Author Guidelines

Canadian Journal of Nursing Research (CJNR). Canada’s leading journal in nursing research and scholarship, invites manuscripts of interest to nursing and healthcare clinicians, educators, leaders, policy makers, and researchers. CJNR is intended to serve both the Canadian and the international nursing communities as a forum for the dissemination and communication of nursing research and scholarship. We, therefore, welcome high quality submissions of research and other scholarly work from Canadian as well as international authors.

A quarterly, refereed, peer-review publication, CJNR accepts quantitative, qualitative, and mixed-method manuscripts on a broad spectrum of topics that include, but are not limited to clinical and health interventions & outcomes, health services and health systems, determinants of health, nursing education, nursing leadership, nursing measurement, community and population health, and healthy aging. CJNR also welcomes short research reports, systematic reviews, and theoretical papers that inform nursing research, as well as opinions, editorials, and commentaries that are of special interest to nursing and other healthcare researchers.

Manuscripts will be acknowledged upon online submission. Each submission will be subject to initial vetting by the assigned handling editor to determine its suitability for CJNR prior to subjecting it to blind peer-review by at least two reviewers.

Authors who wish to explore the suitability of their work to the journal are encouraged to precede the submission with an email to the Editor-in-Chief, Dr. Maher El-Masri, at melmasri@uwindsor.ca, with a description of the scope and nature of the manuscript (please include an abstract).

The following guidelines are designed to assist authors with the manuscript preparation and submission process. Manuscripts that do not conform to these guidelines will be returned to the authors without further review; revisions by authors will again be checked against the guidelines to determine if they are ready for peer-review.

Note: CJNR doesn’t provide extensive English editing services. We therefore encourage all authors to ensure that submissions meet excellent grammar and dictation standards. Sage Publishing offers additional service for authors who require linguistic assistance. For more information about these services, please visit SAGE Language Services on our Journal Author Gateway for further information.
Manuscript Preparation Guidelines:

General Requirements:
The submitted manuscript, including the abstract, Tables, and reference list must be double-spaced, left-justified with one-inch (2.54 cm) margins, and typed using size 12 Arial font. Authors should avoid the inclusion of appendices in all submissions, except in rare situations where an author deems the appendix indispensable. All pages, including the title page and reference list, must be numbered using Arabic numerals (e.g., 1, 2, 3, etc.). Include a short title (no more than 50 characters) as a header in all pages, including the title page, for the purposes of double-blind peer-review. The entire manuscript must be prepared according to the Publication Manual of the American Psychological Association (APA Style Manual 6th edition). All listed references must match the citations in the text and vice versa; all referencing must conform to the APA writing manual (6th edition).

All manuscripts will be considered for publication on the understanding that they a) have not been published elsewhere or b) are not under consideration for publication elsewhere, and c) are submitted solely to CJNR. Authors of manuscripts that are accepted for publication will be asked to review galleys after copy editing and before publication.

Authors may refer to the information and guidance on how best to title their manuscript, write their abstract, and select their keywords by visiting the SAGE Journal Author Gateway for guidelines on “How to Help Readers Find Your Manuscript Online”

Title Page:
Includes a stand-alone title page covering the title of the manuscript, as well as the authors' names, credentials, professional affiliations, and email address. The corresponding author must provide additional contact information that includes his/her business telephone number and current mailing address.

Abstract:
Write the abstract on a separate page not exceeding 250 words. Research abstracts must be structured with headings that include the study background, purpose, methods, results, and conclusions. Non-research abstracts should be presented in the form of 1-2 unstructured paragraphs.

Keywords:
Provide 4-6 keywords to highlight the main concepts and the scope of the manuscript.

Main Text: Prepare the manuscript according to the Publication Manual of the American Psychological Association (APA Style Manual 6th edition). Double-space everything, including
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references, quotations, Tables, and figures. Please refer to the specific guidelines below for instructions on the expected headings and maximum length of manuscripts.

Tables & Figures: Tables and Figures must not be embedded in the main text of the manuscript. Rather, they should be submitted on separate pages/files. The maximum number of Tables is 3 and the maximum number of figures is 3. Tables and figures are prepared using simple text files such as Microsoft word or excel (images files such as GIF and PNG files will not be accepted).

Figures supplied in colour will appear in color online regardless of whether or not these illustrations are reproduced in color in the printed version. For specifically requested colour reproduction in print, you will receive information regarding the costs from SAGE after receipt of your accepted article.

