

# Town of Sudbury Massachusetts



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page for details

## OFFICIAL WARRANT

### ANNUAL TOWN MEETING

**May 7, 2018      7:30 P.M.**

Lincoln-Sudbury Regional High School Auditorium  
390 Lincoln Road, Sudbury, MA

**BRING THIS BOOK WITH YOU**





**TOWN OF SUDBURY  
2018 ANNUAL TOWN MEETING WARRANT**

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**ACCESS TO LINCOLN-SUDBURY REGIONAL HIGH SCHOOL AND PROVISIONS  
FOR THE DISABLED**

The Board of Selectmen wishes to accommodate the attendance and participation of persons with disabilities at Town Meeting. As such, we urge those who may require particular accommodations to read the following carefully.

**Parking:** “HP” parking spaces are provided at two different locations: 1) the main entrance at the upper level (which will require using an elevator to the lower level to check in and to access the auditorium) and 2) the main parking lot to the right (east) of the school. From this location, you may also be dropped off at the entry walkway – a clear path to the entrance doors, leading directly to the check-in tables and the auditorium. Police on duty will provide assistance as needed, or requested.

**Auditorium Balcony:** The balcony can only be accessed from the Main Level. From the lower level of the building, you may use either the stairs or the elevator to gain entrance to the balcony – the upper level of the auditorium. The Moderator has ruled that if there is adequate seating on the main floor, the balcony **will not** be opened.

**Persons with Ambulatory Disabilities:** Spaces for persons who use wheelchairs will be available at the front and at the rear of the auditorium. For those who use assistive devices to ambulate, seating will be reserved at the rear of the hall and may be used if desired.

**Persons who are Blind or have Vision Impairments:** Reserved seating will be available at the front of the auditorium for persons with vision impairments who prefer to be close to the overhead projector. Large print materials will be made available where possible. We encourage those making prepared, formal presentations to have copies of viewgraphs, especially motions, available in large print.

**Persons who are Deaf or have Hearing Impairments:** Closed captioning will be available.

**Restrooms:** Restrooms are located across the hall from the auditorium.

## **SUMMARY OF BASIC TOWN MEETING PROCEDURES**

### **General Rules of Debate and Voting**

1. Only registered voters, non-resident appointed or elected representatives of the Town, and Town employees may speak without consent of Town Meeting. The Moderator will not vote, even in the case of where the Moderator's vote would break or create a tie.
2. The proponents of an article make the first motion under the article. A voter must then second the motion. The proponents then make a presentation in support of the motion. The Moderator then recognizes the Board of Selectmen and Finance Committee for reports, followed by any other boards that are required to report on the article. After the Town boards have spoken, Town Meeting proceeds to general debate on the matter and a vote.
3. Please raise your hand when you wish to speak. After being recognized by the Moderator, please wait for a microphone to be passed to you at your seat. The record of Town Meeting is made on audiotape and your remarks will not be recorded if you do not speak into a microphone. Each and every time you speak, please stand (if you are able) and begin by giving your name and address for the record.
4. Until everyone who wishes to be heard has spoken, no one may speak more than twice on a matter except to correct an error or answer a question. The initial presentation by the proponent(s) of an article is limited to ten minutes, and all other comments are limited to five minutes, unless a majority of those present and voting give consent..
5. All votes are by majority unless otherwise announced. Votes will first be taken by a show of hands while voters are seated. If the Moderator is in doubt, then a standing vote will be taken. If the Moderator is still in doubt, then tellers will count the Hall. If a voter is in disagreement with the Moderator's call of a sitting or standing vote, the voter may challenge the call by immediately standing and saying loudly, "I challenge the vote!" If six additional voters support the challenge, the vote will be counted.

### **The Budget**

1. A motion is first made by the Finance Committee proposing a budget that is limited to the amount required to finance the Finance Committee's budget proposal. This limiting motion only seeks a declaration from Town Meeting as to the overall limit on the budget. A vote in favor of the motion does not mean that Town Meeting has voted for the particular distribution of the total amount as set forth in the Warrant.
2. After voting on the limiting motion, Town Meeting will address the budget as follows:
  1. The Moderator will read the budgets in numerical order by title. For example, the Moderator will say "200 Public Safety, does anyone have a motion to amend or a question involving 200 Public Safety?" If you have a motion to amend or a question, please raise your hand.

2. If you have a motion to amend, it should be in one of two forms:
  - a. For example, "I move to increase 200 Public Safety to the sum of \$X and to reduce 600 Culture and Recreation to the sum of \$Y." X cannot be greater than Y.
  - b. For example, "I move to reduce 200 Public Safety to the sum of \$Z."

A motion simply to increase a line item, without a corresponding reduction in another line item, will not be accepted because the preceding vote on the limiting motion will have capped the total amount of allowable appropriation.

3. Town Meeting will debate and vote on any motion to amend.
4. Town Meeting will arrive at the end of this process with a main motion on the budget as it may be amended, and then vote on it.

### **Consent Calendar**

1. In order to expedite Town Meeting and save valuable time for discussion of key issues, Sudbury utilizes a "Consent Calendar" to speed passage of articles that appear to raise no controversy. The purpose of the Consent Calendar is to allow the motions under these articles to be acted on as one unit and to be passed by a unanimous vote without debate. The Consent Calendar will be taken up as the first order of business at the beginning of the first night of Town Meeting.
2. At the call of the Consent Calendar, the Moderator will call out the numbers of the articles, one by one. If you have a doubt about passing any motion, or would like an explanation of any subject on the Consent Calendar, you should stand and say the word "hold" in a loud, clear voice when the number is called. The Moderator will then ask if the request to hold is for a question or for debate. If the request was merely to ask a question, the Moderator will attempt to obtain a satisfactory answer, and if that occurs, the article will remain on the Consent Calendar absent a further request to hold. If the purpose of the request was to hold the article for debate, the article will be removed from the Consent Calendar and restored to its original place in the Warrant, to be brought up, debated and voted on in the usual way. You should not hesitate to exercise the right to remove matters from the Consent Calendar if you have a legitimate and substantive issue that you wish to debate.
3. After calling out each individual article in the Consent Calendar, the Moderator will ask that all articles not removed from the Consent Calendar be passed as a unit by unanimous vote.
4. Please review the list of articles and motions proposed for the Consent Calendar that follow. Complete reports are to be found under each article printed in this Warrant. If you have questions about the articles, motions or procedure, please feel free to call the Town Manager at 978-639-3381 before Town Meeting.

## CONSENT CALENDAR ARTICLES AND MOTIONS

**ARTICLE 10. CHAPER 90 HIGHWAY FUNDING:** Move in the words of the article.  
(See article at page 6.)

**ARTICLE 11. FY19 REVOLVING FUND LIMITS:** Move in the words of the article.  
(See article at page 7.)

### Motions and Amendments

1. The purpose of an article in the Warrant is to inform the voters of what may come before the meeting and the outside scope of what may be considered. Every matter that is voted on at Town Meeting must come in the form of a motion. It is a motion that puts an article before Town Meeting, and it is the motion, *not the article*, that is actually voted on. Therefore, while speakers may refer to passing, defeating, or otherwise dealing with “the article,” what Town Meeting actually debates and votes on are motions, not articles.
2. A speaker may question whether a certain motion is “within the four corners of the article.” Such a challenge requires the Moderator to determine whether the motion is within a reasonable reading of the article as printed in the Warrant, and therefore should be allowed, or ruled out of order as being beyond the legitimate subject matter of the article.
3. Often, the first or “main” motion under an article will be to “move in the words of the article.” By making this motion, the speaker is adopting the article as his or her motion thereunder. This can only be done if the language of the article is drafted in such a way that it is appropriate for simple adoption as a motion. Whenever the presenter’s motion differs from the wording in the Warrant, the presenter must point out and explain those differences to the Hall.
4. All substantive motions, including all main motions and motions to amend a main motion, must be provided to the Moderator, the Town Clerk, and the Technology Administrator in writing before they are made. Please see the guidelines for electronic presentation on the Town website: [www.sudbury.ma.us](http://www.sudbury.ma.us).
5. If you have an amendment, you should e-mail it to the Technology Administrator at [infosystems@sudbury.ma.us](mailto:infosystems@sudbury.ma.us), with a copy to the Moderator at [moderator@sudbury.ma.us](mailto:moderator@sudbury.ma.us), and the Town Clerk at [clerk@sudbury.ma.us](mailto:clerk@sudbury.ma.us). Advance notice to the Technology Administrator, Moderator and Clerk enhances time efficiency at Town Meeting, and the Moderator may be able to suggest language that is both acceptable to you and within the four corners of the article and therefore permissible to proceed to debate and vote. It is also recommended that you discuss your amendment with the presenter of the article as you may be able to convince him or her to include it as part of the main motion and thus avoid having to vote separately on the amendment. The Moderator may reject proposed amendments that fail to adhere to these guidelines.

### Dismissing Articles, Indefinite Postponement and Withdrawing Motions

1. It is possible for Town Meeting to decide not to take action on an article. This decision is usually made because new or additional information has come to light after the preparation of the warrant indicating that action on the article is unnecessary, unwise or illegal. In such instances, frequently there will be a

motion “to indefinitely postpone” an article. This motion, if adopted, kills the article for all intents and purposes for the Town Meeting. The motion is frequently used when proponents of an article have decided not to proceed with it but want an opportunity to explain to the meeting why they are, in effect, abandoning the article at this time. The motion also may be used by someone who wishes to defeat an article before it can be fully debated on the merits. In such cases, it is important to understand that indefinite postponement can have the same effect as defeat which, in turn, can have significance with respect to some items, notably zoning matters, as to when the matter can again be considered by the Town.

2. If you have made a motion or an amendment, you can move to “withdraw the motion” if you have second thoughts or new information. A motion to withdraw can be made any time during the debate of the motion but cannot be made after the motion has been voted on.

### **Limits on Debate**

1. There is no prescribed limit to debate except common sense. The Moderator can limit debate and can ask speakers to stop if they are straying from the subject, repeating points already made or talking at unnecessary length.
2. Town Meeting itself can also terminate debate. To do so, after being recognized by the Moderator, you may say, “I move the previous question.” This motion is not debatable, and if seconded and voted by a two-thirds majority, debate ends and the motion under discussion will be then put to a vote.
3. The Moderator may defer motions to limit debate when, in his or her reasonable judgment, there are a significant number of voters who have indicated a desire to speak but have not yet been recognized.

### **Points of Order**

1. Once recognized by the Moderator, no speaker may be interrupted in any way except by a “point of order.” A point of order is not a motion, and does not require a second or a vote. It is a question, and on a point of order a voter may raise only three valid concerns:
  - a. Is the speaker entitled to the floor? For example, is the person a non-voter, or spoken for longer than his allotted time?
  - b. Is the speaker saying something inappropriate, frivolous, irrelevant, or illegal?
  - c. Is there some error in the procedure of the pending action or motion?
2. The Moderator welcomes proper points of order and will make every effort to explain the procedural issues that shape Town Meeting discussions. When exercising this parliamentary privilege, you should stand and state loudly that you wish to make a point of order, and wait for the Moderator to recognize you. No voter should hesitate to rise and bring to the Moderator’s attention an issue that constitutes a proper point of order because, when exercised responsibly, it functions as a tactful hint from a voter regarding important points of procedure that the Moderator may have missed.

### **Motions for Reconsideration**

1. Article II, Section 13 of our Bylaw controls. A motion to reconsider an article previously voted on in the same session (i.e. the same night), is proper, and an affirmative vote of 2/3 of the voters present is required for passage. If we have adjourned for the evening, a motion to reconsider an article voted on in a previous session requires a unanimous vote, unless written notice of an intention to move for reconsideration, signed by 15 voters, is given to the Town Clerk by noon of the next day following the session, in which case, a 2/3 vote would be required to pass a motion to reconsider.
2. In the event a motion to reconsider is properly made and seconded, all discussion must be confined exclusively to the merits or demerits of reconsideration. In general, the only proper reasons to seek reconsideration are that there occurred such a misstatement of fact or law in the preceding debate, or such an error of procedure, that the voters, if aware of such discrepancies, would have voted differently. It is not a proper basis for reconsideration to argue simply that the voters arrived at the wrong result.

### **Adjournment**

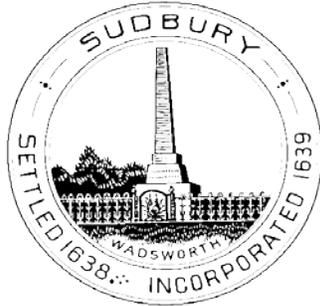
1. Adjournment of any session will occur on completion of the article under discussion at 10:30 P.M., unless there is a two-thirds vote to do otherwise. The Moderator will ask for a motion to adjourn the Town Meeting to another time to complete the Warrant. A voter can also make a motion to adjourn. The time and place for resuming Town Meeting must be specified in the motion.
2. When all business on the Warrant has been acted on, the Moderator will ask for a motion to dissolve the meeting, which must be seconded and put to a vote.

### **Decorum**

We gather at Town Meeting as friends and neighbors, united by a shared commitment to the civic life and governance of Sudbury. The town meeting form of government is unique to New England, and its continued existence links us directly to the founding of Sudbury more than 375 years ago. It is democracy in its finest and purest form, and its value lies in townspeople being forced to have discussions and make decisions together, face to face, in real time. Its proper functioning requires that every speaker be treated with courtesy and respect, no matter how strongly you may disagree with his or her point of view. To that end, the Moderator will not allow any clapping, hissing, booing or other audible noise, for or against any speakers, either before, during or after presentations. The Moderator has the power to terminate the right to speak of anyone who makes disrespectful comments, whether directed at a voter, speaker or Town official.

**PART I**

**TOWN OF SUDBURY ANNUAL  
TOWN MEETING WARRANT**



Commonwealth of Massachusetts Middlesex, ss.

To the Constable of the Town of Sudbury:

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby required to notify and warn the inhabitants of the Town of Sudbury, qualified to vote in Town affairs to meet at the Lincoln-Sudbury Regional High School Auditorium, 390 Lincoln Road, in said Town on Monday, May 7, 2018, at 7:30 o'clock in the evening, then and there to act on the following articles:

**ARTICLE 1. HEAR REPORTS**

To see if the Town will vote to hear, consider and accept the reports of the Town Boards, Commissions, Officers and Committees as printed in the 2017 Town Report or as otherwise presented; or act on anything relative thereto.

Submitted by the Board of Selectmen.

(Majority vote required)

BOARD OF SELECTMEN POSITION: The Board of Selectmen supports this article.

**ARTICLE 2. FY18 BUDGET ADJUSTMENTS**

To see if the Town will vote to amend the votes taken under Article 3, FY18 Budget, of the 2017 Annual Town Meeting, by adding to or deleting from line items thereunder, by transfer between or among accounts or by transfer from available funds; or act on anything relative thereto.

Submitted by the Board of Selectmen.

(Majority vote required)

BOARD OF SELECTMEN REPORT: This article will allow flexibility to review all accounts within the FY18 Operating Budget to make adjustments at the Annual Town Meeting as necessary.

BOARD OF SELECTMEN POSITION: The Board of Selectmen will report at Town Meeting.

FINANCE COMMITTEE REPORT: The Finance Committee will report at Town Meeting.

**ARTICLE 3. FY19 BUDGET**

To see if the Town will vote to raise and appropriate, or appropriate from available funds, the following sums, or any other sum or sums, for any or all Town expenses and purposes, including debt and interest, and to provide for a Reserve Fund, all for the Fiscal Year July 1, 2018 through June 30, 2019, inclusive, in accordance with the following schedule, which is incorporated herein by reference,

<b>EXPENDITURES</b>	<b>FY19 Recommended</b>
300: Education - Sudbury Public Schools (SPS)	37,459,173
300: Education - LS Regional High School (LS) <sup>1</sup>	24,762,716
300: Education - Vocational	663,719
<b>Total: Schools</b>	<b>62,885,608</b>
100: General Government	3,087,783
200: Public Safety <sup>4</sup>	8,581,159
400: Public Works	5,292,995
500: Human Services	792,406
600: Culture & Recreation	1,367,678
800: Town-Wide Operating and Transfers	536,963
<b>Total: Town Departments</b>	<b>19,658,984</b>
700: Town Debt Service	3,100,625
900: Employee Benefits (Town and SPS) <sup>2</sup>	12,331,171
1000: OPEB Trust Contribution (Town and SPS) <sup>3</sup>	540,249
<b>TOTAL OPERATING BUDGET:</b>	<b>98,516,637</b>
(not including Capital or Enterprise Funds)	

<sup>1</sup> Includes \$333,114 for OPEB and \$564,892 for Debt Service.

