



Volunteer Application
(CA, CO, IN, MI, NV, OR, TX, WI, WY)

RIDGELINE'S MISSION STATEMENT

Creating environments where moments of joy, independence, and wellness are the focus each and every day.

Core Values & Beliefs

- Integrity – Honesty, trust, communication, personal accountability, focus on the greater good, make wrongs rights, no hidden agenda, resolve conflicts with dignity.
- Empathy - Caring, establish rapport through genuine human contact, listen, kindness, make an effort to know others.
- Passion - Commitment to self, job, excellence, hardworking, good deeds, reliable, disciplined, work ethic, love work, in-service to others.
- Evolution - Adaptable, competence, skill, teamwork, willing to try new things, embrace new training, teach others, self-initiative.
- Goodness - Humor, appreciation for expressing joy in spontaneous moments, give grace to others, light heart, positive energy, no critical spirit, openness, accepting of diverse ideas and personalities without judgment, calm during troubled times, present for others.
- Empowerment - Allow others to fail and make mistakes, allowing them to learn deep lessons from their failures, coaching and praising others, allowing teams and individuals to solve problems.
- Wisdom - Listen to the wisdom of one another, and of our elders, do not take sides, 'stand tall', engage in solution finding, decisions made are based on our mission and core values.

Dear future volunteer member,

Thank you for your interest in volunteering at our Community. We partner with volunteers, employees, vendors and others who show respect to all who want to make a difference in the lives of seniors and “live” our mission statement.

At this community, residents are empowered and encouraged to make their own choices, celebrating life and envisioning the possibilities...not only about when they get up or take their showers, but what new adventures to explore, what mysteries to uncover and more! We believe that elder hood is a time of life when the spiritual and emotional lives of seniors expand; where they can make a conscious choice to transform a lifetime of experience into forgiveness, wisdom, and blessings building a legacy for future generations.

As you read our Mission, Vision and Values, please ask yourself, “Do I want to volunteer here?” “Do my values and character match those listed?” We take our commitment to our seniors and employees seriously and do our best to ensure their safety. The volunteer packet helps us meet these commitments. Therefore, we are very careful in our selection process. If you believe you can volunteer in a community where residents rule and employees rock, we invite you to complete and submit this application.

Should you have any questions, please ask our Activities Director or Administrator. Please also share your ideas or kudos with the Activities Director or Administrator. Again, thank you for your generous gift of time!

Much Joy to You,

Administrator



Volunteer Application

Community: _____

Date: _____

First Name: _____ MI: _____ Last: _____

Address: _____

City: _____ State: _____ Zip Code: _____ Phone: _____

Email Address: _____ SSN: _____

Emergency Contact Name: _____ Phone: _____

Personal References

Three (3) references are required to volunteer. References should not be a relative or live within your household. He/she should know you fairly well (at least 6 months). We will be contacting your references, so please inform them we will be calling.

Reference # 1	
Name:	Address:
Length of time known:	Phone:
Reference # 2	
Name:	Address:
Length of time known:	Phone:
Reference # 3	
Name:	Address:
Length of time known:	Phone:

Days & Times Available						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<input type="checkbox"/> Not Available	<input type="checkbox"/> Not Available	<input type="checkbox"/> Not Available	<input type="checkbox"/> Not Available	<input type="checkbox"/> Not Available	<input type="checkbox"/> Not Available	<input type="checkbox"/> Not Available
<input type="checkbox"/> AM	<input type="checkbox"/> AM	<input type="checkbox"/> AM	<input type="checkbox"/> AM	<input type="checkbox"/> AM	<input type="checkbox"/> AM	<input type="checkbox"/> AM
<input type="checkbox"/> PM	<input type="checkbox"/> PM	<input type="checkbox"/> PM	<input type="checkbox"/> PM	<input type="checkbox"/> PM	<input type="checkbox"/> PM	<input type="checkbox"/> PM
<input type="checkbox"/> No Preference	<input type="checkbox"/> No Preference	<input type="checkbox"/> No Preference	<input type="checkbox"/> No Preference	<input type="checkbox"/> No Preference	<input type="checkbox"/> No Preference	<input type="checkbox"/> No Preference



1. Have you ever been convicted of or pled guilty to a felony or misdemeanor other than a minor traffic violation? *(Indiana and Colorado applicants – excludes expunged convictions; Oregon applicants – excludes expunged juvenile convictions; California applicants – minor traffic violations are excluded.)*

- Yes No

If yes, list all convictions, starting date, nature of offenses and where they occurred, and any other circumstances that may assist us in understanding what happened. A prior criminal conviction is not an automatic bar to volunteering. Each case is assessed on its own individual merits.

