

TOWN OF SUDBURY

Town Manager Newsletter

July/August 2014

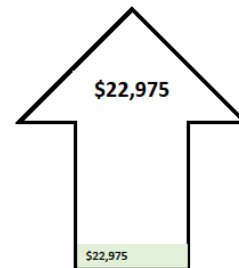
Message from the Town Manager

Greetings! I hope everyone is having a wonderful, restful summer because there will be many important things for the Town to be deciding on beginning in September that will affect the Town in many ways. The Town has been offered the Johnson Farm property to purchase and the Board of Selectmen has directed staff to begin an appraisal of the property as well as other steps to begin due diligence evaluation of the offer. This property has been on the Town's open space plans for many years and the Board of Selectmen and staff will be spending a great deal of time and energy on this project. And bids for a general contractor will be opened for the Police Station project on August 20th. It has been dismaying to see how rapidly construction costs have risen in the past year if you have a major construction project going out to bid. If the lowest responsive and qualified bid is higher than the appropriation made at the Annual Town Meeting, voters will have to decide if they are willing to appropriate up to \$700,000 more and pay more in taxes (estimated at \$8 more annually for the average assessed residential property) so that the contract can be awarded and work begun this fall before winter arrives.

A warrant will be mailed to all properties in Sudbury with more information on the Police Station project the week of August 18th, and we will put information on the Town's web site as it is developed.

Finally, great news on a \$250,000 grant received by the Town from the state for energy conservation work. (Please see the Facilities Department section for more details on the grants.) The Town's Energy and Sustainability Committee continues to work to make the Town more energy efficient and less costly to run and the work to be achieved by the use of these grant funds will contribute to that.

Grants & Gifts Accepted by the Board of Selectmen FY15
Shown by amount of acceptance per meeting



Sincerely, Maureen G. Valente, Town Manager

From the Selectmen's Office

At the July 22 meeting, the Board voted to call a Special Town Meeting for 7:30 pm on September 4 at the Lincoln-Sudbury Regional High School auditorium in order to consider the need for additional funds for the new Police Station Project. The Board also voted to call a Special Town Election for September 9, 2014 to ask voters if they will vote to exempt the bond issued to pay for the additional costs for the project from the limits of Proposition 2 ½. Please see the separate article discussing the reasons for the Special Town Meeting and Special Town Election following this report. The Board also heard a report from staff on gearing up to begin the 25% design engineering study for the Bruce Freeman Rail Trail, as

approved at Annual Town Meeting in May. The 25% design study will follow the requirements of the Massachusetts Department of Transportation guidelines and provide critical information on design challenges for converting the abandoned rail line into a rail trail. After staff presents the Board with a scope of services, an engineering firm will be selected to begin the work, which could take up to 24 months.

The issue of Minuteman Regional Vocational High School will be studied by a new committee created by the Board. This new committee will look at options for vocational education for Sudbury students. The Mission Statement for this new committee will be on the Town's web site soon. The committee has openings for two citizens with an interest in helping the Town develop a plan for the future for vocational high school education, so if you have the time and the interest, please let the Selectmen's office know. You can complete an application form by clicking on this link:

<http://sudbury.ma.us/documents/download.asp?id=361>.



On July 8, the Board heard a presentation from the Sudbury Celebrates 375/Sudbury Day Committee on the plans for August and September celebration activities. Sudbury is one of the oldest towns in the Commonwealth, and this committee has planned some exciting events. There will be an Olde Time Community Fair on Saturday, August 23. There will be food, children's games, pony rides, and many other fair events. Two weeks later, on the September 6, the 375th Field Day and Fireworks will be held at L-S, featuring booths from community organizations to create a special "Main Street Sudbury". More information is available on the Town's website <http://sudbury.ma.us/departments/Sudbury375/news4690/>.

At both meetings, a long list of appointments, licenses, easements, and contracts were approved by the Board. For more information on any of these, please see the Board's agenda listing these items.

Please note: The brief description of the Board meetings found here is only designed to give a quick snapshot of those agenda items that received the most time at the Board meetings. They are not meant to be exhaustive on materials received by the Board or all comments on agenda items. For a complete understanding of the items at each Board meeting, please go to SudburyTV.org for a replay of the meeting or review the minutes of Board meetings, found on the Town's web site.

