



TOWN OF SUDBURY

TOWN MANAGER NEWSLETTER

JANUARY/FEBRUARY 2014

Message from the Town Manager

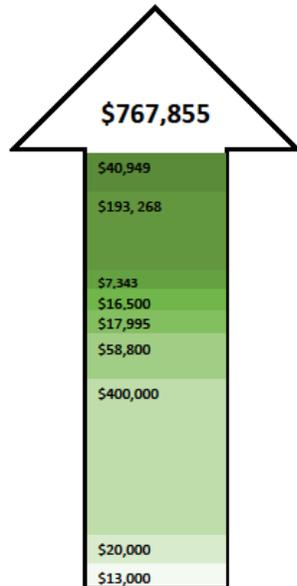
Greetings!

As I write this we are in the midst of yet another major snow storm, just days after we finished cleaning up from another big snow storm. DPW Director Bill Place has invited me to spend an hour riding in one of the plow trucks to get a sense of what the DPW workers experience getting the streets and walkways cleared. Just looking at the pictures of the work they do is impressive enough. As of Feb 4, the Town had expended all the funds appropriated for snow removal for FY14 and now will be looking to the Town's Reserve Fund to supplement the budget for these events. Just to give you an idea of how much snow and icy conditions we have had this year, on the right is a chart kept by DPW on the number of hours they have spent on snow and sanding operations this winter. Dealing with this much snow this often is hard on the employees and hard on the equipment they use.

Town of Sudbury DPW FY14 Snow & Ice Events as of 2/4/14			
No.	Dates	Hours	Type of Event
1	12/1/2013	4	Sanding Only
2	12/6/13 thru 12/7/13	9	Snow
3	12/9/13 thru 12/11/13	49	Snow
4	12/14/13 thru 12/15/13	25	Snow
5	12/17/13 thru 12/18/13	32.5	Snow
6	12/26/2013	6	Snow
7	12/30/2013	12.5	Snow
8	1/2/14 thru 1/3//14	43	Snow
9	1/5/14 thru 1/7/14	36	Sanding Only
10	1/10/2014 - 1/11/2014	4.5	Sanding Only
11	1/15/2014	10	Snow
12	1/18/14 thru 1/19/14	24	Snow
13	1/21/14 thru 1/22/14	32.5	Snow
14	2/3/2014	16	Snow
TOTAL HOURS >		304	

On the budget preparation front, L-S Regional School Committee, the Sudbury Public School Committee, and I all submitted our FY15 budget requests to the Finance Committee and at this preliminary time, it appears that all three budgets will be within the allowable growth provided by Proposition 2 ½, the state law that requires voter approval at the ballot box if the overall growth in budgets would require property taxes to exceed the levy limit. The Finance Committee began hearings on the budget proposals on February 4, and will complete their deliberations by February 27, 2014. Besides budgets, there are a number of articles which have financial aspects, so the Finance Committee will be meeting with the authors of those articles. These include a question of voting a bond for the proposed Police Station, various other capital projects including trucks and heavy equipment for the Public Works Department, technology upgrades for Lincoln-Sudbury Regional High School, an energy project for capital upgrades which would generate savings to help pay for the cost of the upgrades, and several others which have been submitted.

Grants & Gifts Accepted by the Board of Selectmen FY14
Shown by amount of acceptance per meeting



As of the February 11, 2014 Board of Selectmen's meeting, the total amount of Grants & Gifts accepted by the Town of Sudbury in FY14 is \$767,855, with funds from recent Selectmen meetings contributed to the Fire Department, Goodnow Library Blacker Memorial Fund, a Leadership Training Course for Town Department Heads and the Council on Aging's Senior Volunteer Coordinator position.

Sincerely,

Maurice G. Valente
 Town Manager

From the Selectmen's Office

The Selectmen met on February 11, and the agenda mostly focused on Town Meeting matters. They voted to place a ballot question regarding the proposed Police Station project on the Annual Town Election on March 31, 2014. In their discussion, the Board noted that this project has been discussed for a number of years, and last year both Town Meeting and voters at the ballot box approved that the design process move forward with their favorable votes for \$627,000 to begin design and engineering for the project. Also on February 11, the Board approved a site plan for the new Police Station, one of many Town permits the project will have to obtain as the project team (consisting of the Permanent Building Committee, Facilities Director Jim Kelly and Police Chief Scott Nix) prepares for Town Meeting. The Board accepted for the Annual Town Meeting all articles submitted by the January 31 deadline, and referred four zoning articles to the Planning Board.