Acknowledgement: Authors may acknowledge contributions of individuals and/institutions to the work leading to the submitted manuscript

Declaration of Conflicting Interests: It is the policy of CJNR to require a declaration of conflicting interests from all authors enabling a statement to be carried within the paginated pages of all published articles. If no conflict exists, please state that ‘The Author(s) declare(s) that there is no conflict of interest’.

For guidance on conflict of interest statements, please see the ICMJE recommendations here.

Funding: Authors are required to declare financial support or funding they received to carry out their research. Such declaration needs to include the source and amount of the research funding.

Please ensure that the disclosure and funding statements are made on the title page to ensure blinding of the review process.

Reference List: Prepare citations and references according to the APA 6th edition guidelines. Limit citations and references to the most relevant sources.

For additional information, see Manuscript Submission Guidelines at the SAGE Journal Author Gateway website.

Supplementary Material

This journal is able to host additional materials online (e.g. datasets, podcasts, videos, images etc.) alongside the full-text of the article. These will be subjected to peer-review alongside the article. For more information, please refer to our guidelines on submitting supplementary files, which can be found within our Manuscript Submission Guidelines page.
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Specific Guidelines

I. Research & Research Methods Manuscripts

Research manuscripts are original reports on findings of primary studies or secondary data analyses that are specific to the advancement of evidence-based nursing practice and/or knowledge, including knowledge generation, dissemination and translation. All submissions reporting on studies that involve human subjects must indicate approval from a Research Ethics Board or an Institutional Review Board.

Research manuscripts include:

**Original Research Reports**: (Maximum 16 double-spaced pages of main text for quantitative studies; 20 for qualitative or mixed-methods studies)

These manuscripts report original research findings with the purpose of advancing nursing knowledge and practice in the areas of (1) direct nursing care of individuals, families, communities, and populations, (2) nursing management and/or leadership, (3) nursing education and/or professional development, (4) models of nursing care, or (5) health services and health systems. CJNR equally values and welcomes high quality quantitative, qualitative, and mixed methods research that informs nursing in Canada and/or around the globe. The main text of original research reports is limited to a maximum of 14 double-spaced pages for quantitative manuscripts and 20 double-spaced pages for qualitative and mixed methods manuscripts (excluding the cover page, abstract, Tables, and reference list).

**Research Methodology**: (Maximum 14 double-spaced pages of main text)

Such scholarly manuscripts address important issues pertaining to the planning, design, implementation, and dissemination of research in nursing with the intention of expanding nursing knowledge about quantitative, qualitative, or mixed research methodology and data analysis. Research methodology manuscripts should provide an in-depth discussion of issues that may negatively or positively influence the planning and conduct of nursing research. Lessons learned from the planning and conduct of major research studies, as well as manuscripts reporting on the development and psychometric evaluation of measures, are also welcomed in this section.

**Systematic Reviews**: (Maximum 16 double-spaced pages of main text)

Systematic reviews include manuscripts that report on scoping, systematic or integrative, and meta-analysis studies with the intent of evidence synthesis in a particular topic area (e.g., relationships between variables, intervention effects). Although narrative reviews are not a high priority to CJNR, they may be considered under strict circumstances if sufficient evidence is provided to justify the use of this approach.

Quality Improvement: (Maximum 12 double-spaced pages of main text)
Although not strictly research, *CINR* welcomes reports on systematic, quality improvement projects with a special interest to nursing.

The main text of all research and research methodology manuscripts is expected to conform to the following headings:

- **Background & Purpose:**
  This section clearly highlights the relevance and significance of the study for nursing. It also highlights the problem statement leading to the research and clearly indicates the purpose(s) of the research.

- **Methods and Procedures:**
  This section provides a clear description of the study design, setting and sample, protection of human subjects, data collection procedures, and data analysis procedures.

- **Results:**
  This section presents the main results of the study.

- **Discussion:**
  This section involves a general discussion of the study findings, including study recommendations and limitations.

- **Conclusion:**
  This section synthesizes the main conclusions and highlights the readers’ take home message.

II. Short Editorials & Commentaries:
*CINR* welcomes scholarly editorials, letters to the editor, and commentaries that are intended to generate a healthy debate over important standards or current issues affecting nursing and health research and practice. These precise writings (maximum 800 words long) are subject to review and approval by the Editor-in-Chief.

