



The Town of Sudbury, Massachusetts  
Town Manager's EMAIL Newsletter – November 4, 2005

*Town staff and committees are constantly working to improve the quality of life in Sudbury. This email is designed to share information with Town staff and committee members about the many programs and efforts that are underway.*

#### United Way Campaign Kicks Off



This year Julie Lindstedt from the Planning Office is serving as the Employee Campaign Manager for the Town of Sudbury. Most of us know Julie as someone who is one of the first to answer the call to help others in need – she recently walked to raise funds for Crohn's Disease, and has coordinated sending supplies donated by Town employees to Marines in Iraq. She just sent out the United Way pledge cards to all employees and is asking for you to send them back to her by November 14<sup>th</sup> if you can help out. Even a small donation can be helpful, so if you can write a check or sign up for payroll deductions, please consider doing so. I know Sudbury employees give generously to many, many causes – here is one that helps so many Massachusetts residents.

#### Conservation Commission Member Steps Down

Long-time Conservation Commission member Bridget Hanson stepped down from the Commission after nearly 10 years of service to the community. Dr. Hanson has been a very effective volunteer through her active dedication to conservation and land preservation. During the last ten years the Town has made major accomplishments on the conservation front, including development of the 1997 Open Space plan which helped guide several major land purchases, the adoption of the Community Preservation Act which helped fund some of those purchases, and changes to the town's bylaws which guided development in ways that better protect natural resources. Bridget was actively working on all of these and I hope everyone joins me in thanking her for her hard work and wishing her well now that she won't be giving up hours and hours of her personal time each week working on Commission business.

#### Town Reports are Due November 23, 2005

The Town Report Committee has sent out their instructions for preparing your committee or department's annual report. This is a hard working, dedicated group that last year turned out one of the sharpest looking and most readable Town Reports that we've ever had, and certainly one of the premier Town Reports compared to those of other towns. Late submissions make their work much harder, so I urge everyone to make every effort to submit yours on time and in the format that is requested. The instructions can also be found on the Selectmen's page of the Town's web site. To the right is last year's stunning Town Report cover, using a photograph taken by Fletcher Boland.



### Who is that in the Flynn Building Conference Room?

Sullivan-Rogers Company, our independent auditors, are conducting our annual audit. Each year the auditors financial record keeping and financial management and



in the process of examine the Town's render a report and

opinion to the Board of Selectmen. Team leader Matt Hunt and assistants Mike Rodino and Sean McGoldrick have been here, off and on, since Monday 10/24 and will probably complete their fieldwork by Wednesday 11/9. Any departments visited last year by the audit team should expect a follow-up site visit this year just to see how things are going. Any department can be selected for a site visit, but the auditor usually only schedules visits for departments that have experienced difficulty with an issue or have taken on some new directive or process for which there is a need to establish some internal controls. Other visits are made when the Finance Director/Accountant or the Town Manager has requested a visit for any reason, including making a process more efficient or simply wanting to know more about a department's financial operation. The bulk of the information is gathered and compiled for the outside auditor by the Accounting office, and this is a huge demand on their time. The Treasurer's office also provides information, as do several other offices throughout Town. Thank you all for cooperating with the auditor's staff and making this process go smoothly.

### New Salt Shed Nearly Completed!



We continue to work on finalizing all the parts of the DPW facility project and the most recent component to be addressed is replacement of the old inadequate and falling apart salt shed. A new salt shed has been needed for some time to ensure that salt does not leach into nearby Hop



Brook, to protect our salt supply, and to provide room for DPW staff to mix sand and salt in a covered environment during snow storms. As can be seen from the photos here, this is a pre-fabricated shed, 80' by 154', with a galvanized steel frame on a concrete block base, and the cover is made of polyester coated PVC. This type of salt shed is becoming more common in the Commonwealth, as the cost for this pre-fabricated structure is half that of typical construction, and much faster to install. Funding for the salt shed came from the Town's Chapter 90 grant from the state.

### Thanks to the Thursday Garden Club

The Thursday Garden Club of Sudbury performed their magic in making two of our public spaces look terrific recently. Volunteers from the Thursday Garden Club hold an annual fall clean up of Grinnell Park in the town center and the Children's Garden at the Goodnow Library. In addition, The Club planted over 450 daffodil bulbs in Grinnell Park. The Town does not have the staff power in our DPW to give this level of attention to these two park areas, and the members of the Thursday Garden Club have an wonderful knack for adding just the right touch to bring beauty and joy for the rest of us who visit these areas. Thanks to the over 25 volunteers/members of the Thursday Garden Club for your work!!

*My thanks to all the staff and volunteers who work hard to make these good things happen. You make Sudbury great! Maureen Valente, Town Manager*

