



# SPX Room Parents

*supporting & celebrating our students, faculty, & staff*

## Room Parent Application

SPX Room Parents coordinate and assist our teachers in planning and conducting holiday parties (middle school lunches) and special events as requested by the teacher, as well as specific grade level events. The number of parties / lunches / events varies from grade to grade. Room Parents assist with Field Day activities as well as the baskets for Fun Day. Room Parents also help celebrate the faculty / staff members assigned to their class. Room Parents automatically earn all their VSP Hours, but they must still log them in Track It Forward. The Room Parent Handbook will be provided as a resource.

Each class will have 1 LEAD Room Parent who will be the main point of contact with the teacher and Room Parent Coordinator. Each class will also have 1 or 2 Room Parents, for a total of 3 maximum. *1 of the possible 3 Room Parents must be a veteran parent to the school (exception made for PreK & K classes if needed).*

**Room Parents must be able to be in school to help with the holiday parties / lunches and special events. The days and times of these events are known in advance so that work and family schedules can be adjusted. The full calendar will be given at the Mandatory Room Parent Meeting.**

Any parent wishing to be a Room Parent for their child's class for the 2023 – 2024 school year must fill out the application on the next page and return it to their child's teacher by **Friday, September 8, 2023**. Applications will be reviewed by the teachers, approved by the Principal and you will be notified on Friday, September 15, 2023 either way.

**A MANDATORY Room Parent Meeting will be held on Monday, September 18, 2023 for ALL ROOM PARENTS. Grades PK3 - 5 will meet at 5:00 pm and Grades 6 - 8 at 7:00 pm. The meeting will be in the Hall.**

You can apply to be a Room Parent for any and all of your children's classes. However - if selected by two separate teachers – parents can only be a Room Parent for one class.

All Room Parents must be in compliance with the Archdiocese of Washington Child Protection Policy. Requirements include completing an Application for Volunteer Service, attendance at an online VIRTUS Training and being fingerprinted. A detailed overview of the process can be found at <https://www.stpiusbowie.org/parents/virtus-training/>. Mrs. Bechtel will assist you with completing this process as necessary.

Should you have any questions please don't hesitate to contact me. Thank you in advance for volunteering and serving our school community in this role.

**Katie Skerpon, Room Parent Coordinator**  
**[spxroomparents@gmail.com](mailto:spxroomparents@gmail.com), 301-908-4573 (text or call)**



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## Room Parent Application

Due to your child's teacher by **Friday, September 8, 2023.**

Please turn in a separate application for each class you are applying for.

**PLEASE PRINT CLEARLY**

**Parent Name:** \_\_\_\_\_

**Child's Name:** \_\_\_\_\_

**Grade:** \_\_\_\_\_ **Class:**    **A**    **B**    **Teacher:** \_\_\_\_\_

**Cell Phone:** \_\_\_\_\_ **Home Phone:** \_\_\_\_\_

**Permission to Text:**        **Yes**        **No**

*Please circle which phone number you would like listed in the Room Parent Directory if selected.*

**Email Address:** \_\_\_\_\_

*Please be sure that this is an email that you check daily.*

**I am interested in being the:**                      **Lead Room Parent**                      **Room Parent**

*You may choose both options to be considered for.*

Please check to acknowledge your understanding of the requirements:

\_\_\_\_\_ **I can be at the MANDATORY Room Parent Meeting on Monday, September 18, 2023.**

**5:00 pm - Grades PK3 - 5**

**7:00 pm - Grades 6 - 8**

\_\_\_\_\_ **I understand that Room Parents must be able to be in school to help with the holiday parties, lunches and special events. *The full calendar will be given at the Mandatory Room Parent Meeting.***

\_\_\_\_\_ **I understand that a key part of the responsibility of Room Parents is to be in good communication with the school, Room Parent Coordinator and the parents of my classroom. I commit to regularly checking the email I provided and responding to / sharing the information as needed.**