury's Park and Recreation has a "seat at the table."

In response to a question from Ms. Remington, Friends of L-SRHS Softball representative Sue Pardis explained what the anticipated cost of \$550,000 for Phase 1 of the field would include. Ms. Pardis also stated the Friends will be giving L-SRHS a check for \$50,000 on Friday for initial design work.

The consensus of the Committee was that it would encourage Sudbury's Board of Selectmen to ensure the inclusion of Sudbury's Park and Recreation's interests in the final negotiation of an IMA for the softball field.

Ms. Kablack asked the Committee's opinion on the project cost for the motion. The consensus of the Committee was to keep it as published in the Warrant, as not to exceed \$256,000, since this is what the Committee has deliberated.

Ms. Remington asked if the Committee would receive a final accounting of the project upon its completion.

Ms. Cline asked if there were ever concerns that CPA monies given for the community field were misspent, and she was informed there were not. She also stated that she doubts there would be excess funds to be returned from this project. Following a brief discussion,

On motion duly made and seconded, it was unanimously:

VOTED: To approve that the project cost be stated in the motion of Article 37 as not to exceed \$256,000, and to amend the motion to request that the CPA funds be deposited into a specific project fund and that a final accounting of project costs be submitted to the Community Preservation Committee at the completion of the project, or when full expenditure of the funds has occurred.

Mr. Kneeland stated there would likely be questions at Town Meeting regarding the parameters for Lincoln's contribution and access. Mr. Beagan and Ms. Pardis explained there is little demand in Lincoln for use of softball fields, and Lincoln's youth who do play are already involved in Sudbury's programs.

Mr. Beagan stated Park and Recreation Commission Chair Thaddeus Gozdeck or Commission member Dick Williamson will work with L-SRHS School Committee member Gerald Quirk to provide the article presentation at Town Meeting.

Mr. Beagan also updated Ms. Cline on the scope of work for the Featherland proposal.

2013 Annual Town Meeting – Other CPA Articles

Ms. Kablack distributed copies of a spreadsheet listing the "CPC FY14 Proposals as of 5/1/13." She stated there have been no changes to the articles as previously discussed.

Ms. Cline broached Article 42 regarding the change of chairmanship each year. Mr. Kneeland stated the petitioner of the article has come before the Finance Committee a few times. He stated the petition article motions at Town Meeting are likely to be different than those published in the Warrant, based on feedback received.

Ms. Remington stated it is extremely beneficial to have a Chair with experience. This seemed to be the consensus of the Committee. Ms. Kablack stated it is also the consensus of numerous people who communicated their opinions to her.

Ms. Cline also broached the question raised in an email by Sudbury resident Andy MacEntee, regarding whether the CPC has exceeded the CPA's debt capacity. Ms. Kablack stated it has not. She distributed copies of spreadsheets entitled "CPA Bonding Capacity as of 5/1/13" and "CPA Analysis Brief May 2013," which she referenced to explain the conservative approach taken by the Committee, as advised by Bond Counsel. Ms. Kablack stated the Committee's approach conforms to the guidelines provided by the State's Department of Revenue (DOR). She explained the CPA State match and interest received have not been included in the CPC's conservative financial analysis.

The Committee reviewed the information, and the consensus was that practices comply with the DOR guidelines.

Minutes

On motion duly made and seconded, it was unanimously:

VOTED: To approve the minutes of January 30, 2013.

On motion duly made and seconded, it was also unanimously:

VOTED: To approve the minutes of April 3, 2013.

Vice-Chairman O'Kelly abstained from the vote on the April 3, 2013 minutes, due to his absence at the meeting.

On motion duly made and seconded, it was unanimously:

VOTED: To adjourn the meeting at 8:32 p.m.