

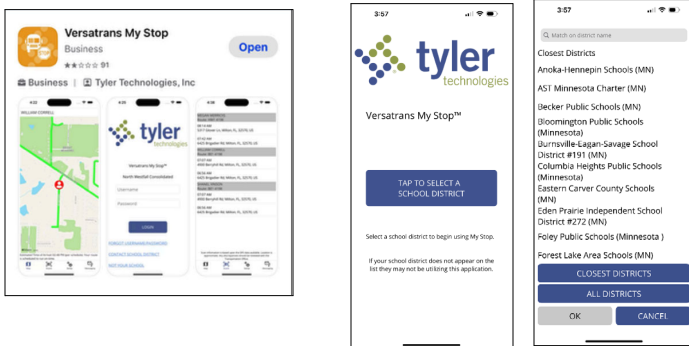
Using the Versatrans My Stop Bus Tracking App

The Transportation Services Department at Anoka-Hennepin Schools is pleased to announce and offer families a new mobile app with access to live school bus GPS tracking information. Versatrans My Stop is both a web-based and mobile application that can be downloaded on your phone from the Apple or Android Store. Parents/Guardians/Students can use the app to view current bus locations, the estimated time of arrival at their bus stop, as well as receive notifications or other pertinent information. Only students assigned to a bus route are linked to the system.

The app can be displayed via a web browser at <https://versatrans.ahschools.us/onscreen/MyStop/LoginMobile.aspx> or can be downloaded on a mobile device from the Apple or Android Store.

Step 1: Downloading the Versatrans My Stop App

- Type "Versatrans My Stop" into the search field in the
 - App Store (for Apple users) OR
 - Google Play Store (for Android users)
- Select Versatrans My Stop and download
- After downloading Versatrans My Stop, navigate to the application and tap on it to open it.
- After opening the Versatrans My Stop App, you will be prompted to choose your school district
- Choose Anoka-Hennepin Schools (MN)



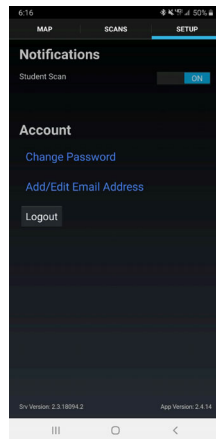
Step 4: Setup Page

The Setup page allows for different notifications to be turned on or off and to logout of the Versatrans My Bus App.

- Student scanning on and off the bus is not currently used.
- We recommend all other notifications be turned on, as this will allow you to receive push notifications from the transportation department as necessary.
- Only users actively logged into the app will be able to receive notifications.

Support

Transportation Department staff are available to assist you with the My Stop app and any other transportation-related questions/concerns by email at transportation@ahschools.us or by phone at **763-506-1125**. However, please know our contact volumes are highest during the start of school and during morning and afternoon route hours. The best way to contact us for non-urgent matters is by email, or if desired, phone calls between 10am and 2pm.



Step 2: Logging into My Stop

Login credentials:

- Username: Student's ID number
- Password: Student's Birthday (MMDDYYYY)

Step 3: Navigating the Map Page

After logging in you will arrive at the Map screen.

- This is where you will see your student's bus location and the estimated arrival time
- If you have multiple students riding buses, you can toggle between students by using the arrow with a drop-down menu at the top left of the screen.
- **If the bus is not currently on route, you will not be able to see its location and the ETA will simply be the time we have planned for pick up or drop off.**
- When your student's bus is not running, the message will be **No Active Route Found**
- As soon as the bus is actively running you will see route information and an ETA displayed

