



# GRIFFIOEN.

PRE-OFFER DISCLOSURES  
& ACKNOWLEDGEMENTS

## Property Information and Disclosures

Property Address

Listing Salesperson/people

### Vendor to complete the following disclosures at time of listing:

#### Vendor's Warranties

When completing a Sale & Purchase Agreement, the Vendors Warranties clause requires that:

- a) You have not received any notice or demand and have no knowledge of any requisition or outstanding requirement, from any local or government authority or other statutory body, or under the Resource Management Act 1991; or from any tenant of the property; or from any other party.
- b) You have no knowledge or notice of any fact which might result in proceedings being instituted by or against the vendor or the purchaser in respect of the property.

If you are unable to warrant either of the above, please describe:

Notes:

#### Insurance

No Yes Have you ever made any insurance or EQC claims in connection with the property?

No Yes Have you had any insurance declined, canceled, renewal refused, terms or conditions imposed or claim declined on this property?

If 'YES' to any of the above, please explain:

#### Property Disclosures (include notes for further detail)

No Yes Is the vendor aware of any pending works on adjoining properties or in the immediate area, (especially in the event they have signed related agreements or consents to) which may affect a customer's decision to purchase?

No Yes Are there any areas of concern relating to the property and its neighbourhood? For example, criminal activity, possible nearby developments, unusual death at the property, neighbourhood disputes, boundary issues, fencing issues or Council Encroachments at the property?

No Yes Is everything in proper working order, including but not limited to electrical fittings, appliances, plumbing, locks and keys and remotes to all outside doors, wood burners, heating, security systems and airconditioning and including all of the intended chattels?

No Yes Does the property display characteristics of asbestos presence?

No Yes Does the property display evidence of the presence of Dux Qest plumbing?

No Yes Does the property display evidence of the presence of weatherside cladding?

No Yes Are there keys and/or remotes (if applicable) for every external door?

Insulation:	Is there Insulation: in all external walls (ex-garage)?	No	Yes	Unsure
	in the ceiling?	No	Yes	Unsure
	underfloor?	No	Yes	Unsure
	in garage (if part of house)?	No	Yes	Unsure

Additional Notes:

## Property Disclosures continued

No	Yes	Is the property connected to town services? - water, stormwater, sewage? If, no, describe fully the property's arrangements and detail servicing arrangements, including when last serviced?			
No	Yes	Will there be water/electricity/gas available for the new owner on settlement?			
No	Yes	Is there any evidence of the property having been used, currently or in the past as a methamphetamine laboratory? If, yes, please detail:			
		If, yes, was the property professionally remedied?	No	Yes	
		Can you provide evidence of this?	No	Yes	
No	Yes	Does the property have a wood burner or open fire? place? When was it last serviced?			
		Does it have a Code Compliance Certificate or Permit?	No	Yes	N/A
No	Yes	Are there any retaining walls on or about the property?			
		Is there a Code Compliance Certificate or Permit available (where applicable)?	No	Yes	N/A
		Is there any evidence of movement in the wall/s? If so please explain se detail:	No	Yes	
No	Yes	Has any building or any part of the property ever been subject to flooding, landslip or earthquake damage?			
No	Yes	Is there or has there been previously been any blocked pipes, drains or services, including communications, sewer, water and gas?			
No	Yes	Is there any evidence or issues relating to the structural integrity of the dwelling, e.g. building subsidence, signs of movement, walls removed?			
No	Yes	Have the appropriate Permits or Code Compliance Certificates been issued for the property including renovation work completed after the original build?			
N/A					
No	Yes	Have any fully-tiled showers been installed? (They will need a CCC)			
No	Yes	Is there any evidence of current or past insect, rodent or animal issues on the property?			
		Are there Outbuildings/ Conversions/ Extra Accommodation/ Garage(s)	Yes	No	
		a) are they fully City Council compliant for their claimed type of use?	No	Yes	N/A
		b) is there anything about them that should be disclosed to buyers?	No	Yes	
		c) are they fully operational (completed, permanent power supplied etc)?	No	Yes	
No	Yes	If the property is a rental property does the home met the "healthy homes" requirements? <i>The healthy homes standards became law on 1 July 2019. The healthy homes standards introduce specific and minimum standards for heating, insulation, ventilation, moisture ingress and drainage, and draught stopping in rental properties. All private rentals must comply within 120 days of any new or renewed tenancy after 1 July 2021, with all private rentals complying by 1 July 2025. see <a href="http://www.tenancy.govt.nz">www.tenancy.govt.nz</a></i>			
N/A					
Unsure					
No	Yes	Unsure N/A If the property is a Unit Title, Cross Lease, Company Share and/or has a Body Corp or has special rules of occupation, is there any limitation on normal residential activity (e.g. having pets, tenants, parking vehicles etc.)			