<sup>2</sup> Includes \$5,358,834 for Town and \$6,972,337 for SPS.

<sup>3</sup> Includes \$205,943 for Town and \$334,306 for SPS.

<sup>4</sup> Appropriation is partially funded by \$660,000 of ambulance receipts.

; or act on anything relative thereto.

Submitted by the Finance Committee.

(Majority vote required)

SEE DETAILED BUDGET INFORMATION IN THE FINANCE SECTION OF THE WARRANT.

BOARD OF SELECTMEN POSITION: The Board of Selectmen supports this article.

FINANCE COMMITTEE POSITION: The Finance Committee recommends approval of the FY19 budget.

**ARTICLE 4. FY19 CAPITAL BUDGET**

To see if the Town will vote to raise and appropriate, or appropriate from available funds, the following sum for the purchase or acquisition of capital items including but not limited to capital equipment, construction, engineering, and design, including but not limited to renovation to buildings; and to determine whether this sum shall be raised by lease purchase or otherwise:

	<b>FY19 Recommended</b>
<b>Operating Capital Budget</b>	
Sudbury Public Schools	102,000
LS Regional High School	97,818
Selectmen/Town Manager	100,000
Information Systems	40,900
Town Clerk & Registrars	50,000
Police	25,600
Streets & Roads	120,000
Parks and Grounds	100,000
Combined Facilities	140,000
Recreation	45,000
<b>Total Operating Capital Budget</b>	<b>821,318</b>

; or act on anything relative thereto.

Submitted by the Town Manager.

(Majority vote required)

TOWN MANAGER REPORT: Details on each of these items can be found in the Finance Section, FS-13.

BOARD OF SELECTMEN REPORT: The Board of Selectmen supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee will report at Town Meeting.

**ARTICLE 5. FY19 TRANSFER STATION ENTERPRISE FUND BUDGET**

To see if the Town will vote to raise and appropriate, or transfer from available funds, the following sums set forth in the FY19 budget of the Transfer Station Enterprise, to be included in the tax levy and offset by the funds of the enterprise:

	FY17 Actual	FY18 Appropriated	FY19 Recommended
<b>TRANSFER STATION ENTERPRISE FUND</b>			
Direct Costs	254,055	297,392	310,806
Indirect Costs	16,700	16,700	16,700
<b>Total Expenditures</b>	<b>270,755</b>	<b>314,092</b>	<b>327,506</b>
Enterprise Receipts	294,037	314,092	327,506
<b>Total Revenues</b>	<b>294,037</b>	<b>314,092</b>	<b>327,506</b>

; or act on anything relative thereto.

Submitted by the Finance Committee.

(Majority vote required)

FINANCE COMMITTEE REPORT: See report in Finance Section. The Finance Committee recommends approval of the FY19 Budget.

BOARD OF SELECTMEN POSITION: The Board of Selectmen supports this article.

**ARTICLE 6. FY19 POOL ENTERPRISE FUND BUDGET**

To see if the Town will vote to raise and appropriate, or transfer from available funds, the following sums set forth in the FY19 budget of the Atkinson Pool Enterprise, to be included in the tax levy and offset by the funds of the enterprise:

	FY17 Actual	FY18 Appropriated	FY19 Recommended
<b>POOL ENTERPRISE FUND</b>			
Direct Costs	517,538	574,434	467,220
Indirect Costs <sup>1</sup>	-	-	36,227
<b>Total Expenditures</b>	<b>517,538</b>	<b>574,434</b>	<b>503,447</b>
Enterprise Receipts	486,635	574,434	503,447
<b>Total Revenues</b>	<b>486,635</b>	<b>574,434</b>	<b>503,447</b>

<sup>1</sup> Paid for by Enterprise Revenue Transfer to Unclassified Benefits (General Fund)

; or act on anything relative thereto.

Submitted by the Finance Committee.

(Majority vote required)

FINANCE COMMITTEE REPORT: See report in Finance Section. The Finance Committee will report at Town Meeting.

BOARD OF SELECTMEN POSITION: The Board of Selectmen will report at Town Meeting.

**ARTICLE 7. FY19 RECREATION FIELD MAINTENANCE ENTERPRISE FUND BUDGET**

To see if the Town will vote to raise and appropriate, or transfer from available funds, the following sums set forth in the FY19 budget of the Recreation Field Maintenance Enterprise, to be included in the tax levy and offset by the funds of the enterprise:

	FY17 Actual	FY18 Appropriated	FY19 Recommended
<b>FIELD MAINTENANCE ENTERPRISE FUND</b>			
Direct Costs <sup>1</sup>	202,051	217,762	217,291
Indirect Costs <sup>2</sup>	22,575	22,575	22,575
<b>Total Expenditures</b>	<b>224,626</b>	<b>240,337</b>	<b>239,866</b>
Enterprise Receipts	180,366	240,337	239,866
<b>Total Revenues</b>	<b>180,366</b>	<b>240,337</b>	<b>239,866</b>

<sup>1</sup> Direct costs include \$10,500 of capital expenditures.

<sup>2</sup> Paid for by Enterprise Revenue Transfer to Unclassified Benefits (General Fund)

; or act on anything relative thereto.

Submitted by the Finance Committee.

(Majority vote required)

FINANCE COMMITTEE REPORT: See report in Finance Section. The Finance Committee recommends approval of the FY19 Budget.

BOARD OF SELECTMEN POSITION: The Board of Selectmen supports this article.

**ARTICLE 8. SNOW AND ICE TRANSFER**

To see what sum the Town will vote to raise and appropriate, or transfer from available funds, to be expended under the direction of the Town Manager, for the purpose of funding the Fiscal Year 18 Snow and Ice deficit;

;or act on anything relative thereto.

Submitted by the Town Manager.

(Majority vote required)

TOWN MANAGER REPORT: Due to the nature of this year's winter, the Town was required to deficit spend in the DPW snow and ice accounts. This article will fund that deficit.

BOARD OF SELECTMEN POSITION: The Board of Selectmen will report at Town Meeting.

FINANCE COMMITTEE REPORT: The Finance Committee will report at Town Meeting.

**ARTICLE 9. UNPAID BILLS**

To see if the Town will vote to raise and appropriate, or transfer from available funds, a sum of money for the payment of certain unpaid bills incurred in previous fiscal years or which may be legally unenforceable due to the insufficiency of the appropriation in the years in which such bills were incurred; or act on anything relative thereto.

Submitted by the Town Accountant.

(Four-fifths vote required)

TOWN ACCOUNTANT REPORT: Invoices that are submitted for payment after the accounts are closed at the end of a fiscal year or payables for which there are insufficient funds (and were not submitted for a Reserve Fund Transfer) can only be paid by a vote of the Town Meeting, a Special Act of the Legislature, or a court judgment.

BOARD OF SELECTMEN POSITION: The Board of Selectmen will report at Town Meeting.

FINANCE COMMITTEE REPORT: The Finance Committee will report at Town Meeting.

**ARTICLE 10. CHAPTER 90 HIGHWAY FUNDING**

*(Consent Calendar)*

To see if the Town will vote to authorize the Town Manager to accept and to enter into a contract for the expenditure of any funds allotted or to be allotted by the Commonwealth for the construction, reconstruction and maintenance projects of Town ways pursuant to Chapter 90 funding; and to authorize the Treasurer to borrow such amounts in anticipation of reimbursement by the Commonwealth; or act on anything relative thereto.

Submitted by the Director of Public Works.

(Majority vote required)

DIRECTOR OF PUBLIC WORKS REPORT: Each year the Legislature allocates funds to cities and towns for the improvement of their infrastructure, to be expended under the Chapter 90 guidelines. The current plans are to continue the implementation of our pavement management program.

BOARD OF SELECTMEN POSITION: The Board of Selectmen supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

**ARTICLE 11.      FY19 REVOLVING FUND SPENDING LIMITS**

*(Consent Calendar)*

To see if the Town will vote to establish the FY2019 spending limits for the use of revolving funds under M.G.L. c.44, s.53E ½, by the following departments of the Town in accordance with each fund set forth in Article XXXIII of the Town of Sudbury General Bylaws or act in any manner related thereto.

<u>Fund</u>	<u>Department</u>	<u>Amount</u>
Public Health Vaccinations	Board of Health	15,000.00
Plumbing & Gas Inspectional Services	Building Inspector	65,000.00
Portable Sign Administration & Inspectional Services	Building Inspector	10,000.00
Conservation (Trail Maintenance)	Conservation Commission	15,000.00
Conservation (Wetlands)	Conservation Commission	50,000.00
Forestry Activities	Conservation Commission	10,000.00
Council on Aging Activities	Council on Aging	50,000.00
Council on Aging Van Transportation (MWRTA)	Council on Aging	135,000.00
Cemetery Revolving Fund	Public Works	20,000.00
Fire Department Permits	Fire	50,000.00
Goodnow Library Meeting Rooms	Goodnow Library	10,500.00
Recreation Programs	Park and Recreation Commission	542,000.00
Teen Center	Park and Recreation Commission	20,000.00
Youth Programs	Park and Recreation Commission	170,000.00
Bus	Sudbury Public Schools	450,000.00
Instrumental Music	Sudbury Public Schools	100,000.00
Cable Television	Town Manager	30,000.00
Rental Property	Town Manager	40,000.00
Dog	Town Clerk	70,000.00
Zoning Board of Appeals	Zoning Board of Appeals	25,000.00
Solar Energy	Combined Facilities	330,000.00

Submitted by the Town Finance Director.

(Majority vote required)

FINANCE DIRECTOR REPORT: As set forth in Article XXXIII of the Town of Sudbury General Bylaws, this article seeks authorization for Fiscal Year 2019 for revolving funds previously established pursuant to M.G.L. c.44, s.53E1/2. Expenditures from each revolving fund are subject to the limitation established annually by Town Meeting or any increase therein as may be authorized in accordance with G.L. c.44, §53E½.

The maximum amount stated is the same as the FY18 maximum voted for each revolving fund except for the following: Conservation (Trail Maintenance) increased from \$7,500 to \$15,000 and Conservation (Wetlands) increased from \$35,000 to \$50,000. The limit of the new Conservation Forestry Activities revolving fund established at the October 2017 Special Town Meeting is set at \$10,000.

BOARD OF SELECTMEN POSITION: The Board of Selectmen supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

**ARTICLE 12. FUND LITIGATION COSTS – EVERSOURCE**

To see what sum the Town will vote to raise and appropriate, or transfer from available funds, to be expended under the direction of the Town Manager, for the purpose of legal fees, hiring of experts, and all related costs related to litigation of the Eversource/Hudson reliability project; or act on anything relative thereto.

Submitted by the Town Manager. (Majority vote required)

TOWN MANAGER REPORT: This article will allow the Town to raise and appropriate or transfer funds to be used to fund the costs of continuing litigation with Eversource. Litigation is ongoing at both the Energy Facility Siting Board and in Land Court. The proposed project will run a 115kV power transmission line from Sudbury to Hudson.

BOARD OF SELECTMEN POSITION: The Board of Selectmen supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee will report at Town Meeting.

**ARTICLE 13. FUND LITIGATION COSTS – SUDBURY STATION PROJECT**

To see what sum the Town will vote to raise and appropriate, or transfer from available funds, to be expended under the direction of the Town Manager, for the purpose of legal fees, hiring of experts, and all related costs related to litigation of the Sudbury Station project; or act on anything relative thereto.

Submitted by the Town Manager. (Majority vote required)

TOWN MANAGER REPORT: This article will allow the Town to transfer a sum of money from free cash or other available funds to be used to fund the cost of multiple litigations concerning the proposed Sudbury Station development, including the House Appeals Committee. The Sudbury Station development is a 40 B comprehensive permit project proposed on a 39.87 acre parcel of land off Concord Road behind the Town cemetery.

BOARD OF SELECTMEN POSITION: The Board of Selectmen supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee will report at Town Meeting.

**ARTICLE 14. WITHDRAWN**

**ARTICLE 15. MEANS TESTED SENIOR TAX EXEMPTION EXTENSION**

To see if the Town will vote to extend for FY 2019, FY 2020 and FY 2021 an act passed in the general court in the year 2012 entitled, “An act authorizing the town of Sudbury to establish a means tested senior citizen property tax exemption”; or act on anything relative thereto.

Submitted by the Board of Assessors. (Majority vote required)

BOARD OF ASSESSORS REPORT: Chapter 10 of the Acts of 2016 allows for a continuation of the Exemption Program providing Town Meeting approve program continuation every three years. A majority vote at an Annual or Special Town Meeting is required for passage.

The Sudbury Means Tested Senior Exemption Program reduces real property taxes for certain low to moderate income seniors through a redistribution of the property tax burden within the residential class. Therefore, there is a residential tax rate increase associated with the implementation of the Program (any exemption is shifted to the non-qualifying residential real property owners in Town). The exemption does not impact the Commercial, Industrial or Personal Property classes.

In FY 2014 118 applications for the exemption were approved with an average benefit of \$2,450. In FY 2014 the average single family tax increase attributable to the program was \$45.

In FY 2015 124 applications for the exemption were approved with an average benefit of \$2,664. In FY 2015 the average single family tax increase attributable to the program was \$60.

In FY 2016 103 applications for the exemption were approved with an average benefit of \$3,288. In FY 2016 the average single family tax increase attributable to the program was \$61.

In FY 2017 111 applications for the exemption were approved with an average benefit of \$3,282. In FY 2017 the average single family tax increase attributable to the program was \$63.

In FY 2018 113 applications for the exemption were approved with an average benefit of \$3,664. In FY 2018 the average single family tax increase attributable to the program was \$73.

BOARD OF SELECTMEN POSITION: The Board of Selectmen supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

## **ARTICLE 16. AMEND ARTICLE XXV CAPITAL PLANNING**

To see if the Town will vote to amend Article XXV, Section 2 of the Town of Sudbury General Bylaws by changing the words: “\$50,000 in a single year or over \$100,000 in multiple years” to read: “\$100,000 in a single year or over \$200,000 in multiple years”, so that Section 2 will read as follows:

“SECTION 2. The CIAC shall study proposals from the Sudbury Town Manager, Sudbury Public Schools and the Lincoln Sudbury Regional High School or their representatives which involve major tangible items with a total project cost of more than \$100,000 in a single year or over \$200,000 in multiple years and which would likely require an article at Town Meeting for the project’s authorization. The CIAC shall make a report with recommendations to the Finance Committee and the Board of Selectmen on these proposals.”

;or act on anything relative thereto.

Submitted by the Town Manager.

(Majority vote required)

TOWN MANAGER’S REPORT: This article will allow the Town Manager to submit in the operating budget capital items up to \$100,000 rather than \$50,000. There are many smaller vehicle purchases as well as smaller capital items that would fall within the new threshold. This would allow the Town to streamline processes and fund more projects through the operating budget.

BOARD OF SELECTMEN POSITION: The Board of Selectmen supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

**ARTICLE 17. AMEND BYLAWS ARTICLE I, TOWN MEETINGS, SECTION 3**

To see if the Town will vote to amend the Town of Sudbury Bylaws by removing Section 3 of Article I and inserting in its place the following:

Section 3. A Town Meeting shall be held during the months of September, October or November at such date, time and place as the Selectmen shall determine, unless the following applies. By the end of July, the Board of Selectmen shall discuss in public session, hold a public hearing and vote to determine whether a fall Town Meeting should occur. The public hearing shall be posted in accordance with the Open Meeting Law. The Board of Selectmen shall also solicit input from the Town via email or mail for a period of one week before the public hearing.

;or act on anything relative thereto.

Submitted by the Board of Selectmen.

(Majority vote required)

BOARD OF SELECTMEN REPORT: This article will amend the current Bylaw for Fall Town Meeting to allow more flexibility in scheduling. Further, it allows the Board of Selectmen, after receiving public input, to make the determination that a Fall Town Meeting is not needed in a specific year.

BOARD OF SELECTMEN POSITION: The Board of Selectmen supports this article.

**ARTICLE 18. REPEAL BYLAWS ARTICLE V(C) SMOKING PROHIBITION**

To see if the Town will vote to repeal Article V(C) of the General Bylaws, Smoking Prohibition, in its entirety, or act on anything relative thereto.

Submitted by the Board of Selectmen.

(Majority vote required)

BOARD OF SELECTMEN REPORT: Article V (C) Smoking Prohibition is an outdated Bylaw that does not reflect the current state laws or the Board of Health regulations regarding smoking that were passed in 2017 after a rigorous process, including town and public input. The new regulations contemplate not only regular smoking products, but also electronic cigarettes. This outdated bylaw has become obsolete and the Board of Health regulations should be the governing regulation on this matter.

