

## St. Ignatius School Grades K-8 Parent/Teacher Conferences 2021

VIRTUAL Parent Teacher conferences will be held on the evenings of Thursday, November 18th and Monday, November 22nd.

We are using **Sign-Up Genius** to allow parents of students in **grades K-8** to schedule the conference with a classroom teacher. Look for an email containing the link for Sign-Up Genius. Please choose only one night to attend.

- Sign-Up Genius will be open for scheduling from 9am on Friday, November 5th, to 9:00am on Thursday, November 11th.
- Slots will be filled on a first come, first served basis.
- To allow time for as many parents as possible, in K-3 grades, you may make **one** appointment per child, and in grades 4-8, you may make **TWO** appointments **ONLY** (different teachers) per child. If you do make more than two appointments (4th-8th gr.) you will be contacted to cancel the extra appointments.
- All conferences are scheduled for 10 minutes per student per teacher. If a longer time is necessary, consult with the teacher to have a conference on another day. Please do not book more than one slot for the same teacher.
- If you schedule to meet with more than one teacher, it is important to leave yourself time to log in from one meeting to the next.
- If you would like someone from the Inclusion Team to attend your scheduled meeting, please contact the classroom teacher to make your request. If you would like to meet with a “Specials” teacher (Art, Music, Tech, PE, Theology of the Body), please contact that teacher directly.
- If you would prefer to have a phone conference, please contact the teacher directly to schedule for a time on another day.
- All conferences will be held virtually.
- For the record, if a parent does not request a conference, we do not interpret this as disinterest! Often parents and teachers have already been communicating regularly.

Thank you for your cooperation.

If you have questions, please contact Beth McErlane-Miller in the school office,  
[emcerlane-miller@saintschool.org](mailto:emcerlane-miller@saintschool.org).