Police Station Update: Special Town Meeting Scheduled for September 4, 2014

Last week, the Selectmen voted to hold a September Special Town Meeting which will include an article for the expenditure of supplementary funds not to exceed Seven Hundred Thousand and no/100 Dollars (\$700,000.00) for construction of the new Police Department Headquarters approved at the 2014 Annual Town Meeting. This Special Town Meeting is scheduled for Thursday night, September 4th, at the High School.

The Town Residents voted to support a new, \$ 7.2 million police station at the Annual Town meeting last May. However, as presented during the May meeting, it is likely that rising construction costs due to a reinvigorated construction economy will increase the estimated cost of our new station. Additional funding is currently anticipated for the construction of a new Police Department Headquarters, the amount of which will be determined by the actual construction bids due at the end of August. As background, the summary section of the Election Warrant for the March 31, 2014 Annual Town Election noted that, at the time of warrant signing, the total project cost had not been finalized and an estimated

total construction phase cost was provided in order to give an estimated impact on the tax rate for the construction, construction administration and furnishings of the project.

Prior to the May Town Meeting, a new professional estimate based on more complete technical specifications and drawings indicated a significant construction cost increase consistent with the apparent improvement in the construction environment. Town Meeting, however, was limited to voting the sum of \$7.2 Million being precluded by the limitations of the Ballot Question from voting the higher \$7.9 million desired to allow for the higher bidding climate. Accordingly, it was decided at that time to publicly bid the project construction and request additional construction funding, if any, once the actual bids were received at a subsequent Special Town Meeting. That Special Town Meeting is now scheduled to take place on September 4, 2014. If the final funding request based on the bid is, in fact, an additional \$700,000, the maximum added to the tax rate above would be \$8 at the highest point based on \$.01 per \$1,000 assessed value on the average home value

Last week the Selectmen also voted to hold a Special Election, if necessary, for residents to approve additional borrowing. The Special Election will piggyback on the already scheduled State Primary Election, September 9th. This ballot question seeks to exclude from the Proposition 2 ½ levy limit the principal and interest to pay for the additional funds, which may be necessary to pay for the project. The Police Station Construction project has been advertised for bidding, however professional estimators have advised that the construction market is in an upswing, concluding that the bids received will be higher than anticipated. If some or all of the funds are not necessary, they will not be appropriated at the Special Town Meeting or Special Election. The bids will be the determining factor for the amount of additional funding to be requested at the Special Town Meeting.

Submitted by Jim Kelly, Combined Facilities Director

Assessors Department

I hope everyone is enjoying a happy and relaxing summer. I would like to mention that the Assessing Department will once again be participating in a compressed work week from August 4 – August 29, 2014. Our department will be closed on Fridays in August, and we will be open extended hours each Monday through Thursday as follows:

August Monday-Wednesday-Thursday we will be open from: 8:00 a.m. through 5:00 p.m.

August Tuesdays we will be open from 7:30 a.m. through 6:00 p.m.

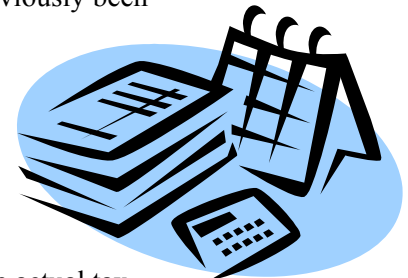
By now all Sudbury property owners should have received their Preliminary Fiscal Year 2015 tax bills. Since the bills have been issued, our department has received inquiries regarding what the Preliminary tax bills represent. If you have specific questions please contact our office: 978-639-3395.