BOARD OF SELECTMEN POSITION: The Board of Selectmen supports this article.

**ARTICLE 19 . AMEND BYLAWS ARTICLE V SECTION 3, REGULATION OF DOGS**

To see if the Town will vote to amend the Town of Sudbury Bylaws Article V Public Safety Section 3, s. 3-5 Hearing Officer by removing

s. 3-5 Hearing Officer. The Board of Selectmen shall act on all matters pertaining to the enforcement of this bylaw and the settling of any disputes between the dog owner, the Town and its residents.

and replacing it with

s. 3-5 Hearing Authority. The Board of Selectmen shall act as the Hearing Authority for all matters pertaining to the enforcement of this bylaw. The Hearing Authority shall investigate or cause the investigation of the complaint.

;or act on anything relative thereto.

Submitted by the Board of Selectmen.

(Majority vote required)

BOARD OF SELECTMEN REPORT: This article amends the current nuisance or dangerous dog bylaw to allow the Board of Selectmen to delegate the investigation of a dangerous dog complaint to town staff or other official. This will allow for great efficiency in investigations and conclusions of such matters. The new language is in concert with current state law.

BOARD OF SELECTMEN POSITION: The Board of Selectmen supports this article.

**ARTICLE 20. AMEND ZONING BYLAW, ARTICLE 7000, DEFINITIONS, AND SECTION 2230 (APPENDIX A), TABLE OF PRINCIPAL USE REGULATIONS**

To see if the Town will vote to amend the Town’s Zoning Bylaw by adding the following new definitions to Article 7000 in alphabetical order:

“Marijuana Cultivator”, an entity licensed by the Commonwealth of Massachusetts to cultivate, process and package marijuana, to deliver marijuana to marijuana establishments and to transfer marijuana to other marijuana establishments, but not to consumers.

“Marijuana Establishment”, a marijuana cultivator, independent testing laboratory, marijuana product manufacturer, marijuana retailer or any other type of licensed marijuana-related business as defined in General Laws chapter 94G section 1.

“Marijuana Product Manufacturer”, an entity licensed by the Commonwealth of Massachusetts to obtain, manufacture, process and package marijuana and marijuana products, to deliver marijuana and marijuana products to marijuana establishments and to transfer marijuana and marijuana products to other marijuana establishments, but not to consumers.

“Marijuana Products”, products that have been manufactured and contain marijuana or an extract from marijuana, including, but not limited to concentrated forms of marijuana and products composed of marijuana and other ingredients that are intended for use or consumption, including edible products, beverages, topical products, ointments, oils and tinctures as defined by the Commonwealth of Massachusetts.

“Marijuana retailer”, an entity licensed to purchase and deliver marijuana and marijuana products from marijuana establishments and to deliver, sell or otherwise transfer marijuana and marijuana products to marijuana establishments and to consumers.

And by amending Section 2230 (Appendix A), Table of Principal Use Regulations, by inserting as a principal use under C. Commercial uses, the following use:

28. “Marijuana Establishment”, and placing an “N” in the column for each district on the Table of Principal Use Regulations.

;or act on anything relative thereto.

Submitted by the Planning Board.

(Two-thirds vote required)

PLANNING BOARD REPORT: This article requests amending the Town’s Zoning Bylaw Definitions and Use Table to prohibit commercial marijuana cultivation, manufacturing or sale of any marijuana product, including retail establishments or commercial sales of marijuana products in any zoning district throughout town. This follows Sudbury’s overall vote not to support the statewide ballot question (Question #4) on recreational marijuana during the November 2016 election. Following the November 2016 election, the May 2017 Annual Town Meeting voted to impose a temporary moratorium on marijuana establishments, which is set to expire on July of 2018.

The Planning Board members discussed at a series of public meetings their desire to have the town “opt-out” of the State’s recreational marijuana initiative and worked with the Sudbury Police Chief and Town Counsel to develop the zoning bylaw amendment.

It is important to note this zoning amendment only pertains to commercial sales, cultivation and establishments and does not prohibit personal use or at-home cultivation.

The Planning Board voted to approve the Warrant Article on January 10, 2018 at a regularly posted meeting and conducted a public hearing to allow for citizen comment on February 28, 2018.

BOARD OF SELECTMEN POSITION: The Board of Selectmen will report at Town Meeting.

## **ARTICLE 21. DPW ROLLING STOCK REPLACEMENT**

To see if the Town will vote to raise and appropriate, or transfer from available funds, the sum of \$60,000, or any other sum, for the purchase or acquisition of a vehicle for the Department of Public Works; or act on anything relative thereto.

Submitted by the Director of Public Works.

(Majority vote required)

DIRECTOR OF PUBLIC WORKS REPORT: This article is requesting \$60,000 for the replacement of a 2009 Chevy 2500HD which is old, unreliable and costly to repair. This type of vehicle is used daily and is one of the most used equipment in the fleet to perform everyday tasks including moving materials and equipment that is carried or towed and may be used for snow removal.

BOARD OF SELECTMEN POSITION: The Board of Selectmen supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee will report at Town Meeting.

**ARTICLE 22. DPW EQUIPMENT**

To see if the Town will vote to raise and appropriate, or transfer from available funds, the sum of \$860,000, or any other sum, for the purchase or acquisitions of rolling stock, vehicles, and equipment for the Department of Public Works and borrowing costs including bond and note issue expense, and to raise this appropriation the Treasurer with the approval of the Selectmen is authorized to borrow under M.G.L. c. 44 s.7; and to determine whether all appropriations hereunder to be contingent upon the approval of a Proposition 2 ½ Debt Exclusion in accordance with G.L. c. 59 s. 21C; or act on anything relative thereto.

Submitted by the Director of Public Works.

(Two-thirds vote required, if borrowed)

DIRECTOR OF PUBLIC WORKS REPORT: This article is requesting \$860,000 for the purchase of various pieces of vehicles and equipment including (1) One-ton dump truck with plow, wing and spreader, (1) Bucket truck, (2) Street sweepers, and (1) Mini-excavator. The Public Works Department depends on the regular replacement of vehicles and equipment to maintain its fleet. Without these vehicles and equipment, the Public Works Department would not be able to perform effectively, causing delays in snow removal operations and various construction projects.

BOARD OF SELECTMEN POSITION: The Board of Selectmen supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

**ARTICLE 23. DPW UNDERGROUND FUEL STORAGE AND MANAGEMENT SYSTEM REPLACEMENT**

To see if the Town will vote to raise and appropriate, or transfer from available funds, the sum of \$1,500,000, or any other sum, to be expended under the direction of the Department of Public Works Director for the purpose of constructing, reconstruction, or making extraordinary repairs in order to replace the underground fuel storage and management systems at the DPW Facility located at 275 Old Lancaster Road, and all appurtenances thereto and all expenses therewith including preparation of plans, specifications and bidding documents and borrowing costs including bond and note issue expense, and to raise this appropriation the Treasurer with the approval of the Selectmen is authorized to borrow under M.G.L. c. 44 s.7; and to determine whether all appropriations hereunder to be contingent upon the approval of a Proposition 2 ½ Debt Exclusion in accordance with M.G.L. c. 59 s. 21C; or act on anything relative thereto.

Submitted by the Director of Public Works.

(Two-thirds vote required if borrowed)

DIRECTOR OF PUBLIC WORKS REPORT: This article is requesting \$1,500,000 for the removal of the current fuel island, canopy, underground gas and diesel storage tanks and fuel management system along with the design and construction of a new fuel island, canopy, above ground gas and diesel storage tanks and fuel management system at the DPW Facility. The current fuel dispensing system is approximately 24 years old and at the end of its useful life. It provides gas and diesel to the entire DPW fleet, Police, Fire, Building, Facilities, BOH, Council on Aging, School Department (SPS and LS), Housing and the Water District. The existing fuel dispensing and management systems has been experiencing failures causing the need to seek alternate fuel

sources including having to patronize privately-owned fuel stations (at a substantial increase in costs per gallon).

BOARD OF SELECTMEN POSITION: The Board of Selectmen will report at Town Meeting.

FINANCE COMMITTEE REPORT: The Finance Committee will report at Town Meeting.

**ARTICLE 24. STEARNS MILL POND DAM DESIGN, PERMIT AND ENGINEERING FEES AND DUTTON ROAD BRIDGE REPLACEMENT**

To see if the Town will vote to raise and appropriate, or transfer from available funds, the sum of \$1,850,000, or any other sum, to be expended under the direction of the Department of Public Works Director for the purpose of obtaining design, permit and engineering fees associated with required subsequent repairs to the Stearns Mill Pond Dam in order to stabilize the dam and correct the safety deficiencies identified by the State and to fund the design and construction to replace the Dutton Road bridge downstream of the dam and over Hop Brook with all associated costs relative thereto, and borrowing costs including bond and note issue expense, and to raise this appropriation the Treasurer with the approval of the Selectmen is authorized to borrow under M.G.L. c. 44 s.7; and to determine whether all appropriations hereunder to be contingent upon the approval of a Proposition 2 ½ Debt Exclusion in accordance with M.G.L. c. 59 s. 21C; or act on anything relative thereto.

Submitted by the Director of Public Works.

(Two-thirds vote required if borrowed)

DIRECTOR OF PUBLIC WORKS REPORT: This article is requesting \$1,850,000 for the design/engineering, permitting and construction for the Stearns Millpond Dam in addition to the design/engineering, permitting and construction for the Dutton Road Bridge (over Hop Brook). The Stearns Millpond Dam is rated as a significant hazard dam by the Massachusetts Department of Conservation and Recreation (DCR) Office of Dam Safety (ODS). A recent inspection of the dam identified deficiencies which resulted in the Town receiving a Notice of Noncompliance (NON) by the ODS. In order to properly respond to the NON and to improve the rating, we will need to perform a Phase 2 study and a full analysis of the dam along with a remedial design. The Dutton Road Bridge (downstream of the Stearns Millpond outlet) is in disrepair as identified during recent culvert and bridge inspections. This structure provides a critical link for motorists traveling between Hudson Road to the north and Route 20 to the south.

BOARD OF SELECTMEN POSITION: The Board of Selectmen supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

**ARTICLE 25. SUDBURY PUBLIC SCHOOLS PLAYGROUND IMPROVEMENT**

To see if the Town will vote to raise and appropriate, or transfer from available funds, \$165,000 or any other sum, to be expended under the direction of the School Department for the purpose of construction, reconstruction, or making extraordinary repairs to the Sudbury Public Schools Playgrounds; and all expenses therewith including professional and engineering, the preparation of plans, specifications and bidding documents, and supervision of work; or act on anything relative thereto.

Submitted by the Sudbury Public Schools School Committee.

(Majority vote required)

SCHOOL COMMITTEE REPORT: This article seeking funding is presented for the purpose of addressing the playground condition at the Noyes Elementary School as part of the process to improve all Sudbury Schools' playgrounds originally initiated by the Town Facilities Department with consultation from the Sudbury Public Schools Administration. A citizen's group, PlaySudbury, was formed to assist with design and community involvement working toward modernizing the school playgrounds.

This article seeking funding for playground improvements at the Noyes Elementary School is part of a multi-year project goal, which, upon completion, will bring the four (4) elementary school playgrounds into compliance with the American Disabilities Act (ADA) and the Massachusetts Architectural Access Board (MAAB) accessibility requirements. These projects include playground improvements already in progress at the Haynes Elementary School and this article will fund improvements at the Noyes Elementary School Playground. Fundraising, grant applications, and in-kind donations are currently being pursued by PlaySudbury in hopes of mitigating the costs of the total playgrounds project.

The Community Preservation Committee (CPC) voted on January 3, 2018 to contribute funds totaling \$250,000 towards the Noyes Elementary School Playground. Once CPC funds are approved by Town Meeting, this article will allow the acceptance of the CPC fund transfer and make up the remaining \$165,000 for the Noyes School playground project cost balance.

The playground improvements intend to apply concepts of universal design in order to create not just playgrounds, but multigenerational recreational spaces so that the entire community can utilize and enjoy our school grounds.

As PlaySudbury states, every student deserves equal access to their school playground. Despite being maintained, the Sudbury School playgrounds are outdated. The surfaces are not up to Massachusetts Architectural Access Board (MAAB) standards, and much of the equipment is not ADA compliant and nearing end of equipment's useful life. Due to lack of accessibility, some students are being denied an equal opportunity to participate alongside their peers in outdoor play activities. The multi-year Playground Project seeks to provide a safe, accessible play environment for our children to grow and thrive.

BOARD OF SELECTMEN POSITION: The Board of Selectmen supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee will report at Town Meeting.

## **ARTICLE 26. NOYES FIRE ALARM SYSTEM REPLACEMENT**

To see if the Town will vote to raise and appropriate, or appropriate from available funds, the sum of \$22,000.00 for the engineering and design services to create the specification documents necessary to replace the fire alarm system at Noyes Elementary School, including but not limited to renovation to building; or take any action relative thereto.

Submitted by the Sudbury Public Schools School Committee.

(Majority vote required)

SCHOOL COMMITTEE REPORT: This article seeks the funding to contract engineering and/or design services to complete the design specifications necessary for bidding and contract purposes, along with a true project cost estimate, for a Fire Alarm System Replacement at Noyes Elementary School.

The total project replaces the existing, antiquated fire alarm system at the Noyes School. The existing system is a proprietary system manufactured by Simplex and the repairs and parts are costly to repair or replace. Further, the existing system parts are becoming obsolete and no longer available.

This article ONLY seeks funding for engineering and design fees in order to provide the Town with the final total project details and cost to replace with a new Fire Alarm System and seek project funding at the Fall Town Meeting.

BOARD OF SELECTMEN POSITION: The Board of Selectmen will report at Town Meeting.

FINANCE COMMITTEE REPORT: The Finance Committee will report at Town Meeting.

**ARTICLE 27. REPLACEMENT OF TELEPHONE SYSTEM –  
LINCOLN-SUDBURY REGIONAL HIGH SCHOOL**

To see if the Town will vote to raise and appropriate, or transfer from available funds, its proportionate share of \$80,000, or any other sum, to be expended under the direction of the Lincoln-Sudbury Regional School District School Committee for the purpose of constructing, reconstructing, or making extraordinary repairs to the Lincoln-Sudbury Regional High School for the purpose of replacing the telephone system; and to determine whether said sum shall be raised by borrowing or otherwise; and to determine whether such funding will be subject to a Proposition 2 1/2 exclusion; or act on anything relative thereto.

Submitted by the Lincoln-Sudbury Regional School District School Committee. (Majority vote required.)

LINCOLN-SUDBURY SCHOOL COMMITTEE REPORT: Approval of this Article would enable the replacement of the existing telephone system at Lincoln-Sudbury Regional High School. The school district must maintain a reliable telephone system for communication and safety of students, staff and community. The current telephone system was installed in 2004. During recent repair and maintenance, the School District was informed that the manufacturer will no longer be supporting the server equipment. Once the supply of spare parts is expended, no more will be available.

The existing data infrastructure will be used to support the new phone telephone system so there will be no additional cost for installation beyond the actual equipment. The project includes coordination with Lincoln-Sudbury staff and project management, deployment of 320 telephones as well as staff training. If funding were to be approved, this project would be scheduled to be completed in the summer of 2018.

BOARD OF SELECTMEN POSITION: The Board of Selectmen supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee will report at Town Meeting.

**ARTICLE 28. CUTTING FIELD REFURBISHING AND RESURFACING**

To see if the Town will vote to raise and appropriate, or transfer from available funds, \$500,000, or any other sum, to be expended under the Direction of the Park and Recreation Director for the purpose of reconstructing, resurfacing, or making extraordinary repairs to the Cutting Field; and to determine whether such funding will be subject to a Proposition 2 ½ exclusion; or act on anything relative thereto.

Submitted by the Park and Recreation Commission.

(Majority vote required)

PARK AND RECREATION COMMISSION REPORT: Cutting Field has reached the end of its useful life and needs to be resurfaced to maintain the integrity of the turf playing field. This field is over ten years old.

BOARD OF SELECTMEN POSITION: The Board of Selectmen will report at Town Meeting.

FINANCE COMMITTEE REPORT: The Finance Committee will report at Town Meeting.

