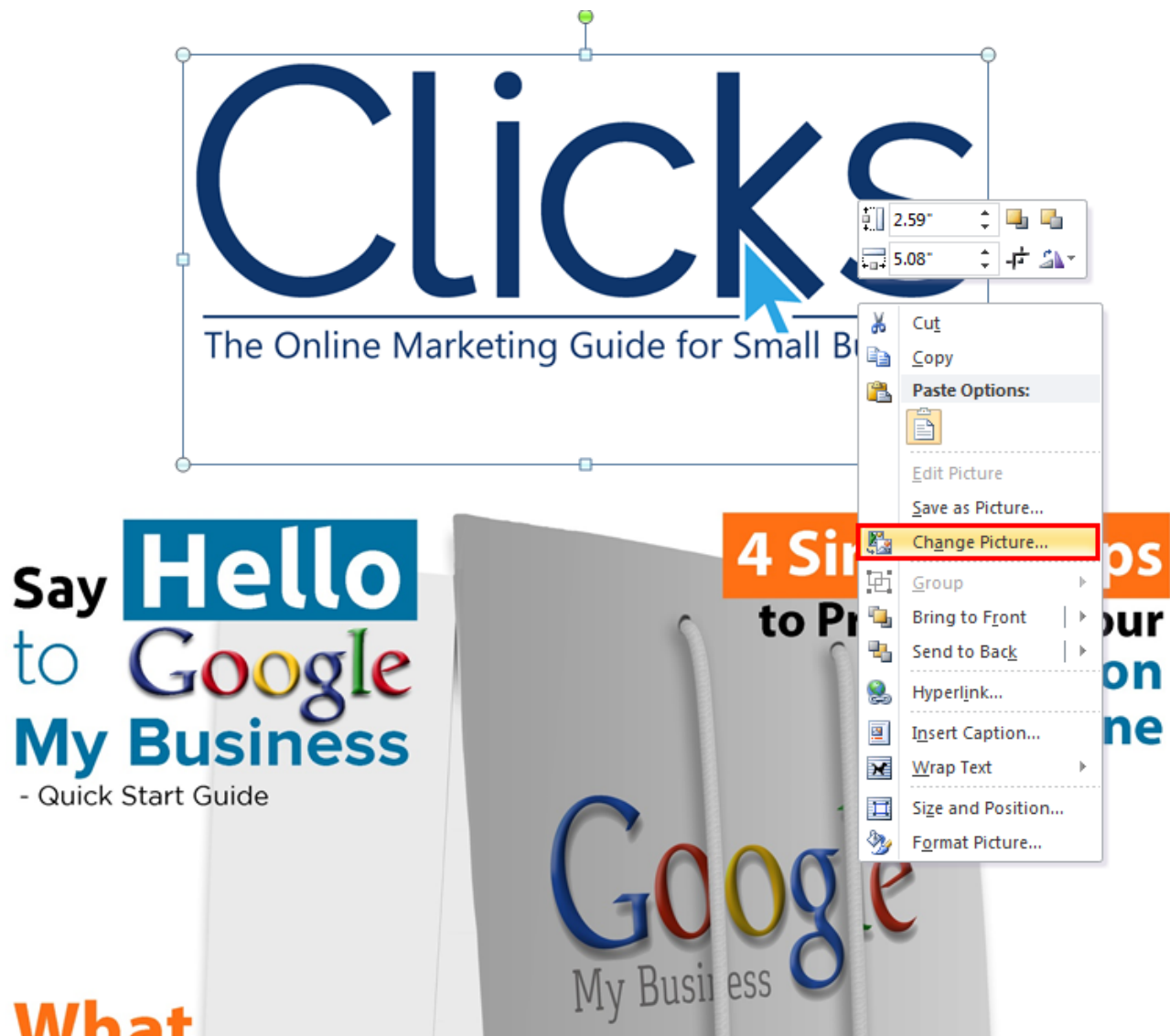


TUTORIAL

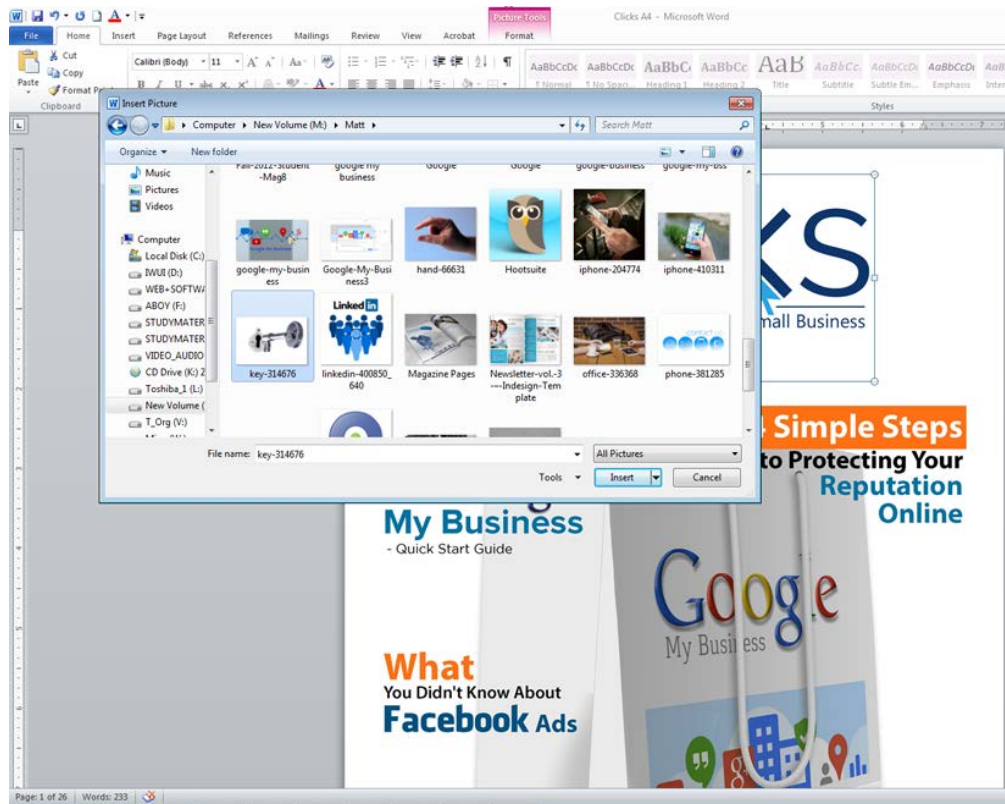
How to edit “Clicks” word document.

This short tutorial will help you edit this word document. Following the tutorial and referring