



Town of Sudbury

Historical Commission

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MINUTES

FEBRUARY 13, 2020

POLICE STATION MEETING ROOM, 75 HUDSON ROAD, SUDBURY, MA

Members Present: Chris Hagger, Fred Bautze, Diana Warren, Diana Cebra, Margi Katz, and Steven Greene

Other Attendees: William Schineller, Select Board

Mr. Hagger called the meeting to order. Mr. Hagger appointed Mr. Bautze, alternate member, to vote at tonight's meeting to fill the vacant full member position.

New commissioner Steven Greene welcomed to the Historical Commission (SHC).

Meeting minutes from December and January meetings not approved by the SHC. Instead, the pending meeting minutes would be brought up for approval in March.

Bill Schineller contributed that an inventory of Historic properties would be helpful for the townsperson to be able to reference.

Goal Setting for 2020

Initial points were made related to protocol, procedures and working with other commissions.

An overall goal to define the roll of the Historical Commission in the coming year.

Better communication and collaboration with other Town committees and getting out the SHC message to more of the town.

Plan to have a focused meeting in the future to discuss accomplishments and to proceed ahead with a new set of goals for the future as a commission. Diana and Diana to work on Agenda for that meeting to be determined.

Each of the Commissioners discussed their Goals, Plans and Tasks for 2020.

Chris Hagger mentioned his goals for Carding Mill. Map out the steps for a preservation plan to the future.

Chris mentioned the need to follow the Ever source topics. No commissioner has yet to take this topic.

Broad Acres will be a topic.

Jan Costa (not in attendance) has expressed interest in the editing and publishing the Demolition Delay Bylaw (DDB) materials for the SHC Web Site.

Jan is working on a possible Demolition Delay Bylaw workshop in Sudbury could be presented by Chris Skelly of Massachusetts Historical Commission.

Also, she will continue to work on the Town Master Plan process.

Continue as the Commission's as Treasurer.

Also, has interest in Carding Mill.

Diana Warren will continue to work on that revision of Demolition Delay Bylaw.

She will also continue her analysis to identify not just properties but all historic resources in town to then determine what are the priorities to preserve and protect.

Continue as SHC presentative to the Community Preservation Committee (CPC).

Working on SHC, Town Hall Project.

Letter writing and research.

Analysis of historic resources in town.

Investigate possible new Historic Districts.

Margie Katz will continue to work on the Cemetery Project.

Hosmer House Management or Manager Path forward.

Diana Cebra may be the lead on this topic. Will work toward map out the next steps.

Fred Bautze will continue to coordinate the Hosmer House events.

Taryn (not in attendance) working on the Mass Historical Commission on a grant for surveying.

Also, on a simultaneous request from CPC for moneys for surveying.

Awaiting response from Mass Historical.

Hoping to hear news on the grant prior to Town Meeting.

New commissioner Steven Green spoke on his goals for the near future.

Educational component to have a walking tour of the Mount Pleasant cemetery tour.

May also be willing to contribute some time toward Treasurer.

Fostering collaboration between SHC and the Sudbury Historical Society.

Chris Hagger cautioned that taking on too many goals in the past has been an issue.

In those cases, the issues are neglected or not fully addressed.

Need to be realistic about what we can accomplish.

He also mentioned that report writing of Demolition Delay Report writing is very time consuming.

Brief discussion on the future approach of having an archivist for the Hosmer House.

Items in the House need to continue to be catalogues and preserved.

Discussion ensued that went off on Tangent regarding the Hosmer.

A future focused meeting needs to be scheduled.

Diana Warren to continue working on CPC, Historic Districts Commission (SHDC), Research on Properties, Letter Writing, Demolition delay, Survey analysis. Also, Vice Chair role.

Diana Cebra listed her goals. To attend Historical conferences. To educate and learn from other commissioners and other towns persons. Looking to assist with the Carding Mill effort. Create and outreach on Historical topics related to Hosmer House, cemeteries and other topics in town. Coordinate docent programs for the Hosmer House and The Historical Society to enrich the Town Center. Keep the docents involved. Gardens at the Hosmer House is historically significant. Wants to continue the efforts at the Hosmer on the gardening efforts. She would like to develop an orientation package for new SHC commissioners.