General Information on FY 2015 Quarterly Taxes

The Preliminary tax is due and payable in two equal installments. The first payment is due on August 1, 2014 and your second payment will be due on November 1, 2014. Please note, although there is just one Preliminary tax bill mailing, the tax is in fact payable in two installments. Two remittance coupons were included in the July 1st mailing, one for August 1st, and one for November 1st. Please note that Preliminary tax bills do not contain any actual or proposed FY15 valuations or tax rates. The Preliminary tax is very simply based on the adjusted net tax owed on your property for Fiscal Year 2014 and is generally not more than half (50%) of that amount (before any allowable tax increases under Proposition 2½ for the current fiscal year). The term adjusted net tax in this context refers to remaining tax liability

following abatements and exemptions granted in the prior year. The increase applied to all Sudbury Fiscal Year 2015 preliminary bills is 1.79%. The following example describes a sample calculation: If your Fiscal Year 2014 tax was \$10,000 and you were granted an exemption of \$500, your FY14 net tax was \$9,500. After applying the tax increase adjustment of 1.79%, your adjusted FY14 net tax due would be \$9,670 and your Fiscal Year 2015 Preliminary tax would be \$4,835, payable in two installments of \$2,417.50 each. Your first payment \$2,417.50 would be due on August 1, 2014 and the second due by November 1, 2014.

The next tax bill mailing will occur on or about December 31, 2014, and will represent what is known as the Actual Tax. Once valuations as of January 1, 2014 have been established for all taxable property and the FY15 tax rate is set, the FY15 Actual tax file will be prepared. Your Actual tax bill will be sent to you on or about December 31. This bill will show the assessed valuation of your property, the tax rate and the amount of property taxes you owe for the fiscal year. The tax bill will also show the amount of the preliminary tax billed earlier as a credit against your actual tax for the year. In addition if you qualified for a personal exemption or one of the Community volunteer service programs the amount of that benefit will be credited on the Actual tax. The balance of your tax remaining after the credits are applied will also be payable in two equal installments, due February 1, 2015 and May 1, 2015. If your Actual Fiscal Year 2015 tax bill is \$10,500 and you received an exemption of \$500, and had previously been billed \$4,835 in preliminary taxes for the year, you would have a remaining balance of \$5,165. This \$5,165 balance would be payable in two installments of \$2,582.50 each. The third quarter \$2,582.50 payment would be due on February 1, 2015 and the fourth quarter would be due May 1, 2015.



Frequently Asked Questions

When may I seek an abatement if I feel my property is overvalued? Once the actual tax bills are mailed, you will be able to file an abatement application with the assessors if you wish to contest your assessment. Applications for abatement must be filed on or before February 1, 2015. Applications for statutory personal exemptions and tax deferrals must be filed within three months of the date the actual tax bills were mailed.

If I am a new owner when will my name appear on the tax bill?

Tax bills must reflect record ownership as of the January 1st assessment date. If you purchased your property after January 1, 2014, the owner on January 1, 2014 will appear in the record owner field on the Fiscal 2015 tax bills. Your name/names should appear as the current owner(s) in the mailing field of the bills.

Submitted by: Cynthia Gerry, Director of Assessing

Building Inspection Department

Final building, plumbing and wiring inspections are being conducted at The Coolidge at 189 Boston Post Road as they are hoping to complete construction and start occupying this space next month. With the landscaping underway, it will be nice to have this construction project completed. Residential housing

continues to grow in Sudbury with the groundbreaking for another 6 new houses to be built on Anthony Drive, a new street to be constructed off North Road.

Submitted By: Mark Herweck, Building Inspector

Department of Public Works

Shown right is Harvester at Carding Mill Pond. We began harvesting water chestnuts from the pond on July 21 and will continue for approximately two weeks before the harvester is moved to Stearns Mill Pond.



Reconstruction of the Nixon School parking lot is shown below. Voters approved funding of this parking lot and a portion of Curtis Middle School parking lot at this past town Meeting. The projects include new drainage, new curbing, new sidewalks and resurfacing of a portion of the parking lots with Bituminous Concrete.



The last two pictures at left show the progress of the Dudley Road Walkway. Final paving should begin next week.

Submitted by: I. William Place, P.E./Director of Public Works/Town Engineer

Facilities Department

Sudbury Energy Committee Receives \$250,000 Department of Energy Resources Grant

The Department of Energy Resources (DOER) Green Communities Division has approved a Competitive Grant award of \$250,000 to fund the four projects below.

