

**Town of Sudbury  
FY13 Budget Hearings Schedule  
Minuteman, CPA and CIPC  
Minutes of Meeting  
Monday, February 6, 2012  
7:30 p.m.**

The Town of Sudbury's Finance Committee Budget Hearings for Minuteman, CPA, and CIPC for FY13, held on the second floor of the Grange Hall, was called to order at 7:31 p.m. by Chairman James Rao. Present for this meeting were Joan Carlton, Jamie Gossels, Bob Jacobson, Bill Kneeland, Doug Kohen, Mark Minassian, Jim Rao and Robert Stein. Chuck Woodard arrived at 8:24 p.m.

**Formal Vote on New Member:** Jim Rao stated that Mark Minassian has spoken with the Town Moderator, and the Moderator supports the appointment. Jim Rao stated that the committee needs to take a final vote on the appointment. Mark Minassian was made aware that he may participate at the meetings, but not vote on any items until the proper paperwork is filed with the Town Clerk's Office.

**VOTE:** Motion to support the appointment of Mark Minassian to the Finance Committee to fill the position held by Tammie Dufault, to serve until the final adjournment of the 2012 Annual Town Meeting. On vote, motion carries 7 in support, 0 opposed, and 1 absent (Woodard).

Minuteman Presentation

The first presenters were Edward Bouquillon, Ph.D., Superintendent-Director of Minuteman High School who was assisted by Camie Lamica. Information was passed out to all members regarding the FY13 Budget. Dr. Bouquillon said that they (at Minuteman) are asking to establish a Stabilization Fund from excess revenues created from E&D, etc. The roof is a major concern for Minuteman along with poor insulation. Dr. Bouquillon then went through a detailed presentation of the FY13 Minuteman Budget, discussing items including enrollment, special education costs, tuition trends and other related items. Bill Kneeland asked a question regarding if Minuteman charged full tuition. It was noted the School Committee voted to charge the full rate. It was also asked if there were any efforts being made to bring the out-of-district students back to Minuteman. The answer to that question was yes.

The committee was told that engineers are saying that it will cost \$2.8 million to repair the roof. Dr. Bouquillon stated it was very clear that something must be done with the building and repairing of the roof and there was more work to be done in that area.

Capital Improvement Planning Committee

Maryanne Bilodeau presented the FY13 Capital Budget noting that Ted Fedynyshyn (Chairman) was unable to attend this evening's meeting due to a conflict. Maryanne told the committee the CIPC proposes improvements and capital projects which would have a useful life of at least five years and a single year cost of \$10,000 or multi-year cost of \$100,000 or more.

Maryanne spoke about Parks and Grounds requests (need for a John Deere tractor), the Town Manager's final cash capital budget, Capital exclusion budget requests, CPA capital budget requests and bonded capital requests. The total capital request would total \$4,737,327.

Maryanne stated that there would be a decrease of \$11,000 to the FY13 Public Works New Vehicles, and all new vehicles were listed on the information pamphlet she had passed out (Page 3). The committee was made aware of the FY13 public safety budget requests, (i.e., the police phones and fire alarm monitor receivers which were required by the state as of July 2012. Car 2 of the Fire Dept had to be replaced. The FEMA grant covered unspent Route 20 fire-station lights in the amount of \$25,000.

Maryanne went on to discuss and explain the FY13 Building/Facilities requests and approvals. She also discussed Public Works Maintenance and the FY13 Capital Budget Summary. The total requested was \$877,721 and of that \$522,421 was approved. \$325,000 was pushed off. The town is in desperate need of an email archiving systems, telephone upgrade at the library, DPW vehicles (page 5), a one-ton dump truck, and a bombardier tractor needs to be replaced.

Regarding other FY13 capital, the total requested as \$9, 846,446. CIPC is going to hold a public hearing on other capital items in March, 2012. Four roofs are in need of repair including a roof at the Nixon School. The Natatorium Dehumidification and Heat Recovery Unit is in desperate need of repair at the Fairbanks pool. The question was asked by Chuck Woodard if Sudbury can share or rent vehicles with other towns, but the answer to that was no.

#### Community Preservation Committee

Chris Morley and Jody Kablack presented the CPA FY13 Budget. CPA is a state program on open space given to the town by the state.

Chris passed out the 2012 Town Meeting Warrant Articles – this listed each request for monies towards Town Hall Architectural Design Study, Town Center Landscaping Restoration, Town Clerk Historic Document Restoration, Historic Projects, new Town-Wide Walkways, Sudbury Housing Trust 10% Allocation, Pantry Brook Farm Preservation, the Purchase and Restoration of 15 Hudson Road, the Amendment of Article 43 of the 2006 Annual Town Meeting Sudbury Housing Unit Buy-Down, and the General Budget and Appropriations.

Chuck asked Chris for information similar to what has been included in recent Town Warrants to be presented along with the requests so that the committee has the cash flows and assets of the CPF as context. He said it was difficult to talk about the budgeting without seeing all the fund numbers.

Jim stated the next Budget Hearing Meeting would be Thursday, February 9, 2012 at the Town Hall at 7:00 p.m. Motion was made by Bill Kneeland to adjourn and was seconded by Jim Rao.

**There being no further business, the Committee adjourned at 9:45.**