

SUNY Guided Pathways Learning Session

Institute #2 Technology Practice Session
Thursday, October 15, 2020



Introductions

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- Eventleaf—Institute website
 - resources for during the institute
 - walk through agenda to note tech needs
- Overview of other Zoom functions you may need
- Answer your questions



Virtual Institute
Information Room
Thursday 9:00-4:30
Friday 9:00-3:30



Tips and Reminders

- Test your technology ahead of time (microphone, camera, Wi-Fi, etc.)
- Familiarize yourself with Zoom (chat, joining meetings, muting/unmuting, camera, etc.)
- Keep an open mind – going in with an open mind will strengthen your motivation and willingness to participate
- Be present – please be prepared to treat our virtual time together as you would if we were meeting face-to-face
- Minimize distractions – silence your phone, block your calendar, and consider putting a “do not disturb” message on your email

Tips and Reminders

- Be an active participant – add questions to the chat and take part in the virtual conversations!
- Make connections
- Keep a pen and notebook nearby, and if you like them for notetaking, print out the session materials ahead of time
- Don't worry, we have built in breaks – be sure to get up, walk around, meditate, and stretch
- Give us your feedback – please complete the institute evaluations



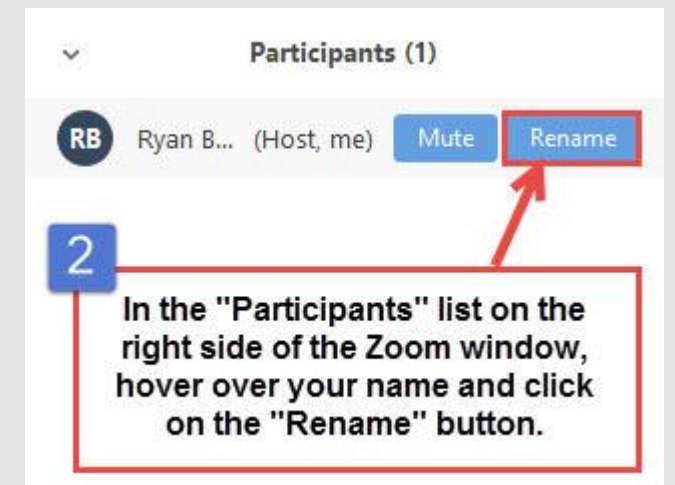
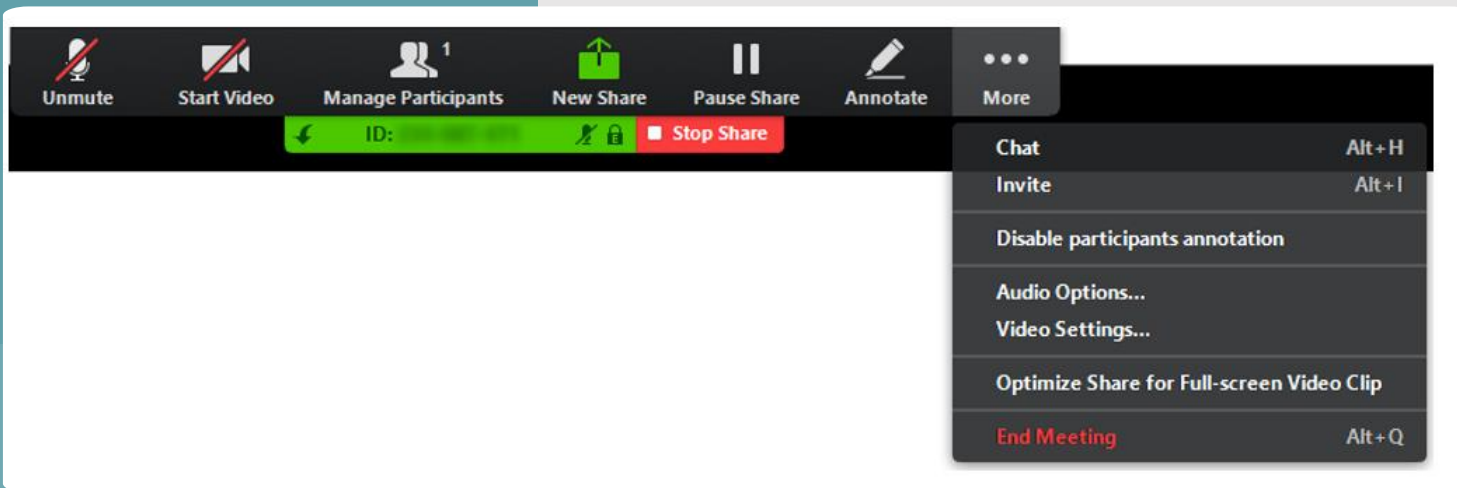
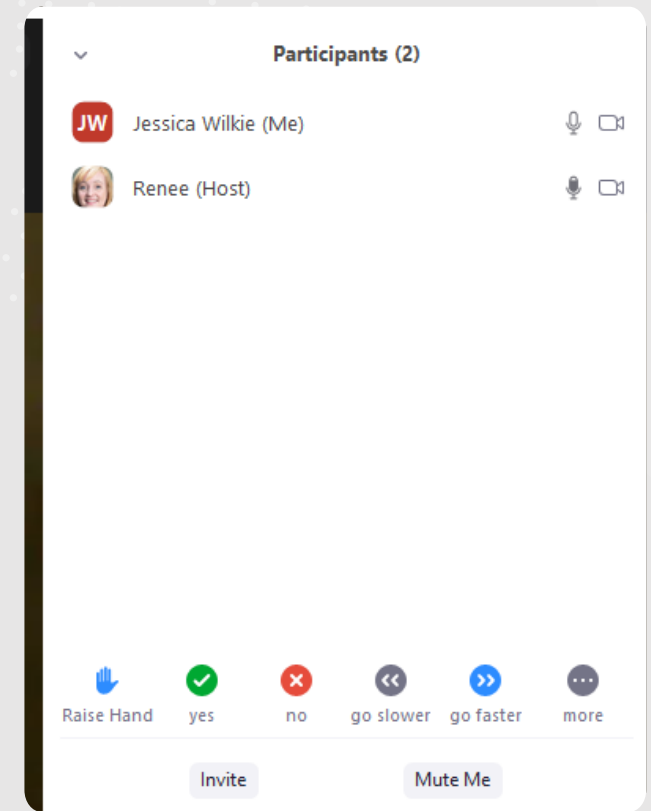
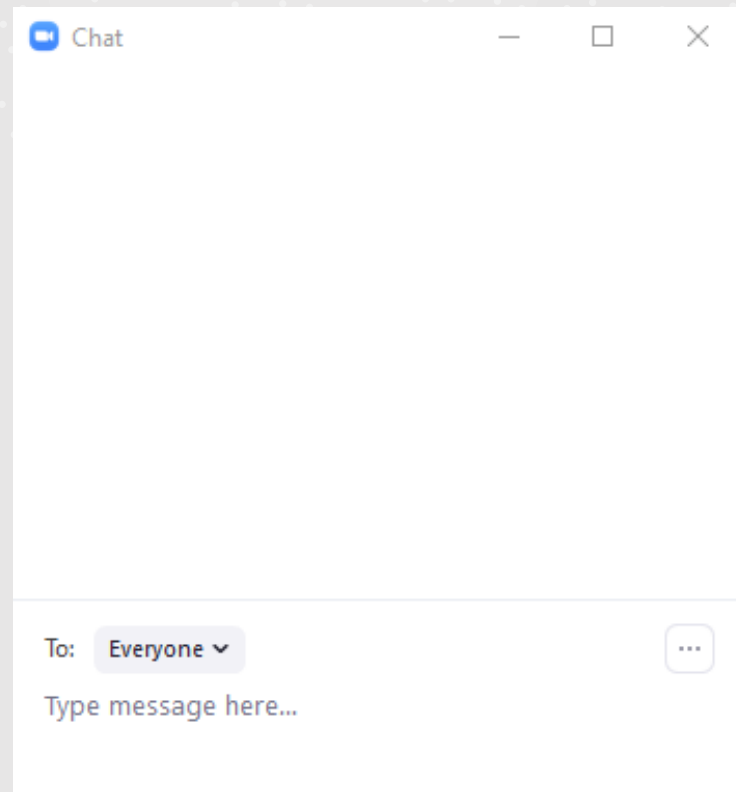
Eventleaf Institute Website