**ARTICLE 29. WITHDRAWN**

**ARTICLE 30. FAIRBANK COMMUNITY DESIGN FUNDS**

To see if the Town will vote to raise and appropriate, or transfer from available funds the sum of \$1,900,000, or any other sum, to be expended under the direction of the Permanent Building Committee, for professional and engineering services including project management services relative to the design of a new and/or renovated Community Center and all other appurtenances thereto to be constructed on Town-owned land on the current site of the Fairbank Community Center and Atkinson Pool, 40 Fairbank Road, and all expenses therewith including preparation of plans, specifications and bidding documents, and borrowing costs including bond and note issue expense, and to raise this appropriation the Treasurer with the approval of the Selectmen is authorized to borrow under M.G.L. c. 44 s.7; and to determine whether all appropriations hereunder to be contingent upon the approval of a Proposition 2 ½ Debt Exclusion in accordance with M.G.L. c. 59 s. 21C; or act on anything relative thereto.

Submitted by the Board of Selectmen.

(Two-thirds vote required, if borrowed)

BOARD OF SELECTMEN REPORT: The Fairbank Community Center has been a valuable community resource for over twenty-five years. The Center houses Park and Recreation, the Atkinson Pool, the Senior Center and the administration of the Sudbury Public Schools. The building has a number of issues including, lack of usable space, leaking roof portions, failing climate control, and other issues as well.

In 2017, the Fairbank Community Center Task Force retained Pros Consulting to conduct an analysis of the building, report on current conditions, and make recommendations for solutions and future building options. Pros Consulting presented three options, and one was of those options was selected by the Fairbank Community Center for further review and design. The proposed building is 62,800 square feet and includes a fitness aspect, Park and Recreation, the Atkinson Pool, Senior Center, a track and a full gymnasium. The full project is estimated to cost \$32,777,340. This initial request is for design development only.

BOARD OF SELECTMEN POSITION: The Board of Selectmen will report at Town Meeting.

FINANCE COMMITTEE REPORT: The Finance Committee will report at Town Meeting.

**ARTICLE 31. ACQUISITION OF BROADACRES FARM**

To see what sum the Town will vote to raise and appropriate, or transfer from available funds or borrow for the purpose of permanently protecting, by purchase by the Town upon such terms as the Board of Selectmen determine or by granting of a conservation restriction to the Town, pursuant to the General Laws Chapter 184 Sections 31-32, all or a portion of the property located at 82 Morse Road, and all expenses in connection therewith; to see whether this sum shall be raised by borrowing or otherwise and determine whether such sum will be subject to a Proposition 2 ½ exclusion or act on anything relative thereto.

Submitted by the Board of Selectmen.

(Two-thirds vote required, if borrowed)

**BOARD OF SELECTMEN REPORT:** Broadacres Farm is a 34.5+/- acre horse farm located on both the north and south sides of 82 Morse Road. The portion north of Morse Road contains approximately 15 acres, consisting of a 5-acre open field and a portion that has been improved with a house, barn and indoor riding arena. The portion southwest of Morse Road includes approximately 19.5 acres with areas of pasture, wetlands, woodland, and a barn. This farm is listed as a priority parcel for preservation in the 2009 Open Space and Recreation Plan and a priority Heritage Landscape in the 2006 Heritage Landscape Inventory Report. Protection of this property provides historical, cultural, agricultural, ecological, and recreational benefits. The property is currently enrolled in Chapter 61A tax classification which allows for a significant reduction in taxes in exchange for a right-of-first refusal to the Town. Under this classification, the Town has the right to meet a bona fide offer within 120 days of receipt of the offer. This Article is intended to anticipate the right of first refusal and work with the owner on the establishment of a fair market value based on the development potential of the land. A portion of the project is forecasted to be funded by Community Preservation Funds. This article requests an appropriation to fund the remainder of the purchase of all the Broadacres Farm property or a portion thereof. The parameters of the potential acquisition are being negotiated.

The property abuts the Wake Robin Woods Conservation Land, Featherland Park, and the proposed Bruce Freeman Rail Trail. Acquisition of this property will create more than 50 acres of contiguous conservation land which is part of a larger complex of an additional 63 acres of town-owned parcels containing public trails and protecting natural resource features. The acquisition could also potentially expand the Featherland Park Complex by approximately 30%. The structures on the property including the house, barns, and a large indoor riding arena offer numerous opportunities for potential reuse by the Town. Access from south of Morse Road through Broadacres Farm will enable better upland access to Wake Robin Woods Conservation Land and provide the ability to create an expanded public trail network. It abuts a large area of mostly off-site floodplain. The protection of this section of Broadacres Farm as an undeveloped parcel will help retain the flood storage capacity of the abutting flood-prone areas.

At the time of warrant production, prior to the valuation being finalized, both the Land Acquisition Review Committee and Conservation Commission voted unanimously to support the Town pursuing acquisition of this parcel subject to establishment and acceptance of a fair market value for the property. The committees will update their positions at Town Meeting.

**BOARD OF SELECTMEN POSITION:** The Board of Selectmen will report at Town Meeting.

**FINANCE COMMITTEE REPORT:** The Finance Committee will report at Town Meeting.

**ARTICLE 32. MELONE PROPERTY DISPOSITION**

To see if the Town will vote to transfer to the Board of Selectmen for the purpose of conveying, and authorize the Board of Selectmen to convey the parcel of town-owned land known as the Melone property off North Road, which is currently the site of the Town's gravel pit, on the terms and conditions established by the Board Selectmen, said real estate disposition to be made in compliance with General Law Chapter 30B to the extent applicable, and further to authorize the Board of Selectmen and other Town Officials to take all actions to carry out this Article; or act on anything relative thereto.

Submitted by the Board of Selectmen.

(Two-thirds vote required)

**BOARD OF SELECTMEN REPORT:** Over the past several years, the Board of Selectmen has discussed the conditions and future use of the 46.6+/- a. Melone property. This article will allow the Board of Selectmen to sell or dispose of the Melone property.

**BOARD OF SELECTMEN POSITION:** The Board of Selectmen will report at Town Meeting.

**FINANCE COMMITTEE REPORT:** The Finance Committee will report at Town Meeting.

**ARTICLE 33. WITHDRAWN**

**ARTICLE 34. COMMUNITY PRESERVATION FUND - PLAYGROUND MODERNIZATION FOR SUDBURY PUBLIC SCHOOLS**

To see if the Town will vote to appropriate an amount not to exceed \$250,000 of Community Preservation Act Funds, as recommended by the Community Preservation Committee, for the purpose of bringing a school playground into compliance with ADA and MAAB accessibility requirements and to develop a new, compliant outdoor area at the Noyes school; or act on anything relative thereto. The appropriation is to be allocated to the Recreation category and funded from FY19 revenue.

Submitted by the Community Preservation Committee.

(Majority vote required)

**COMMUNITY PRESERVATION COMMITTEE REPORT:** This article requests funding to update the Noyes School playground to bring the outdoor play space into compliance with ADA and MAAB (Massachusetts Architectural Access Board) accessibility requirements. As of March 2011, play areas need to be compliant with ADA standards. Currently, Sudbury's elementary school playgrounds are not ADA or MAAB compliant for access. The goal is to remove all barriers for children with disabilities so they can fully participate on the playground and develop physically, socially, and emotionally alongside their peers. The Playground Modernization project intends to bring all SPS playgrounds into compliance through a multi-year effort, which kicked off in 2017 when the Special Town Meeting in October appropriated initial funding for this project in the amount of \$275,000. Other funding sources are now being considered to fund the remainder of this project, including State grants, private foundations, and private fundraising.

The CPC understands the importance of updating the SPS playgrounds for access and safety for all those who utilize them throughout the year. As a result, the CPC voted to partially fund the updating of the playground at the Noyes School.

**BOARD OF SELECTMEN POSITION:** The Board of Selectmen supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

**ARTICLE 35. COMMUNITY PRESERVATION FUND – GRIST MILL POND, CARDING MILL POND AND STEARNS MILL POND INVASIVE WEED REMOVAL**

To see if the Town will vote to appropriate an amount not to exceed \$45,000 of Community Preservation Act funds, as recommended by the Community Preservation Committee, for the purpose of habitat restoration of Grist Mill Pond, Stearns Mill Pond and Carding Mill Pond; or act on anything relative thereto. This appropriation is to be allocated to the Recreation category and funded from FY19 Revenue.

Submitted by the Community Preservation Committee.

(Majority vote required)

**COMMUNITY PRESERVATION COMMITTEE REPORT:** This article requests funding for the harvesting of non-native, invasive aquatic weeds and other restoration activities in Grist Mill Pond, Carding Mill Pond and Stearns Mill Pond by the Hop Brook Protection Association or its representatives. Past harvesting efforts have been successful short-term measures to address the summer-time weed growth, but have been largely focused on Carding Mill Pond. In the summer of 2012, similar actions were taken on Stearns Mill Pond, with comparable success. In 2015, the Hop Brook Association requested CPA funds to harvest non-native, invasive aquatic weeds using natural, non-chemical methods for all three ponds and found great success. Use of the funds by the Hop Brook Pond Association for these purposes shall be limited to \$15,000 per year for FY19, FY20, and FY21. The CPC understands that this is a necessary effort to retain these Town assets in hopes of restoring the sustainability of the Hop Brook waterway system.

BOARD OF SELECTMEN POSITION: The Board of Selectmen supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

**ARTICLE 36. COMMUNITY PRESERVATION FUND – WAYSIDE INN REMOVAL OF INVASIVE PLANT SPECIES**

To see if the Town will vote to appropriate an amount not to exceed \$12,500 of Community Preservation Act funds, as recommended by the Community Preservation Committee, for the purpose providing funds as proposed by the Longfellow’s Wayside Inn Board of Trustees to have invasive vegetation removed in four identified specific areas of concern; or act on anything relative thereto. This appropriation is to be allocated to the Historic category and funded from FY 19 revenue.

Submitted by the Community Preservation Committee.

(Majority vote required)

**COMMUNITY PRESERVATION COMMITTEE REPORT:** This Article requests an appropriation not to exceed \$12,500 to fund a project in the Historic category, as recommended by the Community Preservation Committee. This project falls into several eligible CPA categories, including the preservation, rehabilitation, and restoration of historic resources. Longfellow’s Wayside Inn is an important part of Sudbury’s history, as well as a significant open space parcel containing a variety of wildlife habitats, geological features, and passive recreation opportunities. Preserving and enhancing the natural landscape of the property is critical to protecting the scenic integrity of this historic district area and its importance to Sudbury’s past and future. This project meets numerous General and Specific Criteria of the Sudbury CPC, including consistency with the Town’s

Open Space and Recreation Plan, and preserving the essential character of the Town as described in the 2001 Master Plan. The CPC believes this project is necessary to protect and preserve the integrity of Sudbury's historic assets and to promote an awareness of the town's historic places. The Trustees of the Wayside Inn have consulted with the Conservation Commission and will work in concert with the Commission to clear vegetation from a brook that flows from Nobscot Mountain to Carding Mill Pond. The Trustees will fund the additional cost of restoration of vegetation in select areas in the estimated amount of \$6,000. Other areas of concern are along historic rock walls covered by invasive weeds and scenic views hampered by overgrowth.

BOARD OF SELECTMEN POSITION: The Board of Selectmen supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

**ARTICLE 37. COMMUNITY PRESERVATION FUND -- ACQUISITION OF BROADACRES FARM**

To see if the Town will vote to appropriate an amount of Community Preservation Funds, as recommended by the Community Preservation Committee, for the purpose of permanently protecting, by purchase by the Town upon such terms as the Board of Selectmen determine or another conservation organization for conservation purposes, or by granting of a conservation restriction to the Town, pursuant to General Laws chapter 184, sections 31- 32, all or part of approximately 34.5 acres of land located at 82 Morse Road, and all expenses in connection therewith; to see whether this sum shall be raised by borrowing, under General Laws chapter 44, section 7 the Community Preservation Act, or any other enabling authority; and to appropriate a sum sufficient to pay the annual debt service from FY19 Community Preservation Fund Revenue including bond and note issuance expense; and further to authorize the Board of Selectmen to grant a conservation restriction on said parcel if purchased by the Town; or act on anything relative thereto. This appropriation is to be allocated to the Open Space and Recreation categories and funded from unrestricted reserves.

Submitted by the Community Preservation Committee.

(Two-thirds vote required, if borrowed)

**COMMUNITY PRESERVATION COMMITTEE REPORT:** Broadacres Farm is a 34.5+/- acre horse farm located on both the north and south sides of 82 Morse Road. The portion north of Morse Road contains approximately 15 acres, consisting of a 5-acre open field and a portion that has been improved with a house, barn and indoor riding arena. The portion southwest of Morse Road includes approximately 19.5 acres with areas of pasture, wetlands, woodland, and a barn. This farm is listed as a priority parcel for preservation in the 2009 Open Space and Recreation Plan and a priority Heritage Landscape in the 2006 Heritage Landscape Inventory Report. Protection of this property provides historical, cultural, agricultural, ecological, and recreational benefits. The property is currently enrolled in Chapter 61A tax classification which allows for a significant reduction in taxes in exchange for a right-of-first refusal to the Town. Under this classification, the Town has the right to meet a bona fide offer within 120 days of receipt of the offer. This Article is intended to anticipate the right of first refusal and work with the owner on the establishment of a fair market value based on the development potential of the land.

This article requests an appropriation to fund the purchase of all the Broadacres Farm property or a portion thereof. The land will be protected for uses as allowed in the Community Preservation Act. The parameters of the potential acquisition are being negotiated. The property abuts the Wake Robin Woods Conservation Land, Featherland Park, and the proposed Bruce Freeman Rail Trail. Acquisition of this property will create more than 50 acres of contiguous conservation land which is part of a larger complex of an additional 63 acres of

town-owned parcels containing public trails and protecting natural resource features. The acquisition could also potentially expand the Featherland Park Complex by approximately 30%. The structures on the property including the house, barns, and a large indoor riding arena offer numerous opportunities for potential reuse by the Town.

Access from south of Morse Road through Broadacres Farm will enable better upland access to Wake Robin Woods Conservation Land and provide the ability to create an expanded public trail network. It abuts a large area of mostly off-site floodplain. The protection of this section of Broadacres Farm as an undeveloped parcel will help retain the flood storage capacity of the abutting flood-prone areas.

At the time of warrant production, prior to the valuation being finalized, both the Land Acquisition Review Committee and Conservation Commission voted unanimously to support the Town pursuing acquisition of this parcel subject to establishment and acceptance of a fair market value for the property.. The committees will update their positions at Town Meeting.

BOARD OF SELECTMEN POSITION: The Board of Selectmen will report at Town Meeting.

FINANCE COMMITTEE REPORT: The Finance Committee will report at Town Meeting.

**ARTICLE 38. COMMUNITY PRESERVATION FUND – REGIONAL HOUSING SERVICES OFFICE (RHSO)**

To see if the Town will vote to appropriate an amount not to exceed \$30,000 of Community Preservation Act Funds, as recommended by the Community Preservation Committee, for the purpose of funding the Town’s portion of Sudbury’s Regional Housing Services Office (RHSO) membership fee supporting the Town’s affordable housing activities; or act on anything relative thereto. The appropriation is to be allocated to the Community Housing category and funded from FY19 Revenue.

Submitted by the Community Preservation Committee.

(Majority vote required)

**COMMUNITY PRESERVATION COMMITTEE REPORT:** In recent years, Sudbury has made great strides towards satisfying the requirements of the State’s Comprehensive Permit Act (Chapter 40B). This Act requires cities and towns to provide certification that the number of dwelling units in the municipality which qualify as “affordable” by statute meets or exceeds 10% of the municipality’s total dwelling units. Falling short of that number, as Sudbury has until recent months, allows builders to both site and design partially affordable developments with extreme limitations on the Town’s normal zoning and design oversights.

There are a great number of administrative requirements to certify additions to this approved inventory and to maintaining those certifications going forward. Sudbury used to provide these services in-house through the Dept. of Planning & Community Development, with funding through CPC administrative funds. In 2011 Sudbury took the lead in the creation of a seven-town shared services effort, both to improve 40B certification operations and to reduce the cost of doing so.

That entity, the Regional Housing Services Office (RHSO), is now more appropriately funded via a separate CPA article at Town Meeting, as the work is no longer housed within a Town department, and the seven-member, contractual Inter-Municipal Agreement arrangement is expected to continue to be the way the Town handles these responsibilities.

The services provided include affordable housing inventory monitoring; supervising lotteries to determine who qualifies for affordable housing; monitoring the Incentive Senior Developments at Frost Farm and Grouse Hill to ensure compliance with eligibility requirements; monitoring all deed restricted properties; providing valuations for deed restricted properties to the Town Assessor; reviewing compliance with Regulatory Agreements and certification to DHCD for LIP rental units (which will increase with the Avalon Bay Development); maintain the affordable housing inventory and provide estimates for 2020 SHI projections; and other administrative work, including annual action plans, 5 year consolidated plans, fair housing reports and programs, and related housing questions which arise during the year.

