



AVE MARIA
ACADEMY

Career Opportunities at Ave Maria Academy

Ave Maria Academy is hiring for the following positions for the 2021-2022 school year.

1. **Middle School Religion and Latin Teacher.** This position is full time and teaches 6th-8th grade Religion and Latin and coordinates weekly school liturgies. It includes planning and preparation for one Advent and one Lenten Retreat for middle school students.
2. **Upper School Music Teacher.** This position teaches 5th-8th grade music and works with the lower school music teacher to prepare, coordinate, and implement 2-3 musical performances each year. It is part-time and includes the planning of a spring musical production.
3. **PreK 4 Teacher.** This position teaches 4 year olds the school's preschool curriculum in preparation for Kindergarten. It is part-time, teaching students on Mondays, Wednesdays, and Fridays when school is in session.
4. **Kindergarten Teacher.** This position teaches Kindergarteners the school's Kindergarten curriculum. It is full-time; there is a classroom aide full time to assist with instruction.
5. **First Grade Teacher.** This position teaches First Graders the school's First Grade curriculum. It is full-time; there is a classroom aide part-time to assist with instruction.
6. **Development Coordinator.** This position manages the school's annual campaign and three fundraisers: a 5K race, golf classic, and Gala event. It is part-time and includes facilitating donor relationships and upkeep of donor data.

*More information about all positions can be found on the archdiocesan careers page:
careers.archspm.org/jobs*

If you or anyone you know is interested, please send a cover letter and resume to Mrs. Lisa Noetzel at Frontdesk@avemariaacademy.org. For teacher positions, the cover letter must explain general philosophy of education, why the candidate would like to work with children of this age and why they would like to work in a Catholic school.