Additional Notes: (if required)

**Property Disclosures continued**

**Leaks Disclosure**

- No Yes Was any part of any building (or alterations to) constructed in 1990 – 2005? (This period is noted for potential weathertightness issues.
  
- No Yes WATER: Are you aware of any weathertightness or water damage issues past or present (leaks, mould, dampness, flood damage, failed offers, remedial action applied to any problem area(s) or any matter related to water ingress or damage affecting any building forming part of the property)? If 'Yes' describe fully:

**Documents provided by the Vendor**

The following will be made available to buyers via the buyer document link upon request. Agent will note or cross out all the documents available and if provided tick to confirm they are in the Buyer Info Pack.

LIM	Available		Uploaded to Buyer Documents
Title & Instruments	Available		Uploaded to Buyer Documents
Building report	Available		Uploaded to Buyer Documents
CCC	Available		Uploaded to Buyer Documents
HH report	Available		Uploaded to Buyer Documents
RC	Available		Uploaded to Buyer Documents
Building Consents	Available		Uploaded to Buyer Documents
Any relevant certificates like Safe & Sanitary reports, QC data, Insulation or COA certificates?			Uploaded to Buyer Documents
Other			Uploaded to Buyer Documents

**The client(s) undertake to disclose to ownly and the listing salesperson (in writing - addressed to the listing salesperson) details of any water penetration issues that they become aware of between listed date and sold date. Additional Notes: (if required)**

**This section is to be maintained during the course of the listing by the salesperson.**

If I am aware, or become aware during the course of the listing, that (under ownly or any agency);that there has been an accepted offer within the last twelve months on the property that did not progress to confirmation or settlement, or a potential Purchaser withdrew an offer on the basis of a professional report or was unable to arrange finance or insurance because of an issue with the property, it will be explained below, together with our understanding of the reason for the failure, if it is known.

Salespersons notes: If I become aware during the course of the listing of any Disclosure issues (that were not disclosed elsewhere in this document) I will note them here or on the supplementary page attached:

## Vendor Declaration

"The above information has been provided to the best of our knowledge, accurately and in good faith. If we are aware of any defects above or below the ground that could affect the property's weathertightness, durability or habitability we have disclosed them herein. Anything discovered subsequently will be disclosed to the salesperson in writing. We understand the information in this document or subsequent information provided is required by law to be disclosed to Purchasers".

<input type="text"/>		<input type="text"/>
Name	Signed by the Vendor(s) or authorised person	Date
<input type="text"/>		<input type="text"/>
Name	Signed by the Vendor(s) or authorised person	Date
<input type="text"/>	<input type="text"/>	<input type="text"/>
Name	Signed by the Vendor(s) or authorised person	Date
<input type="text"/>	<input type="text"/>	<input type="text"/>
Name	Signed by the Vendor(s) or authorised person	Date

## Title Information (Salesperson to complete after listing and before launching on the market)

Address

Title doc obtained on:

ESTATE

Freehold

Cross-Lease (Fee Simple)

Stratum in Freehold (Unit Title)

or:

**NB: A title will not provide any guarantee regarding boundaries or land size and nor can the salesperson. If you have any doubts you should research further or engage a surveyor to verify the exact boundaries. Mortgages or Caveats: These should be cleared on settlement (i.e before you move in.) If an interest or memorial on the title applies to this land the box next to the explanation is to be marked.**

**TITLE YET TO BE ISSUED** This property can be purchased but any sale and purchase agreement must be conditional upon the title being issued and being acceptable to your lawyer.

Appurtenant to/ Dominant Tenement/ Benefited Land: If an Interest begins with or includes these words, it is for the benefit of this land.

Subject to/ Servient Tenement/Burdened Land: If an Interest begins with or includes these words, this land gives the benefit. If the wording includes the phrase 'In Gross', the benefit is usually given to a City Council or a supplier of services like water, sewage, and communications.