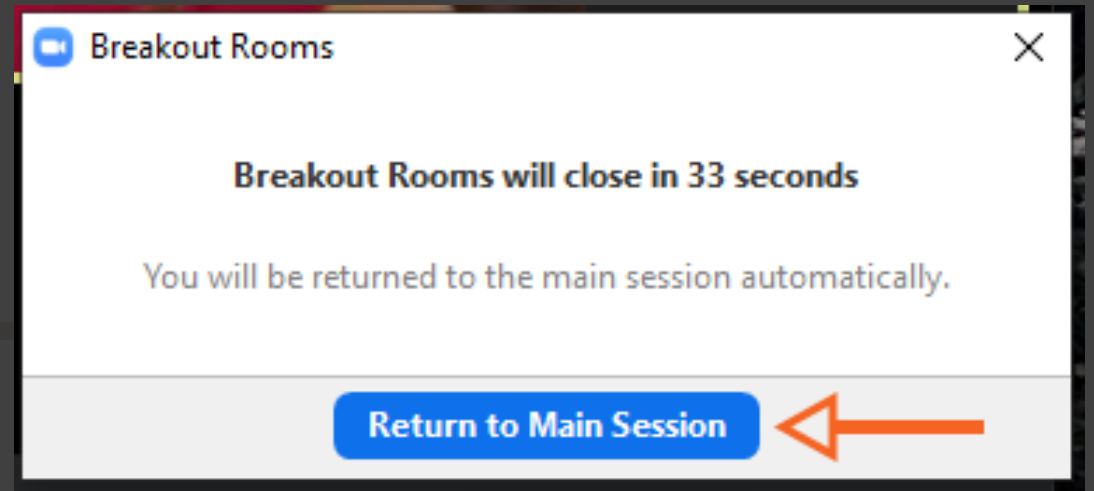
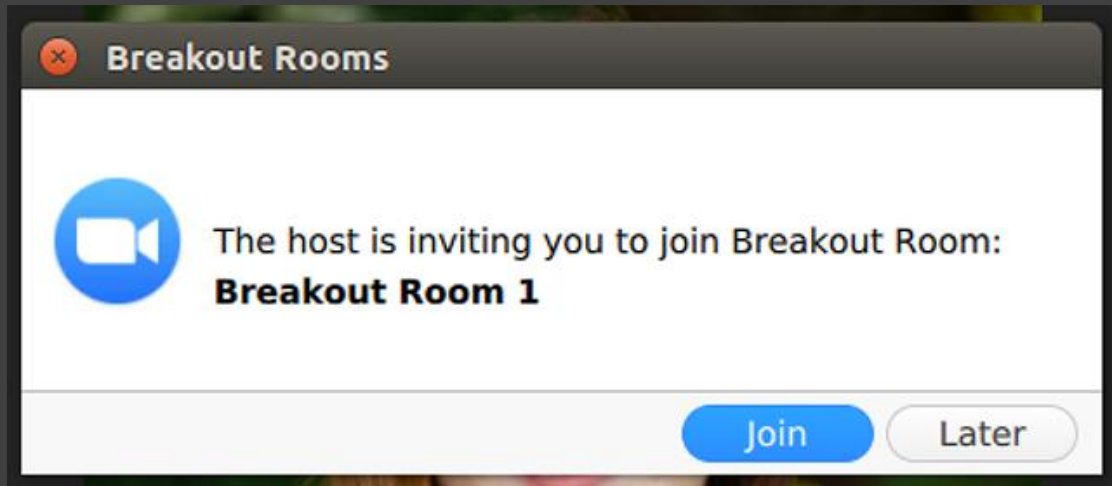
- We are using two versions of Zoom
 - Zoom Webinar
 - Large sessions
 - Video and audio automatically muted (off)
 - You will be able to submit questions via the chat
 - Zoom Meeting
 - Just like SUNY Guided Pathways Learning Sessions
 - Breakout rooms possible
 - Video and audio available
 - Chat, participants screen, reactions, and polls available