\$50,000 for Lincoln-Sudbury Regional H.S. – Replace parking lot and exterior lights with LEDs

This project will reduce Lincoln Sudbury Regional High School's annual electrical consumption and maintenance costs by replacing the parking lot and outside building lights with efficient and long lived LED units.

\$168,000 for Town wide – LED streetlights

This project will reduce Sudbury's annual electrical consumption and maintenance costs by replacing high pressure sodium streetlights with efficient and long-lived LED units.

\$9,000 for Goodnow Library – Retrocommissioning

This project will reduce Goodnow Public Library's thermal and electrical usage. The retro-commissioning will witness, test and verify the library's HVAC systems with regard to temperature and in accordance with design and needs of the occupants.

\$23,000 for Fairbank Community Center – Replace rooftop unit

This project will replace the Roof Top Unit (RTU) at Sudbury's Fairbank Community Center multi-purpose room with a new energy efficient heating and air conditioning unit. This will improve energy efficiency and performance and increase the user's comfort of the conditioned space.

The competitive grants were open to municipalities currently designated "Green Communities." Sudbury applied for \$250,000 in grants and was awarded the full amount.

Submitted by: Jim Kelly, Combined Facilities Director

Goodnow Library

Summer Reading Program for Kids

As of the publication of this newsletter, we've had 420 people sign up for the summer reading program, but you can still sign up all summer long to participate!

Some of our program highlights so far are the Museum of Science Build-a-Rocket program where we had over 100 kids attend, Truck Day, where we had 550 people attend, our weekly summer science programs where we regularly have over 100 people attend (each week!), and our first ever "create a cardboard car and drive-in for a movie" program, where we had 36 children and 25 caregivers attend.

Big programs coming up are Stuffed Animal Sleepover (7/28), Planetarium Shows (7/31), Discovery Museum Dinosaur Workshop (8/4), How to Catch a Mouse! Program (8/7) and our summer reading finale at the Discovery Museum (8/14).



Summer Reading Finale

As a new incentive this year, the library is partnering with The Discovery Museums in Acton to support an exhibit on behalf of all of the summer readers in the community. For every 10 books read, children will get to vote for which exhibit they would like the library to support: the SoundLab exhibit or the AirPlay exhibit. Children can learn more about what science concepts each exhibit demonstrates by checking out books at the library. The library staff and The Discovery Museums are thrilled to partner together to support the hard work of all summer readers.



Left: Participants enjoying the “Create a Cardboard Car and Drive-In for a Movie” program.

“We are excited to collaborate with the Goodnow Library to keep local kids reading this summer,” said Neil Gordon, CEO of The Discovery Museums. “Libraries and museums offer great resources to support and expand children’s learning outside of school. The Goodnow has put together a wonderful program that kids can both enjoy and benefit from.”

The summer reading program runs from June 24 through August 14 and all program details and event details can be viewed at the library’s summer reading [webpage](#).

Coming Soon

- The road to **Dunkin** – it is official, we have made an agreement between the town and Dunkin Donuts to formally open the path between the library and the donut shop! Over the summer, the highway department will work on paving the path and clearing away branches and shrubs between the two buildings. Stay tuned for ribbon-cutting details!
- **National Library Card Sign-Up Month** is September! We will be offering incentives for you to use your library card here and around town this September. More details to come soon!
- What’s all the **Hoopla**? The library is investing in a new free video streaming service called Hoopla, which will be free for library card holders. We expect to roll it out in October, so keep your eye peeled for more info!
- We have a great new online research tool you won’t want to miss even if you aren’t a student! It is called **AtoZ the World**. It is the world standard for country profiles, with detailed coverage of more than 100 topics each. No other single source covers so many cultural and educational topics, so well, for so many countries. To access it with your library card, click [here](#).

To get updates about these programs and services, you can go to our website at www.goodnowlibrary.org or sign up for our [newsletters](#) at any time.

