

**Sudbury Finance Committee  
Meeting Minutes  
April 10, 2017**

**ATTENDANCE**

**Finance Committee Members Present:** Susan Berry, Chair, Joan Carlton, Vice Chair, Jeff Barker, Adrian Davies, Tammie Dufault, Fred Floru, Jose Garcia-Meitin, Bryan Semple

**Absent:** Jeff Atwater

**Also Present:** Dennis Keohane, Finance Director/Treasurer Collector; Susan Iuliano, Chairman, Sudbury Board of Selectmen; Melissa Murphy-Rodrigues, Town Manager; Dan Nason, Director of Public Works; Jim Kelly, Combined Facilities Director

**CONVENE:**

Chairman Berry called the meeting to order at 7:31 p.m. The meeting convened at the Flynn Building, 278 Old Sudbury Road, Sudbury, MA 01776.

**ITEM 1: Public Comment**

There were no comments.

**ITEM 2: General Business**

● **Approve Meeting Minutes**

**Motion and Vote**

Joan Carlton moved, and Jeff Barker seconded the motion to approve the minutes of January 23, 2017, meeting as submitted.

**The motion carried. The vote was six yes, two abstentions.**

**Motion and Vote**

Adrian Davies moved, and Jeff Barker seconded the motion to approve the minutes of January 30, 2017, meeting as submitted.

**The motion carried. The vote was six yes, two abstentions.**

**Motion and Vote**

Jose Garcia-Meitin, and Fred Floru seconded the motion to approve the minutes of February 28, 2017, meeting as submitted.

**The motion carried. The vote was five yes, 3 abstentions.**

● **Transfers**

There were no Transfers to approve.

- **Other Business**

Chairman Berry handed out information on upcoming Financial Workshops and encouraged members to contact her if they are planning to attend. Chairman Berry summarized the articles that have not been reviewed by the Finance Committee and pointed out that the Committee will review these articles in May before Town Meeting.

**ITEM 3: Presentation, Discussion, and Possible Vote**

- **Proposed Bylaw: Plastic Check-out Bag Ban**

Chairman Berry opened this item for discussion and invited Bob Morrison, 16 October Road. Mr. Morrison is a member of Sustainable Sudbury. Mr. Morrison stated that Sustainable Sudbury is supporting the petitioner, the LS Environmental Club.

Chairman Berry summarized the issues with this request. She stated that the Board of Health would have to oversee this initiative which would involve staffing time. Chairman Berry noted the impact the proposed bylaw could have on local businesses. Chairman Berry reviewed the PowerPoint presentation on proposed bylaw with the Finance Committee.

Mr. Morrison summarized findings and surveys of local businesses regarding their position on the proposed bylaw. A brief discussion followed on the financial impact of this request.

- **Proposed Bylaw: Plastic Water Regulations**

Mr. Morrison presented information on this request. He noted that both the Plastic Check-out Bag Ban and the Plastic Water Regulations would be presented to Town Meeting as two separate articles. A brief discussion followed.

Chairman Berry suggested that the Finance Committee not vote on this item at this meeting. She encouraged members to review the presentation that the Board of Selectmen received regarding this to get a better understanding of the concerns and issues.

- **FY18 Community Preservation Fund General Budget and Appropriations**

The Finance Committee will review this item before the May Town Meeting.

**Item 4: Discussion and Possible Votes on ATM Articles**

- **Town and Schools Parking Lots, and Sidewalks Improvements**

Chairman Berry opened this item for discussion and invited Dan Nason, Director of Public Works to present additional information on the Town and School Parking Lots and Sidewalk Improvements Article. Mr. Nason noted that the Finance Committee and the Capital Improvement Advisory Committee (CIAC) has heard this request at a previous meeting. He stated that this project has been reduced from \$275,000 to \$250,000. Mr. Nason explained that \$200,000 would continue the improvements of the parking lot at the Sudbury Fire Station Headquarters on Hudson Road, and \$50,000 would be allocated for the design phase as well as engineering services for the Loring School parking lot, sidewalks, drainage and curb reconstruction. Chairman Berry noted that the CIAC has recommended approval of this request. A brief discussion followed.

Mr. Davies suggested that the Finance Committee review all request collectively before voting on the individual request.

- **Chapter 90 Highway Funds**

Chairman Berry introduced this item and read the following warrant article: To see if the Town will vote to authorize the Town Manager to accept and to enter into a contract for the expenditure of any funds allotted or to be allotted by the Commonwealth for the construction, reconstruction, and maintenance projects of Town ways pursuant to Chapter 90 funding; and to authorize the Treasurer to borrow such amounts in anticipation of reimbursement by the Commonwealth; or act on anything relative thereto.

**Motion and Vote**

Bryan Semple moved, and Joan Carlton seconded the motion to recommend approval of Chapter 90 Highway Funds Warrant Article.

