# HAMMILL INSTITUTE ON DISABILITIES

## INTERVENTION IN SCHOOL AND CLINIC

### **Author Guidelines**

Intervention in School and Clinic (ISC) is a practitioner-oriented journal that provides practical, research-based ideas to educators who work with students with learning disabilities (LD), emotional/behavioral disorders (EBD), and autism spectrum disorders (ASD). ISC is published in association with the Council for Learning Disabilities. Articles focus on strategies and techniques that can be easily implemented in school or clinical settings and address the multifaceted needs of students with LD, EBD, ASD, or co-morbid high-incidence disabilities. ISC is published five times per year.

#### **Types of Manuscripts**

- Feature Manuscripts focus on translating a specific evidence-based practice into guidelines for practitioner implementation in school or clinical settings. Feature manuscripts have a direct research-to-practice focus and include references to current professional literature. Specific guidance for implementation, along with examples and supporting materials, facilitates practitioner implementation. (22–25 pp.)
- Behavior Management manuscripts highlight a specific challenging behavior relevant to school-age populations and provide evidencebased or research-informed guidance that can be used by teachers, other school-based personnel, or clinicians to address that challenging behavior. (18–22 pp.)
- Current Topics in Review manuscripts provide information on current and emerging topics of interest to practitioners. (18–22 pp.)
- Intersectionality and Accessibility manuscripts address topics related
  to intersecting identities and how these shape the experiences of
  students from historically underserved or underrepresented backgrounds. These manuscripts may also expand into the intersection of
  these issues in conjunction with low- or high-incidence disabilities,
  including ways of promoting access in inclusive educational settings
  (18–22 pp.)
- Global Perspectives manuscripts focus on work with students with high-incidence disabilities from an international viewpoint. Manuscripts by international authors are particularly welcomed (18–22 pp.)
- An Interview With . . . manuscripts provide readers with perspectives from a leader in the field of special education. Following an interview format, the author(s) share historical perspectives and insight related to the delivery of special education services from researchers, scholars, teachers, or individuals with disabilities. (12–15 pp.)
- Policy and Law Briefs manuscripts provide information on current legislation and case law, detail the implications for practice, or offer updates on pending legislation. (18–22 pp.)
- Teacher Education manuscripts offer guidance directly for teacher educators or professional development providers; the focus of these manuscripts is on the training, recruitment, and retention of teachers who work with students with high-incidence disabilities. (18–22 pp.)
- Technology Trends manuscripts provide information on the use of technology to improve educational outcomes of students with highincidence disabilities. (18–22 pp.)
- What Works for Me manuscripts are written by current practitioners and focus on the implementation of research-based practices within their settings. (18–22 pp.)

PAGE COUNTS include title/abstract page, references, main text, and all table and figure pages.

#### Manuscript Preparation (Please read carefully.)

Manuscripts should be prepared according to the *Publication Manual of the American Psychological Association* (7th ed., 2020). Manuscripts should adhere to the following formatting guidelines:

Title Page. Submit a <u>separate title page file</u> with (a) the article title;
 (b) names of all authors; (c) author affiliations, complete mailing address for contact author, e-mail addresses of all authors; and

- (d) any acknowledgments, financial disclosure information, author notes, or other text that could identify authors to reviewers.
- 2. Format. 8½ × 11 in. document; 1-in. margins. TEXT: double-spacing, left alignment, Times New Roman 12-pt. typeface. 1st-level heads centered. First page is title and abstract. TABLES: Word document; use Word's table functions rather than space bar or tabs. Each table should start on a new page and be double-spaced. Construct your table(s) properly in regard to (a) title length and descriptiveness, (b) structure of headings, and (c) style for different types of table notes. Pay particular attention to the content and set-up of column heads and subheads. No PDFs for text or tables. FIGURES: each figure on a new page or in a separate file and production-ready. Use bold type that is large enough to be reduced and still be readable; rules/tick marks must be at least 1 point. Acceptable formats include TIFF, EPS, JPG. Black and white (grayscale) only. For scans/photos, download the SAGE Image Resolution Guidelines from the *Instructions & Forms* link at at https://mc.manuscriptcentral.com/isc. All figures and tables must be mentioned in the text.
- Endnotes. Use endnotes sparingly. Number with Arabic numerals starting with 1 and continuing through the article. Example: (see Note 1). NO footnotes.

**Authors for Whom English Is a Second Language.** SAGE offers English Language editing services. We recommend that prospective authors have a colleague or copyeditor fluent in English review the manuscript before submission.

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**LLMs and AI Tools**. Use of large language models and generative AI tools in data collection/analysis, manuscript writing, or production of images or graphical elements must be disclosed in the Method (or similar) section of the paper, detailing which AI tool was used and how it was used. Review SAGE's guidance on requirements: <a href="https://us.sagepub.com/en-us/nam/chatgpt-and-generative-ai-0">https://us.sagepub.com/en-us/nam/chatgpt-and-generative-ai-0</a>

#### **Manuscript Submission**

Submit electronically at <a href="https://mc.manuscriptcentral.com/isc">https://mc.manuscriptcentral.com/isc</a>
Log in, or click the "Create an Account" option if you are a first-time user.
Once logged in, click on "Author." Then, click the "Start New Submission" link in the left-hand box and follow the submission steps. A guide can be accessed on the main page via the Help section, User Tutorials link.

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