

# Approval for Work



PO Box 13759

CHRISTCHURCH 8141

Phone 03 374 7222

[info@cea.co.nz](mailto:info@cea.co.nz)

[www.cea.co.nz](http://www.cea.co.nz)

<b>For:</b>
Ashleigh Cavanagh 20 Robin Street Burwood Christchurch 8083

<b>To install insulation in your property at:</b>
20 Robin Street Burwood Christchurch 8083

Approval for Work No: 448071-1  
Approval for Work Date: 10/03/2022

Description	Quantity	Rate	Total
EECA R4.0 Tasman Ceiling Insulation: Segment	113.0	15.46	1746.98
EECA R1.5 450mm Mammoth Underfloor Insulation: Blanket	82.0	16.57	1358.74
Remedial Labour to repair existing insulation	2	55.78	111.56

Approval for Work is valid for 30 days or until funding runs out (whichever is earlier)

Our Assessor has noted 27 downlights in your home. For safety reasons it is important that you check this number and let us know if incorrect.

<b>Subtotal</b>	\$3,217.28
<b>GST Total</b>	\$482.59
<b>Total Cost (incl. GST)</b>	\$3,699.87

Warmer Kiwi Homes contribution	-\$2,959.90
Third party funding contribution	-\$739.97

All amounts are GST Inclusive

Customer Payment	\$0.00
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Please see Approval for Work notes on next page

### Approval for Work Notes

**\*\*Please ensure that you read through the below notes and initial beside each one to show you understand and accept your responsibilities that need to be completed before we can proceed with your installation.**

**Please be aware that failure to complete any of your responsibilities noted below may result in additional charges being applied to your final invoice\*\***

✓ **This Approval for Work is only valid upon receipt, of the completed Homeowner declaration form attached.**

Owner to remove old batts close to ceiling access prior to installation.

Owner to vacuum insulfluff away from downlights prior to installation as lowered ceiling 50mm & ingress occurring. Otherwise, installers will do their best to clear loosefill & install dams.

Owner to trim tag ends of joists protruding into access under the floor prior to installation.

**\*\*WAIVER\*\*** Owner to consider having water pipes under the floor moved prior to installation. Or, by signing this waiver, you are aware that CEA is not liable for any damage caused to pipes during installation.

✓ **SIGN HERE:** \_\_\_\_\_

Our installers will do their best to install as much as they can safely in the accessible areas under the floor due to pipe work.

Extension area under the floor has no access.

Your property has been identified as having 17 Old Style Downlights. We recommend replacing your existing downlights with IC or IC-F rated fittings so that insulation can be installed over them to reduce heat loss. The cost for CEA to replace your downlights would be approximately \$1020-\$1190+GST. If you would like us to provide a quote for you, please call our office and let us know.

## Terms and Conditions

- For safety and insurance reasons, someone must be present at the property while we carry out the installation work unless agreed and organised with us prior to installation.
- For our installers to be able to work efficiently, you will need to ensure clear access to the underfloor and ceiling manholes.
- Plumbing leaks must be fixed and rubbish and goods stored either under the floor or in the ceiling should be removed before booking the installation.
- If you have any work done either under the floor or in the ceiling such as the installation of downlights or ducts in the ceiling after our assessor visited your property, you will need to let us know immediately! Some work may affect how we do the installation and we need to know about it to ensure your safety and that of our staff. We take no responsibility for any issues, including but not limited to fire risk, arising as a result of work done as outlined above between the date of the assessment and installation date if you have not notified us of this.
- Community Energy Action may decline a job at our discretion if at any stage we know or suspect that asbestos may be present in the property. The customer may at their discretion get an asbestos report. The cost of the report shall be borne by the customer regardless of whether the report is positive or negative.
- Please note if your property has been identified as having Michael Angelo tiles in acceptance of the quote you agree that CEA cannot be held liable for any damaged tiles whilst installing insulation.
- If for any reason the installation cannot be completed, we will refund any payment for uncompleted work from the quoted area.
- Underfloor insulation and moisture barriers under wooden floors may occasionally result in shrinkage of the floor as it dries out. Community Energy Action cannot be held responsible should this occur.
- To be entitled to the insulation subsidy, ceiling and underfloor insulation must be installed to NZ Standard 4246:2006.
- Unless specified on the quote, areas outside the thermal envelope of the main dwelling are not covered
- Retention of Title:** We will retain title to all products provided to you until payment in full is made for the relevant products. Community Energy Action Charitable Trust reserves the right to remove any insulation that remains unpaid after the invoice due date. Agreeing with these terms and conditions, includes agreeing to allow access to remove our legal property. All risk of loss of, or damage to, the products passes to you on delivery of the products to you.
- The installation covered by this quote may be eligible to be partially funded by the Energy Efficiency and Conservation Authority (EECA) as shown. This will be subject to the availability of funding at the time that you accept this quote. IF you accept this quote, we will confirm the amount of funding at the time that you accept this quote. If you accept this quote, we will confirm the amount of funding to be provided for the installation.