BOARD OF SELECTMEN POSITION: The Board of Selectmen supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

**ARTICLE 39. COMMUNITY PRESERVATION FUND – SUDBURY HOUSING TRUST ALLOCATION**

To see if the Town will vote to appropriate an amount not to exceed \$212,500 of Community Preservation Act Funds, as recommended by the Community Preservation Committee, for the purpose of providing funds to the Sudbury Housing Trust in support of its efforts to provide for the preservation and creation of affordable housing; or act on anything relative thereto. This appropriation is to be allocated to the Community Housing category and funded from FY19 Revenue.

Submitted by the Community Preservation Committee.

(Majority vote required)

**COMMUNITY PRESERVATION COMMITTEE REPORT:** This article requests an appropriation to fund the Sudbury Housing Trust using ten percent (10%) of anticipated FY19 CPA revenue that the Act requires be set aside for affordable housing. The Trust was created at the 2006 Annual Town Meeting, provided with start-up funding at the 2007 Annual Town Meeting, and has been funded with no less than the ten percent CPA allocation most years since 2008. These appropriations will go toward implementing the Housing Trust’s multi-pronged housing strategy. The goal of all these community housing efforts is to create and retain affordable housing options for Sudbury residents, and to provide an increased diversity among Sudbury’s housing options. The Housing Trust has also committed to financially support Coolidge of Sudbury, Phase 2, which will provide affordable housing in Sudbury sufficient to meet the 10 % state mandated minimum under M.G.L. c 40B until 2030.

BOARD OF SELECTMEN POSITION: The Board of Selectmen supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee will report at Town Meeting.

**ARTICLE 40. COMMUNITY PRESERVATION FUND – CSX ALTERNATIVE ACQUISITION FUNDING REVERSION OF FUNDS FOR FY19**

To see if the Town will vote to return the unused balances from prior article authorization of 2010 Annual Town Meeting Article 36 in the amount of \$210,000 from Recreation and \$210,000 from Open Space into the CPA general account; or act on anything relative thereto.

Submitted by the Community Preservation Committee.

(Majority vote required)

**COMMUNITY PRESERVATION COMMITTEE REPORT:** At the April, 2008 Town Meeting, \$420,000 was appropriated in CPA funds in combination with other funds totaling \$700,000 for the purpose of purchasing in fee simple approximately 9.76 +/- acres of undeveloped land known as the CSX rail corridor and running south from a point near Union Avenue and Station Road to the Framingham town line. At the 2010 Town Meeting, the original article was amended to change the funding source from bonding to the above stated accounts. The intent is that this rail corridor will connect with the southern point of the Bruce Freeman Rail Trail and continue the rail trail into Framingham. Since that time, negotiations with CSX have been intermittent and other funding sources have expired.

Given the time that has lapsed, the Committee felt that Town Meeting should decide whether the funds so appropriated should remain dedicated to the eventual purchase of the CSX rail corridor, or be returned to the general CPA fund. The most recent appraisal of the land in 2016 estimated a value of \$770,000. The \$420,000 could purchase a portion of the rail corridor or be combined with other funds to purchase the entire corridor.

**BOARD OF SELECTMEN POSITION:** The Board of Selectmen will report at Town Meeting.

**FINANCE COMMITTEE REPORT:** The Finance Committee will report at Town Meeting.

**ARTICLE 41. COMMUNITY PRESERVATION FUND – REVERSION OF FUNDS FOR FY19**

To see if the Town will vote to return the unused balances from prior article authorizations voted at prior Town Meetings, which projects have been completed, or otherwise, into the CPA general account as follows:

2008 ATM, Article 29	Town Window Restoration -	\$32,741.25
2010 ATM, Article 31	Radar Search –	709.34
2011 ATM, Article 30	Historic Projects –	8,730.00
2012 ATM, Article 24	Town Hall Architectural Study -	3,698.19
2012 ATM, Article 26	Historic Projects –	4,375.59
2014 ATM, Article 31	Historic Projects -	<u>137,323.00</u>
		\$183,637.37

to be returned to the category of Historic reserves; and

2017 ATM, Article 32	RHSO –	\$447.00
	to be returned to the category of Community Housing reserves; and	
2006 ATM, Article 36	Carding Mill Pond Harvesting –	\$1,671.59
2015 ATM, Article 45	Harvesting of three Ponds -	<u>8,216.31</u>
		\$9,887.91

to be returned to the category of Open Space reserves; and

2013 ATM, Article 37	Softball Fields and Field Design-	\$1,518.72
2014 ATM, Article 29	Walkway Construction –	6,828.05
2015 ATM, Article 47	Walkway Construction –	<u>81,172.68</u>
		\$89,519.45

to be returned to the unrestricted reserves.

=====  
Total: \$283,491.73

; or act on anything relative thereto.

Submitted by the Community Preservation Committee.

(Majority vote required)

**COMMUNITY PRESERVATION COMMITTEE REPORT:** The above articles appropriated more than was actually spent on the various projects. All projects are completed at this time, or will not proceed to fruition, or, in the case of the walkway construction, has been determined by the Court to be no longer eligible for CPA funds. In order to return the funds to the CPA general account, this article and an affirmative vote of Town Meeting are necessary.

**BOARD OF SELECTMEN POSITION:** The Board of Selectmen supports this article.

**FINANCE COMMITTEE REPORT:** The Finance Committee recommends approval of this article.

**ARTICLE 42. COMMUNITY PRESERVATION FUND – GENERAL BUDGET AND APPROPRIATIONS**

To see what sum the Town will vote to appropriate from Community Preservation Act funds, as recommended by the Community Preservation Committee, for the FY19 Community Preservation Act budget; or act on anything relative thereto.

Submitted by the Community Preservation Committee.

(Majority vote required)

**COMMUNITY PRESERVATION COMMITTEE REPORT:** This article sets forth the entire FY19 CPA budget, including appropriations and reservations as required in connection with the administration of the CPA funds. The article appropriates funds for FY19 debt service obligations totaling \$1,178,335. These obligations arise from prior town meeting approval for the bonding of four projects: 1) purchase of the Dickson property utilizing the Open Space (\$32,448) and Historic Preservation (\$21,632) categories; 2) purchase of land and development rights as well as construction of a sports field on the Cutting property utilizing the Open Space (\$192,524) and Recreation (\$23,796) categories; 3) purchase of the Libby property utilizing the Open Space (\$151,163) category; 4) purchase of development rights on the Nobscot Boy Scout Reservation phases I and II utilizing the Open Space (\$465,050) category; 5) purchase of development rights on Pantry Brook Farm utilizing the Open Space (\$209,097) category; and 6) purchase of the Johnson Farm Property utilizing the Open Space (\$82,625) category.

The article also appropriates funds for administrative and operational expenses of the CPC in the amount of \$82,500. The administrative fund can be used by the CPC to pay for technical staffing and expertise, consulting services (e.g. land surveys and engineering), property appraisals, legal advertisements, publication fees and other administrative expenses. By statute the CPC could budget up to five percent (5%) of its annual budget for these administrative and operational expenses, or \$106,250 based upon the projected FY19 revenue of \$2,125,000. Any funds remaining in the administrative account at fiscal yearend revert to the CPA Fund Balance, and need to be re-appropriated for administrative use in subsequent years. The CPC believes that having access to administrative funds is critically important, in that it allows it to conduct business on a time-sensitive basis– a vital component of the CPA.

The article may also reserve the requisite statutory minimum of ten percent (10%) of the CPA budget in each of the core CPA categories of Open Space, Historic, and Affordable Housing. This minimum is mandated by the state CPA statute, and funds not spent in each of these three core categories must be reserved for future expenditure in those same categories. The actual amount reserved each year depends upon whether or not

Town Meeting has appropriated money totaling less than 10%, or not appropriated any money at all, in any of these three core categories. If there is a balance of unspent CPA funds from that fiscal year after such reservations and after Town Meeting has voted the CPA articles, it is budgeted in the unrestricted reserve account for future CPC projects in all three categories.

BOARD OF SELECTMEN POSITION: The Board of Selectmen supports this article.

FINANCE COMMITTEE REPORT: The Finance Committee recommends approval of this article.

**ARTICLE 43. RELEASE OF DEED RESTRICTION**

To see if the Town will vote to authorize the Board of Selectmen to release the restriction placed upon the Land in Sudbury, Middlesex County, Massachusetts shown on the Town of Sudbury Assessors Map F04 as Parcel 0132, located on Pinewood Avenue, Sudbury Massachusetts, consisting of approximately .12 acres and shown as Lots 44 and 45 of Block B on “Plan of Pine Lakes Sudbury Mass”, dated April 1927, prepared by Robert B. Bellamy, Surveyor and recorded with the Middlesex Registry of Deeds, South District, as Plan 37 in Plan Book 394, reserving to itself all easements and restrictions of recorded. Said restriction is contained in the Deed to Charles J. Guthy of 24 Pinewood Avenue, Sudbury, Middlesex County, Massachusetts, conveyed by the Town of Sudbury being dated November 21, 2011, recorded with Middlesex County Registry of Deeds in Book 57930, Page 257. The aforementioned restriction prohibits the construction of any principal dwelling or principal structure on the property.

Submitted by Petition.

(Majority vote required)

PETITIONER’S REPORT: This Land on Pinewood Avenue is currently an unbuildable lot centered between two small, but similarly sized residential lots, 25 Pinewood Avenue and 35 Pinewood Avenue, respectively. This deed restriction release is being sought for the purpose of providing the opportunity to apply for a special permit to build a residence similar in size and style to recently constructed homes in the neighborhood. It is understood that releasing the deed restriction shall likely substantially increase the taxation revenue the Town of Sudbury receives from the property, and turn an undeveloped lot into a quaint residential home.

BOARD OF SELECTMEN POSITION: The Board of Selectmen will report at Town Meeting.

**ARTICLE 44. SUDBURY WELCOMING TOWN RESOLUTION**

To see if the Town will vote to adopt:

**SUDBURY WELCOMING TOWN RESOLUTION**

A RESOLUTION to ensure that Sudbury is a safe and welcoming community for all individuals who visit, work, or live here.

WHEREAS: the Town of Sudbury has long valued diversity and the fair and respectful treatment of all.

WHEREAS: aligned with our country’s core values, our town government, the Town’s police department, and schools have always welcomed everyone regardless of their ethnicity, religion, race, or sexual preference.

WHEREAS: the Sudbury Police Department has established a Policy to protect the rights of undocumented immigrants and ensure their fair and just treatment.

WHEREAS: the trust undocumented immigrants have in our law enforcement personnel, town employees, and local medical and domestic violence agencies is paramount to their safety and well being and our Police Department's ability to prevent and solve crime.

WHEREAS: a growing number of immigrants are being deported from our state and country solely because they are undocumented, thereby resulting in fear, broken families, and their return to dangerous places in the world.

WHEREAS: in growing numbers, cities and towns in our state and country have expressed their support of immigrants by becoming welcoming or sanctuary communities.

THEREFORE, BE IT HEREBY RESOLVED: that Town Meeting expresses its solidarity with other towns and cities in Massachusetts and throughout the country that have chosen to become a welcoming or sanctuary community.

BE IT FURTHER RESOLVED: that Town Meeting affirms and supports the following Sudbury Police Department's Policies on the Treatment of Undocumented Immigrants:

1. The enforcement of the nation's federal civil immigration laws is the sole responsibility of the federal government, not the Sudbury Police Department. No Sudbury police officer shall be appointed as an agent of any agency that would grant them the powers duly authorized under the federal civil immigration laws.
2. No police officer of Sudbury shall arrest, detain, or continue to detain or prolong an individual's detention based solely on their immigration status unless such detainer or document is accompanied by a court order from a court of competent jurisdiction or duly authorized judicial warrant.
3. No police officer of Sudbury shall inquire about the immigration status of an individual, including but not limited to, a crime victim, a witness, or a person who calls or approaches the police, or any other member of the public with whom the police officer has contact, unless necessary to facilitate a criminal investigation, protect the personal safety of an individual or keep the peace.
4. A person's immigration status shall not affect their ability to file a police report or otherwise benefit from police services from the Town of Sudbury.
5. The Sudbury Police Department will not keep a local index or list of persons suspected of being aliens or deportable aliens.
6. No Sudbury police officer shall voluntarily respond to any ICE notification requests regarding civil immigration violations by providing any federal agent or agency information about an individual's incarceration status, hearing information, length of detention home address, or personal information.
7. The Sudbury Police Department may provide information regarding citizenship or immigration status in accordance with state or federal law, including, but not limited to, 8 U.S.C. § 1373. Nothing in this Policy shall prohibit or restrain any Sudbury law enforcement officer from sending to, or receiving from, any local, state, or federal agency, information regarding citizenship or immigration status, consistent with 8 U.S.C. § 1373 or an order from a court of competent jurisdiction.

8. No police officer of Sudbury or Sudbury Police Department employee shall allow Immigration and Customs Enforcement (ICE) or Customs Border Protection (CBP) agents investigating a civil immigration violation access to municipal facilities or a person in custody for investigative interviews or investigative purposes unless acting under a court order from a court of competent jurisdiction, a duly authorized warrant, or other legitimate law enforcement purpose that is not related solely to the enforcement of a civil immigration violation.
9. The Sudbury Police Department will continue to investigate reports of hate crimes, criminal discrimination, and criminal harassment of persons based upon their protected status, including, but not limited to, religion, race, ethnicity or national origin without regard to the person's known or suspected immigration status within the United States.
10. No Sudbury police officer shall participate directly in an ICE tactical operation relative to the enforcement of civil immigration laws. The Sudbury Police Departments role, if any, in such operations is strictly safety related and peacekeeping.
11. Nothing shall prevent an officer or employee from lawfully discharging his or her duties in compliance with and in response to a court order from a court of competent jurisdiction, lawfully issued judicial warrant, judicial subpoena, or judicial detainer or acting when necessary to protect public or personal safety.

BE IT FURTHER RESOLVED: that Town Meeting encourages all Town Departments to enact similar policies in regards to the Treatment of Undocumented Immigrants.

BE IT FURTHER RESOLVED: that the Town rejects the word "illegal" and "alien" to describe any human being.

BE IT FURTHER RESOLVED: that the Town upholds and reasserts its belief in basic human rights and the dignity of every human being.

BE IT FURTHER RESOLVED: that the Town Clerk shall forward a copy of this resolution on behalf of the Town of Sudbury to the Massachusetts Congressional delegation, the Governor of Massachusetts, and to the President of the United States.

Submitted by Petition.

(Majority vote required)

PETITIONERS' REPORT: Sudbury has long held diversity as a community value. The Town, including its schools and Police Department, has long been committed to upholding and protecting the civil and human rights and the life, safety, and security, of all individuals, regardless of race, sex, sexual preference, religion, ethnicity or national origin. Consistent with this commitment, this proposed resolution, if adopted, will communicate and affirm existing policies, thereby ensuring that all immigrants are able to fully participate in the civic and economic life of our Town. We believe this will lead to a safer community, a better educated citizenry, and improved quality of life for all those who live, work, and visit our Town.

In light of national discussions and federal practices concerning immigrants, a committed group of Sudbury residents has sought to communicate our "welcoming town" values. We have worked closely with Police Chief Scott Nix and other Town officials to articulate the protections afforded all individuals and to ensure that Police Department practices are formalized and that the formalized policies are consistent with the Police Department's goals to protect public safety. We appreciate that the Sudbury Police Department is committed to promoting safety and providing proactive community policing services to all who live, work, or visit our community. In furtherance of the adherence to the department's community policing philosophy, all

community members and general stakeholders should know that they are encouraged to seek and obtain police assistance and protection regardless of their specific immigration and/or documentation status without fear of status checks.

We urge Sudbury residents to support this resolution, to ensure that Sudbury is a safe and welcoming community for all individuals who live, work, or visit here.

BOARD OF SELECTMEN POSITION: The Board of Selectmen will report at Town Meeting.