The Board also met with the Energy and Sustainability Committee to discuss two Town Meeting articles they have submitted. The first project involves the potential for the Town to obtain up to \$1.2 million in energy related capital improvements for the Town and SPS buildings by entering into a performance contract with a vendor. The vendor, Ameresco, will take payment for the improvements out of energy savings the Town/SPS would have otherwise spent on utility costs. This is a complicated proposal and the benefits from it depend on estimates of future energy costs and building usage, and the Board of Selectmen and Finance Committee will continue to study the proposal up to Town Meeting. The Energy Committee

also discussed the possibility for creation of a special stabilization fund that might enable them to begin and have funding for even more energy and sustainability projects in the future.

And the Board heard from Facilities Director Jim Kelly regarding an opportunity for the Town to once again receive a substantial grant from the state to help with the costs of making roof, window and other improvements to an elementary school. The grant program requires that the Board of Selectmen authorize SPS to apply to the program, which the Selectmen agreed to do.

And the Board voted approval of a Capital Funding Policy, as recommended by the Strategic Financial Planning Committee for Capital. Selectman Chuck Woodard, who is chairing that committee, reported that the committee had developed and voted the recommendations for FY15 and Post FY15. The Board of Selectmen voted on the final policy (as shown below), after the Capital Improvement Advisory Committee and the Finance Committee reviewed it.

Capital Funding Policy Recommendations (02/12/2014)

The Capital Funding Policy is a recommendation with regard to the funding of those capital requests that may be recommended by the CIAC. It is not an endorsement of the future requests that are likely as a result of the inventory of capital needs prepared by Town and School staff that was delivered in April 2013.

FY15

- Continue with the “capital budget within tax levy” to pay for small items.
- To the extent recommended by the CIAC, use a portion of Free Cash in FY15 to catch up on the large backlog of rolling stock needs (\$558K), several important SPS and Town facility needs (\$440K), and fund Sudbury’s share of the LS network and technology needs (\$620K).
- Set up a Rolling Stock Stabilization Fund as a means to enable the purchase of rolling stock for cash in the future and discontinue leasing.
- Use a capital exclusion to pay for public safety equipment (fire truck and ambulance).
- Consider a capital exclusion for those projects that the CIAC determines should not be deferred. Defer the remainder of Small Project needs.
- Use a debt exclusion to bond the Police Station project.

Post FY 15

- Continue with the “capital budget within tax levy” to pay for small items.
- Fund the Rolling Stock Stabilization Fund with annual contribution to be determined and plan to pay cash for rolling stock. No more new leasing.
- Use capital exclusions to pay for occasional very large rolling stock purchases (e.g. fire trucks).
- Generally use capital exclusions to pay for Small Projects except: Consider financing some of the 2016-2018 bulge in Small Projects over a period not to exceed ten years to get past the backlog and avoid spikes in capital exclusion requests of the taxpayers.
- Generally try to reserve debt usage for Large Projects.
- Use debt exclusions to bond large projects over the term permitted by State law.

Timing to be Determined: Consider the ESCO approach to funding the cost of some energy and infrastructure projects with the energy savings produced by those projects.

Still under Discussion: The establishment of special purpose stabilization funds as permitted under State law to smooth the funding and tax impact of specific types of capital needs.

On January 28, the Board heard a budget presentation from the Town Manager for Town departments for FY15, voted to submit seven articles by the January 31 deadline and the Chairman read a report of the composite performance evaluation for the Town Manager.



Also on January 28, the Board welcomed the 7th and 8th grade Sudbury Youth Cheer Team to their meeting. The Cheer Team won the American Youth Cheerleading Division 13 National Championship on Saturday, December 14, 2013 in Kissimmee, Florida. Each of Board members congratulated the young athletes on their teamwork, drive and spirit.

Please note: the brief description of the Board meeting found here are only designed to give a quick snapshot of those agenda items that received the most time at the Board meetings. They are not meant to be exhaustive on materials received by the Board or all comments on agenda items. For a complete understanding of the items

at each Board meeting, please go to SudburyTV.org for a replay of the meeting or review the minutes of Board meetings, found on the Town's web site.

