



ST. PAUL
CATHOLIC CENTER

Pastoral Internship Application

2022-2023 School Year

Dear Prospective Intern,

Blessings to you!

Thank you for considering the call to be a Pastoral Intern at St. Paul Catholic Center.

For more than 50 years, St. Paul Catholic Center has served the students of Indiana University. We are grateful you are interested in being a member of our team and our vital work of evangelization, discipleship, and building up the Kingdom of God.

The staff and students of St. Paul Catholic Center are praying for you and for God's will to come to fruition both in your life and here on the campus of Indiana University.

The deadline for consideration of your application is March 11, 2022.

Once your entire application has been submitted, it will be reviewed by members of the St. Paul's Pastoral Staff. (We will keep you updated via email or phone as to the receipt of your application.) Upon reviewing your completed application, we will call you to let you know if we would like you to interview with us.

If applicable, information regarding interview will be provided.

If you have any other questions regarding the application or interview process, please contact Fr. Patrick at: frpatrick@hoosiercatholic.org

Thank you again for your interest in being an Intern with St. Paul's. Please keep St. Paul's in your prayers and know that you and all applicants remain in our prayers as you discern God's will!

Blessings in Christ,
St. Paul's Staff

What is a Pastoral Intern and what do they do?

The Pastoral Interns serve at the heart of the apostolic work of St. Paul Catholic Center and will be engaged in all of the works of the Center, especially in our apostolate to Indiana University students. The Interns will have direct access to the Pastor and Associate Pastors, work under the direct supervision of one of our priests, and assist them in pastoral care of Indiana University. The interns will be assigned to work in one of the following areas: Retreats/Liturgy, Hospitality, Service, and Outreach. In addition to their area of responsibility, Interns will meet one-on-one with students and lead small groups, serve as greeters at our front desk, and work with our development office. The Interns also work to make St. Paul's a welcoming and friendly place for students to visit and make their spiritual home.

What are the primary expectations of an intern?

Pastoral Interns are part of the core leadership at St. Paul's Catholic Student Center. As such they are expected to lead by example in the Christian life.

- Interns are expected to live a life of prayer— attending the daily Holy Hour, the daily Mass, praying the Rosary and engaging in Spiritual Direction.
- Interns live in community.
- Interns are expected to be available whenever school is in session including holidays when classes are in session.
- Interns, with the support of our development office, are expected to fundraise as part of their job.
- Interns work the front desk regularly to greet people and to make St. Paul's a welcoming place.
- Interns are expected, above all else, to strive to be saints.

How long does the internship last?

The internship is a one-year commitment with an option to continue for a second year. Interns will be asked to report for training early July (specific date to be announced). The last day of employment will be mid-June.

What are the benefits of a pastoral intern?

- Housing is provided
- A monthly stipend
- Weekly spiritual, intellectual, human, and pastoral formation

Personal Information

Name (First and Last): _____

Mobile Phone Number: _____

Email Address: _____

Date of Birth (xx/xx/xxxx): ____ / ____ / ____

Gender (circle): Male Female

Current Street Address: _____

City: _____ State: _____ Zip: _____

Graduation Year: _____

How did you hear about the Pastoral Internship Position?

1. Please describe your faith journey and where you are in your relationship to the Church and Jesus Christ.

2. Explain why you are applying to be an intern. Why do you think it is a good course for you at this time in your life?

3. What do you like best about being Catholic? What would you change about the Catholic Church?

4. What excites you most about being a St. Paul's intern?

5. If you could improve or change anything about St. Paul's, what would you propose and why?

6. What do you hope to receive from serving as an intern in the St. Paul's apostolate?

7. List two reasons why you might excel at being an intern and two possible challenges that you may face.

8. Rank the following areas according to where you think you would best fit (1 = best fit). If there is an area(s) in which you have absolutely no qualifications or have no desire to work in, mark them with an "X".

_____ Hospitality

_____ Retreats and Liturgy

_____ Local Service

_____ Student Outreach

_____ Young Adults/Grad Students

9. Using the scale below, please rate (1-5) yourself in the following:

Strongly Disagree	Disagree	Somewhat Agree	Agree	Strongly Agree
1	2	3	4	5

_____ I possess the ability to follow through with responsibilities and commitments

_____ I possess the ability to lead peers

_____ I possess the ability to follow peer leadership

_____ I possess the ability to listen to opinions contrary to my own opinion

_____ I exhibit responsible behavior including punctuality, dependability, and self-control

_____ I possess a cooperative, friendly, courteous disposition

_____ I possess the respect of my peers

10. Please check all activities in which you have had experience. Star (*) all activities in which you have had extended experience or a high level of proficiency.

_____ Microsoft Office	_____ Facebook	_____ Twitter
_____ Instagram	_____ Video Recording/Editing	_____ Website Admin/Design
_____ Adobe InDesign	_____ Leading meetings	_____ Cooking
_____ Teaching Catechism	_____ Electronic Newsletters	_____ Leading service groups
_____ Service trips	_____ Gmail	_____ Leading retreats
_____ Managing a budget	_____ Public Speaking	_____ Writing Articles
_____ Blogging	_____ Creating Spreadsheets	_____ PowerPoint
_____ Photoshop	_____ Youtube Admin	_____ WordPress

11. Is there anything else you believe we should know or take into consideration about yourself?

Please email *application, professional resume, and references* to Fr. Patrick:
frpatrick@hoosiercatholic.org

References

Please list two references who can speak to your suitability for this position.

Reference 1

Name: _____

Title/Position: _____

Relationship: _____

Phone: _____

E-mail: _____

Reference 2

Name: _____

Title/Position: _____

Relationship: _____

Phone: _____

E-mail: _____