**Submitting Manuscripts**

Please submit manuscripts to: [http://mc.manuscriptcentral.com/CINR](http://mc.manuscriptcentral.com/CINR)

Please check whether you already have an account in the system before trying to create a new one. If you have reviewed or authored for the journal in the past year it is likely that you will have had an account created.

**Peer Review Policy**

*CINR* adheres to a rigorous double-blind reviewing policy in which the identity of both the reviewer and author are always concealed from both parties.
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The Editor or members of the Editorial Board may occasionally submit their own manuscripts for possible publication in the journal. In these cases, the peer review process will be managed by alternative members of the Board and the submitting Editor/Board member will be blinded to review process and will have no involvement in the decision-making process.

Publication Ethics
SAGE and CJNR are committed to upholding the integrity of the academic record. As a member of the Committee on Publication Ethics (COPE), CJNR encourage authors to refer to the Committee’s International Standards for Authors and view the Publication Ethics page on the SAGE Author Gateway. These guidelines conform to the Uniform Requirements for Manuscripts Submitted to Biomedical Journals from the International Council of Medical Journal Editors (www.icmje.org).

Prior Publication
If material has been previously published it is not generally acceptable for publication in a SAGE journal. However, there are certain circumstances where previously published material can be considered for publication. Please refer to the guidance on the SAGE Author Gateway or if in doubt, contact the Editor at the address given below.

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Case Studies/Reports
Clinical and procurement case studies must include an unidentifiable patient profile with a history of the disease and clinical problems. A discussion of clinical management should describe the flow of events followed by a summary that includes the outcome. Application of knowledge gained from this problem should be addressed. Patient or family consent is required for the publication of case studies. A written copy of consent must be submitted prior to publication and will be kept on file with the publisher and editor.
Protection of Patients’ Rights to Privacy

Patient privacy must be protected in publishing. Identifying details should be avoided unless the information is essential to scientific understanding and the patient or family has given written informed consent. Include a signed statement of informed consent to publish (in print and online) case reports, patient descriptions, photographs, and pedigrees from all persons (parents or legal guardians for minors) who can be identified in such written case reports, descriptions, photographs, or pedigrees. Such persons should be given an opportunity to read the manuscript before its submission. Authors must provide a statement in the manuscript about obtaining informed consent for case reports.

Research Ethics and Patient Consent

Medical research involving human subjects must be conducted according to the World Medical Association Declaration of Helsinki.

Submitted manuscripts should conform to the ICMJE Recommendations for the Conduct, Reporting, Editing, and Publication of Scholarly Work in Medical Journals, and all papers reporting animal and/or human studies must state in the methods section that the relevant Ethics Committee or Institutional Review Board provided (or waived) approval. Please ensure that you have provided the full name and institution of the review committee, in addition to the approval number.

For research articles, authors are also required to state in the methods section whether participants provided informed consent and whether the consent was written or verbal.

Information on informed consent to report individual cases or case series should be included in the manuscript text. A statement is required regarding whether written informed consent for patient information and images to be published was provided by the patient(s) or a legally authorized representative.

Please also refer to the ICMJE Recommendations for the Protection of Research Participants.

Reporting of Randomized Controlled Trials (RCTs)

Canadian Journal of Nursing Research endorses the Consolidated Standards of Reporting Trials (CONSORT) which provides researchers with a standardized method for reporting clinical trials. A 25 item checklist for preparing research reports is available at www.consort-statement.com. Authors preparing manuscripts for CJNR are encouraged to follow these guidelines in reporting RCT research findings.

Funding

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Author Gateway (https://us.sagepub.com/en-us/nam/page/journal-author-gateway) to confirm the format of the acknowledgment text in the event of funding, or state that: This research received no specific grant from any funding agency in the public, commercial, or not-for-profit sectors.

Authorship Requirements

Papers should only be submitted for consideration once consent is given by all contributing authors. Those submitting papers should carefully check that all those whose work contributed to the paper are acknowledged as contributing authors.

All persons listed as authors must have (1) participated sufficiently in the work to take public responsibility for the content; (2) made substantial contributions to the conception and design or analysis and interpretation of data, and to drafting the manuscript or revising it critically for important intellectual content; and (3) given final approval of the version of the manuscript to be published.

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Acknowledgements

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Please address questions regarding manuscript submission to

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