Easements: These grant benefits or rights to cross land and usually refer to above-ground or underground services and Rights of Way. Sometimes they refer to Party Walls.

Resource Management Act 1991. If the property was developed after 1991 there should be reference to the RMA which usually implies the development was consented under that Act.

Fencing: Covenant, Provision or Agreement. A Covenant usually has a life of only 12 years or applies until the first purchaser sells it on (unless it involves Crown land). A Provision is usually like a Covenant. Fencing Agreements differ and are usually an arrangement between current owners and neighbours to do (or not do) something that expires when one party sells. If it is registered on the title its terms can pass on to and commit a new buyer to the agreement.

Land Covenant, Encumbrance: This will usually bind current and future owners to conditions such as construction style, fence height, position of buildings etc and is often very detailed. Buyers must be clear as to how these conditions might affect their future use of the property.

Consent Notice: Consent notices are usually issued by City Councils making certain stipulations about construction and land use. Its terms will probably bind current and future owners.

Building Line Restriction (ancient measure from road): Even if noted, these now rarely apply and have been replaced by conditions in the District Plan. Internal Building lines may still apply.

Legal, Crown Minerals, Acts of Parliament, Gazette Notices etc: These items imply Crown ownership applies or some legislative effect. We suggest you seek legal advice.

Cross lease Properties (see below) We will attach a copy of the Memorandum of Lease (if it is available). The Lease contains the rules applying to occupation and use. These are usually standard conditions but if we are aware of special rules we (or your lawyer) can explain them to you. The Title includes a Flats Plan and you should compare this to what is actually on the property and check for a changed 'footprint'. Please also ask your lawyer to explain this type of Estate, to check the Flats Plan against the Lease and to check the wording of the Lease.

### Cross Lease Title N/A

- |    |     |   |
|----|-----|---|
| No | Yes | In relation to the original floor plan, have there been any alterations to the external dimensions of the dwelling?   |
| No | Yes | Are any of the alterations enclosed and attached to the dwelling? (Refer to Clause 6.4 (2) of the Sale & Purchase Agreement.  |
| No | Yes | N/A Is there evidence of the other cross lease owners approval of these changes?  |
| No | Yes | N/A Does the flats plan appear accurate?  |
| No | Yes | The salesperson has obtained a copy of the memorandum of lease and it is available for viewing. Please ensure your lawyer explains any restriction that may affect your use of the property on the memorandum of lease. |

### Unit Title N/A

- |    |     |  |
|----|-----|--|
| No | Yes | Pre-Contract Disclosure Statement is available |
| No | Yes | A longterm maintenance plan is available       |

### District Plan Authority Property Zoning (proposed district plan)

- |    |     |  |
|----|-----|--|
| No | Yes | Is the property categorised as being in a flood area? If yes, attach a map                         |
| No | Yes | If there are any other features that may be of interest to a prospective purchaser, note it below. |

**Additional Salesperson notes regarding the District Plan** (Local Authority Plans/ Intentions): (if required)

## Information to Purchasers

A **Title** is a legal document that sometimes contains complex content beyond the knowledge of the Salesperson. The Salesperson's opinion and information, while given here with the best of intentions, may not be legally or factually correct. It is important that you are clear on what notations on the Title mean and how they may impact on your purchase and/ or the use of the property. **We strongly recommend that you seek the professional advice of your lawyer or make further enquiries, especially if you have any doubts about the information given or have questions that the salesperson is unable to answer to your satisfaction.**

**District Plan (Local Authority Plans/ Intentions):** NB: Any or no comment in the 'Salesperson Note' section above regarding the district plan does not purport to be exhaustive. We recommend you consult your local authority for more information.

**Size etc. of Land and Buildings:** The information in the Title, marketing material and other documents is derived from outside sources and we cannot guarantee its accuracy. **If buyers have any doubts about the given information they are strongly recommended to make further enquires or seek professional advice.**

## Notes on Weathertightness, Dux Qest and Asbestos

Cladding products or systems as follows, may be associated with weathertightness issues. These products include but are not limited to:

- Polystyrene
- Cement Board Sheeting (often texture-coated)
- Stucco

Building designs with the following may also be considered at risk:

- narrow or no eaves
- internal gutters
- decks above ground floor
- And/or exposed flat areas above internal rooms, e.g. deck, roof.