the screenshots, you’ll be able to replace images, logos and text.

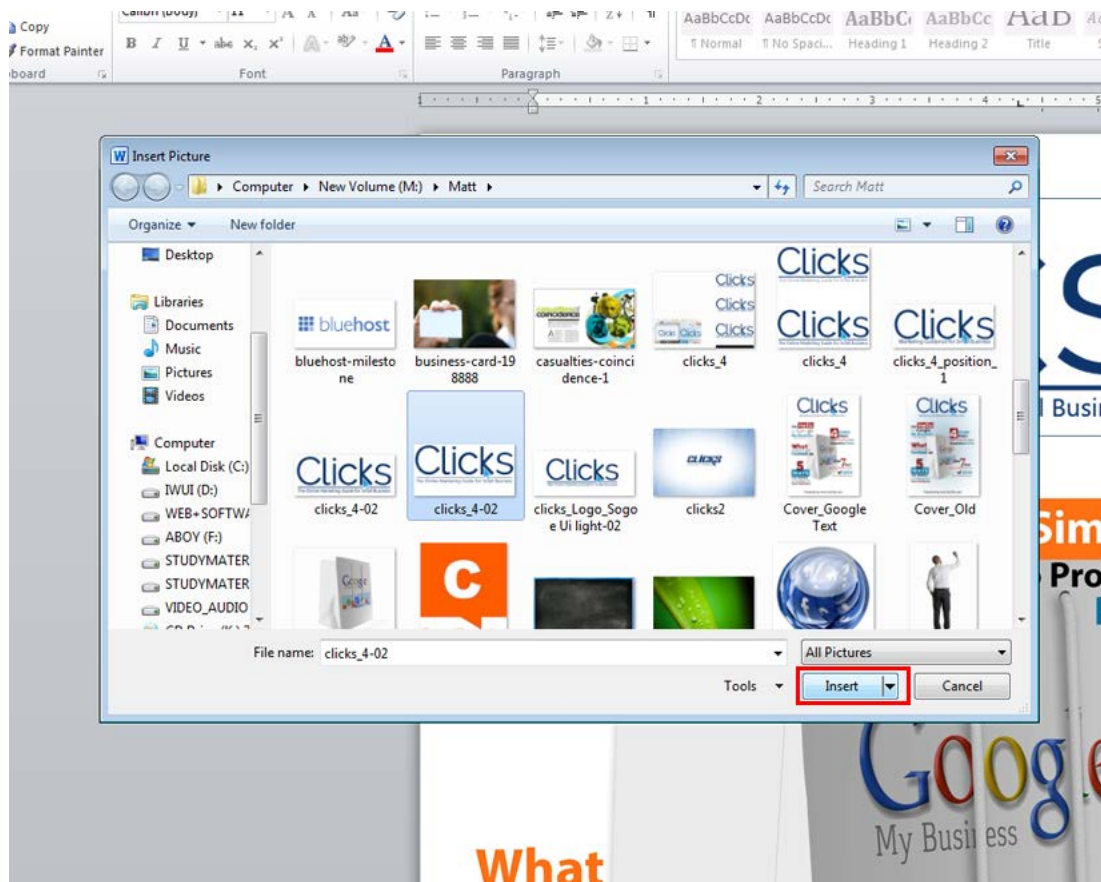
To replace the Logo, right-click the “Clicks” logo and then select “Change Picture”



A pop-up window will come up.