Accounting Department

The Accounting department had a very busy January. We balanced and issued 1,037 W-2's and 379 1099's in January.

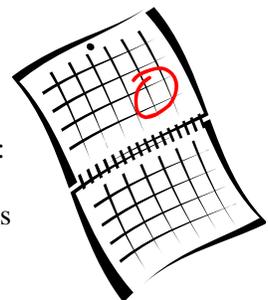
Submitted by: Barbara Chisholm, Town Accountant

Assessors Department

With the advent of Sudbury's new Means Tested Senior Exemption Program joining the ranks of our existing Statutory Exemption, Senior Tax Deferral and Community Preservation Surcharge Exemption Programs, we'd like to call attention to a couple of upcoming dates regarding personal exemptions.

March 31, 2014 - Deadline for Personal Statutory Exemptions and Senior Tax Deferrals:

The Assessing Department will be accepting applications for the FY 2014 Statutory Exemption and Senior Tax Deferral Programs through March 31, 2014. The exemption and deferral programs include those conferred under Chapter 59 Section 5 of the Massachusetts General Laws (Disabled Veterans, Blind, etc.). Please contact our office for further information at 978-639-3393 or 978-639-3395 or email: Assessors@sudbury.ma.us. In addition, those applicants seeking to be exempt from the Community Preservation Surcharge for FY 2014 should file the application at this time if they have not already done so.



May 1, 2014 - Town of Sudbury - Means Tested Senior Exemption Program:

We are expecting to have year two applications for this Sudbury specific program available on or about May, 2014. As many of us are now preparing to file 2013 income taxes, this month's newsletter seems to be a good time to recap the basic program requirements. In addition to being a senior over the age of 65, a

qualifying candidate must also meet the following requirements of the program (per Chapter 169 of the Acts of 2012):

- (a) The qualifying real property is owned and occupied by a person whose prior year's income would make the person eligible for the circuit breaker income tax credit under subsection (k) of section 6 of chapter 62 of the General Laws;
- (b) the qualifying real property is owned by a single applicant age 65 or older at the close of the previous year or jointly by persons either of whom is age 65 or above at the close of the previous year and if the joint applicant is 60 years of age or older;
- (c) the qualifying real property is owned and occupied by the applicant or joint applicants as their domicile;
- (d) the applicant or at least 1 of the joint applicants has been domiciled in the town of Sudbury for at least 10 consecutive years before filing an application for the exemption;
- (e) the maximum assessed value of the domicile is no greater than the prior year's average assessed value of a Sudbury single family residence plus 10 per cent; and
- (f) the board of assessors has approved the application.

The board of assessors may deny an application if they find the applicant has excessive assets that place them outside of the intended recipients of the senior exemption created by this Act. For the full text of the Chapter 169 of the Acts of 2012, please see

<https://malegislature.gov/Laws/SessionLaws/Acts/2012/Chapter169>

During the upcoming months, specific filing mandates will be established. In the meantime, as income tax preparation season is approaching, be sure to alert your tax professional to the State Circuit Breaker (2013 Schedule CB) if you are over age 65.

Submitted by: Cynthia Gerry, Director of Assessing

Building Inspection Department

The Building Department is proposing a change to the Zoning Bylaw Section 2326 for Accessory Structures to be voted at the May 2014 Town Meeting. The most common structure referenced by this bylaw is the garden shed. The current zoning bylaw requires that a structure greater than 12' in any direction (or a gross maximum 120 square feet) needs a building permit and that the structure must meet the minimum side and rear setbacks of 20' from the side and 30' from the rear. Sheds that are less than 12' in any direction do not require a building permit and can be placed 5' from the property line.

A recent change to the Massachusetts State Building Code has increased the size of an accessory structure requiring a building permit from 120 square feet to 200 square feet. As a result of this Building Code change, the Building Department is recommending a change to the bylaw to mirror the state building code and require that an accessory structure greater than 16' in any direction (with a gross maximum of more than 200 square feet) will need a building permit. Sheds that are less than 16' in any direction and less than 200 square feet will not require a permit and can be placed 5' from the property line.

This change will exempt smaller structures from requiring a building permit and will offer a little more zoning relief to property owners.



Safety Tip: When removing snow and ice from roofs, keep all ladders, snow rakes and other tools clear of overhead wires attached to the house.