From September 1995 to 2005, kiln dried untreated timber was permitted to be used in construction and building designs of that era often excluded cavities in external walls.

20,000 to 40,000 houses in the mid 1970's to late 1980's were built using Dux Qest plumbing, a system known for spontaneously failing. Many properties have been replumbed, wholly or partially.

Houses built pre-2000's may have some building products that contain **asbestos**.

**Weatherside** is a tempered hardboard, made from wood fibres which have been glued together. Issues occur when moisture ingress causes the glue in the cladding to fail, this is often due to un-maintained paint systems, cracking, or damage to the cladding.

### Purchaser's please note carefully:

- The Vendor is only responsible for work they have completed.
- The Salesperson must disclose any issue known to them but is not required to uncover hidden defects and is not qualified to assess documents such as LIM reports, council files and building reports.

**Purchasers are strongly advised to seek professional advice to establish the true condition and status of the property, so they are aware of any existing or possible future problems, as well as the property's suitability for their use, even if you are in competition or in a 'multi-offer' situation.**

The Salesperson has no conflict of interest marketing this property. If so, it is noted here:                      No Conflict                      Yes then if yes...

Salesperson

Signature



**Addendum 1: Purchaser pre-offer acknowledgments** (This form must be completed before signing a Sale and Purchase agreement.)

For the property (address)

Property to be purchased in the name/s of

1. I/we confirm I/we have gained access to all areas of the property and have viewed all information necessary to make an informed buying decision.
2. I/we have been advised to seek legal advice prior to submitting this offer, and have been given a reasonable opportunity to take that advice.
3. I/we understand that the listing salesperson cannot define the legal boundaries of the property. If this is a significant question for you, we recommend you engage a professional surveyor.
4. I/we acknowledge that if I/we have a specific intended use for the property, I/we have been advised to seek independent advice to confirm whether that intended use is permitted under the relevant local Council zoning and District Plan requirements.
5. I/we acknowledge that tax and GST implications may apply to this transaction — particularly in relation to rental, commercial, lifestyle, or rural properties — and that I/we have been advised to seek independent professional advice regarding these matters prior to entering into this agreement.
6. I/we acknowledge that should a finance condition be included in the Agreement, and finance is not approved, I/we may be required to provide evidence of non-availability in accordance with the General Terms of Sale.
7. I/we acknowledge that should a building inspection report be obtained and I/we elect not to proceed on the basis of that report, I/we may be required to provide a copy of that report to the Vendor upon request, in accordance with the General Terms of Sale.
8. I/we acknowledge that an unconditional offer carries inherent risks, including that I/we accept the property's title without the opportunity for further review, and that the deposit must be paid as soon as the offer is accepted.
9. **If this is a Unit Title**, I/we have received a Pre-Contract Disclosure Statement prior to submitting this offer.
10. I/we acknowledge that sales information, including the sold result and associated sale details, may be used for marketing purposes prior to settlement.
11. I/we acknowledge that the listing agent will collect and share property information, including listing and sales data, with REINZ and others for research, reporting, and statistical purposes. Once a sale becomes unconditional, property and sale details may be shared with agents and online platforms to assist in generating indicative property values in the area — used in appraisals as required under the Real Estate Agents Act 2008 — prior to the information becoming publicly available through the relevant local council. Any use of this information for purely statistical or research purposes will not identify the purchaser or property.
12. I/we acknowledge that in addition to information collected directly, the listing agent may collect personal information from third-party sources. In accordance with IPP 3A (effective 1 May 2026), you are hereby notified that these sources may include identity verification providers, legal and financial advisers, LINZ and Council databases, client or business referrals, purchased database contacts, photographers, virtual operators, other contracted service providers, and government agencies or regulators as required by law. This information is used solely to facilitate the transaction and meet legal obligations.  
For privacy enquiries, contact our Privacy Officer at HQ@ownly.nz or 022 364 7744. A full Privacy Statement is available upon request. I/we confirm that I/we have read and understood this Privacy & Indirect Collection Notice and consent to the collection, use, and disclosure of my/our personal information as described.
13. I/we are entering into this transaction voluntarily without undue pressure or duress.

Initial(s) here:

**COMPLAINTS POLICY**

If you have a complaint, we ask that wherever possible it is submitted in writing and directed promptly to our supervising licensee, Keith Ward. Email: supervision@ownly.nz. Mobile: 027 288 8813.