Demolition Paperwork, Process and Communication Procedure.

Chris Hagger suggested that when a Demolition Applications comes to the SHC the amount of time and effort to coordinate the site visits and all the meetings and research. Discussed followed on possible scenario for how the work could be divided up among SHC members for administrative effort and communication. A protocol and procedure should be formalized for the reports.

Chris and Dianna Warren will work on the process so that will outline the steps.

Chair and Vice Chair Elections for 2020

Chris Hagger introduced the topic.

Looking to have Commissioners rotate in and out as Vice Chair so we can have more coverage.

It was agreed upon that the topic would be brought up again in April.

Dianna Warren will run the March meeting in Chris's absence.

Preservation Workshop

Gretchen Schuler is also willing to assist overview of historic preservation. That way the SHC can provide information to the Town and its other Boards and Commissions. This workshop should be held before the Demolition Delay Bylaw Workshop.

Demolition Delay Bylaw Workshop

Jan has said that Chris Skelly might be willing to assist. This workshop would be afterward the Preservation Workshop.

Town Hall Renovation

Diana reported the recent meeting of the Historical Districts Commission.

1. Commission met with Chris Blake. Commission discussed the appropriateness of the proposal at the front of the building. After discussions, the chair believed that keep the front of the entrance as is.
2. Preference for Front door to be closed.
3. A variance for a temporary ramp might be required.
4. SHDC meeting tonight (March 13, 2020). Continuing hearing on cert of appropriateness. SHC feels that Slate Roof should be repaired not replaced. The windows should be repaired and renovated.

79 Nobscot Road - Demolition Application

Submitted on February 10, 2020. The SHC has until March 20, 2020 to do the site inspection. Will then have 30 business days to determine if property is historically significant. Wednesday, February 26, 2020 or Monday, March 9, 2020. Property will be viewed by the SHC on one of those dates.

85 Raymond Road under the Demolition Delay Bylaw

Received December 27, 2019.

Property was deemed historically significant.

Have not heard back from the owner.

Chris will email the owner again once our next meeting date has been set.

554 Boston Post Road under Demolition Delay Bylaw

The delay will end on March 17, 2020.

Diana suggested sending a letter to the developer and owner.

Provision #24 needs to be followed and adhered to by the developer.

Instead, Chris countered that the Planning office and staff will work with the Building Inspector.

Diana warrant to check in with the Planning Board staff to remind the developer to adhere to

Provision 24. The restriction on no permitting for demolition or construction. They must provide SHC access to the Farmhouse.

Diana Warren is suggesting the SHC send a letter at a later date to the developer requesting that photographs and video the Barn be taken prior to the demolition. This will be discussed at next meeting.

Historic Districts Commission Opening.

Not sure if there is an opening. Possible expansion from 5 members to 7 members.

If no current member on the SHDC has been nominated prior by the SHC, then we might consider recommending possible candidates. It may be the SHC responsibility.

Diana Cebra contacted Lyn Maclean to find out if the SHC made recommendation in the past.

Waiting for response.

Chris finalized our stance by stating we will wait and see how this develops.

Sudbury Historical Commission Budget for Next Fiscal Year

The commission voted 5-1 to appropriate funds to have a secretary take and publish meeting minutes for the SHC meeting if the documentation service a reasonable cost per meeting.

Ideas were exchanged about how moneys will be spent at the end of this fiscal year and next year for the 2 Accounts.

The General Fund and the EB Hosmer fund.

Finance Report Summary

Brief discussion took place regarding moneys in the accounts and recent expenditures.

Hosmer House

A discussion followed on the record keeping and filing that is currently located at the Hosmer House.

Additional time needs on organizing the files at the Hosmer House.

Diana Cebra and Margie Katz volunteered to work on organizing the files in April of 2020.

Steve Green mentioned the possible rotation of paintings.

The commission agreed to get quotes on the restoration of the two new paintings that were recently donated.

Chris mentioned that the sample wood trim that could be restored in the parlor is still in the file a cabinet.

Massachusetts Historical Conference

Was briefly discussed. Some SHC members may attend.

SHC Upcoming Meetings – March

Possible Meeting Dates: March 9, 2020 or March 24, 2020.