Submitted By: Mark Herweck, Building Inspector

Conservation

January has been an extremely busy month for the Conservation Commission. The Commission is in the hearing process for the major expansion of the NStar transmission substation on Boston Post Road. This project has a significant amount of major wetland impact and the Commission is ensuring that all impacts are fully mitigated under the state and local wetland regulations. The Commission also has opened the hearing process for both wetlands and stormwater requirements for the proposed construction of the new Police Station on Hudson Road. The hearing has been continued to February 10th to allow the project engineer to submit additional stormwater information.

The Johnson Farm project is also back on the Commission's agenda in January. The project has entered the adjudicatory hearing phase at DEP and a pre-hearing conference was held this month. The Commission will be providing comments back to the DEP hearing officer on any proposed settlements. Commission discussions will be held in Executive Session due to the on-going litigation.

Submitted By: Debbie Dineen, Conservation Coordinator

Department of Public Works

It's that time of year: we have received over 46 inches of snow so far this season. We have used over 1068 tons of salt and 4,270 tons of sand. There were over forty pieces of equipment clearing snow from 140 miles of roads. Needless to say, the snow and ice budget is in the red.



Above: Around-the-clock snow removal

The frigid cold and above normal temperatures this cycle are prime for creating pot holes. This season, we have repaired over 37 pot holes along the main, secondary and side roads.

Submitted by: I. William Place, P.E./Director of Public Works/Town Engineer

Facilities Department

The Sudbury Public Schools will be submitting an article at the May Town Meeting to replace the cafetorium roof, the 54 year old windows, and some of the older exterior doors at the Nixon School. The Sudbury Public Schools (SPS) are committed to replacing the aging and deteriorated shingle roof on the cafetorium of the General John Nixon Elementary School and replacing the 52 year old inefficient single pane glass windows in the cafetorium, administration offices, and the kitchen with new energy efficient stretch code compliant windows, along with the replacement of selected older deteriorated exterior doors with new more efficient weather stripped and weather tight doors.

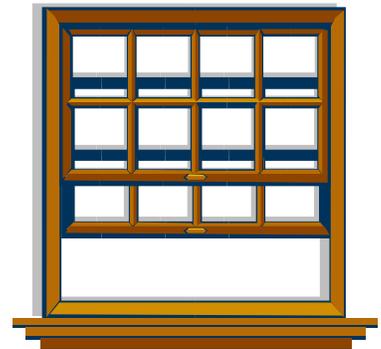
The cafetorium roof is at the end of its useful life expectancy and is in poor condition, requiring significant maintenance. This portion of the roof is 5,000 square feet and the shingles are beginning to fail. The 25 year warranty expires next year and the replacement is necessary. The roof insulation is not code compliant and will be increased to meet the stretch energy code.

As part of an ongoing town wide roof analysis being conducted by the Sudbury Permanent Building Committee (PBC), a survey of the Nixon School Roof was conducted by one of the MSBA's pre-qualified consultants, Russo Barr Associates. According to this survey, the roof of the entire building is 61,900 square feet. This project is to replace the small shingle portion of the roof over the cafetorium, approximately 5,000 square feet. This consultant and Sudbury's PBC have concluded that the shingle portion should be replaced. Russo Barr has recommended a complete tear off and replacement with new shingles including new rigid board insulation (R-value to meet stretch code), flashings, edge metal and repairs to damaged roof decking.

The second portion of this accelerated repair project is the replacement of the original, 1960 single pane uninsulated glass windows along with selected entry doors that are failing. The windows and doors have exceeded their useful life expectancy, are in poor condition, and are adversely impacting the educational experience of the students. The 53 year old windows are single pane, inefficient and the students and staff are frequently in spaces that are too cold or too hot and scarce budgetary dollars are being diverted out of the classroom and into energy costs.

Russo Barr recently (October 2013) conduct a survey of the existing windows at the Nixon School. The windows are part of the original 1960 school and are inefficient single pane glass. Single pane glass, which is not thermally broken, covers approximately 10,000 square feet.

Many rubber gaskets on these older windows are missing or falling out, leading to air and water infiltration. Most are difficult to operate and do not lock properly. Perimeter sealants have failed and water infiltration is evident. Russo Barr has recommended that all the 1960's windows be removed and replaced with new, energy efficient, commercial grade, thermally broken aluminum framed windows with low-e, insulated glass panels. The Town's PBC also supports this recommendation.