Submitted by: Esmé Green, Library Director

Human Resources

Sudbury Earns Insurance Premium Credits through MIIA Rewards Program

We are pleased to announce that Sudbury has received \$8,635 back on its workers compensation and property casualty insurance costs. The municipality earned the credits – which will be applied toward premiums for the next fiscal year – through proactive and voluntary participation in loss prevention and risk management activities that are part of incentive programs offered by the Massachusetts Interlocal Insurance Association (MIIA), its insurance provider. MIIA offers these no-cost training and educational courses as a benefit to help its members reduce their risks and insurance premiums. In fiscal year 2014, MIIA awarded over \$2.3 million of premium credits collectively to the membership through its Rewards program resulting in a 12-year total of \$22.1 million.



Committed to keeping the community safer and fiscally stronger, Sudbury implemented loss control measures and administrative procedures that reduce the risk of accidents and property damage. In addition, employees participated in training programs that promote effective management and operations.

Submitted by: Maryanne Bilodeau, Assistant Town Manager/Human Resources Director

Park and Recreation Department

What's CAPRA All About?

The Sudbury Park and Recreation joins the ranks of the elite park and recreation agencies and departments across the country by being the 1st agency in Massachusetts to earn accreditation through the Commission for Accreditation of Park and Recreation Agencies (CAPRA) and the National Recreation and Park Association (NRPA). This distinguished accomplishment was awarded during the 2013 NRPA Congress and Exposition in Houston, TX.

CAPRA accreditation is the only national accreditation for park and recreation agencies, and is a measure of an agency's overall quality of operation, management and service to the community. This mark of distinction indicates that an agency has met rigorous standards related to the management and administration of lands, facilities, resources, programs, safety and services.

How Do We Celebrate?

With the help of contributions from local business, we are able to provide you with wonderful nights of family fun throughout the summer at our 10th annual Summer Concert Series. Join us! Bring friends, family, a picnic dinner, a blanket or chairs, and maybe even your dancing shoes! All of these community events are FREE and will be held on Monday nights at Haskell Field beginning at 7:00pm. In the event of rain, all concerts will be held across the street at the Fairbank Community Center Gym.

JULY 7 - Friends of Broadway
 JULY 14 - Rockin' Robins
 JULY 21 - Official CAPRA CELEBRATION/Family Fun Night
 JULY 28 - Infractions
 AUGUST 4 - Jumpin' Juba



Please [click here](#) to see the full description for each night as well as a list of our generous sponsors.

News from the Pool

The Atkinson pool recently added a new on deck shower, so if anyone forgets to shower off before they enter the natatorium they can now take a quick rinse off right on deck. This will help in continuing to keep the pool clean and pristine for all users. We also recently ordered a new chair lift for the pool so patrons who need some assistance getting into and out of the pool will have an easier time with entering and exiting the pool.

Please feel free to stop by the Directors office and share concerns, suggestions or compliments that you have regarding the pool and park and recreation programs. We are here to make your life better and welcome suggestions on how we can do that.

Staffing Changes

We have had some changes in our department this month: I am happy to announce that John Barrett has been promoted to Assistant Aquatic Director and Amber Comeau has been promoted to Assistant Recreation Director/Adaptive Sports and Recreation Specialist. We are in the process of hiring a new Youth Coordinator and Program Coordinator and hope to have these positions filled before the end of August.

Keep an eye out for our Fall Program brochure coming out in August.

Enjoy your summer and get out and Recreate!

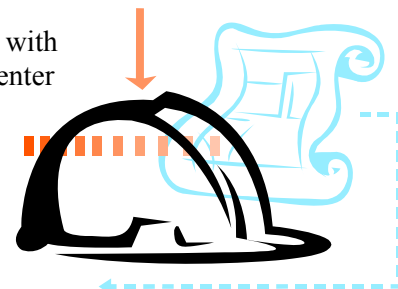
Submitted by: Nancy McShea, CPRE, CPSI, Director, Parks, Recreation and Aquatics

Planning and Community Development

The Regional Housing Services Office has moved its location to Concord, MA, in the municipal building at 141 Keyes Road. The same high level of service will be given to Sudbury's affordable housing needs, but the staff will be located in Concord. To reach staff you can email at INFO@RHSOhousing.org or call (978) 287-1090. In addition, Sudbury is fortunate to retain Karen Margolis in her new position as part-time Housing Specialist. We would like to welcome her aboard. You can reach Karen at margolisk@sudbury.ma.us or (978) 639-3373.