**The motion carried. The vote was unanimous.**

- **Sudbury Public Schools Playground Improvements**

Chairman Berry opened this item for discussion and invited Jim Kelly, Combined Facilities Director of DPW to present additional information on the Sudbury Public Schools Playground Improvements Warrant Article. Mr. Kelly handed the Finance Committee a revised Form A and described site plans, equipment replacement upgrades, and accessibility upgrades. He stated that this is a request for \$150,000 and would begin with the Noyes School. He also stated that the overall cost to complete the work for each of the four

elementary schools is \$320,000. Mr. Kelly described the scope of the project for the Noyes School and funding options. A brief discussion followed on planning, repairs and funding options.

- **Bruce Freeman Rail Trail Design Funding**

Chairman Berry opened this item for discussion and invited Melissa Murphy-Rodrigues, Town Manager to present additional information on the Bruce Freeman Trail Design Funding article. Chairman Berry recapped key points raised at a previous meeting on why this article is being requested from Free Cash. Ms. Murphy-Rodrigues explained why this request is not eligible for CPC Funds. Ms. Murphy-Rodrigues summarized progress made regarding securing funding sources to date, and she stressed the importance of keeping the momentum going as there is still a lot to accomplish towards the completion of this project. This is a request for \$330,000 from Free Cash. The conversation veered toward Stabilization Fund account. Chairman Berry stated that the following non-override articles are requested from Free Cash: Unemployment - \$375,000; Bruce Freeman Rail Trail - \$330,000; Fire Truck - \$670,000; Town and School Parking Lots - \$250,000; SPS Playground - \$150,000; DPW Truck - \$182,000; Wireless Infrastructure - \$175,000; HVAC - \$55,000; and Stabilization Fund - \$128,000. Chairman Berry stated that \$471,989 would be left in Free Cash after the above referenced allocations. She noted that unappropriated amount in Free Cash would be 0.35% instead of 0.5% if the override did not pass and 0.44% if the override passed. A brief discussion followed.

**Fund Litigation Costs - Eversource**

Melissa Murphy-Rodrigues described cost associated with this request and use of Stabilization Funds.

- **Fund Litigation Costs - Sudbury Station Project**

Melissa Murphy-Rodrigues described cost associated with this request and use of Stabilization Funds.

- **Field Maintenance Enterprise Fund Budget**

Chairman Berry opened this item for discussion. Melissa Murphy-Rodrigues presented additional information on this request. She stated that increased rates were approved of covering operating cost. She also stated that the projected amount for this budget is \$240,337, which would be sustainable. A brief discussion followed on user groups.

- **Lyons/SMILE Pour in Place Surfacing - pulled**

The conversation continued on Capital Projects and the use of Certified Free Cash. Finance Committee continued its deliberations and voted on the following articles:

**Motion and Vote**

Fred Floru moved, and Jeff Barker seconded the motion to recommend approval of the Bruce Freeman Trail Design Funding of \$330,000 from Free Cash for 75% of design.

Discussion - Brief comments on the presentation of this article at Town Meeting.

**The motion carried. The vote was 4 in favor, three opposed, one recusal.**

**Motion and Vote**

Adrian Davies moved, and Jose Garcia-Meitin seconded the motion to recommend approval of Town and Schools Parking Lots, and Sidewalks Improvements article.

**The motion carried. The vote was 5 in favor, and three opposed.**

**Motion and Vote**

Tammie Dufault moved, and Joan Carlton seconded the motion to recommend approval of the Sudbury Public Schools Playground Improvements article.

**The motion carried. The vote was 1 in favor and seven opposed.**

**Motion and Vote**

Tammie Dufault moved, and Adrian Davies seconded the motion to recommend approval to Fund Litigation Costs - Eversource for \$200,000 from the Stabilization Fund.

**The motion carried. The vote was unanimous.**

**Motion and Vote**

Bryan Semple moved, and Jeff Barker seconded the motion to recommend approval of the warrant article to transfer \$150,000 from the Stabilization Fund to Fund Litigation Costs - Sudbury Station Project.

**The motion carried. The vote was unanimous.**

**Motion and Vote**

Joan Carlton moved, and Jeff Barker (not sure if it was Fred or Jeff that seconded the motion) seconded the motion to recommend approval of the Field Maintenance Enterprise

Fund Budget of \$240,337.

**The motion carried. The vote was unanimous.**

**ITEM 5: Assign Warrant Article Presenters**

Chairman Berry led the discussion on this item. Chairman Berry reviewed the assignment of presenters with the Committee. A brief discussion followed.

**ITEM 6: Public Comment**

There were no comments.

**Item 7: Adjournment**

**Motion and Vote:**

**Tammie Dufault moved, and Fred Barker seconded the motion that the April 10, 2017, Finance Committee meeting adjourn at 9:35 p.m.**

**The motion carried. The vote was unanimous.**

*Next scheduled meeting of the Finance Committee is Monday, May 1, 2017, Lincoln-Sudbury Regional High School, Conference Room B*

*Respectfully Submitted: Cheryl Gosmon, Recording Secretary*