The window replacement at the cafetorium will also provide the opportunity to install security glazing to enhance the recent efforts to increase school safety. The existing glass allows full sight access into the

space, used for student assemblies and lunch room. The proposed glazing at the sight level will be tinted or opaque to prevent sight access to student space from unwarranted solicitors.

Making repairs to these elements at Nixon school, and the operational issues caused by their inadequacies, is taking away from the core educational programs and various capital needs. The SPS are aware that increased energy efficiency in the areas addressed by the SOI will result in savings that can help support its core educational mission. Given Sudbury's designation as a Green Community with its associated requirements to reduce its energy baseline, and the SPS's commitment to continued, responsible energy conservation and building capital improvements, it's the goal of SPS to replace the roof, exterior doors and selected windows at Nixon under the accelerated repair program.

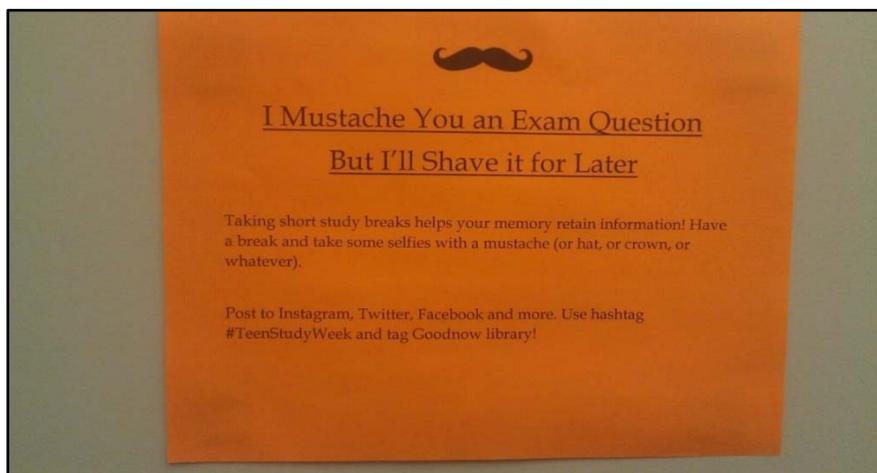
The Facilities Department continues to work with the Sudbury Police Department and associated Board and Committees in presenting an article at this year's Town Meeting. We have received feedback from many Boards and are fine tuning this vitally important project.

Submitted by: James Kelly, Combined Facilities Director

Library

Coinciding nicely with the New Year, the library launched its new website, www.goodnowlibrary.org, featuring a live feed of events, the ability for patrons to book meeting rooms directly, rotating images of book covers of the library's new acquisitions, and much more. Make sure to check it out and give us your feedback via our online survey. Now that we have launched the new site, we are planning Phase II, which will include an online video streaming service, resources for local history and genealogy and more.

We recently wrapped up our fifth Teen Study Week program, where the library stayed open late three nights during finals, served pizza, coffee and candy to all the hard working high school students. Over 300 kids chose the library as the place to be as they prepared for exams. Our tireless Young Adult Librarian, Megan Statza arranged a variety of study breaks around the library, including coloring and a 'selfie' mustache station!



Coming up!

We have begun our planning for loaning Kindles at the library and expect to launch the program on April 1. We will have 20 Kindles: 10 for adults, 5 each for teens and children. The devices will be loaded up with the works of all your favorite authors, bestsellers, and more.

The library was closed on Friday, January 31 for staff development. We do this once a year to brush up on our technology, customer service and programming skills. We were open as usual on Saturday, and thank you very much for your understanding.

Submitted by: Esmé Green, Library Director

Park and Recreation Department

The Sudbury Park and Recreation Department was selected by the New England ADA Center as the 2014 recipient of the ADA Field-Based Training Day. The Field-Based training day is a hands-on experience in conducting an accessibility review and identifying solutions that would improve accessibility under the Americans with Disabilities Act. The Department will also be receiving \$1,000 towards improving our accessibility. Anyone is welcome to attend. Those that do not work for the town can attend for \$25. The training date will be announced within the next three weeks.

