MINUTES OF THE ANNUAI GENERAL MEETING OF BROOKVALE VILLAGE BODY CORPORATE NO 87468
HELD ON WEDNESDAY 5 JUNE 2024
AT THE OLD MILL FUNCTION ROOM, 7 HINEMOA STREET, PARAPARAUMU.

Chairperson declared meeting open at 10.00am.

Agenda:

Moved agenda be approved. Moved John Palmer Seconded Rick Durey

Present:

Mary & Gary Allen, Liz & Roy Pigneguy, Kevin Peden, Caroline Lonsdale, Sue & Bill Whitley, Sue Dixon, David Alexander, Liz & John Palmer, Rick Durey, Peter Raper, Janice & Roy McConnell, Linda Dean, Erina Blackley, Maureen Duffy, Pat Stephenson, Allan Brocklebank, Rosemary Pennisi, Diana Lewis, Andrze Pomer, Catherine Champion, Liz Day, Jill Brook, Wendy Eriksen.

Also in attendance, Martin McMyler.

Apologies:

Pat O'Grady, Merle Whiteman, Malka O'Toole, Margaret Grant, Annette Waterhouse & Eddie Thompson, Donna Durey, Izabela Pomer, Maureen Rankin, Jo Janssen, Megan Griffiths, Maureen Mathie, Maureen Brocklebank, Rosalie Waugh.

Proxies:

Held by Kevin Peden.

Business:

1: Confirmation of the minutes of the Annual General Meeting held on 25 May 2023.

The minutes of the AGM held on 25 May 2023 were circulated after the meeting. There being no amendments to those minutes and no matters arising, the minutes were accepted as a true and correct record of the meeting.

Moved Linda Dean Seconded Roy McConnell Carried with no objections

2: Chairperson's Report:

The Chairperson's Report was circulated prior to the meeting. John Palmer gave a summary of the report's contents. He did give particular attention once again to the impact of Insurance on the financial situation. There being no amendments the report was accepted.

Moved: Pat Stephensen Seconded: Rosemary Pennisi

3: Financial Report for the Year Ended 31 March 2024:

The Financial Report for the year ended 31 March 2024 was distributed to all owners prior to the meeting. Again it was emphasized the major impact of insurance on BC finances requiring an increase in BC fees as follows: Non Garage units $3.77 per week and Garage units $4.00 per week. These effective from 1 November 2024.

The Financial Report along with the fee increase was then accepted without dissent.

Moved: Roy McConnell Seconded: Gary Allen

4: Body Corporate Budget 2024/25:

The budget document for 2024/25 was distributed prior to the meeting. John Palmer emphasized that preparation of the budget had proved the need for the fee increase. The budget document was accepted without dissent.

Moved: Mary Allen Seconded: Erina Blackley

5: Election of Chairperson:

As the only candidate was John Palmer there was no requirement for an election. John Palmer continues as Chairperson.

6: Election of Committee:

With the resignations of David Alexander & Linda Dean the committee is reduced to 5 and with no new nominations no election required. The Committee is John Palmer, Rick Durey, Liz Day, Marie Wolffram and Roy McConnell.

7: Auditor:

It was recommended that we retain the review of accounts to be completed internally.

Moved: Rick Durey Seconded: Peter Raper Carried without dissent.

8: Long Term Plan:

It had been agreed at committee level not to engage the services of outside expertise regarding the long term plan as it was felt the members of the committee being residents had better understanding of the requirements going forward.

Moved: John Palmer Seconded: Rick Durey Carried without dissent.

9: Swap Box:

A proposal for a Swap Box to be built in the village to facilitate residents swapping books, Jigsaw exchange at a cost estimated between $500 & $900 had been included in the notice of the AGM. This provoked considerable discussion. Roy McConnell advised that he & a colleague would do the building at cost of materials only. It was eventually carried by a vote of 18 for 11 against.

10: General Business:

Rosemary Pennisi raised again the contentious issue of vehicle speed in the village. Refreshment of signage recommended but after much discussion it was agreed that it is a matter of personal consideration and enforcement not an option. It was pointed out that there had been no injury accidents in many years.

Pat Stephensen raised a question regarding who bears the cost of putting a gate in the fencing on her property to control a pet. After some discussion it was agreed this was not an issue for decision at the AGM but should be settled at Body Corp level. It appeared the consensus of the meeting was it was owners responsibility however.

Meeting Closed at 11.45am