

## Town of Sudbury Full-time Seasonal Positions in Public Works

The Town of Sudbury is seeking 4 seasonal positions for summer employment. M- F, 7- 3:30, \$15/hr.  
To apply, submit applications to [dpw@sudbury.ma.us](mailto:dpw@sudbury.ma.us). Employment application is available at  
<https://sudbury.ma.us/hr/employment-application/> or 978-440-5421  
AA/EOE.

**See complete Job Description below.**

## **Seasonal Laborers -Public Works**

The Town of Sudbury is looking for Seasonal Employees to work with the Department of Public Works.

### **SEASONAL LABORER – PUBLIC WORKS**

#### **Definition**

Manual work supporting the construction, reconstruction, repair, and maintenance of various aspects of the town's infrastructure, public facilities and grounds; all other related work, as required.

#### **Supervision**

Works under direct supervision of a DPW Division head or Working Foreman, or other supervisor as designated. Performs functions which are generally well defined.

Receives daily assignments and follows departmental rules, regulations and policies, requiring the ability to perform operations to complete assigned task, or tasks, according to a prescribed time schedule; refers unusual problems to superiors.

#### **Work Environment**

Most work is performed outside, with frequent exposure to adverse weather conditions and seasonal exposure to unpleasant working conditions related to outdoor and/or maintenance functions, such as loud noises, near moving mechanical parts or exposure to fumes or airborne particles.

The employee may operate a light truck and a variety of hand and power tools, including lawn mower, weedwacker, blower, brooms, shovels, rakes, and other tools.

The employee has limited contact with other town departments and the general public.

Errors could result in personal injury, injury to others, damage to buildings or equipment and monetary loss.

#### **Essential Duties and Responsibilities**

*The essential functions or duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.*

Assists in the maintenance of lawns, parks and grounds; empties trash barrels, cleans litter and debris from grounds; mows and rakes grass; trims shrubs and lower parts of trees along sidewalks and highways. Assists in repair and maintenance of streets, sidewalks, signs, fences, manholes, drains, and other public facilities.

May assist in setting up grave sites, dig graves, and related tasks.

Assists other workers, such as craftsmen and tradespeople in the performance of their duties; may clean facilities, and load and unload vehicles.

Performs similar or related work as required, or as situation dictates.

#### **Recommended Minimum Qualifications**

Valid Massachusetts driver's license is required.

#### **Education and Experience**

High school diploma or working toward same; experience doing manual labor; or an equivalent combination of education and experience.

**Knowledge, Ability and Skill**

Demonstrated ability to properly and safely operate and maintain power and hand tools. Ability to carry out written and oral instructions. Ability to interact in an effective manner with fellow employees and supervisors.

Skill in operating necessary tools and equipment.

**Physical Requirements**

Strenuous physical effort is generally required to perform duties. The employee is frequently required to use hands to operate equipment, walk, stand, sit, speak and hear, reach with hands and arms, balance, crouch, crawl, stoop, and climb. Stamina is required to work in adverse weather conditions. Required to lift or move items weighing up to 50 pounds. Physical ability to use power and hand tools, and maintenance equipment. Vision requirements include the ability to read instructions and use equipment safely.

*This job description does not constitute an employment agreement between the employer and employee, and is subject to change by the employer, as the needs of the employer and requirements of the job change.*