

JOURNAL OF EMOTIONAL AND BEHAVIORAL DISORDERS

Author Guidelines

The Journal of Emotional and Behavioral Disorders (JEBD) is refereed and multidisciplinary, publishing articles on research, practice, and commentary related to individuals with emotional and behavioral disorders (EBD). A wide range of disciplines studying and serving such individuals are represented, including counseling, education, early childhood care, juvenile corrections, mental health, psychiatry, psychology, public health, rehabilitation, social work, special education, and related areas. Published quarterly.

Types of Manuscripts

Manuscripts on characteristics, assessment, prevention, intervention, treatment settings (e.g., home, school, community, clinic, institution), legal or policy issues, evaluation, and other topical areas are appropriate. The following types of manuscripts are considered:

- Research reports describe original research studies that have applied implications. Group designs, single-subject designs, qualitative methods, and other appropriate strategies are welcome.
- Review articles provide qualitative and/or quantitative syntheses of published and unpublished research and other information that yields important perspectives about EBD. Should stress applied implications.
- **Discussion papers** describe, interpret, criticize, and otherwise address issues with applied implications for the field. They may, but do not have to, be reactions to material appearing earlier in JEBD.
- Descriptions of programs or practices cover significant assessment, intervention, evaluation, and other procedures observed to have value in serving those identified as experiencing, or at risk for, EBD. Programs must have been planned, implemented, and evaluated and may be in the fields of special education, corrections, mental health, education, counseling, social work, psychology, or other related disciplines. Authors must clearly communicate the essential components of the program. Following are guidelines:
 - 1. Introduction: Present a sound rationale for program's existence; may include a review of related programs, empirically based need for the program, and legislative or legal mandates.
 - 2. Participants: Specify individuals served by program; may include operational definition of the individuals, measures used for identification, referral and identification process, number of individuals served, demographic information (e.g., age, gender, race).
 - 3. Setting: Identify program's physical/other contexts; may include community geographic location, size, and economic level; program physical location; primary agency; relationship to other service agencies; and funding support.
 - 4. Program features: Describe critical components and service(s) provided; may include program goals/objectives, actual services, assessment/curricular materials, staff-to-client ratio, staff training/supervision, entrance/exit criteria, support to families.
 - 5. Evaluation: Describe evaluation model and present any outcome data; may include evaluation questions and instruments, consumer satisfaction, participant outcomes, program outcomes, clinical and social significance of outcomes, follow-up data, third-party reviews.
 - 6. Synthesis: Summarize program, identify implementation issues, and discuss future trends; may include review or evaluation of program's components, relationship to similar projects, critical issues, implementation barriers, policy/legal issues, and future program goals.

Manuscript Length: max. 35 double-spaced pages, including tables and figures. Manuscript page counts for each type should include abstract, references, tables, and figures, and each table should start on a new page.

Acceptance Criteria

The editors assume that an author who submits a manuscript to JEBD (a) assures that the manuscript is not being considered concurrently by another journal; (b) has not published a substantial part of the article or the findings elsewhere; (c) is responsible for the accuracy of all statements and findings; (d) agrees that the editor has the right to edit the manuscript as necessary for publication, if accepted (such that content is not changed); and (e) will obtain permission to quote/reproduce material owned by someone else.

Manuscript Preparation

Manuscripts should be prepared according to the *Publication Manual of the American Psychological Association* (7th ed., 2020). Manuscripts should adhere to the following formatting guidelines:

- Title Page. Submit a separate title page file with (a) article title;
 (b) names of all authors; (c) author affiliations, complete mailing address for contact author, e-mail addresses of all authors; and
 (d) any acknowledgments, financial disclosure information, author notes, or other text that could identify authors to reviewers.
- Format. 8½ × 11 in. document; 1-in. margins; double-spacing, left alignment, Times New Roman, 12-pt. type for text. Include title & abstract. <u>Text and table files must be Word text documents; no PDFs.</u>
- Tables. Each table should start on a new page. <u>Tables should be double-spaced</u>; please use Word's table functions.
- Endnotes. Use endnotes sparingly. Number with Arabic numerals starting with 1 and continuing through the article. Example: (see Note 1). NO footnotes.

Authors for Whom English is a Second Language: It is highly recom-mended to have a colleague or copyeditor who is fluent in English review the manuscript before submission.

Figures. Figures should be separate files, with each figure on a new page or file. Figures must be **black and white only** and production-ready. Because most art will be reduced to fit, use bold type that is large enough to be reduced and still be readable, and make sure rules/tick marks are at least 1 pt. Acceptable electronic formats for art: TIFF, EPS, Word, or Excel. For scans/photos, download the SAGE **Image Resolution Guidelines** from the Instructions & Forms link at https://mc.manuscriptcentral.com/jebd. If loading Excel files causes problems, copy/paste them into a Word document.

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Supplemental Material. Decisions regarding inclusion of supplemental material will be made by the editor as part of the article acceptance process. With the exception of videos and podcasts, supplemental files will be deposited to **Figshare** and assigned a DOI. Authors are responsible for the scientific accuracy and file functionality of all supplemental files; materials will not be copyedited, typeset, or proofread. Additional information and guidelines are available for download from the Instructions and Forms link at https://mc.manuscriptcentral.com/jebd.

Manuscript Submission

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Log in, or click the "Create an Account" option if you are a first-time user. Once logged in, click on "Author." Click the "Start New Submission" link in the left-hand box and follow the submission steps. A guide can be accessed on the main page via the Help section, *User Tutorials* link.

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