2. Do you need any accommodations to perform volunteer services? Yes No

If yes, please explain: _____

3. Please list any languages, other than English, that you speak fluently: _____

4. How did you hear about this volunteer opportunity?

- Family Member Advertisement Online School Other: _____

5. Which population would you be most interested in working?

- Independent Living Residents Assisted Living Residents Alzheimer's/Dementia Residents

6. Please check which activities you would like to be involved in while volunteering

- | | | |
|--|--|---------------------------------------|
| <input type="checkbox"/> Arts/Crafts | <input type="checkbox"/> Health topics | <input type="checkbox"/> Sewing |
| <input type="checkbox"/> Computers | <input type="checkbox"/> Intergenerational | <input type="checkbox"/> Shopping |
| <input type="checkbox"/> Cooking/Baking | <input type="checkbox"/> Music | <input type="checkbox"/> Sports |
| <input type="checkbox"/> Current events | <input type="checkbox"/> Office work | <input type="checkbox"/> Tai Chi/Yoga |
| <input type="checkbox"/> Dancing | <input type="checkbox"/> Outings | <input type="checkbox"/> Theater |
| <input type="checkbox"/> Discussion groups | <input type="checkbox"/> Parties/Events | <input type="checkbox"/> Writing |
| <input type="checkbox"/> Exercise | <input type="checkbox"/> Reading | <input type="checkbox"/> Religion |
| <input type="checkbox"/> Games | <input type="checkbox"/> Gardening | <input type="checkbox"/> Reminiscing |
| <input type="checkbox"/> Other: _____ | | |

Please read the following and address any questions to the representative of the Community where you are applying before signing below.

I hereby certify that all of the information in this volunteer application is complete and accurate to the best of my knowledge and belief. I understand and agree that any omissions and/or false or inaccurate statements in my volunteer application or interview may be justification for refusal of volunteer status.

I hereby authorize the Community and/or its duly authorized agents to investigate all references provided. I hereby release from liability the Community and its representatives for seeking such information.



I hereby authorize all references listed, as well as law enforcement agencies, and governmental agencies to give the Community any and all information concerning any pertinent information they may have, about my qualifications for the position for which I am applying to volunteer. I release all persons or entities from all liability for any damage or injury that may result from reliance on the information furnished.

I understand and acknowledge that I am not an employee, if accepted to volunteer, my volunteer status is for no definite period and either the Community or I may terminate our relationship at any time, for any reason with or without notice. I further understand and acknowledge that this volunteer application does not constitute a contract. I also agree that if accepted, I will be considered a volunteer of the Community, and not a volunteer of Ridgeline Management Company. I have had the opportunity to have my questions about this statement's content and intent answered and understand its terms.

I understand that any volunteer offer that may be extended to me is contingent upon the successful completion of a drug test, tuberculin test and background check as required by applicable law, and contingent upon any other requirements per state licensing.

I understand I am not an employee and therefore not covered under the Community's workers compensation insurance while volunteering at the Community. If I am injured while volunteering at the Community, I understand it is my financial responsibility, and not the responsibility of Ridgeline Management Company or the Community for which I am volunteering.

I understand that as a volunteer I am not allowed to accept money including gifts or tips from any resident. We serve residents equally and must graciously decline all gifts or tips. If the resident persists, I will refer the concern to the Activities Director or Administrator for resolution.

The Community reserves the right to conduct searches on Community property or of the Community's property, vehicles, and/or equipment at any time.

I understand upon separation of my volunteer status I am responsible for returning all company property. I understand that failing to return company property constitutes theft, and the company will take all actions necessary including civil and criminal prosecution for the willful and unauthorized theft of property, proprietary information and confidential data.

I understand and agree that this volunteer application will remain active for 30 days. If I still want to be considered for a volunteer position with the Community after this application expires, it is my responsibility to complete a new application.

Volunteer Applicant's Printed Name

Volunteer Applicant's Signature

Date