

MANUSCRIPT REQUIREMENTS

Title Page:

- Submit as a MS Word document and uploaded under the Title Page designation.
- Must include 1) article title; 2) names, academic affiliations, and academic degrees of author(s); 3) contact information for author(s) including addresses, e-mail addresses, and phone; 4) address for correspondence (to be printed in the article if accepted for publication).

Cover Letter:

- Your submission must include a Cover Letter, entered into the text box in the submission portal, that briefly address the following questions: 1) How does the manuscript contribute to the mission of JoDE; 2) Have sections of the submission been previously published in any capacity and if so, address how the manuscript does/does not expand the material?

Main Document:

- Manuscripts are to be submitted as double-spaced MS Word documents.
- The Main Document should not include information listed on the Title Page.
- An abstract of 150 words maximum is required for all manuscripts and to be included in Main Document.
- Four to five keywords are needed, and should be listed after the Abstract in the Main Document.
- Headings should be in full caps, centered in bold font, and should not exceed 40 characters; subheadings should be centered and in bold font and use title case formatting (i.e., important words are capitalized; first word in the title and first word of the subtitle are also capitalized).
- Include trademark or copyright symbols as appropriate for all codified somatic practices, movement therapies, and trademarked dance forms.
- Please use consistent capitalization when referring to racial/cultural groups throughout the Main Document.
- Remove any identifying feature such as headers, program/school name, citations, or acknowledgements in the text through de-identifying means such as “[program name removed for peer review]” or “Author 1”.
- Be sure that for any authors mentioned in the text and cited in the references, only the last name is used in the text. Example: Alvarez (2012) finds that . . .
- The use of notes is discouraged, but if necessary, use endnotes to be placed before References.

In-text Citations & References:

- In-text citations
 - Any in-text citation of self-authored work, along with the corresponding reference entry (including listings such as co-author, editor, and/or co-editor, even if they are not the first in the citations and references), must be anonymized. In-text citations (and references) cannot contain any self-identifying features in order to insure JoDE's double anonymous review process. Such references can be cited as ‘Author’ or ‘[name removed for peer review]’ and must only include the publication year, e.g., Author 2002.
 - JoDE follows a Chicago Manual of Style, Author/Date system. Please use the following link for guidance: [Reference Guide](#).
 - In-text parenthetical citations are to be listed alphabetically.
 - All citations in the text (including tables, figures, endnotes, etc.) must be aligned with the references (i.e., each citation included in text needs to be listed in the references).

- References
 - Any reference entry of self-authored work, along with the corresponding in-text citation, must be anonymized. Reference entries cannot contain any self-identifying features in order to insure JoDE's double anonymous review process. Such references can be cited as 'Author' or '[name removed for peer review]' and must only include the publication year, e.g., Author 2002.
 - Reference citations, especially journal articles, should include appropriate DOIs.
 - All reference entries must be cited somewhere in the manuscript (including the main document, tables, figures, endnotes, etc.).

Tables, Illustrations, Figures, and Artwork Requirements:

- Each table, illustration, and figure must be submitted as its own separate document. Captions are to be included in each of these representative documents.
- The placement of each table, illustration, and figure in the manuscript must be clearly identified.
- MS Word is preferred when submitting each table, figure, and illustration, however, options such as .jpeg and .png are acceptable.
- *Authors are responsible for obtaining permission to reproduce copyrighted material from other sources.*
- Authors are required to secure permission to reproduce figures, tables, or extracts from another source. This applies to direct reproduction as well as those that derive substantially from copyrighted sources.