The Sudbury Housing Trust's proposed 3 unit affordable housing project at 278 Maynard Road is moving forward. After a Request for Proposals was advertised, the Housing Trust selected Transformations Inc. as the new developer. We are anticipating a late fall groundbreaking, and will be reviewing plans and permit requirements over the next few months. To learn more about the developer check out their recent article in Fine Homebuilding Magazine [here](#).

The Planning and Community Development office has also been working with DPW Department to complete the final permits and plans for the Town Center intersection project. The plans will be put out to bid this summer. The PCD Department will be working with the Cecil Group to create architectural renderings of the Route 20 corridor to provide a visual understanding of the impacts of sewer along the main thoroughfare. The rail trail projects are advancing in the PCD Department including the



Bruce Freeman Rail Trail preliminary design, and beginning the planning process for the Mass Central Rail Trail.

Residents on Route 117 can expect to see construction begin on one recently approved subdivisions at 338 North Road (6 lots). All approvals have been issued and construction is expected to begin this summer.

Submitted by: Jody Kablack, Director of Planning and Community Development

Public Safety

Fire Department

After the successful June ballot vote approving funds for a new Fire Engine and Ambulance, the Fire Department has been hard at work finalizing the specifications and preparing the orders. Although we started this process about six months ago, we needed voter approval before committing to the manufacturers.

Many people assume that a fire truck is a fire truck, but there are characteristics in each city and town that lend themselves to specifics for each piece of apparatus. Fire engines carry a certain amount of water in a tank so that a fire attack can be made before a water supply from a hydrant can be established. In cities and towns with 100 % coverage by the hydrant system, a 500 or 750 gallon water tank is common. Here in Sudbury we have a few areas where there are no water mains, hence no hydrants. For that reason, we specify that our fire engines must be equipped with 1000 gallon water tanks. The additional water provides an extra margin of safety for both residents and responding firefighters. Larger water tanks mean more weight, which means a larger diesel engine, axles, and braking system that are sufficient for a safe and reliable chassis.



It is common in larger fire departments to run a separate Rescue Truck where auto extrication equipment such as rescue air bags and the “Jaws of Life” are carried. We do not have that luxury here in Sudbury, so our rescue equipment is carried on our fire trucks. In addition to purchasing the extrication equipment along with the fire engine, we must be sure to specify adequate compartment space and specific bracketry to safely hold the tools, hose reels, and gasoline powered hydraulic pump needed to run a Jaws of Life-type system.

We also must consider that approximately 50 per cent of our calls are medical calls, so street side access to the medical equipment is imperative. For that reason, we include exterior roll up compartment doors to for easy access to storage areas for medical gear. We can also access these compartments from the inside of the cab.

Some options are those we request based on our use, others are new features offered by manufacturers. An example is the “Smart Wheel” offered by our fire truck manufacturer. This steering wheel includes buttons that control ten functions, such as the air horn, siren, emergency lighting, auxiliary braking, and a push to talk microphone button for the radio. The Smart Wheel is designed so that once the engine is started and the parking brake is released, the driver’s hands never need to leave the steering wheel.



Although the considerations for an ambulance are much different, we apply the same common sense. In this area of the country, an all-wheel drive vehicle is a necessity. A Sudbury Ambulance must be capable of highway travel for transport to a Boston or Worcester medical facility, yet be small enough to negotiate some of the narrow and windy driveways of our rural area. In addition, we must make provisions for the equipment needed by our Paramedics to perform their specialized medical tasks.

The delivery time for the new ambulance is approximately six months, while the fire engine will take about a year. When these two vehicles arrive and are put into service, residents should have every confidence that an enormous amount of planning has taken place to be sure that the Town is receiving the best piece of equipment available for the funds expended.

Running an effective and proficient Fire Department requires a significant continuous investment in personnel and equipment. I always feel fortunate to have the support of Sudbury residents as we continue to improve our operations. Once again, the entire Sudbury Fire Department thanks the Town for their support.

