

Community Program Internship

Position Title: Community Program Intern
Time frame: 12 week commitment
Minimum of 25 hours/ week



CENTER FOR THE
PACIFIC ASIAN FAMILY

CPAF's Mission: To build healthy and safe communities by addressing the root causes and the consequences of family violence and violence against women. CPAF is committed to meeting the specific cultural and language needs of Asian Pacific Islander women and their families.

Community Program: CPAF's Community Program includes our agency's 24-hour domestic violence and sexual assault hotline, sexual assault intervention, and nonresidential services for both domestic violence and sexual assault survivors. This unique opportunity allows interns to immerse themselves in multiple aspects of CPAF's services.

Project Description: As a part of CPAF's Community Program, the intern will gain practical experience in crisis intervention and practice trauma informed care while enhancing CPAF's ability to serve the API community in Los Angeles. An individualized internship plan will be created in order to ensure the intern receive appropriate placement, experience, and supervision.

→ Training:

- i. The intern will be required to complete the state mandated training for Domestic Violence and Sexual Assault. This 65-hour training will be provided by CPAF.
- ii. Program orientations and opportunities for staff shadowing will be provided at all sites to familiarize interns with the policies and procedures of our organization.

→ Hotline

- i. The Community Program intern will support CPAF's 24/7 hotline by answering calls and providing immediate crisis intervention and emotional support during office hours.
- ii. The intern will be responsible to fulfill hotline shifts each week, with the number of hours to be determined based on their individual internship plan.

→ Outreach

- i. The intern will work to improve the Community Program's visibility including assistance with tabling events, presentations, and connecting with community partners.
- ii. The intern will also help to increase survivors' accessibility to CPAF services by designing or distributing resources.

→ Nonresidential Services

- i. The Community Program intern will observe Community Advocates as they provide paraprofessional counseling and case management for survivors at the Community Center.
- ii. The intern will build towards maintaining an independent non-residential client case load.

→ S.A.R.T

- iii. The intern will also be trained to provide crucial in-person supportive services and trauma-informed care to victims of sexual assault during their forensic hospital exams.

Requirements: Current **Bachelor or Master's Degree** Candidates
Asian or Pacific Islander language skills desired, but not required.

Interested candidates please send cover letter and resume to volunteer@cpaf.info

*Please note that this is an unpaid internship.

Center for the Pacific Asian Family (CPAF) is an Equal Opportunity and Affirmative Action Employer and does not discriminate against any employee or applicant on the basis of race, age, sex, color, religion, national origin or ancestry, sexual orientation, gender identity, citizenship, marital status, disability, political affiliation or belief, veteran's status, or any other characteristic protected by applicable federal, state or local law. CPAF is committed to fostering a diverse and safe work environment where employees respect one another and share a commitment to our organization's mission, values, and strategies.