**ARTICLE 45. RESOLUTION – TRANSPARENCY IN POLITICAL DONATIONS**

To see if the Town will vote

**Resolution Supporting State and Federal Legislation to Provide Greater Transparency in Political Donations and Limit the Influence of Money in Politics**

WHEREAS, recent changes in funding and disclosure rules for national, state and local political elections have degraded the goals of the democratic process; and

WHEREAS, a recent decision by the Massachusetts Office of Campaign and Political Finance (OCPF) now allows an infusion of previously prohibited out-of- state money to influence local and state elections, new legislation is now required to prohibit such funding from circumventing Massachusetts state law; and

WHEREAS, in an effort to restore voter confidence in our democracy, a grassroots movement known as "Represent.Us" is working for legislative reforms to reduce the opportunity for corruption within the political system in our country by supporting a legislative reform bill known as the "American Anti-Corruption Act" (the Act); and

WHEREAS, the Act targets bribery by preventing lobbyists from donating to politicians and influencing policymaking; ends secret money by mandating full transparency; enables citizens to fund elections; closes the revolving door between Congress and lobbying firms; and enhances the power of the Federal Election Commission; and

WHEREAS, this national organization's local chapter, Represent.US Western Mass, sought and promoted an advisory referendum; specifically in the Hampshire/Franklin State Senate District (currently held by Stan Rosenberg) to build support for this initiative; and

WHEREAS, on November 4, 2014, the citizens of the above mentioned district were given the opportunity to be heard on this topic through the above advisory referendum where the question received 84 percent aggregate support across the entire district, and

NOW, THEREFORE, BE IT RESOLVED by the citizens of the Town of Sudbury, Massachusetts that we support tough new anti-corruption laws to close loopholes in Massachusetts' campaign finance regulations that currently allows unregulated out-of- state money to infiltrate state and local elections; and we support the goals outlined in the American Anti-Corruption Act to remove the corrupting influence of money on our political system. The Act prohibits politicians from taking campaign money from special interest groups including private industries and unions; increases transparency for campaign funding; empowers all voters through a tax

rebate voucher to contribute to the candidates they support; prohibits representatives and senior staff from all lobbying activity for five years once they leave office; and places limits on superPACs.

BE IT FURTHER RESOLVED that the citizens of the Town of Sudbury implore our elected representatives in Boston, State Senator Michael J. Barrett, State Senator James B. Eldridge and Rep. Carmine Gentile, and in Washington, Senator Edward Markey, Senator Elizabeth Warren and Rep. Katherine Clark (or their successors) to lead this effort to enact these initiatives in Massachusetts and in the U.S. Congress.

BE IT FURTHER RESOLVED that the Clerk of the Town of Sudbury is hereby directed to give notice to the above representatives by sending a certified copy of this resolution to each of them.

Submitted by Petition.

(Majority vote required)

BOARD OF SELECTMEN POSITION: The Board of Selectmen will report at Town Meeting.

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**TOWN COUNSEL OPINIONS**

It is the opinion of Town Counsel that, if the Bylaw amendments proposed in the following articles in the Warrant for the 2018 Annual Town Meeting are properly moved, seconded and adopted by a majority vote in favor of the motion, the proposed changes will become valid amendments to the Sudbury Bylaws:

- Article 16 Amend Bylaws, Article XXV, Capital Planning
- Article 17 Amend Bylaws, Article I, Section 3, Town Meetings
- Article 18 Amend Bylaws, Repeal Article V(C), Smoking Prohibition
- Article 19 Amend Bylaws, Article V, Section 3, Regulation of Dogs, s.3-5 Hearing Officer

It is the opinion of Town Counsel that, if the Zoning Bylaw amendments proposed in the following article in the Warrant for the 2018 Annual Town Meeting are properly moved, seconded and adopted by a two-thirds vote in favor of the motion, the proposed changes will become valid amendments to the Sudbury Zoning Bylaw:

- Article 17 Amend Zoning Bylaw, Article 7000, Definitions and Section 2230 (Appendix A), Table of Principal Use Regulations

And you are required to serve this Warrant by posting an attested copy thereof at the Town Hall at least seven days before the time appointed for such meeting.

Hereof fail not and make due return of the Warrant by your doing thereon to the Town Clerk, at or before the time of meeting aforesaid.

Given under our hands this 10<sup>th</sup> day of April, 2018.

SELECTMEN OF SUDBURY:

Robert C. Haarde

Leonard A. Simon

Patricia A. Brown

Daniel E. Carty

Susan N. Iuliano

Part II  
**FINANCE SECTION**

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# FINANCE COMMITTEE REPORT

Dear Resident of Sudbury,

This report is intended to assist you in understanding Sudbury's fiscal year 2019 ("FY19") budget, from July 1, 2018 - June 30, 2019, and the related financial articles that will be presented to you at Town Meeting. We believe, above all, that the participation of an informed voter is essential for the success of Sudbury's democratic process and continued fiscal health. At the time this warrant went to the printers, the Finance Committee had not yet taken a position on many articles as the Board of Selectmen was still weighing support for several key articles and storm clean up related spending had raised questions about the amount of free cash that would be available to fund additional articles. However, the information contained here will give you a good overview of the major financial issues in town.

## Role of the Committee

The Finance Committee is responsible for reviewing budgets for the town and schools and making recommendations to the Board of Selectmen and to the taxpayers at Town Meeting. In this role, we have no authority to make spending decisions as that is the responsibility of our various elected bodies. Rather, our role is to examine those budgets on your behalf and make independent and informed recommendations regarding the budget and other financial issues. We do so by gathering data and asking questions prior to forming a recommendation. The Finance Committee is completely independent from the Board of Selectmen, other various committees in town that are appointed by the Board of Selectmen, and school committees. Our members are appointed by the Town Moderator whom you elect for a three year term at town election.

To understand the town's (town= Sudbury Public Schools, Lincoln Sudbury Regional High School, the Town of Sudbury) spending, this document will walk through each area of spending detailing in general terms how the money is spent and the source of the funding. In addition, the document will flag areas that are important to pay attention to specifically for this town meeting.

Finally, two important points.

First – numbers contained in this document are based on the Finance Committee's calculations and in some cases are approximations to simplify the budget and explain it as concisely as possible. Please refer to the actual warrant articles which will be voted for the exact amounts.

Second - Information contained in this document is current as of April 5, 2018.

## Operating Budgets

There are three sections that make up the FY19 Budget (Article 3)– the Schools (Sudbury Public Schools, the Sudbury portion of the Lincoln Sudbury Regional High School budget, and the vocational education budget), the Town Departments, and the Debt Service. The committee voted 7-0 to recommend passage of article 3, a \$98,516,637 budget. This represents an increase of 3.6% over FY18 and fits within the no-override limits of proposition 2 1/2. The additional 1.1% increase is covered by new growth and other sources.

In the Finance Committee analysis of budgets, rather than examine each and every line item to scrutinize how the money is spent, the committee has instead focused on understanding the year over year changes to the budgets. This method places the trust in the school committee and town manager to spend money wisely but provides you the tax payer, with the ability to vote and comment on proposed spending changes. The Finance Committee has summarized the major changes to the budgets in the following sections.

## Town Budget

The Town of Sudbury’s budget increased \$833,000, a 3.42 % increase over FY 18. When the Finance Committee did the analysis, the benefits for Sudbury Public Schools which are normally inside the Town budget were removed to provide a clear picture of what the increase would be for the Town only.

The increase of \$833,000 is driven by:

Item	Amount of INCREASE	% of the total INCREASE
Personnel Related – Salary Increases	310,000	38%
Personnel Related – Benefits	122,000	15%
Personnel Related – Pension Assessment and OPEB	190,000	23%
Increased Services – Legal, Board of Health Inspections, Veterans, Library, Town Clerk	\$99,000	12%
Other	\$112,000	12%
<b>TOTAL INCREASE</b>	<b>\$833,000</b>	<b>100%</b>

COLA are cost of living increases. These increases for union employees are detailed in three year collective bargaining contracts. In addition to COLA, collective bargaining contracts also contain provisions for increases based on tenure, called steps. In addition to steps and COLA, the town also pays town employee benefits. Health benefits especially can increase year over year. The Town is currently covered by the Group Insurance Commission, which is a statewide insurance program for state and local employees.

Paying for benefits, steps and COLA accounts for nearly 53% of the budget increase this year. In addition to these increases, the Town has budgeted for minor changes and increase to programs or staffing for parks and grounds, Board of Health, Veterans, and the town clerk.

## OPEB

Currently today, the Town and SPS pays certain benefits to retirees on a pay as you go basis. Taking all current and future retirees from the Town and SPS and estimating the amount of benefits to be covered over their lifetime yields an approximate obligation of \$ 57.9M. This is a debt the Town and SPS has accumulated as it hired employees since it did not put money away for these post-employment benefits and hence incurred a future liability. This issue is not unique to Sudbury and can be found in most towns in Massachusetts.

Ideally, the town stops increasing this liability by putting aside the correct amount of money each year to cover the current employee’s post-employment benefits. The town continues to make progress

towards this number by increasing the OPEB contribution each year for both the town and SPS. This year, the OPEB contribution increased an additional \$26,000. If the current ramp is kept, the town and SPS will be covering the OPEB annual required contribution in 11 years. This plan has been approved by the Finance Committee and the Board of Selectmen based on the most recent report from the town’s actuaries.

## Town Manager Capital Budget

In addition to the operating budget, the town of Sudbury also contains a “Town Manager Capital Budget”. We will address that below under the discussion of capital spending.

## School Budgets

Part of the budget is for the Sudbury Public Schools and the Sudbury portion of the Lincoln Sudbury Regional High School budget. The Sudbury portion of the LS budget is determined by the 50-year-old regional agreement that allocates costs based on the student enrollment and is also governed by a minimal contribution component in the Massachusetts state laws. Sudbury’s percentage of the student population once again increased this year to 87%. When the regional agreement was originally signed, the two towns had roughly equal student population.

Unlike the Town Budget where costs are allocated to specific line items such as Public Safety, school budgets per state law work differently. The town votes a bottom line budget for the schools that they can allocated as they see fit. There is no requirement that they follow the budget presented at town meeting hence actual spending by programs could vary.

## Sudbury Public Schools Budget

The Sudbury Public Schools budget represents an increase of 3.68% or approximately \$1,591,000. As of the writing of this warrant, the schools do not have an agreement with the Sudbury teacher’s union. Should the agreement call for a COLA increase, that money will need to be found in other portions of the school budget. The current budget does have the prior contract steps included in it.

Teacher’s contracts for both LS and SPS unions have both steps for seniority, similar to the town, but also lane changes. Lane changes are horizontal moves across a step where pay is increased for additional education such as master’s degrees or doctorates. Some teacher contracts also call for a master teacher stipend for the most senior teachers. In both districts, the seniority of the teachers is quite high, over 40% are on the top step. In the case of teacher retirements, these more senior teachers typically are replaced by more junior teachers at the bottom of the step scale saving the district money, but also reducing the experience level of the district.

Item	Amount of INCREASE	% of the total INCREASE
Personnel Related – Salary Increases (COLA, steps and lanes)	\$ 394,000	25%
Personnel Related – Benefits	\$ 122,000	8%
Personnel Related – Pension Assessment and OPEB	\$ 167,000	10%
Special Education Changes – Tuition, transportation, circuit breaker increase	\$ 595,000	37%

Transportation Increase	\$ 213,000	14%
Other	\$ 100,000	6%
<b>TOTAL INCREASE</b>	<b>\$1591000</b>	<b>100%</b>

For SPS, approximately 25% of the budget increase is from steps and lanes, however this is an estimate as contracts are not settled. Benefits are expected to increase approximately 5% per year in the Group Insurance Commission (GIC) . The SPS increase also calls for increasing OPEB contribution per the discussion above. OOD Tuition and Transportation is out of district special education and transportation. The school has estimated what it believes it needs for FY19. Related to this is the need to replenish the schools circuit breaker fund which is used to fund unexpected special education needs.

The school reduced the number of buses in FY18 which caused service problems. The school added back two buses during the year to address these problems. These costs will now be fully funded in the FY19 budget.

## Lincoln Sudbury Regional High School Budget

The LS Regional High School Budget increased 4.53% for FY 19, or approximately \$1,361,000. In addition to steps, lanes, and COLA for staff, a potential 10% increase in benefits is driving up costs. LS employees are not part of the Group Insurance Commission (GIC) that SPS and the Town are part. LS has elected to maintain insurance coverage through Minuteman Nashoba Health Group. Additional changes to the LS budget are outlined below.

Item	Amount of INCREASE	% of the total INCREASE
Personnel Related – Salary Increases (COLA, steps and lanes)	\$ 624,000	46%
Personnel Related – Benefits	\$ 291,000	21%
Personnel Related – Pension Assessment and OPEB	\$ 65,000	5%
Personnel Related – Other Salary	\$118,000	9%
Special Education Changes – Tuition, transportation, circuit breaker increase	\$ 163,000	12%
Teaching Positions – STEM and other	\$ 39,000	3%
Other – Transportation increase, utilities, supplies	\$ 61,000	4%
<b>TOTAL</b>	<b>\$1,361,000</b>	<b>100%</b>

For LS, nearly 67% of the increase in the budget is driven by COLA, steps, lanes and benefits. In addition to the benefits line items, the school is also working to close the OPEB funding gap. LS has similar needs to close circuit breaker funding for special education and some minor changes to transportation needs. LS is working to add additional STEM teachers.

The LS budget does not fit within a town wide proposition 2 ½ budget. To solve this problem, LS is using Excess and Deficiency Funds (E&D funds). E&D funds are the equivalent of free cash for the high school.

Free cash is money that is unspent at the end of the fiscal year either because expenses were less than expected, or some additional source of revenue occurred. The finance committee generally does not support using free cash for the operating budget since the availability of free cash from one year to the next cannot be guaranteed. In the case where free cash was used one year to cover an operating deficit, if it is not available the following year, then residents are forced potentially into an override situation.

In this case, the LS School Committee was working to reduce their insurance costs and believed they could permanently lower costs by approximately \$200,000. While the finance committee is cautious in this approach, ultimately the committee supported the budget.

Another area to note in the LS budget is the incremental money requested to fund a full time employee for the grounds team. This employee had been funded out of the parking lot enterprise fund which is not an ideal funding source. This budget rectifies that problem.

## Operating Budget Realities

There are specific operating budget realities that limit the town's ability to manage costs in the operating budgets. There are:

- 1) Cost of wages are driven by public employee union contracts. There are multiple public employee unions in town who negotiate with the various cost centers generally on a three year cycle. With 80% of our budget driven by employee costs, these three year collective bargaining agreements drive much of the spending increases in the town. If you negotiate 3% cost of living increase, for example, for all employees each year, revenues from your taxes have to rise to cover that. When you add mandatory step and lane changes for experience, the tax bill gets higher. At the time of the printing of the warrant, only the contract with the LS teachers had been settled. The impact on future year budgets for LS is estimated to be 2.6%, 3.9%, and 4.4%.
- 2) Health care benefits – The town is subject to increases in health care costs just like private industry and are somewhat out of our control. We made progress as a town with healthcare costs that are in our control by getting all employees onto the state GIC plan several years back. LS is not in the GIC (Group Insurance Commission). In the past, LS cost increases were in line with the GIC. However, that current LS cost increases are greater than the increases for the town and SPS employees. Should the actual cost increase for benefits come in lower than expected, LS would reduce their usage of E&D funds.
- 3) OPEB – The town pays a portion of the healthcare benefits for retired town employees. Ideally, while an employee is working for the town, the town sets aside money to support their retirement health care benefits. This did not happen in the past, so we are currently paying our retirees health care benefits from the operating budget. To solve this problem, we need to increase funding ear marked for retirement benefits of current employees. We are behind in contributions but ahead of where other towns are. We need to catch up to be fiscally responsible.
- 4) Special Education Spending - While the enrollment in our schools has decreased, special education costs have increased. Special education spending can be highly variable and impact budgets from year to year.
- 5) New revenue sources – while the towns commercial tax base is small, significant additions to our retail sector would be required to impact the total tax bill. One of the larger retail plazas in town for

example, pays only several hundred thousand dollars in taxes. All of Raytheon, when it was in operation, paid only \$600,000 in taxes. These are not small numbers, but when compared against a \$92M budget, to make a dent in the budget would require significant commercial expansion. Commercial expansion would reduce the tax burden on residents temporarily but would do nothing to curb the rate of increase in costs for the town.

6) Another primary issue is the high % of households with school age children. It is one of the highest in the state. An example of this is can be seen by comparing Sudbury and Concord. The population of Sudbury is 18,954 (Census data released 12/1/17) and the population of Concord is 19,432 (same census data) but Sudbury had 2850 students enrolled in grades K thru 8 in 2015-6 while Concord had 2114 n same school year (both from MA DOE enrollment data). The average cost for a Sudbury K-8 student is \$15,258 per year. You can see that supporting a school system with a higher than average % of households with children can be very expensive for the town.

7) To a lesser extent, the organization and structure of our school systems also drive higher costs. Sudbury operates two school systems - a K-8 system and in FY19 we will fund 87% of the budget for a regional high school with Lincoln. Because many believe that operating two school systems causes duplication in a variety of functions and inefficiencies in ongoing operations, the Board of Selectmen and the Sudbury Public School Committee is studying possible efficiencies in the sharing of resources.

