

Dear Volunteers,

It is time to renew your Safe Environment training in order to volunteer at St. Mary Magdalene Parish. Please go to this link, <https://phoenix.cmgconnect.org/> to renew.

Follow these directions:

1. User name should be your first name.last name.dop. (Example: shari.stenborg.dop)
2. Forgot password? Select this option and enter the email that is in your profile.
3. If the system does not recognize your email please contact Shari, shari@smarymag.org
4. Please **DO NOT** register for a new account. An account is in the system and Shari will help you locate the account.
5. If you did not renew in 2019, please contact Shari to reactivate your account.
6. Once in the system select **2020 Online Renewal**
7. Watch the video to the end and answer the questions on each page.

If you have **any issues please contact me**. Thank you for your service and generosity.

Shari Stenborg

shari@smarymag.org