The Sudbury Park and Recreation Summer Camps and Clinics Brochure is now available. Please visit <http://sudbury.ma.us/departments/Recreation/news2819/> to download a copy of the brochure and to check out all of the things that the Park and Recreation Department has planned for this summer. Resident Registration will begin on Wednesday, February 12th at the following times: 6:30PM for Preschool Pals, 7:00PM for Sudbury Summer & Sudbury Summer Inclusion, 7:30PM for the Sudbury Adventure Program, and 8:00PM for the CIT Program. Resident Registration for all other programs will begin at 9:00AM Friday, February 14th. Non-Resident Registration will begin at 9:00AM Wednesday, February 26th. You are welcome to register any time after this initial registration period as long as there is still space available in the program, everything is on a first-come, first-served basis.

The Sudbury Park and Recreation Department is now accepting counselor applications for Preschool Pals, Sudbury Adventure, Sudbury Summer and Sudbury Summer Inclusion Aide. The programs start June 30th and end August 15th. We will begin interviews in mid-February. Hiring decisions will take place by the end of April. For full job descriptions, please see the documents tab of the park and recreation web page. If you would like to download a copy of the application please go to <http://sudbury.ma.us/departments/Recreation/doc3063/CampStaffApplicationUpdated2014.pdf>. Applications should be returned to 40 Fairbank Road Sudbury, MA or dropped off at the Atkinson Pool front desk in a sealed envelope. If you have any questions, please call the park and Recreation Department at (978) 443-1092 or email Amber Comeau at ComeauA@sudbury.ma.us.

Amber Comeau, the Program Coordinator at the Sudbury Park and Recreation department, ran the Walk Disney World marathon on Sunday January 12th. This was Amber's first marathon and we are very proud of her accomplishment!



Submitted by: Nancy McShea, Park and Recreation Director

Planning and Community Development

The Planning Board continues its review of several small subdivisions around town. The subdivision of land known as Livermore Estates on Maynard Road was approved on January 22, 2014. The public hearing for the 2 lot subdivision at 82 Maynard Road has been continued to February 12, 2014. The 6 lot subdivision at 338 North Road is under review and the hearing on that application has been continued until February 12, 2014. Check the Planning Board website for the times of these hearings. All hearings will be held in Town Hall.

The Planning Board is also spending considerable time reviewing the property at the corner of Maynard Road and Wyman Drive, known as Lots E&F. The hillside destabilized during the winter, and the Board is working with the owner to complete plans for both temporary and permanent stabilization of the slope. The Board approved the Stormwater Management Permit and Water Resource Special Permit for the construction of Northern Bank, located at 430 Boston Post Road (the current site of Colonial Auto) on January 8, 2014.

The Planning Board submitted 4 zoning articles for the 2014 Annual Town Meeting - regulation of Medical Marijuana Treatment Centers, minor change to the definition of “shed”, adoption of new flood plain maps under the Federal Emergency Management Act, and a proposal to delete the existing Wastewater Treatment Facilities Bylaw. A public hearing will be held on these articles in March, and notice of the hearing will be widely advertised.

Projects that are still on-going in the department include the Town Center intersection; development of 278 Maynard Road by the Sudbury Housing Trust (RFP for a new developer expected to be advertised in February 2014); planning for the Dudley Road walkway; and the Route 20 sewer project (working with the Sewer Steering Committee and Citizen’s Advisory Committee, Planning Board to develop zoning for Route 20).

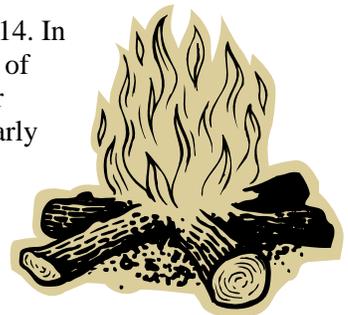
Members of the Planning and Community Development Department work with many different boards and committees in Sudbury. You will find one of us at nearly every major board meeting of the Selectmen, Planning Board, Community Preservation Committee, Zoning Board of Appeals, Sudbury Housing Trust, and the Route 20 Sewer Committees, as well as many small committees. Please don’t hesitate to contact us if you have a question about zoning or planning. Our department email is pcd@sudbury.ma.us.