### Fine Print Clauses

- Please note if your property has been identified as having foil insulation:** Our installers are required to turn off the power when conducting any work with any form of foil based insulation. Power will be turned off during the removal process if you have foil based insulation in your home. Neither CEA nor our installers will be liable under any circumstances for any loss or damage suffered by you or any other person arising from power being turned off at your home during the removal process and then turned back on again once installation is complete. You acknowledge that our installers are unable to predict or control whether any loss or damage may occur due to power being turned off and then back on again.
- Presence of asbestos:** Community Energy Action will not be liable in respect of any expense of whatsoever nature directly or indirectly caused by, in connection with or contributed to by or arising from disturbing possible asbestos containing material while installing insulation. In acceptance of the quote you agree that CEA cannot be held liable for any damage to the ceiling whilst installing insulation if asbestos fibres are present.
- Expol Removal:** Community Energy Action will not be liable in respect of any expense of whatsoever nature directly or indirectly caused by the removal of the existing Expol.
- Michael Angelo tiles:** Please note if your property has been identified as having Michael Angelo tiles in acceptance of the quote you agree that CEA cannot be held liable for any damaged tiles whilst installing insulation.

I have read and understood clauses 1., 2., 3. and 4.

Sign: N/A

You have certain rights under the Consumer Guarantees Act 1993 including that the insulation is installed within a reasonable time and with reasonable care and skill. These terms do not affect your rights under the Consumer Guarantees Act 1993.

### Privacy

All personal information collected by Community Energy Action is held in accordance with our Privacy Policy on our website. If you wish to access or update any of your personal information held by Community Energy Action, please email us at [info@cea.co.nz](mailto:info@cea.co.nz).

### Complaints


Community Energy Action has a complaints process. Please let us know if you are unhappy about any aspects of the installation or your dealing with Community Energy Action.

Our staff will take the utmost care while installing insulation at your property. However, very rarely accidental damage e.g. to pipes or cables, can occur. We take full responsibility for any damage caused by our staff that has been reported to us within 7 days (but not thereafter) of the insulation being installed.

### Service Provider

Contact: Community Energy Action, 16 Leslie Hills Dr, Christchurch

Name: **Beth Watson**

Signature: 

Date: 10/03/2022

In return for the Homeowner consenting to carrying out the works, the Service Provider will:

- Install the insulation works as set out in a good and workmanlike manner and in accordance with all applicable regulations, codes and manufacturer's specifications and EECA requirements
- Promptly repair or remedy any defective workmanship relating to the installation of the insulation works and/or any resulting damage, at its own cost
- Provide the homeowner with a Completion Certificate certifying that the insulation works are completed
- Provide a guarantee of the insulation works that is transferable with the property
- Provide any manufacturers warranties and product information relating to the insulation works, to the Homeowner

### ✓ Homeowner

Name:

Contact:

Sign:

Date:

By signing this form the Homeowner:

- Consents to the Service Provider carrying out the work listed above at the address also listed above.
- Will if requested allow access to the address set out above to allow EECA to inspect the installation of the insulation works.
- Acknowledges that he/she has read the disclaimer below.
- Will if requested, provide such information as EECA reasonably requires administer and monitor the programme.

Disclaimer: EECA provides no guarantee or warranty in respect of the installation of products carried out by the Service Provider, and is not liable to the homeowner or any other person for any loss or damages suffered as a consequence of the installation of the products referred to above.

Disclaimer: I have read and I accept the terms and conditions as stated.



**Orion**

**Rātā Foundation**



**mainpower**

**Environment Canterbury Regional Council**  
Kaunhira Taiao ki Waikaha