

**Sudbury, MA, Energy and Sustainability Green Ribbon Committee
Meeting Minutes December 20th, 2011**

OPENING:

The December 20th, 2011 meeting of Sudbury's *Energy and Sustainability Green Ribbon Committee* was opened by Bill Braun at 7:30p.m. in the DPW Building conference room.

ATTENDANCE:

| Committee Members | Attending |
|--|------------------|
| Rami Alwan | X |
| William Braun – Chairman, Energy and Sustainability Green Ribbon Committee | X |
| Jennifer Dudgeon | X |
| Dean Holden | |
| Edward Lewis | X |
| Robert Morrison | X |
| Mark Sevier | |
| Michael Melnick, Co-Chairman, Sudbury Permanent Building Committee | |
| Building Inspector, Town of Sudbury | |
| James Kelly | X |
| Guests | |
| Kurt Reiss - Committee Applicant | X |
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Agenda:

1. Green Community Annual Report Inputs
2. MAPC Initiatives
3. Landfill
4. Approval of meeting minutes
5. Other business?

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1. Green Community Grant Project Completion Report

The final Green Community grant project summary report is due two months after the last project completion. The Committee has set a goal to submit before the end of the year.

ACTIONS:

Bob to provide a short narrative on the completed municipal projects funded by the GC grants.

Rami to provide an LSRHS update on the GC grant utilized for upgraded environmental controls.

Jennifer to search and provide a listing / web links to articles / information published regarding the Energy Committee and GC grants. Suggested sources include: Sudbury Town Crier, Sudbury Patch, Sustainable Sudbury Newsletter, and energy committee presentations at Selectmen meetings.

Bill & Jim to assemble the final project report and submit to the DOER.

2. MAPC Initiatives

MAPC has launched a regional ESCO process to allow access for towns that might not be large enough to qualify for a performance contracting arrangement on their own.

Details on the program are evolving but it appears that Sudbury can receive preliminary audits of our municipal buildings to determine potential energy savings associated with specific energy reduction projects at no cost to the town.

Jim and Bill to attend the MAPC meeting on January 11th, 2012 to get additional details.

If Sudbury can receive audits of our municipal buildings at no cost and no commitment the committee strongly supports doing that.

3. Landfill PPA

Completion of the RFP and DEP Permit's for the landfill PPA have been determined to be more complex than originally expected.

Bill is investigating consultants who are experienced in DEP permitting for landfills and those who have completed municipal PPA RFP's.

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4. Approval of meeting minutes

Minutes from the November 15th meeting were unanimously approved.

5. Other business?

MEI status & re-categorization:

The committee continues to work on confirming the data sets in MassEnergyInsight are accurate. Several issues have been addressed and corrected, including addition of the LSRHS and streetlight utility accounts. Additional known issues include some data anomalies in FCC gas consumption and SPS schools.

Kurt has volunteered to review the applicable data sets for accuracy and completion.

Committee membership:

Dean Holden has resigned from the Energy Committee for personal reasons. Dean was one of the founding members of the committee and was the primary liaison between the Energy Committee and Sustainable Sudbury.

Dean's wit, resourcefulness and his passion for the environment will be greatly missed and the Energy Committee heartily thanks him for his dedication and his many contributions.

Dean's departure will open up another full time position and the committee has voted to recommend to the Selectmen they appoint both current candidates Kurt Reiss and Joe Martino to full voting members to fully staff the committee.

Scheduled Energy Committee Meetings: (DPW Building Conference room - 7:30 p.m.)

- January 17th, 2012
- February 21st, 2012 (reschedule due to Feb vacation?)
- March 20th, 2012

Adjournment:

- The meeting was adjourned at approximately 9:22p.m.

Minutes submitted by: Edward Lewis, December 21st, 2011