Submitted by: Jody Kablack, Director of Planning and Community Development

Public Safety

Fire Department

The open burning season began on January 15 and will run through May 1, 2014. In past years we have received “Advisories” from the Massachusetts Department of Environment Protection asking that burning not be allowed on days of poor air quality. Beginning this year, MassDEP is clarifying their message to more clearly state that they are prohibiting the issuance of open burning permits on days which adverse weather forecasts are issued. This prohibition is authorized by the Massachusetts Air Pollution Regulation: 310 CMR 7.07(3)(e) which prohibits open burning where it may cause or contribute to a condition of air pollution, and 310 CMR 7.07(3)(g) which requires that open burning must be conducted during periods of good atmospheric ventilation. The Sudbury Fire Department Officer of the Day will consult both the weather forecast and the MassDEP web site in making his



determination on whether to allow open burning on any given day. MassDEP Forecasts can be found at: <http://public.dep.state.ma.us/MassAir/Pages/MapForecast.aspx?&ht=1&hi=108>

As mentioned previously in this newsletter, Sudbury Fire Training Officer Timothy Choate has been concentrating his recent training efforts on material related to rescuing a downed or trapped firefighter from within a structure. In addition to his duties here, Captain Choate is an instructor at the Massachusetts Fire Academy and recently organized an academy training class for area Fire Chiefs and Shift Officers on this subject. Tim enlisted the assistance of Captain Sean White of the Cambridge Fire Department, who is also an Academy Instructor and happens to be a Sudbury resident. Assistant Fire Chief John Whalen and I attended the “Commanding and Controlling the Mayday” training class on Tuesday, January 28, 2014. Captain Choate and Captain White presented a well-organized and effective day of training. Most structure fires involve mutual aid from surrounding towns, so Chief Whalen and I found it quite valuable to train with the same area personnel who we will see at a fire scene.



In early December, we took delivery of a new skid tank that slides into the back of a pickup truck to be used for fighting brush fires. The unit includes a 250 gallon water tank, a 200 gallon per minute water pump, and a 20 horsepower gasoline engine. This unit replaced one that was aging and unreliable. This skid tank is similar to other specialized fire equipment, we may not need it often, but when we need it there is nothing else

that will do the job. As always, I appreciate the support given to the Fire Department in updating and maintaining our apparatus.

On January 15, 2014, Assistant Fire Chief John Whalen was recognized as a Credentialed Fire Chief. The credentialing process is administered by the Massachusetts Fire Service Commission and establishes credentials based on education, training, and experience criteria relevant to serving as Fire Chief. Pictured here (left to right) are Bridgewater Fire Chief George Rogers, President of the Fire Chiefs Association of Massachusetts; State Fire Marshal Stephen Coan; Sudbury Assistant Fire Chief John Whalen and Everett Fire Chief David Butler, Chairman of the Massachusetts Fire Service Commission. Chief Whalen does a fine job in his position here at the Sudbury Fire Department, and I congratulate him on this achievement.



Submitted by: Bill Miles, Fire Chief

Sudbury Senior Center

The Sudbury Council on Aging and Senior Center will be renewing two revolving accounts at the Sudbury Annual Town Meeting this year. The MWRTA (MetroWest Regional Transit Authority) Revolving Account will be set at \$100,000. This account receives funding from the MetroWest Regional Transit Authority for the wheelchair accessible vans and the full and part-time drivers, as well as donations from Van Riders. The COA Program Revolving Account will be set at \$35,000. This account receives fees paid by Senior Center participants taking part in various classes at the Senior Center and then pays the instructors with those fees.



The Senior Center continues to offer transportation to persons 60+, as well as those under 60 who have a disability. Our wheelchair-accessible COA Connection van is available Monday through Friday from 8:30 AM – 3:30 PM. Please call the Senior Center at (978) 443-3055 for more information.

The Senior Center is offering a specially designed Tai Chi for Healthy Living series on Tuesday afternoons. This class is for participants who may need a slower introduction to Tai Chi and includes chair and standing exercises, with a strong focus on balance and relaxation. The first 8 week series is fully subscribed with 16 people.

Another special workshop will begin on Monday, March 24. Powerful Tools for Caregivers features two trained leaders who facilitate a 6 week workshop designed to help caregivers reduce stress, increase wellbeing, find resources, and make tough decisions. Please contact Information Specialist Anne Manning, LMHC, for further information at (978) 443-3055.

About 20 people came to the Senior Center Quiz Show on January 16 and had a fantastic time! Lots of laughs, good questions and answers, and many requests to do it again in the fall. Another special event drew a crowd of 70 people on January 23, the music of Rodgers and Hammerstein beautifully played by pianist Jeffrey Moore, a Senior Center favorite.