All complaints will be dealt with fairly and promptly. You are not required to raise your complaint with the listing agent first — you have the right to contact the Real Estate Authority (REA) directly. The REA is the government body responsible for overseeing and regulating the real estate industry and can be reached at: 0800 367 7322 or info@rea.govt.nz

All named purchasers confirm that they have read and understood this Property Information Pack and Disclosures in its entirety, including all acknowledgements and questions contained within.

<input type="text"/>	<input type="text"/>	<input type="text"/>
Name	Signature	Date
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Name	Signature	Date
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Name	Signature	Date
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Name	Signature	Date

# General legal information for buyers and sellers

There are a lot of legal requirements to be aware of when entering into a sale and purchase agreement. It is important to be fully informed and understand any potential issues that may arise when it comes to selling or purchasing a property.

To help you be as informed as possible, we have listed some of the important considerations below. Your Salesperson and ownly encourages you to discuss things further with your team of experts and seek legal advice to obtain further clarification.

## Bright-Line Test

The bright-line test in New Zealand determines whether the profit from selling residential property is subject to income tax, based on the duration of ownership. As of 1 July 2024, significant changes have been implemented:

Current Rules (Effective 1 July 2024):

Bright-line Period: If you sell a residential property on or after 1 July 2024, the bright-line test applies if the property is sold within 2 years of acquisition.

Exemptions:

Main Home: The bright-line test does not apply if the property sold is your main home.

Business Premises and Farmland: Sales of properties used predominantly as business premises or farmland are also exempt.

Start and End Dates:

Start Date: For a standard property purchase, the bright-line period begins on the date the property's title is transferred to you, typically the settlement date.

End Date: The period ends when you enter into a binding sale and purchase agreement to sell the property.

*Further information:* [ird.govt.nz](http://ird.govt.nz)

## Overseas Investment (OIA)

Overseas buyers must gain consent from the Overseas Investment Office (the OIO) before they buy 'sensitive land' in New Zealand. Common sensitive land includes rural land that exceeds five hectares or land that adjoins certain types of reserve or conservation areas or waterways.

In October 2018, the Overseas Investment Act 2005 widened the definition of sensitive land so that it includes residential and lifestyle land.

Investors who need consent:

- generally, are not New Zealand citizens or are people who don't ordinarily live here
- are bodies, such as companies, trusts and joint ventures, with more than 25 per cent overseas ownership or control
- can include associates (including New Zealanders) of overseas investors. Further information: [linz.govt.nz](http://linz.govt.nz)

## Residential Land Withholding Tax (RLWT)

Residential land withholding tax (RLWT) is a tax deducted from some residential property sales in New Zealand. It only relates to offshore RLWT person who disposes of land subject to Bright-line rule. It will apply if:

- a sale amount is paid or payable on or after 1 July 2016, and
- the property sold is in New Zealand and defined as residential land, and
- the seller:
  - has purchased the property on or after 1 October 2015 through to 28 March 2018 inclusive and owned the property for less than two years before selling, or
  - has purchased the property on or after 29 March 2018 and owned the property for less than five years before selling, and
  - is an offshore RLWT person

The definition of "offshore RLWT person" is not the same as the definition of "offshore persons" for IRD number applications. Further information: [www.ird.govt.nz](http://www.ird.govt.nz)

## Anti-Money Laundering and Countering Financing of Terrorism (AML/CFT)

The Government has made changes to the law. Businesses are now required to put preventative measures in place to help tackle money laundering and financing of terrorism. The legislation extends the current AML/CFT regime to lawyers, conveyancers, accountants, real estate agents, sports and race betting, and businesses that deal in certain high value goods.

Various checks are required, including verification of identity and address, before you can settle your property purchase or sale.

These checks can take days, and sometimes weeks if a trust or company is involved: we strongly recommend that you arrange to get things underway as soon as possible.

*Further information:* [dia.govt.nz](http://dia.govt.nz) **Other useful sites** [settled.govt.nz](http://settled.govt.nz)

**Disclaimer:** All information herein is true and accurate to the best of ownly's knowledge. Information herein should not be a substitute for legal advice. No liability is assumed by ownly, or its licensees, for losses suffered by any person relying directly or indirectly on information published herein. ownly recommend you seek expert and legal advice.

## Property Disclosures

Additional Notes: (if required)