

Minutes of Sudbury LEPC Meeting Thursday February 2, 2006 at Goodnow Library

Fire Chief Ken MacLean opened the meeting and Town Manager, Maureen Valente, welcomed the committee members and provided the background for the creation of the First LEPC meeting.

Ken MacLean introduced Richard Simon as the LEPC Coordinator and then facilitated the introduction of all attendees.

Ken explained:

- The meaning of Emergency planning.
- Previewed the other speakers' topics presented later in the meeting.
- Provided a slide presentation entitled: "LEPC Overview".
- Explained the benefits of preplanning a response to a Hazardous Materials (and Biohazard) Emergency.
- Stressed the need to review the laws pertaining to the LEPC and identifying vulnerable populations within the town such as elderly, school children, etc.
- Preplan response to Tier 2 hazardous materials' releases and be certain that Tier 2 reporters are identified and have filed reports;
- Make sure that Tier 2 and other LEPC related information is available to the Public
- The stages of LEPC certification. Sudbury will shortly apply for Startup certification and then move towards Provisional and Full certification.
- The requirements of reviewing the plan annually and that appropriate town personnel are trained to the specified levels.
- The many acronyms in the Emergency related field.
- Why each member was invited; so as to fulfill the "13 Required Categories" for LEPC organization and "Roles and Responsibilities".
- Gave an example of a "potential" hazardous material spill on Goodman's Hill Road and the issues of "reacting to the emergency". He stressed that the LEPC's role is "Planning for this, not executing it".

Jeffery Trask of the Massachusetts Emergency Management Agency (MEMA) briefly described MEMA's role and interaction with the LEPC. He responded to several questions from the members. Some of the topics included:

- The availability of detailed GIS maps for use in LEPC planning.
- LEPC grant availability such as planning grants and special grants up to \$20,000.
- Sudbury is part of MEMA Region 1, Northeast
- The emergence of "Regional Emergency Planning Committees", or REPCs, co-existing with LEPCs and providing enhanced regional planning cooperation. Sudbury can work with an existing REPC (now in the certification stage) covering Lincoln, Sudbury, Concord, Wayland, and Weston.

Next, Gale McNiff, the Wayland LEPC Coordinator addressed the group and covered the following topics:

- Short history of the formation of the Wayland LEPC, which began the certification process in October 2001 and became fully certified in October 2002.
- Compared the Waltham LEPC model to the Wayland model: City vs. Town.
- Stressed that “community outreach” is a very important LEPC role.

Finally Ken MacLean summarized Richard Simon’s role in future meetings as the Sudbury LEPC Coordinator and thanked all for attending this first meeting.

Next Meeting: Friday, April 14, 2006 10:00am – 11:00 am: Goodnow Library

Agenda: LEPC Structure and By-Laws; Startup Application; Town Training Levels Matrix; Tier 1 Reporting; Video “An Orientation to Community Disaster Exercises”

Questions?: Contact Richard Simon: 978-443-6446; rlsimon@comcast.net

Attendees:

Carol Baribeau - Verizon
 Dennis Brothers - Amateur Radio/RACES
 Nancy Brumback - League of Women’s’ Voters
 Scott Carpenter – LSRH
 Thomas Caty – Raytheon
 Dave Fagan – Police Chief, Town of Sudbury
 Stacy Hart – Town Crier
 Kris Kiesel – Director Sudbury Council on Aging
 Bob Leupold – Board of Health, Town of Sudbury
 Ken MacLean – Fire Chief, Town of Sudbury
 Larry O’Brien – Selectman, Town of Sudbury
 William Place – DPW Director, Town of Sudbury
 Richard Simon – Sudbury LEPC Coordinator
 Rita Skog – LSRH
 Graham Taylor – USFWS – Great Meadows
 Maureen Valente – Town Manager, Town of Sudbury
 Mary Will – Sudbury K-12 Schools

Invited Guests

Gale McNiff – Wayland LEPC Coordinator
 Jeffrey Trask – MEMA