



Town of Sudbury

Design Review Board

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Meeting Minutes April 14, 2021 Design Review Board

Meeting format: Zoom Conference Call
Present: Susan Vollaro, Dan Martin, Jim Parker, Jennifer Koffel
Absent: Chris Alfonso

Signage Application 75 Union Ave, Painter's Etcetera

Jeff Newman presented the application. Members of the board suggest adding more breathing room, and having words centered on the sign instead of centered on the lettering. Other members of the board shared varying opinions on the text justification.

Applicant confirms that the tenant is on the first floor, but is not certain whether the entrance is shared. The sign could be increased in overall, as long as it stays within the size allotted which is 22.5 square feet.

The board unanimously voted in favor of approving the sign as presented with the recommendation to increase the size within the allowed square footage to allow more space around the logo and text.

Signage Application 420A Boston Post Road, Gibson Sotheby's

Mike Caggiano presented the application from Plymouth Sign Company. The applicant proposes a replacement of an existing sign, with the same size and materials as the existing. The applicant confirms the tenant is using the same space as the tenant relating to the prior sign.

The applicant stated that the logo is derived from a national standard and the text size is driven by that standard.

The board unanimously voted in favor of approving the sign as presented.

Signage Application 1 Liberty Ledge, Camp Sewataro

Kristen Drummey presented the application, on behalf of Colton Simon, as an Eagle Scout project. The applicant presented a proposal for a kiosk with a large printed map on one side, bulletin board on the other side for residents to post announcements.

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Mr Martin confirmed that the sign would not conform to the bylaws and would require Zoning board approval. He additionally commented that the map shown would not reproduce well at a larger size and as it currently stands would neither be legible nor serve the intended purpose effectively.

Ms Vollaro suggested that the map might be traceable and then digitized to add text and to consider having the map about eye height. The applicant clarified that the gate opens at the corner of Graystone and Cobblestone Lanes at 8am and closes at 7pm, and the kiosks are placed at parking lots. Also, they have been in conversation with the conservation commission and town staff on the size allocation.

Ms Koffel suggested reviewing the ADA height guidelines for signage to help determine overall dimensions. She also suggested that Mr Simon create a scaled elevation even if only on graph paper, shaded to show material intent and scale since the inspiration image shown does not reflect the intended design. The board suggested that it would be preferred if Mr Simon can be present for any future reviews including the planned ZBA.

The board unanimously voted in favor of recommending to the ZBA the idea of two kiosks on the site, but suggests that the application to the ZBA contain size dimensions, material clarifications, ADA height guidance, and a more readable map in order to be useful.

Signage Application for 447 Boston Post Road

The applicant did not appear before the board so no action was taken.

Interview Candidates for Design Review Board Vacancies

The board spoke with Raymond Tonkel to introduce the role and responsibilities of the board seat, and reviewed Mr Tonkel's qualifications. The board also discussed the application of Mr Parker for an additional term.

The board voted unanimously in favor of recommending Raymond Tonkel to the planning board for appointment to the Design Review Board.

The board voted 3 in favor and one abstained, to recommend Jim Parker's re-appointment to the design review board.

Miscellaneous

The board unanimously approved the minutes of March 24, 2021.