Coming up in February: health information from the Board of Health Nurse, medication information from a pharmacist at Mass. College of Pharmacy, and Tax Return assistance with our wonderful AARP trained volunteers. In addition, you'll melt for "Chocolate 101" on February 20!

Feel free to sign up for our newsletter on the Town website at www.sudbury.ma.us, click the Subscribe button in the upper right corner or download the newsletter in the documents section of the Senior Center webpage at www.senior.sudbury.ma.us.

Submitted by: Debra Galloway, Senior Center Director

Town Clerk

The New Year finds the members of the Town Clerk's Office staying warm under the tall mail stacks of dog license applications and returned census forms, and we couldn't be more delighted. We have processed more than one-third of the 6500 Annual Town Census forms that were sent to Sudbury

residents earlier in January as well as applications for approximately one-third of the 2300 dogs residing in Sudbury.

Town Census

Residents should verify or correct all information, sign, and return the census within 10 days of receipt for processing by the Town Clerk's Office. The data from the census is used to compile the Sudbury voter list, Sudbury school planning, and other reports required by Massachusetts General Law, therefore all members of the household should be included. If a resident needs a replacement census form, or has any questions, please contact the Town Clerk's Office at 978-639-3351.

A completed census can be returned by mail or hand-delivered to drop-off boxes located outside the Town Clerk's Office (322 Concord Road) and the Flynn Building (278 Old Sudbury Road).

Failure to respond to the Annual Town Census will result in the removal from Sudbury's active voting list and removal from the resident list for any non-registered voters.

Dog Licensing

Applications for dog licensing can be found inside the census packet, at the Town Clerk's Office, or on our website. All dogs aged six months or older must be licensed. The dog licensing period extends from January 1 through March 31, 2014. Beginning April 1, a late penalty fee of \$25 will be assessed for each unlicensed dog, in addition to the regular licensing fee.

Town Election

The Annual Town Election will be held on Monday, March 31, 2014. The deadline for filing Intentions to run for office was February 6th. For more information, please contact the Town Clerk's Office at clerk@sudbury.ma.us or 978-639-3351. Please visit <http://sudbury.ma.us/documents/download.asp?id=8595> to view the How to Run for Office Workshop. The following positions will be included on the ballot:

For Three Years

- One member of the Board of Assessors
- Two Goodnow Library Trustees
- One member of the Board of Health
- One member of the Board of Selectmen
- Two members of the Sudbury School Committee
- One member of the Planning Board
- One member of the Park and Recreation Commission

For Five Years:

- One member of the Sudbury Housing Authority for five years

For One Year:

- One Goodnow Library Trustee

Included as part of the Annual Town Election will be an election of two members *for three years* each to the Lincoln-Sudbury Regional District School Committee.



Submitted by: Veronica W. Craven, Asst. Town Clerk

Treasurer/Collector's Office

The first round of Motor Vehicle Excise Tax bills for 2014 will be mailed out by the beginning of March. This commitment contains 15,721 bills. All excise taxes are issued by the Registry of Motor Vehicles (RMV). The Town of Sudbury is responsible for creating, mailing and collecting excise tax on vehicles registered with a Sudbury address. If you make any changes to your vehicle registration during the calendar year, you may not receive your excise bill in March. If you have moved recently, you may receive a bill sent to your last known address on file at the RMV. If you have any questions on excise bills that you receive from the Town of Sudbury, you may contact us at treasurer@sudbury.ma.us or 978-639-3376.

Submitted by: Andrea Terkelsen, Finance Director

Volunteer Opportunities

Looking for a way to get more involved in the community? There are several volunteer opportunities on Town Committees.

To learn more about the invaluable work of the committees below, please contact them directly or stop by an upcoming meeting. General information and meeting times can be found on the town website.

Ready to apply? The committee application form is available at:

http://sudbury.ma.us/departments/Selectmen/doc361/Blankapplicationforappointment_v4.pdf

- ▶ Commission on Disability
- ▶ Conservation Commission
- ▶ Medical Reserve Corps
- ▶ Memorial Day Committee
- ▶ Ponds and Waterways Committee
- ▶ Sudbury Celebrates 375/Sudbury Day Committee
- ▶ Sudbury Centre Improvement Committee
- ▶ Zoning Board of Appeals

