



BUSINESS, CONSUMER SERVICES, AND HOUSING AGENCY • GOVERNOR EDMUND G. BROWN JR.

Dental Board of California

2005 Evergreen Street, Suite 1550, Sacramento, CA 95815
P (916) 263- 2300 | F (916) 274-5970 | www.dbc.ca.gov



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DENTAL ED, INC
6516 ONDA PLACE
CARLSBAD, CA 92009

Dear Provider:

Your course for Infection Control and Dental Practice Act has been approved through **02/28/2018**. **If you have any revisions to your course content it must be pre-approved prior to administering.**

The provider number that has been assigned to you is: **RP 3101**.

As a provider, you are responsible for maintaining records of courses given. This includes the hours of course credit, provider number, course identification number, course title, the dates courses are held and the licentiates attending. Board regulations require that licensees maintain their continuing education records for four years. California Code of Regulations §1017 (f) states in part "...A licentiate who fails to retain certifications shall contact the provider and obtain a duplicate certification..." In order to be consistent with Board regulation registered providers should also retain their records for the same number of years, i.e., four years.

When two or more registered providers co-sponsor a course, only one provider number shall be used for that course and that provider must assume full responsibility for compliance with the requirements of this article.

No renewal form will be mailed to you for the Mandatory Course's listed above. In addition to your renewal notice for **RP 3101**, you will need to provide a list of the registration numbers, course titles and a brief description of each of the courses, names(s) of the instructor(s) and dates offered for the Mandatory Course(s) listed above. If the educational course is still being issued please contact the boards staff for a new approval letter.

As a provider, you must furnish a written certificate of completion to the attending licensee, certifying that the course has been completed.

If you have any further questions, please contact Rosa Mata at (916) 263-2638.