

## **Town of Sudbury Master Plan Steering Committee Charge**

The Planning Board and Board of Selectmen have designated updating the Master Plan as a priority. The new Master Plan will be used as a guide for the Town of Sudbury in the areas of land use, economic development, housing, transportation, community services, and capital/facilities planning among others.

Nearly two decades old, the 2001 Sustainable Sudbury Master Plan sought to provide recommendations and an implementation plan for addressing the impacts of residential growth including identifying strategies for land use, economic development, natural and cultural resources, housing, transportation, and community services and facilities. In the seventeen years since, Sudbury has flourished in population growth and land use. The updated Master Plan will reflect, among other things, changes to the Zoning Code, current projects, new environmental and other regulatory constraints, and plan for appropriate land uses to support the long and short-term needs of the community as it continues to grow as a suburban destination. The concepts of community sustainability and resiliency will be considered throughout the Master Plan and permeate all topic areas.

Items identified for consideration in the Master Plan update include, but are not limited to the following:

- Identifying areas for Inclusionary Zoning and other Affordable Housing measures
- Evaluating the need for Public Transportation
- Revisiting sewer lines along commercially zoned districts
- Identifying opportunities for improved connectivity with neighboring communities
- Examining places for public use spaces and amenities
- Identifying sustainable environmental measures
- Analyzing the impact of new residential development on the public schools
- Evaluating infrastructure needs for the area
- Strategizing economic development measures to entice businesses to town, while maintaining its rural feel

### **CHARGE:**

The Master Plan Steering Committee advises on the development of the Master Plan document. The Committee also fosters openness and inclusion in the master planning process through dialogue and communication with the consulting team of Horsley Witten and various stakeholders in the Sudbury Community.

### **VISION:**

The Master Plan will develop a physical document for the Town of Sudbury that optimally reflects and supports the Community's priorities and goals.

### **MEMBERSHIP:**

The Master Plan Steering Committee is comprised of designated Sudbury Board and Committee members, and several at-large community members. The Committee is guided and led by the

Planning Board, Horsley Witten, the Master Plan Consultants, and the Office of Planning and Community Development. Membership will be in existence for approximately 18 months to two years in order to direct the preparation of the Master Plan.

The Master Plan Steering Committee shall be convened and charged by the Planning Board. Members will be appointed for the term of the update process.

The Committee shall consist of 15 voting members and non-voting members from the Planning Board, as follows:

- Two members of the Board of Selectmen, appointed by the Board of Selectmen
- One member of the Conservation Commission, appointed by the Conservation Commission
- One member of the Council on Aging, appointed by the Council on Aging.
- One member of the Parks and Recreation Commission, appointed by the Parks and Recreation Commission
- One member of the Historic Districts Commission, appointed by the Historic Districts Commission
- One member of the Lincoln Sudbury Regional School Committee, appointed by the Lincoln Sudbury Regional School Committee
- One member of the Sudbury Public School Committee, appointed by the Sudbury Public School Committee
- One member of the Sudbury Housing Authority, appointed by the Sudbury Housing Authority
- One member of the Zoning Board of Appeals, appointed by the Zoning Board of Appeals
- One member of the Committee on Disabilities, appointed by the Committee on Disabilities
- Four members at large, appointed by the Planning Board

The Master Plan Steering Committee shall appoint a Chair and Vice Chair to guide its efforts and a Clerk to maintain the record of the Committee. The Master Plan Steering Committee shall appoint subcommittees as it deems necessary to the fulfillment of its duties.

Final approval of the Master Plan will be subject to the Planning Board upon completion of the document by the consulting team and Master Plan Steering Committee.

#### MEETINGS:

The Master Plan Steering Committee and its subcommittees shall establish regular meetings and shall abide by the Massachusetts Open Meetings Law and Town General Bylaws. Meetings will be open to the public and posted with the Town Clerk and in designated spaces.

In addition to regular meetings, Committee members will be asked to serve on sub-committees, which will schedule their own meetings and post them with the Office of Planning and Community Development.

The Committee members must attend community-wide meetings.

Adopted by the Planning Board

April 10, 2019