## Capital

Capital spending in the town supports everything from trucks, refrigeration units, IT equipment all the way up to major town buildings. There are several sources of funding for capital.

## Free Cash

Simplistically, Free Cash could be thought of as the money remaining in the town's checking account at the end of a fiscal year. This money is likely due to expenses being less than expected for a particular budget item, or revenue coming in higher than expected. Free cash is normal and healthy in a properly run budget. One of the recommended uses of free cash is for asset purchases. Free cash is also used to maintain the level of the town's stabilization fund at 5% of the operating budget. The town's current free cash balance is \$1,783,257 after the October Town meeting . The Finance Committee will update at Town Meeting on the proposed uses for Free Cash. The Finance Committee does not set the funding source for spending, but will comment on the appropriateness of the source.

## Capital Exclusion

In addition to using free cash to pay for capital items, town meeting may also vote to use a capital outlay expenditure exclusion (capital exclusion) to raise taxes for one year, above the proposition 2 ½ limit to purchase a major capital item. For example, if the town wanted to buy a major piece of equipment that cost \$1M, a capital outlay expenditure exclusion could be put before town meeting for the entire \$1M. Taxes would be raised for one year only to collect this incremental \$1M to purchase the equipment. As of the printing of the warrant, there are no capital exclusions for town meeting .

## Debt Exclusion

In addition to the use of a capital exclusion, the town, for larger projects like buildings, will sell bonds to fund construction. Town meeting votes to raise money via a bond. This is called a debt exclusion. In a

debt exclusion, the impact on a resident's taxes carries forward for the number of years the bond takes to mature, usually, 20 or 30 years.

The town could add \$40M or so in debt exclusion and that would put us equal to Concord for debt service as a percentage of our budget. We have headroom to raise additional debt.

Some articles in the warrant might be funded by debt inclusion such as Broad Acre Farm, DPW Rolling Stock and the Fairbank Design Study. As of the April 8<sup>th</sup> submission deadline to the town for the warrant, only DPW Rolling Stock has been voted by the Board of Selectmen and the Finance Committee for a debt exclusion.

## Town Manager Capital Budget

The town manager also has around a \$400,000 capital budget that she can use to purchase capital items that cost up to \$50K in one year or \$100K in multiple years. This year, the town is proposing to add about another \$400K from free cash to this budget. There is also an article in the warrant, which the finance committee supports, which will allow the town manager to submit capital items that cost up to \$100,000 in one year or \$200,000 in multiple years in the Town Manager Capital Budget.

## CPA Spending

The final source of spending articles involves CPA articles. Three percent of the towns taxes are allocated for CPA approved projects. These articles may not be amended at town meeting. The CPA gets additional funding from a state match grant. For FY 19, the state match has fallen to 11%. Each year, at least 10% of CPA funds must be spent or set aside for each of the following categories: open space, community housing, and historic preservation.

CPA funds can be used for a variety of purposes. The CPA can spend available cash it has on hand or it can raise debt both with the approval of town meeting. The amount of debt the CPA can raise is limited by cash flow coming into the fund each year from the town once current annual debt obligations are paid off.

The CPA will collect an estimated \$1.8M in FY 19 from tax revenues. Of this, \$360K must be spent on affordable housing and historical projects. Another \$90K can be spent on administration. This leaves \$1.350M for debt service. After paying current debt service for past purchases such as Cutting and Dickson, Libby, Nobscot, Pantry Brook and Johnson Farm, this leaves \$171K in annual payments which represents another \$2 - \$2.5M in purchasing power.

The CPA has approximately \$5.6M in cash as of 6/30/18.

## Thinking About Funding Source

There is no such thing as truly "free cash" or "no cost CPA funds". In both cases, a significant portion of this money is tax dollars raised directly from you. If this money is spent on one project, this money will not be available for other projects, potentially leading to the need for other projects to be bonded or perhaps purchased through a capital exclusion. In the case of bonding or capital exclusion, this has the effect of raising taxes for the term of the bond or capital exclusion. Therefore CPA funding or free cash should be spent wisely so that taxes are raised only as a last resort.

## Future

This year, the finance committee requested three year forward looking budgets from the cost centers. The finance committee will report at town meeting on the FY19 budget and projects for FY 20 and FY 21.

## Conclusion

The town is in good financial shape in terms of our ability to operate the town, schools, and achieve AAA bond rating. We continue to make progress on our long term pension liabilities. The town does have a high tax rate and consistent growth in taxes. There are no easy answers to this problem and hopefully the information in this warrant will help taxpayers understand the issues so we can make informed choices going forward.

Respectfully submitted,

Jeffrey Atwater

Jeffrey Barker

Susan Berry

Joan Carlton

Adrian Davies

Tammie Dufault

Jose Garcia-Meitin

Eric Poch

Bryan Semple

## FY19 MONIED ARTICLES

		<b>Finance Committee</b>
<b>Article</b>	<b>Description</b>	<b>Recommendation</b>
2	FY18 Budget Adjustments	Report at Town Meeting
3	FY19 Budget	Approval
4	FY19 Capital Budget	Report at Town Meeting
5	FY19 Transfer Station Enterprise Fund Budget	Approval
6	FY19 Pool Enterprise Fund Budget	Report at Town Meeting
7	FY19 Recreation Field Maintenance Enterprise Fund Budget	Approval
8	Snow & Ice Transfer FY18	Report at Town Meeting
9	Unpaid Bills	Report at Town Meeting
10	Chapter 90 Highway Funding (Consent Calendar)	Approval
11	Revolving Fund Spending Limits (Consent Calendar)	Approval
12	Fund Litigation Costs - Eversource	Report at Town Meeting
13	Fund Litigation Costs - Sudbury Station	Report at Town Meeting
15	Means Tested Senior Tax Exemption	Approval
16	Amend Article XXV Capital Planning	Approval
21	DPW Rolling Stock Replacement	Report at Town Meeting
22	DPW Equipment	Approval
23	DPW Underground Fuel Storage and Management System Replacement	Report at Town Meeting
24	Stearns Mill Pond Dam Design, Permit, and Engineering Fees and Dutton Road Bridge Replacement	Approval
25	Sudbury Public Schools Playground Improvements	Report at Town Meeting
26	Noyes Fire Alarm System Replacement	Report at Town Meeting
27	Replacement of Telephone System - Lincoln-Sudbury Regional High School	Report at Town Meeting
28	Cutting Field Refurbishing and Resurfacing	Report at Town Meeting
30	Fairbank Community Center Design Funds	Report at Town Meeting
31	Acquisition of Broadacres Farm	Report at Town Meeting
32	Melone Property Disposition	Report at Town Meeting
34	Community Preservation Fund - SPS Playground Modernization	Approval
35	Community Preservation Fund - Grist Mill Pond, Carding Mill Pond, and Stearns Mill Pond Invasive Weed Removal	Approval
36	Community Preservation Fund - Wayside Inn Removal of Invasive Plant Species	Approval
37	Community Preservation Fund - Acquisition of Broadacres Farm	Report at Town Meeting
38	Community Preservation Fund - Regional Housing Services Office (RHSO) Allocation	Approval
39	Community Preservation Fund - Sudbury Housing Trust Allocation	Report at Town Meeting
40	Community Preservation Fund - CSX Alternate Acquisition Funding Reversion of Funds for FY19	Report at Town Meeting
41	Community Preservation Fund - Reversion of Funds for FY19	Approval
42	Community Preservation Fund - FY19 General Budget and Appropriations	Approval



## GENERAL FUND BUDGET SUMMARY OF REVENUES & EXPENDITURES

<b>EXPENDITURES</b>	<b>FY17 Actual</b>	<b>FY18 Budgeted</b>	<b>FY19 Recommended</b>
Education - Sudbury Public Schools (SPS)	34,357,371	36,156,047	37,459,173
Education - LS Regional High School (LS)	22,879,135	23,698,762	24,762,716
Education - Vocational	623,943	754,226	663,719
General Government	2,746,528	2,923,759	3,087,783
Public Safety	7,225,764	8,156,104	8,581,159
Public Works	4,980,607	5,358,109	5,292,995
Human Services	713,262	732,771	792,406
Culture & Recreation	1,253,809	1,305,443	1,367,678
Town-Wide Operating and Transfers	172,298	662,550	536,963
<b>Total Town Departments</b>	<b>74,952,717</b>	<b>79,747,771</b>	<b>82,544,592</b>
Town Debt Service	3,578,425	3,453,050	3,100,625
Employee Benefits (Town and SPS)	10,920,891	11,803,118	12,331,171
OPEB Trust Contribution (Town and SPS)	314,094	471,036	540,249
<b>TOTAL EXPENDITURES:</b>	<b>89,766,127</b>	<b>95,474,975</b>	<b>98,516,637</b>

<b>REVENUES &amp; AVAILABLE FUNDS</b>	<b>FY17 Actual</b>	<b>FY18 Budgeted</b>	<b>FY19 Recommended</b>
Real Estate and Personal Property Taxes	79,658,616	82,585,988	85,212,494
State Aid	5,937,621	6,129,137	6,201,575
MSBA Reimbursement	1,605,768	1,605,768	1,605,768
Local Receipts	6,085,162	4,625,001	4,836,800
Other Available	641,912	659,912	660,000
Free Cash	-	282,359	-
<b>TOTAL REVENUES &amp; AVAILABLE FUNDS:</b>	<b>93,929,079</b>	<b>95,888,165</b>	<b>98,516,637</b>

See additional budget details in the Town Manager's Proposed Budget which can be found on the Town's website at the following link:

<https://sudbury.ma.us/finance/fy19-town-manager-proposed-budget/>

## TOWN MANAGER'S CAPITAL BUDGET

<b>Project Name</b>	<b>Department</b>	<b>Cost</b>
Town-wide Walkway Construction	DPW	50,000
Culvert Replacement	DPW	30,000
Various Site Improvements at Parks and Grounds	DPW/Recreation	50,000
Various Building Improvements	Facilities	50,000
Interior Painting of Schools and Goodnow Library	Facilities	50,000
Portable Radios	Police	25,600
Town wide permitting software	Info Systems	40,900
LSRHS security upgrades, CCTV system video surveillance	LSRHS	47,822
LSRHS Hot water heater	LSRHS	49,996
Install a second Well at Haskell Field	Recreation	45,000
SPS Space needs Study-SPS Relocation	Selectmen	50,000
Schools Cafeteria Kitchen Equipment	SPS	39,000
School Custodial/maintenance Equipment	SPS	38,000
Paging, Clocks, and Bell Systems	SPS	25,000
Curtis School Septic Pumps	SPS	40,000
ICP Tabulator Bundles (New Voting Boxes)	Town Clerk	50,000
Digitization of Documents	Town manager	50,000
New Air compressor Unit 32	DPW	20,000
Wacker sidewalk roller Unit 55	DPW	20,000
2007 Super Z Mower #1	Parks & Gnds	25,000
2007 Super Z Mower #2	Parks & Gnds	25,000
	<b>Total</b>	<b><u>821,318</u></b>

See additional budget details in the Town Manager's Proposed Budget which can be found on the Town's website at the following link:

<https://sudbury.ma.us/finance/fy19-town-manager-proposed-budget/>

## ENTERPRISE FUNDS BUDGETS

<b>EXPENDITURES</b>	<b>FY17 Actual</b>	<b>FY18 Budgeted</b>	<b>FY19 Recommended</b>
<u>Direct</u>			
Transfer Station	254,055	297,392	310,806
Atkinson Pool	517,538	574,434	467,220
Recreation Field Maintenance	202,051	217,762	217,291
<b>Total Direct Expenditures</b>	<b>973,644</b>	<b>1,089,588</b>	<b>995,317</b>
<u>Indirect</u>			
Transfer Station	16,700	16,700	16,700
Atkinson Pool	-	-	36,227
Recreation Field Maintenance	22,575	22,575	22,575
<b>Total Indirect Expenditures</b>	<b>39,275</b>	<b>39,275</b>	<b>75,502</b>
<b>TOTAL:</b>	<b>1,012,919</b>	<b>1,128,863</b>	<b>1,070,819</b>

<b>RECEIPTS &amp; RESERVES</b>	<b>FY17 Actual</b>	<b>FY18 Budgeted</b>	<b>FY19 Recommended</b>
Transfer Station	294,037	314,092	327,506
Atkinson Pool	486,635	574,434	503,447
Recreation Field Maintenance	180,366	240,337	239,866
<b>TOTAL:</b>	<b>961,038</b>	<b>1,128,863</b>	<b>1,070,819</b>

See additional budget details in the Town Manager's Proposed Budget which can be found on the Town's website at the following link:

<https://sudbury.ma.us/finance/fy19-town-manager-proposed-budget/>

# CPA FUNDS BUDGET

	FY17 Actual	FY18 Appropriated	FY19 Recommended
Beginning CPA Fund Balance	5,423,003	5,895,441	5,671,562
<u>Revenues</u>			
CPA Surcharge & Fees	1,844,751	1,800,000	1,800,000
Intergovernmental	391,958	306,000	315,000
Investment Income	12,227	20,000	10,000
Total Revenues	<u>2,248,936</u>	<u>2,126,000</u>	<u>2,125,000</u>
<u>Expenditures</u>			
Major Land Purchases			
Debt Service	1,266,198	1,229,779	1,178,335
Administrative	48,175	57,500	82,500
Other	462,125	1,062,600	-
Total Expenditures	<u>1,776,498</u>	<u>2,349,879</u>	<u>1,260,835</u>
Excess / (Deficiency)	472,438	(223,879)	864,165
Ending CPA Fund Balance	<u>5,895,441</u>	<u>5,671,562</u>	<u>6,535,727</u>
	FY17 Actual	FY18 Appropriated	FY19 Recommended
<u>ENDING FUND BALANCE</u>			
Projects (in-use)	1,822,064	1,822,064	1,822,064
Unassigned	4,073,377	3,849,498	4,713,663
	<u>5,895,441</u>	<u>5,671,562</u>	<u>6,535,727</u>

## LONG-TERM DEBT

*Town Outstanding Debt by Type*

Issue Types	Schools	Municipal	Pre-CPA	Total	Annual Debt Service	Principal Balance
FY17 Principal Balance	8,040,000	7,628,585	2,155,000			17,823,585
FY18 Principal	1,765,000	498,057	510,000	2,773,057		
FY18 Interest	324,550	285,780	69,663	679,993	3,453,050	15,050,528
FY19 Principal	1,745,000	501,951	280,000	2,526,951		
FY19 Interest	250,325	265,487	57,863	573,674	3,100,625	12,523,577
FY20 Principal	2,025,000	505,343	90,000	2,620,343		
FY20 Interest	177,075	241,545	51,463	470,082	3,090,425	9,903,234
FY21 Principal	2,060,000	509,621	85,000	2,654,621		
FY21 Interest	89,413	217,517	46,963	353,892	3,008,513	7,248,613
FY22 Principal	240,000	413,908	85,000	738,908		
FY22 Interest	13,244	194,380	42,713	250,336	989,244	6,509,706
FY23 Principal	85,000	418,503	85,000	588,503		
FY23 Interest	8,050	175,134	38,463	221,647	810,150	5,921,202
FY24 Principal	80,000	423,116	85,000	588,116		
FY24 Interest	4,600	155,772	34,213	194,584	782,700	5,333,086
FY25 Principal	40,000	427,845	85,000	552,845		
FY25 Interest	2,000	136,292	29,963	168,255	721,100	4,780,241
FY26 Principal	-	432,895	85,000	517,895		
FY26 Interest	-	116,693	25,713	142,405	660,300	4,262,346
FY27 Principal	-	438,273	85,000	523,273		
FY27 Interest	-	104,065	23,163	127,227	650,500	3,739,073
FY28 Principal	-	443,787	85,000	528,787		
FY28 Interest	-	91,300	20,613	111,913	640,700	3,210,286
FY29 Principal	-	454,642	85,000	539,642		
FY29 Interest	-	78,396	18,063	96,458	636,100	2,670,645
FY30 Principal	-	460,645	85,000	545,645		
FY30 Interest	-	65,193	15,513	80,705	626,350	2,125,000
FY31 Principal	-	360,000	85,000	445,000		
FY31 Interest	-	51,838	12,963	64,800	509,800	1,680,000
FY32 Principal	-	335,000	85,000	420,000		
FY32 Interest	-	41,038	10,413	51,450	471,450	1,260,000
FY33 Principal	-	335,000	85,000	420,000		
FY33 Interest	-	30,988	7,863	38,850	458,850	840,000
FY34 Principal	-	335,000	85,000	420,000		
FY34 Interest	-	20,938	5,313	26,250	446,250	420,000
FY35 Principal	-	335,000	85,000	420,000		
FY35 Interest	-	10,469	2,656	13,125	433,125	-
Remaining Debt Service	8,909,256	9,911,406	2,668,569	21,489,231	21,489,231	