Browse the logo/image you want to replace, and then select it. Now click “Insert”



To replace the text “Powered by www.YourWebsite.com” at the bottom of the cover, move your mouse cursor inside the text box and then click anywhere inside the text box to activate.



Now, while the cursor blinks inside the text box, select all the text. You can use dragging method or Ctrl+A (Mac=Cmd+A). After the text inside the text box is selected, type or paste your new text (or your new url). Example screenshot below where the text is replaced.



Follow the same on page 11, page 21 and page 26 (Screenshots below)



networking pages created for your business, you need to consider getting them set up ASAP. Social networking is ideal as it's a great source of free, or very cheap marketing and advertising, millions upon millions of people use these pages, and it's an ideal way of potentially drumming up more business.

Once you do have several social networking pages created, Facebook, Twitter, LinkedIn, Pinterest etc, you will then need to ensure that you provide links to each page from your website. Linking to social networking pages is ideal because it allows you a way of keeping in touch with potential customers,

have a direct line of communication to people who are already interested in what you're selling.

Your friends, fans and followers then see the amazing deal your offering and will likely take advantage of it because you're speaking directly to your target audience. We spoke about calls to action earlier and social networking links are prime examples of how effective a call to action can be. Simple text such as "Stay Informed by liking us on Facebook" with a direct link to your Facebook page is all that is required, and it's proven to be extremely effective.

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BLOG MANAGEMENT	MOBILE MARKETING

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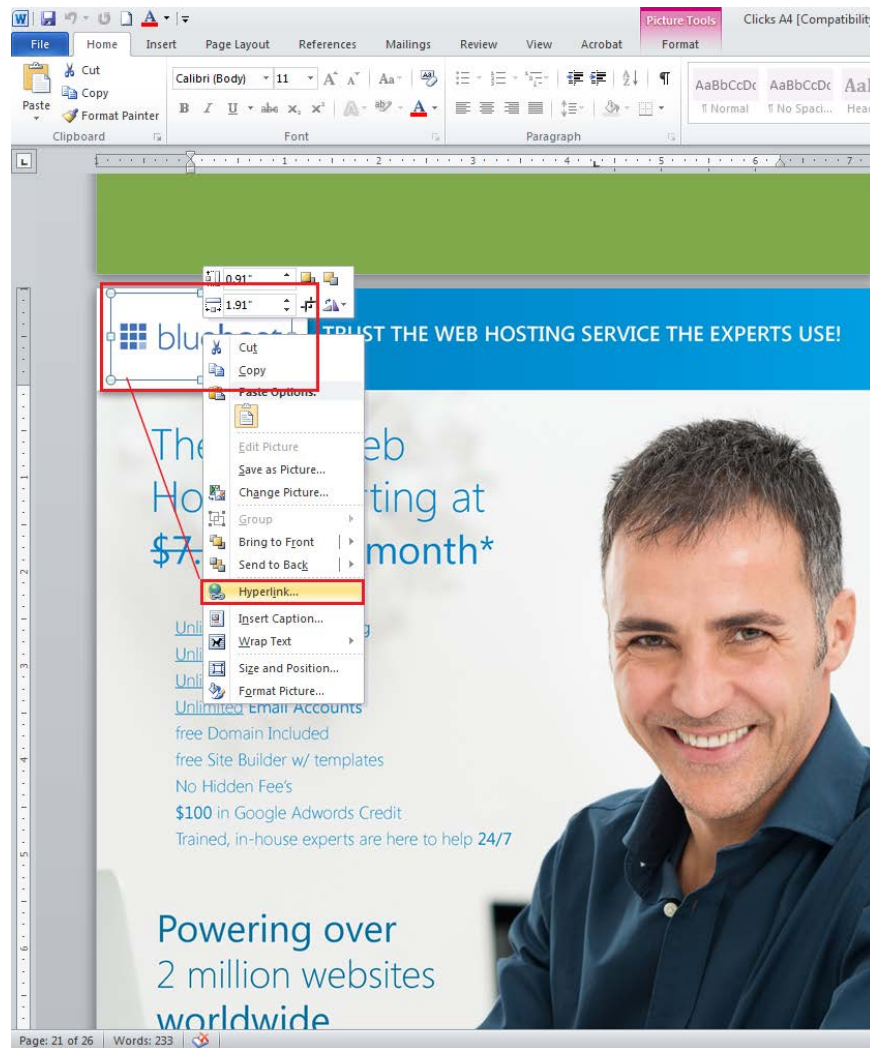
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- Unlimited File Transfer
- Unlimited Email Accounts
- free Domain Included
- free Site Builder w/ templates
- No Hidden Fee's
- \$100 in Google Adwords Credit

Trained in-house experts are here to help 24/7



Right-Click the “Bluehost” logo, select “Hyperlink...”



In the new hyperlink options window, type in (or copy/paste) your bluehost affiliate link (example shown in the below screenshot).

