

ACKNOWLEDGMENT OF PERSONNEL POLICIES

I acknowledge that I have received a copy of the Diocese of Marquette Personnel Policies, together with any Supplemental Policies adopted by my employer. These policies govern my employment.

The Policies, which may be amended from time to time, outline my privileges and benefits, as well as my responsibilities and obligations as an employee, and I understand that I am bound by these responsibilities and obligations.

I have reviewed and I understand and agree with the provisions of the Policies, which include, but are not limited to, the following:

- My employment is “at will,” meaning that my employment can be terminated at any time, by me or my employer, for any reason or for no reason.
- My employer is a Roman Catholic religious institution. In both personal and professional life, I must exemplify the moral teachings of the Catholic Church as contained in the *Catechism of the Catholic Church*. I understand I must, as an integral part of my duties of employment:
 - Support the mission of the Church by what I say and do;
 - Not take a public position contrary to the Catholic Church and its teaching;
 - Respect the Pope and Church authorities;
 - Demonstrate a public life consistent with the teaching of the Catholic Church;
 - If Catholic, be an active member of the Catholic Church and not publicly reject the Catholic Church.

I understand that if I have questions regarding the *Catechism*, I am to consult the Chancellor of the Diocese of Marquette.

Printed name of Employee

Name of Employer

Signature of Employee

Date

File: Employee's Personnel File