

# Audit Committee Finding on Policies and Procedures

Audit Year 20\_\_

Deadline: September 1, 20\_\_

Date: \_\_\_\_\_

To the Vestry/Mission Board of:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
*Church name and address*

20\_\_ audit of \_\_\_\_\_.  
*Name of church*

During the course of the above inspection the following items pertaining to internal control were noted. The first group of items is areas of management control where unacceptable, nonexistent, or inadequate practices have been corrected in accordance with the recommendations of the previous Audit Committee, and the second group is areas where we feel some improvement should be made. This letter should be made a part of the minutes of your vestry meeting.

### Areas where practices needing improvement have been corrected since prior audit (list corrections):

1.
2.
3.

### Recommendations to Vestry:

#### Areas in need of change (list practices which need improvement along with the suggested change):

1.
2.
3.
4.
5.
6.
7.

If necessary, continue on additional page and attach.

### Members of Audit Committee. Minimum of three required.

Name	Address	Signature