Submitted by: Bill Miles, Fire Chief

Police Department

Although the weather was not the most cooperative, another successful Sudbury Fourth of July Parade commenced will all who braved the weather having what appeared to be a great time!

We want to make residents aware of several incidents of breaking and entering into houses and motor vehicles recently. Sudbury is a great community but it is highly recommended residents secure their houses and vehicles. Do not leave valuable items in a vehicle, particularly in plain sight. Anyone observing suspicious behavior or unfamiliar vehicle(s) parked in residential areas please notify the Public Safety Dispatch Center. Often times during an investigation we learn residents had observed the suspect(s) and/or involved vehicle(s) but did not want to bother the police. This is absolutely not a bother. Citizen awareness is key to preventing and bringing a case to a successful resolution.

I am sure many have seen tragic circumstances on the news regarding children being left in vehicle resulting in their demise. Although it is never appropriate to leave a young child unattended in a vehicle, it is even more imperative not to do so during extreme heat or cold; this applies to pets as well. Please do not find yourself in a nightmare situation due to a lapse in judgment.

With the hot weather we have been experiencing many residents take to swimming to cool down. Please enjoy this opportunity in a safe manner! Drowning can occur in a little as 20 to 60 seconds. Supervision of children while swimming is paramount.

Click below for additional information from District Attorney Marian Ryan or view at <http://sudbury.ma.us/departments/Police#docs>.



Submitted by: Scott Nix, Police Chief

Town Clerk

Though summer is in full swing, our thoughts are already beyond Labor Day. The beginning of September will be a busy time for the voters of Sudbury and we want to ensure you have the information you need to participate fully. There will be a Special Town Meeting on Thursday, September 4, and the following week there will be two elections held on Tuesday, September 9: State Primary & Special Town Election. The first step in participating is being registered to vote. The deadline for qualified voters to register to vote or make changes to an existing voter registration is 20 days prior to an election and 10 days prior to a special town meeting. The Town Clerk’s Office will offer extended hours (9AM-8PM) on the each of the last days to register.

2014 Voter Registration Dates: Office Open 9AM-8PM

Election Type	Election Date	Voter Registration Deadline
State Primary/Special Town	9/9/2014	08/20/2014
Special Town Meeting	9/4/2014	8/25/2014
State Election	11/4/2014	10/15/2014

The State Primary & Special Town elections will be held on Tuesday, September 9, 2014, at two locations. Precincts 1, 1A, 2, & 5 will vote at the Fairbank Community Center, 40 Fairbank Road, and Precincts 3 & 4 will vote at the Town Hall, 322 Concord Road. The polls will be open from 7AM-8PM.

Dual Election

You may remember from the June 2013 Special State Primary/Special Town Election, dual elections are run very similarly to single elections, but there are some key differences of which to be mindful. Here are a couple of points to keep in mind for September 9:

- Upon arrival at the polls, you will receive a green index card guiding you through the voting procedures. Please read the card carefully and return it to the Check-out table before exiting.
- You may choose to vote in EITHER or BOTH elections
- You will be required to check-in and check-out separately for each election. We will have side by side registrations in order to make this process run as smoothly as possible.
- You will cast each of your ballots into your precinct's singular ballot box. Ballots must be inserted one at a time.

As always, there will be a dedicated crew of experienced elections workers on hand to answer any questions you may have.

Submitted by Veronica W. Craven, Assistant Town Clerk

▶ Volunteer Opportunities ◀

Looking for a way to get more involved in the community? The Town Committees listed below are looking for volunteers.

To learn more about the invaluable work of these committees, please contact them directly or stop by an upcoming meeting. General information and meeting times can be found on the town website.

- ▶ Capital Improvement Advisory Committee
- ▶ Conservation Commission
- ▶ Fairbank Community Center Study Task Force
- ▶ Planning Board
- ▶ Route 20 Sewer Steering Committee
- ▶ Vocational Options Committee
- ▶ Zoning Board of Appeals



Ready to apply? The committee application form is available at:

http://sudbury.ma.us/departments/Selectmen/doc361/Blankapplicationforappointment_v4.pdf