Zoom Controls

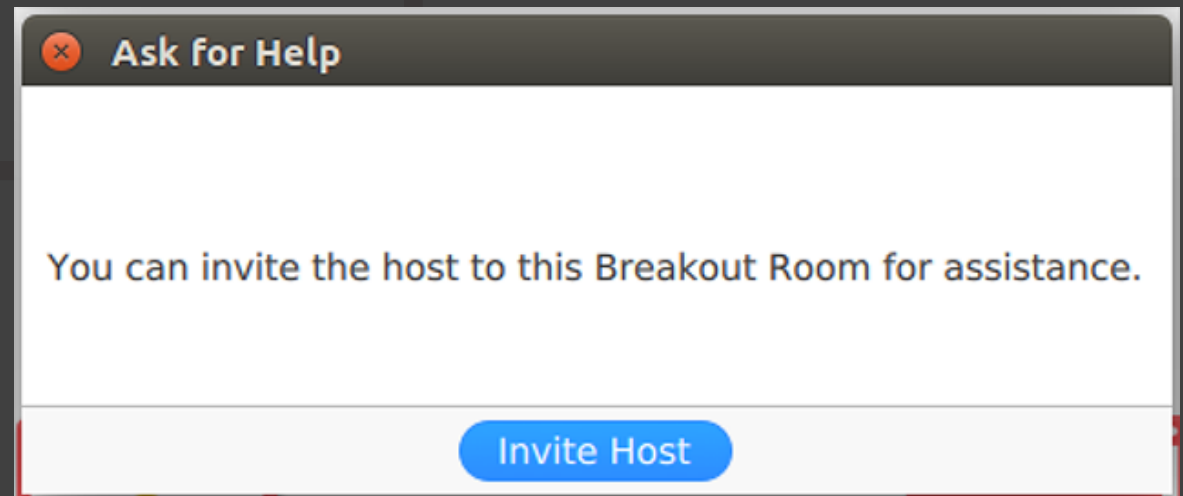
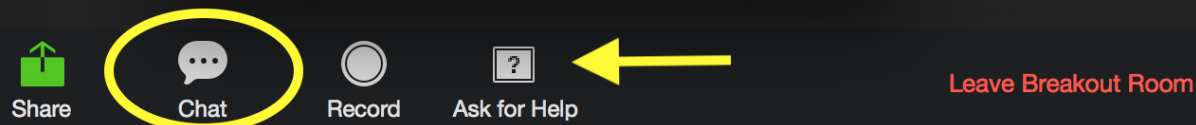
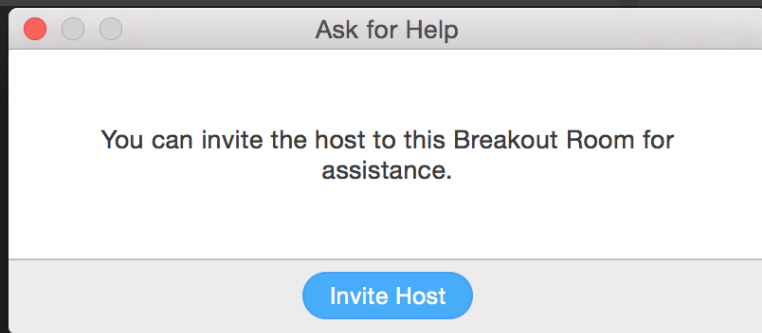
- Entering sessions in both versions is just like entering this session
 - Select audio and camera source
 - Call-in number for audio is in each session description
 - The power of MUTE
- Screen Sharing: In center of tool bar that includes mute, video, etc.
- Session recording
 - We will be recording all keynote and concurrent sessions
 - We will utilize screen shots for “team photos”

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Questions?