*LS Regional High School Outstanding Debt*

	Total	Annual Debt Service	Principal Remaining
FY17 Principal Balance			4,630,000
FY18 Principal	540,000		
FY18 Interest	130,800	670,800	4,090,000
FY19 Principal	535,000		
FY19 Interest	114,675	649,675	3,555,000
FY20 Principal	530,000		
FY20 Interest	98,700	628,700	3,025,000
FY21 Principal	520,000		
FY21 Interest	82,950	602,950	2,505,000
FY22 Principal	515,000		
FY22 Interest	67,425	582,425	1,990,000
FY23 Principal	510,000		
FY23 Interest	52,050	562,050	1,480,000
FY24 Principal	500,000		
FY24 Interest	36,900	536,900	980,000
FY25 Principal	495,000		
FY25 Interest	21,975	516,975	485,000
FY26 Principal	485,000		
FY26 Interest	7,275	492,275	-
Remaining Debt Service	5,242,750	5,242,750	

*Community Preservation Outstanding Debt by Project*

Issues	Nobscot I & II	Cutting/ Dickson	Libby	Pantry Brook	Johnson Farm	Total	Annual Debt Service	Principal Balance
FY17 Principal Balance	4,405,000	1,640,000	1,005,000	2,660,000	900,000			10,610,000
FY18 Principal	465,000	255,000	135,000	120,000	50,000	1,025,000		
FY18 Interest	273,500	30,500	18,863	87,148	34,625	444,635	1,469,635	9,585,000
FY19 Principal	345,000	245,000	135,000	125,000	50,000	900,000		
FY19 Interest	120,050	25,400	16,163	84,098	32,625	278,335	1,178,335	8,685,000
FY20 Principal	340,000	240,000	130,000	125,000	50,000	885,000		
FY20 Interest	110,150	20,500	13,463	80,973	30,125	255,210	1,140,210	7,800,000
FY21 Principal	340,000	235,000	125,000	130,000	50,000	880,000		
FY21 Interest	100,075	15,700	10,863	77,148	27,625	231,410	1,111,410	6,920,000
FY22 Principal	345,000	230,000	125,000	135,000	50,000	885,000		
FY22 Interest	88,575	12,175	8,988	73,173	25,125	208,035	1,093,035	6,035,000
FY23 Principal	340,000	220,000	120,000	140,000	50,000	870,000		
FY23 Interest	78,175	8,150	6,800	69,048	22,625	184,798	1,054,798	5,165,000
FY24 Principal	340,000	215,000	120,000	145,000	50,000	870,000		
FY24 Interest	67,625	4,300	4,700	64,773	20,125	161,523	1,031,523	4,295,000
FY25 Principal	340,000	-	115,000	150,000	50,000	655,000		
FY25 Interest	54,525	-	2,300	60,348	17,625	134,798	789,798	3,640,000
FY26 Principal	345,000	-	-	155,000	50,000	550,000		
FY26 Interest	41,200	-	-	55,773	15,125	112,098	662,098	3,090,000
FY27 Principal	340,000	-	-	155,000	50,000	545,000		
FY27 Interest	30,150	-	-	50,929	13,625	94,704	639,704	2,545,000
FY28 Principal	335,000	-	-	165,000	50,000	550,000		
FY28 Interest	21,525	-	-	45,729	12,125	79,379	629,379	1,995,000
FY29 Principal	330,000	-	-	170,000	50,000	550,000		
FY29 Interest	12,588	-	-	40,030	10,625	63,243	613,243	1,445,000
FY30 Principal	100,000	-	-	175,000	50,000	325,000		
FY30 Interest	6,000	-	-	33,906	9,125	49,031	374,031	1,120,000
FY31 Principal	100,000	-	-	180,000	50,000	330,000		
FY31 Interest	2,000	-	-	27,200	7,625	36,825	366,825	790,000
FY32 Principal	-	-	-	190,000	50,000	240,000		
FY32 Interest	-	-	-	19,800	6,125	25,925	265,925	550,000
FY33 Principal	-	-	-	195,000	50,000	245,000		
FY33 Interest	-	-	-	12,100	4,625	16,725	261,725	305,000
FY34 Principal	-	-	-	205,000	50,000	255,000		
FY34 Interest	-	-	-	4,100	3,125	7,225	262,225	50,000
FY35 Principal	-	-	-	-	50,000	50,000		
FY35 Interest	-	-	-	-	1,563	1,563	51,563	-
Remaining Debt Service	5,411,138	1,756,725	1,087,138	3,546,271	1,194,188	12,995,459	12,995,459	

# COLLECTIVE BARGAINING

## **BARGAINING UNIT AND CONTRACT FINANCIAL TERMS**

### **LS Regional High School**

The three year memorandum of agreement for the period covering schools year 2019, 2020, and 2021 provides for COLA increases in half-year increments of 0.5%, 1.5%, 0%, 3%, 0.5% and 2%, representing an aggregate COLA increase over three years totaling 6.5%, or approximately 2.17% per year on average.

### **Sudbury Public Schools, K-8**

#### *Teachers*

The next three year contract covering fiscal years 2019, 2020, and 2021 remains unsettled as of the printing of this document.

#### *Support Staff*

The next three year contract covering fiscal years 2019, 2020, and 2021 remains unsettled as of the printing of this document.

#### *Nurses*

The next three year contract covering fiscal years 2019, 2020, and 2021 remains unsettled as of the printing of this document.

#### *Custodians*

The next three year contract covering fiscal years 2019, 2020, and 2021 remains unsettled as of the printing of this document.

### **Town**

#### *Fire*

The next three year contract covering fiscal years 2019, 2020, and 2021 remains unsettled as of the printing of this document.

#### *Police – Patrol Officers*

The next three year contract covering fiscal years 2019, 2020, and 2021 remains unsettled as of the printing of this document.

#### *Police - Sergeants*

The next three year contract covering fiscal years 2019, 2020, and 2021 remains unsettled as of the printing of this document.

*Public Works*

The next three year contract covering fiscal years 2019, 2020, and 2021 remains unsettled as of the printing of this document.

*Engineering*

The next three year contract covering fiscal years 2019, 2020, and 2021 remains unsettled as of the printing of this document.

*Supervisory*

The next three year contract covering fiscal years 2019, 2020, and 2021 remains unsettled as of the printing of this document.

*Civilian Dispatchers*

The next three year contract covering fiscal years 2019, 2020, and 2021 remains unsettled as of the printing of this document.

## BUDGET TERMS AND DEFINITIONS

**Abatements and Exemptions (previously called Overlay):** An amount set by the Assessors to create a fund to cover abatements of (and exemptions from) real and personal tax assessments for the current year, and raised on the tax levy. An abatement is a reduction provided by the Assessors in the assessed tax because of bona fide specific conditions or situations not considered when the tax was levied. An exemption is provided for a variety of purposes, which include, but are not limited to: buildings/property used for religious, government, charity, or pollution control. In addition, exemptions may also be provided to the elderly, handicapped, and veterans under certain conditions.

**Abatement Surplus:** Accumulation of the surplus amounts of Abatements and Exemptions set aside by the Assessors each year to cover abatements of (and exemptions from) real estate and personal property tax assessments. The accumulated amount for previous years no longer committed for abatements may be used by vote of the Town Meeting.

**Benefits and Insurance:** This account in the shared expenses section of the budget is comprised primarily of benefits such as health insurance and retirement for both school and general government employees.

**Capital Exclusion:** A temporary increase in the tax levy to fund a capital project or make a capital acquisition.

**Cherry Sheet:** An annual statement received from the Department of Revenue detailing estimated receipts for the next fiscal year from the various state aid accounts as well as estimated state and county government charges payable to the state. The name “Cherry Sheet” derives from the color of the paper used.

**Circuit Breaker Program:** School districts are eligible for reimbursements for students with disabilities whose programs cost greater than four times the statewide foundation budget. “Circuit Breaker” means the reimbursement program for certain costs of special education as specified in M.G.L. c. 71B, § 5.

**Debt Exclusion:** An override to Proposition 2 ½ for the purpose of raising funds for debt service costs; remains for the life of the debt only.

**Enterprise Fund:** A separate fund, set up to provide a specific Town service, whereby all direct and indirect/overhead costs of providing the service are funded in total from user charges. An appropriation for an enterprise fund is funded in total from enterprise fund revenue unless otherwise noted. Enterprise fund revenue used to fund services provided by other Town departments will be shown in the warrant after the appropriation total for the department. An enterprise fund is required to fully disclose all costs and all revenue sources needed to provide a service.

**Free Cash:** Free cash is the available, undesignated fund balance of the general fund and is generated when actual revenue collections are in excess of estimates, when expenditures are less than appropriated, or both. A free cash balance is certified as of July 1 each year by the Department of Revenue and once certified, any or all of the certified amount may be used to defray Town expenses by a vote of the Town Meeting.

**Funding Sources for Expenditures:** Authorizations for the Town to expend monies are made in the form of a motion at Town Meeting. The wording of the motions will specify the funding source; that is, the place from where money is going to come or will be raised. When a motion reads, “to appropriate a sum of money” without a source being identified, that amount will be included in the tax calculation, whereby the total of all sums to be appropriated will be reduced by an estimate of local and state revenue. The balance needed will be provided by property taxes. When items in the warrant are offset or raised from available funds, those items will also appear as offsets in the determination of the tax rate.

**Levy Limit:** The maximum amount a community can levy in any given year.

**Local Receipts:** This is the third largest source of revenue for the Town after property taxes and Cherry Sheet receipts. While it is comprised of a number of different items, the largest source is the auto excise tax.

**New Growth:** Proposition 2 ½ allows a community to increase its levy limit annually by an amount based upon the valuation of certain new construction and other growth in the tax base that is not the result of property revaluation. New growth becomes part of the levy limit and thus increases at the rate of 2.5% each year as the levy limit increases.

**Normal Cost (OPEB):** Normal cost generally represents the portion of the cost of projected benefits for active employees allocated to the current plan year.

**Override:** An override is passed by a majority vote at Town Meeting and at the ballot. There are three types of overrides: An Operating Override, which permanently increases the levy limit; a Debt Exclusion, which increases the levy limit only for the life of the debt; and a Capital Project Override, which increases the levy only for the year in which the project is undertaken.

**OPEB:** Post-employment benefits that an employee will begin to receive at the start of retirement. This does not include pension benefits paid to the retired employee. Other post-employment benefits that a retiree can be compensated for are life insurance premiums, healthcare premiums and deferred-compensation arrangements.

**Proposition 2½:** A Massachusetts General Law enacted in 1980 to limit property taxes.

**Revolving Fund:** Funds that may be used without appropriation and that are established for special uses. Recreation fees, for example, may be paid into a revolving fund. Revolving funds are established by state law or Town bylaw.

**Reserve Fund:** An amount appropriated by the Annual Town Meeting for emergency or unforeseen purposes. The Finance Committee, by state law, is the sole custodian of the Reserve Fund and approves transfers from the Fund into the operating budgets throughout the year if: (1) the need for funds is of an emergency and/or unforeseen nature, and (2) if, in the judgment of the Finance Committee, the Town Meeting would approve such an expenditure if such a meeting was held. The Reserve Fund is, therefore, a mechanism for avoiding the necessity of frequent Special Town Meetings.

**Stabilization Fund:** Similar to a "savings account", this account has been used to fund large capital projects such as fire trucks and school roofs. A recent amendment to state law allows the Stabilization

Fund to be used for the operating budget, as well as capital purchases; however, the Finance Committee would generally be reluctant to recommend doing so. Placing money into, or taking it out of, the Stabilization Fund requires a 2/3 vote of Town Meeting.

**Tax Levy:** The property tax levy is the revenue a community can raise through real and personal property taxes. In Massachusetts, municipal revenues to support local spending for schools, public safety, general government and other public services are raised through the property tax levy, state aid, local receipts and other sources. The property tax levy is the largest source of revenue for most cities and towns.

**Town-wide Operating Expenses:** This account in the general government section of the budget is comprised primarily of operating expenses such as postage, telephone and property liability insurance, that support town-wide operations and are not assigned to any one department or cost center.



Sudbury Parks & Recreation will be offering:

# Annual Town Meeting

# BABYSITTING

- ☆ Gym Games
- ☆ Arts & Crafts
- ☆ Popcorn & Movie
- ☆ Peanut-free snack

**When:** Monday, May 7, 2018

7PM - 11PM

*Town Meeting begins at 7:30PM in High School Auditorium*

**Where:** Gym 3 at Lincoln Sudbury Regional High School

**Who:** Grades Pre-K– 8

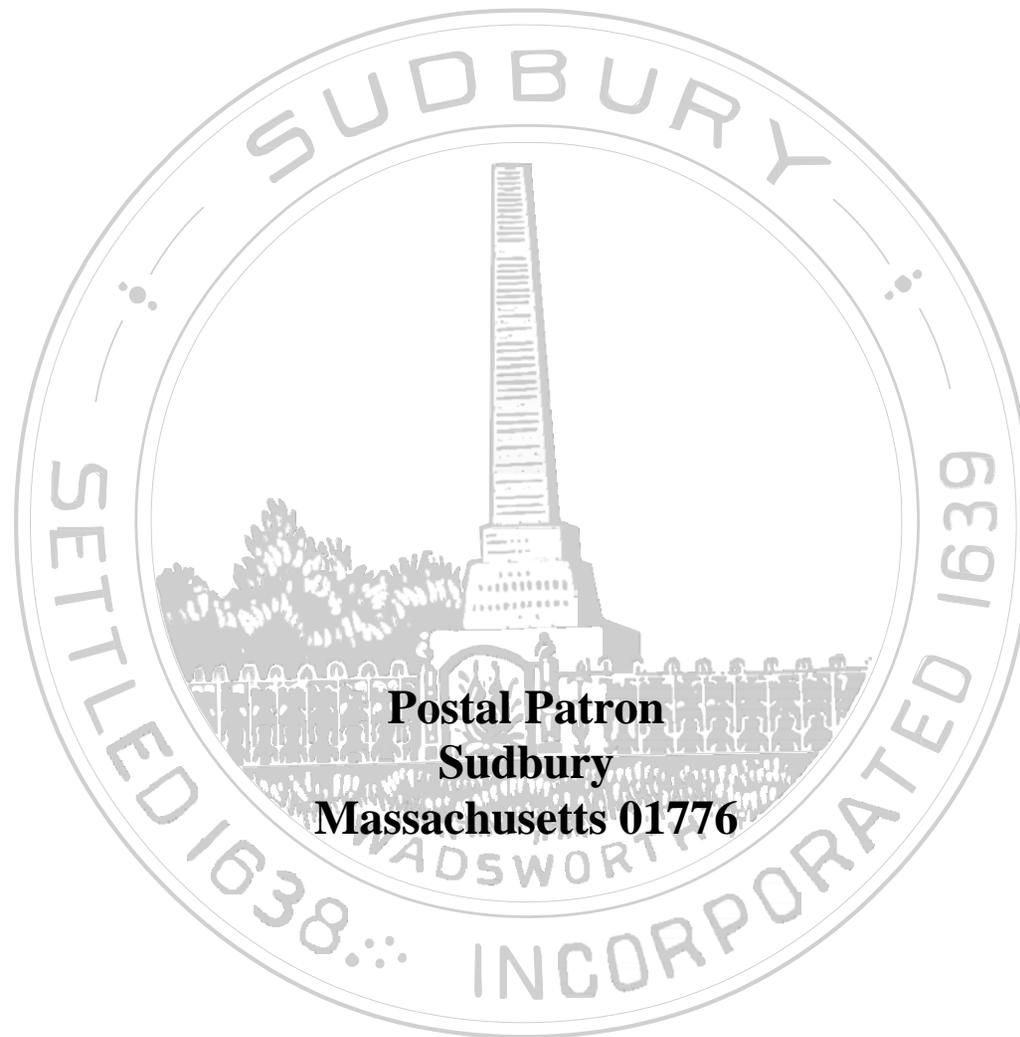
*Participants must be potty trained*

**Cost:** \$10 per child

**Register:** By May 2, 2018 at <http://bit.ly/2ENQgX0>

**Board of Selectmen  
Sudbury, MA 01776**

**U. S. POSTAGE  
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